

REVISED 01-15-2019

Revised: Meeting Locations (pages 2 and 3)

Amended: Item 2 (pages 14, 23)



SOUTHERN CALIFORNIA
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SPECIAL MEETING

EXECUTIVE/
ADMINISTRATION
COMMITTEE

Wednesday, January 16, 2019
11:00 AM

SCAG MAIN OFFICE
900 Wilshire Blvd., Ste. 1700
Policy B Meeting Room
Los Angeles, CA 90017
(213) 236-1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Tess Rey-Chaput at (213) 236-1908 or via email at REY@scag.ca.gov. Agendas & Minutes for the Executive/Administration Committee are also available at: www.scag.ca.gov/committees

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1908. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



**Special Meeting of the Executive/Administration Committee
EAC Members Participating at SCAG Offices* and Other Meeting Locations**

Date: Wednesday, January 16, 2019
Time: 11AM – 12PM
Location: 900 Wilshire Boulevard, Suite 1700 – Policy Room B
Los Angeles, CA 90017

1. **Hon. Alan D. Wapner, SBCTA**
President/Chair
900 Wilshire, Suite 1700
Los Angeles, CA 90017*
2. **Hon. Bill Jahn, Big Bear Lake, District 11**
1st Vice President/1st Vice Chair
43115 Plymouth Road
Big Bear Lake, CA 92315
3. **Hon. Randon Lane, Murrieta, District 5**
2nd Vice President/2nd Vice Chair
900 Wilshire, Suite 1700
Los Angeles, CA 90017*
4. **Hon. Margaret E. Finlay, Duarte, District 35**
Immediate Past President /Immediate Past Chair
**3500 W. Ramona Boulevard
Monterey Park, CA 91754****
5. **Hon. Peggy Huang, TCA**
Chair, Community, Economic, and Human Development
900 Wilshire, Suite 1700
Los Angeles, CA 90017*
6. **Hon. James Mulvihill, San Bernardino, District 7**
Vice Chair, Community, Economic and Human
Development
Vanir Tower, 8th Floor
290 North E Street
San Bernardino, CA 92401
7. **Supervisor Linda Parks, Ventura County**
Chair, Energy and Environment Committee
800 South Victoria Avenue
Ventura, CA 93009
8. **Supervisor Luis Plancarte, Imperial County**
Vice Chair, Energy and Environment Committee
940 W. Main Street, Suite 209
El Centro, CA 92243
9. **Supervisor Curt Hagman, San Bernardino County**
Chair, Transportation Committee
**385 N. Arrowhead Avenue
San Bernardino, CA****
10. **Hon. Cheryl Viegas-Walker, El Centro, District 1**
Vice Chair, Transportation Committee
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243*
11. **Hon. Clint Lorimore, Eastvale, District 5**
Chair, Legislative/Comm. & Membership Committee
3403 10th Street, Suite 805
Riverside, CA 92501*
12. **Hon. Greg Pettis, Cathedral City, District 2**
Vice Chair, Legislative/Comm. & Membership
Committee
68700 Avenida Lalo Guerrero
Cathedral City, CA 92234



**Special Meeting of the Executive/Administration Committee
EAC Members Participating at SCAG Offices* and Other Meeting Locations**

Date: Wednesday, January 16, 2019

Time: 11AM – 12PM

Location: 900 Wilshire Boulevard, Suite 1700 – Policy Room B
Los Angeles, CA 90017

-
13. **Hon. Frank Navarro, Colton, District 6**
President's Appointment (San Bernardino County) **650 N. La Cadena Drive
Colton, CA 92324****
 14. **Hon. Fred Minagar, Laguna Niguel, District 12**
President's Appointment (Orange County) 900 Wilshire, Suite 1700
Los Angeles, CA 90017*
 15. **Hon. Judy Mitchell, Rolling Hills Estates, District 40**
President's Appointment (Los Angeles County) **20285 S. Western Avenue
Suite 100, Torrance, CA 90501****
 16. **Hon. Carmen Ramirez, Oxnard, District 45**
President's Appointment (Ventura County) 800 South Victoria Avenue
Ventura, CA 93009
 17. **Mr. Randall Lewis, Lewis Group of Companies**
Business Representative **Four Seasons Hotel
Kingdom Centre, Olaya Street
Riyadh, Saudi Arabia****
 18. **VACANT**
Tribal Government Regional Planning Board
Representative



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700 – Policy B Meeting Room
Los Angeles, California 90017
Wednesday, January 16, 2019
11:00 AM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(The Honorable Alan D. Wapner, Chair)

PUBLIC COMMENT PERIOD

Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker. The Chair has the discretion to reduce the time limit based upon the number of speakers and may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION/DISCUSSION ITEM/S

1. Resolution No. 19-607-1 Approving Amendment 5 to the FY 2018-19 Overall Work Program (OWP) - Page 6 -
(Basil Panas, Chief Financial Officer)

RECOMMENDED ACTION:

Adopt Resolution No. 19-607-1 approving Amendment 5 to the FY 2018-19 Overall Work Program (OWP) and authorize the Interim Executive Director, or his designee, to submit the necessary documentation to the California Department of Transportation (Caltrans).

2. Notice of Preparation for the 2020 RTP/SCS (Connect SoCal) PEIR - Page 11 -
(Kome Ajise, Director of Planning)

RECOMMENDED ACTION:

Authorize the release of the NOP for the 2020 RTP/SCS PEIR and initiate a 30-day public review and comment period, beginning January 23, 2019 and ending February 22, 2019.

CONSENT CALENDAR

Approval Items

3. Minutes of the Special Meeting of the EAC - December 6, 2018 - Page 25 -
4. Contracts \$200,000 or Greater: 19-036-C01, Cloud-based Computing and Storage Infrastructure - Page 29 -
5. Contracts Amendment \$75,000 or Greater: Contract No. 17-024-C1, High Quality Transit Area (HQTA) - Page 34 -



6. Contract amendment that exceeds \$75,000: Contract No. 12-019-C1,
Managed Information Technology - Page 48 -
7. Approval for Additional Stipend Payments - Page 56 -
8. SCAG Participation at the MuniWorld 2019, Tel Aviv - February 26-28,
2019 - Page 58 -
9. 2019 Legislative Principles & Priorities - Page 60 -
10. SCAG Memberships and Sponsorships - Page 73 -
11. Fiscal Year (FY) 2017-18 External Financial Audit - Page 76 -

Receive and File

CFO MONTHLY REPORT

(Basil Panas, Chief Financial Officer)

12. CFO Status Report - Page 77 -

PRESIDENT'S REPORT

(The Honorable Alan D. Wapner, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Darin Chidsey, Interim Executive Director)

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

ADJOURNMENT



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov
Subject: Resolution No. 19-607-1 Approving Amendment 5 to the FY
2018-19 Overall Work Program (OWP)

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Adopt Resolution No. 19-607-1 approving Amendment 5 to the FY 2018-19 Overall Work Program (OWP) and authorize the Interim Executive Director, or his designee, to submit the necessary documentation to the California Department of Transportation (Caltrans).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

Staff recommends that the Executive Administrative Committee (EAC), acting on behalf of the Regional Council, approve a fifth amendment to the FY 2018-19 OWP in the amount of \$148,220, increasing the budget from \$72.2 million to \$72.3 million. Amendment 5 is a formal amendment that includes programming \$131,219 of Senate Bill 1 Sustainable Communities Formula Grant funds and \$17,001 of Transportation Development Act (TDA) funds for the required local match to support the Sustainable Communities Program and RTP/SCS Land Use Policy & Program Development.

BACKGROUND:

On December 6, 2018, the EAC approved Amendment 4 to the FY 2018-19 OWP increasing the budget from \$71.4 million to \$72.2 million. On December 11, 2018, SCAG received an increase of \$131,219 to the Senate Bill 1 (SB 1) Sustainable Communities Formula Grant for fiscal year 2018-19. The increased grant amount and associated required local match must be programmed by February 1, 2019. Therefore, the OWP needs to be amended to meet the conditions of grant acceptance.

DISCUSSION:

Staff recommends that the EAC approve Amendment 5 to the FY 2018-19 OWP in the amount of \$148,220, increasing the budget from \$72.2 million to \$72.3 million. Table 1 shows revenue increases for \$131,219 of SB 1 Sustainable Communities Formula Grant and \$17,001 of TDA funds for the required local match.



Table 1. FY 2018-19 OWP Revenues

OWP REVENUES	AMEND #4	AMEND #5	CHANGE
CPG	\$ 34,942,547	\$ 34,942,547	\$ -
CALTRANS GRANTS	\$ 3,012,441	\$ 3,012,441	\$ -
SB 1 GRANTS	\$ 11,883,514	\$ 12,014,733	\$ 131,219
FEDERAL OTHER GRANTS	\$ 3,083,396	\$ 3,083,396	\$ -
STATE OTHER GRANTS	\$ 6,588,117	\$ 6,588,117	\$ -
TDA	\$ 7,388,653	\$ 7,405,654	\$ 17,001
CASH/LOCAL OTHER	\$ 1,712,031	\$ 1,712,031	\$ -
IN-KIND COMMITMENTS	\$ 3,545,333	\$ 3,545,333	\$ -
TOTAL	\$ 72,156,032	\$ 72,304,252	\$ 148,220

Table 2 shows the proposed increases to expenditures in Amendment 5. They include:

- 1) \$112,956 increase in consultant budget for the Sustainable Communities Program in task 275-4823.02.
- 2) \$35,264 increase in other costs, primarily staff costs to support RTP/SCS Land Use Policy & Program Development in task 290-4841.01.

Table 2. FY 2018-19 OWP Expenditures

OWP EXPENDITURES	AMEND #4	AMEND #5	CHANGE
SALARIES	\$ 28,017,438	\$ 28,017,438	\$ -
CONSULTANTS	\$ 36,215,568	\$ 36,328,524	\$ 112,956
OTHER COSTS	\$ 3,259,281	\$ 3,294,545	\$ 35,264
IN-KIND COMMIT - STAFF	\$ 3,545,333	\$ 3,545,333	\$ -
IN-KIND COMMIT - CONSULTANTS	\$ 1,118,412	\$ 1,118,412	\$ -
TOTAL	\$ 72,156,032	\$ 72,304,252	\$ 148,220

FISCAL IMPACT:

Amendment 5 to the FY 2018-19 Overall Work Program results in an increase of \$148,220, from \$72,156,032 to \$72,304,252. After approval by the EAC, the revised budget will be submitted to Caltrans for final approval.

ATTACHMENT(S):

1. Resolution No. 19-607-1
2. List of Budget Changes



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

RESOLUTION NO. 19-607-1

**A RESOLUTION OF THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS (SCAG)
APPROVING AMENDMENT 5 TO THE FISCAL YEAR 2018-19
OVERALL WORK PROGRAM**

REGIONAL COUNCIL OFFICERS

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Alan D. Wapner, San Bernardino
County Transportation Authority

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Energy & Environment
Linda Parks, Ventura County

Transportation
Curt Hagman, San Bernardino
County

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.;

WHEREAS, SCAG has developed the Fiscal Year (FY) 2018-19 Comprehensive Budget that includes the following budget components: the General Fund Budget; the Overall Work Program (OWP); the Indirect Cost Budget (ICAP); and the Fringe Benefits Budget; and

WHEREAS, the OWP is the basis for SCAG’s annual regional planning activities and budget; and

WHEREAS, in conjunction with the OWP Agreement and Master Fund Transfer Agreement, the OWP constitutes the annual funding contract between the State of California Department of Transportation (Caltrans) and SCAG for Consolidated Planning Grant (CPG) funding; and

WHEREAS, SCAG is also eligible to receive other Federal and/or State grant funds for certain regional transportation planning related activities. For such funding upon award, the funds are implemented through the OWP and SCAG and the applicable Federal or State agency shall execute the applicable grant agreement(s); and

WHEREAS, SCAG’s Regional Council approved the OWP for FY 2018-19 in May 2018, which was subsequently approved by Caltrans in June 2018. The Regional Council approved Amendment 1 to the OWP in July 2018, Amendment 2 to the OWP in September 2018, Amendment 3 to the OWP in November 2018, and Amendment 4 to the OWP in December 2018; and

WHEREAS, this Amendment 5 to the FY 2018-19 OWP will result in a budget increase of \$148,220, from \$72,156,032 to \$72,304,252; and

WHEREAS, Amendment 5 to the FY 2018-19 OWP, along with its corresponding staff report and this resolution, has been reviewed and discussed by SCAG’s Executive Administration Committee, acting on behalf of the SCAG Regional Council, in a special meeting held on January 16, 2019.

NOW THEREFORE, BE IT RESOLVED by the Executive Administration Committee, acting on behalf of the Regional Council of the Southern California Association of Governments, that Amendment 5 to the FY 2018-19 OWP is approved and adopted.

BE IT FURTHER RESOLVED THAT:

1. The Executive Administration Committee, acting on behalf of the Regional Council, hereby authorizes submittal of Amendment 5 to the FY 2018-19 OWP to the participating State and Federal agencies.
2. SCAG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance.
3. The SCAG Interim Executive Director, or in his absence, the Chief Financial Officer, is hereby designated and authorized to execute all related agreements and other documents on behalf of the Regional Council.

PASSED, APPROVED AND ADOPTED by the Executive Administration Committee, acting on behalf of the Regional Council of the Southern California Association of Governments, at a special meeting this 16th day of January, 2019.

Alan D. Wapner
 President, SCAG
 San Bernardino County Transportation Authority

Attested by:

Darin Chidsey
 Interim Executive Director

Approved as to Form:

Joann Africa
 Chief Counsel

**FY 2018-19 OWP AMENDMENT 5
List of Budget Changes**

Project Task No.	Project Task Name	Category	Budget Request	CPG	Caltrans Grants	SB 1 Grants	TDA	Other State/Fed Grants	In-Kind/Cash/Local
266-0715.01	Local Transportation Planning	Consultant	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
266-0715.05	Riverside Reconnects Phase 2	Consultant	\$ (50,000)	\$ -	\$ -	\$ -	\$ (50,000)	\$ -	\$ -
275-4823.02	Sustainability Planning Grant Program - 2016 Call (FY19 SB 1 Formula)	Consultant	\$ 112,956	\$ -	\$ -	\$ 100,000	\$ 12,956	\$ -	\$ -
290-4841.01	RTP/SCS Land Use Policy & Program Development (FY19 SB 1 Formula)	Staff	\$ 35,264	\$ -	\$ -	\$ 31,219	\$ 4,045	\$ -	\$ -
TOTAL			\$ 148,220	\$ -	\$ -	\$ 131,219	\$ 17,001	\$ -	\$ -

Attachment: List of Budget Changes (Resolution No. 19-607-1 Approving Amendment 5 to the FY 2018-19 Overall Work Program (OWP))



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Kome Ajise, Director of Planning, Planning Division, 213-236-1835, Ajise@scag.ca.gov
Subject: Notice of Preparation for the 2020 RTP/SCS (Connect SoCal) PEIR

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Authorize the release of the NOP for the 2020 RTP/SCS PEIR and initiate a 30-day public review and comment period, beginning January 23, 2019 and ending February 22, 2019.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

SCAG, as the Lead Agency, has prepared a Notice of Preparation (NOP) (See Attachment 1) to prepare a Program Environmental Impact Report (PEIR) in accordance with the California Environmental Quality Act (CEQA) for "Connect SoCal," the 2020-2045 Regional Transportation Plan and Sustainable Communities Strategy ("Connect SoCal", "2020 RTP/SCS" or "Plan"). SCAG staff requests that that the EAC authorize the release of the NOP for 30-day review and public commenting period beginning in January 23, 2019 and ending on February 22, 2019. Following the release of the NOP, SCAG will host two scoping meetings which will occur on February 13, 2019, at SCAG's main office located in Los Angeles.

BACKGROUND:

Pursuant to the federal and state law, SCAG is required to adopt and update a long-range regional transportation plan every four (4) years. SCAG's last RTP was adopted in 2016 and an updated Plan is required to be adopted by April 2020. In accordance with the Sustainable Communities and Climate Protection Act of 2008, or Senate Bill (SB) 375 (Steinberg), the RTP will include an SCS which details strategies to reduce greenhouse gas (GHG) emissions from passenger vehicles (automobiles and light-duty trucks). As one of the State's 18 MPOs, SCAG must prepare an SCS that demonstrates the region's ability to attain GHG emission-reduction targets through integrated land use, housing, and transportation planning.

CEQA and its implementing regulations (*State CEQA Guidelines*) require SCAG as the Lead Agency to prepare an EIR for any discretionary government action, including programs and plans that may cause significant environmental effects. The 2020 RTP/SCS is a regional planning document updated every four years (see further discussion below). The 2020 RTP/SCS would update the 2016 RTP/SCS. Given the regional level of analysis provided in a RTP/SCS, a Program EIR (PEIR) is the appropriate CEQA document. A PEIR is a "first-tier" CEQA document designed to consider "broad

policy alternatives and program wide mitigation measures” (*State CEQA Guidelines* Sec. 15168). The programmatic environmental analysis for the PEIR for Connect SoCal will evaluate potential environmental effects consisting of direct and indirect effects, growth-inducing impacts, and cumulative impacts resulting from the Plan, and will include mitigation measures to offset any identified potentially significant adverse environmental effects. As a first-tier document, the PEIR may serve as a foundation for subsequent, site-specific environmental review documents (including Addendums, Supplemental EIRs, Subsequent EIRs) for individual transportation and development projects in the region (*State CEQA Guidelines* Sec. 15385).

In addition to fulfilling legal requirements, the PEIR will provide an opportunity to inform decision makers and the public about potential environmental effects associated with the implementation of the RTP and alternatives. This first-tier regional-scale environmental analysis will also help local agencies evaluate and reduce direct and indirect impacts, growth-inducing impacts, and cumulative environmental effects with respect to local projects.

This NOP (See Attachment 1) is intended to alert responsible agencies, interested agencies, organizations, and individuals of the preparation of the PEIR. Comments regarding the scope of the PEIR received during the 30-day NOP review period will be used to refine the scope and content of the PEIR, as appropriate.

SCOPE OF ANALYSIS IN THE PEIR:

Environmental Factors Considered

The PEIR will analyze potential effects that the Plan may cause on the environment. Although the Plan will include individual transportation projects, the associated PEIR is programmatic in nature and does not specifically analyze potential environmental effects that any of the individual transportation projects may cause. Project-level environmental impact analyses will need to be prepared by implementing agencies on a project-by-project basis as projects proceed through the design and decision-making process. Project-specific planning and implementation undertaken by each project sponsor/implementing agency will depend on a number of issues, including: policies, programs and projects adopted at the local level; restrictions on federal, State and local transportation funds; the results of feasibility studies for particular corridors; and project-specific environmental review.

Potential scope of environmental effects that warrant analysis and consideration in the PEIR for Connect SoCal are as follows:

- Aesthetics and Views
- Agriculture and Forestry Resources
- Air Quality
- Biological Resources and Open Space
- Cultural Resources
- Energy
- Geology, Soils and Mineral Resources
- Hazards and Hazardous Materials
- Hydrology and Water Resources
- Land Use and Planning
- Noise
- Population and Housing
- Recreation
- Transportation/Traffic

- Greenhouse Gas Emissions and Climate Change
- Tribal Cultural Resources
- Public Services and Utilities
- Wildfire

Preliminary Connect SoCal Alternatives

It is anticipated that the PEIR will evaluate at least three potential alternatives to Plan as follows¹: (1) No Project; (2) 2016 RTP/SCS Updated with 2020 Local Input Alternative; and (3) Intensified Land Use Alternative. These alternatives will evaluate various planning scenarios capable of achieving most of the basic objectives of the Plan. More specifically, each Alternative, except the No Project Alternative, will include a range of policies and projects including, but not limited to, variations in land use density and intensity, transit and rail systems, active transportation, highway/roadway construction and widening and transportation demand/system management.

SCAG has the discretion to select one alternative in its entirety or to combine elements of various alternatives to complete the PEIR for the RTP/SCS. The development of alternatives in a PEIR is focused on avoiding or reducing potentially significant impacts of the Plan.

No Project Alternative

The No Project Alternative is required by Section 15126.6(e)(2) of the CEQA Guidelines and assumes that the Plan would not be implemented. The No Project Alternative will consider continued implementation of the goals and polices of the adopted 2016 RTP/SCS and will be based on 2016 RTP/SCS regional population, housing, and employment. The No Project Alternative includes those transportation projects that are included in the first year of the previously conforming FTIP (i.e., 2018). The growth scenario included in the No Project Alternative, and all alternatives, will include the same regional totals for population, housing and employment.

2020 Local Input Alternative

This Alternative will include updated jurisdictional general plans and land use information to reflect the most recent growth estimates and land use development patterns in the region. This alternative would include policies and strategies included in the 2016 RTP/SCS to the extent that they have been incorporated into local jurisdictional plans. This alternative does not include additional land use strategies described in the 2020 Plan that go beyond current local policy and strategies described in the intensified land use alternative, that help meet additional objectives.

Intensified Land Use Alternative

An Intensified Land Use Alternative would be based on a transportation network for the 2020 RTP with aggressive land use development patterns. Land use development patterns in this alternative

¹ It is important to note that these are preliminary alternatives and may change during the planning process.



would build on land use strategies as described in the Plan by maximizing growth around high quality transit areas (HQTAs). Potential growth patterns associated with this alternative would optimize urban areas and suburban town centers, transit oriented development patterns (TODs), livable corridors, and neighborhood mobility areas (NMAs).

SCAG is seeking input on the alternatives through the scoping process which could result in modifications to the number, content and scope of alternatives analyzed in the PEIR. Furthermore, the PEIR will identify all alternatives that were initially considered, but rejected for reasons including infeasibility or inability of a particular alternative to meet the Project objectives or reduce environmental impacts beyond that of the Project.

SCOPING MEETINGS:

SCAG will host two Scoping meetings for the Plan, each providing the same information, Scoping Meetings will be held SCAGs Main office – Room Policy Committee A (see address above) on **Wednesday, February 13, 2019 from 3:00 to 5:00 PM and 6:30 to 8:30 PM**. For each of the two scoping meetings, webcast and videoconferencing locations will be made available at SCAG’s regional offices listed below.

SCAG Imperial County Regional Office
*1503 1405 N. Imperial Avenue, Suite 1-
Imperial, CA 92243
(760) 353-7800

SCAG Riverside County Regional Office
3403 10th Street, Suite 805
Riverside, CA 92501
(951) 784-1513

SCAG Orange County Regional Office
OCTA Building
600 South Main Street, Suite 906
Orange, CA 92868
(714) 542-3687

SCAG San Bernardino County Regional Office
1170 West 3rd Street, Suite 140
San Bernardino, CA 92410
(909) 806-3556

City of Palmdale (From 3:00 to 5:00 PM Only)
Planning Department
Development Services Conference Room
38250 Sierra Highway
Palmdale, CA 93550
(661)267-5337

Coachella Valley Association of Governments (From 3:00 to 5:00 PM Only)
73-710 Fred Waring Drive
Palm Desert, CA 92260
(760)346-1127

Webcast
<https://scag.zoom.us/j/553192165>
Dial: 1-669-900-6833
Meeting ID: 553-192-165



FISCAL IMPACT:

Work associated with this item is included in the current Fiscal Year 2018/19 Overall Work Program (020.0161.04: Regulatory Compliance).

ATTACHMENT(S):

1. Draft_SCAG_2020_NOP_11292018_Clean_V2_pc



NOTICE OF PREPARATION

TO: Interested Agencies, Organizations and Individuals

SUBJECT: Notice of Preparation of a Program Environmental Impact Report for the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal)

DATE: January 23, 2019

LEAD AGENCY: Southern California Association of Governments
900 Wilshire Blvd, Suite 1700
Los Angeles, California 90017

The Southern California Association of Governments (SCAG), as Lead Agency, is publishing this Notice of Preparation (NOP) to prepare a Program Environmental Impact Report (PEIR) in accordance with the California Environmental Quality Act (CEQA) for the 2020-2045 Regional Transportation Plan/and Sustainable Communities Strategy (also referred to herein as “Connect SoCal”, “2020 RTP/SCS” or “Plan”). SCAG is preparing Connect SoCal pursuant to federal and state metropolitan planning and air quality requirements including the federal surface transportation reauthorization, Fixing America’s Surface Transportation (FAST) Act, the Transportation Conformity in the Air Quality Attainment Plan per 40 CFR Part 51 and 40 CFR Part 93, and Section 65080 et seq., of Chapter 2.5 of the California Government Code, The Global Warming Solutions Act of 2006 (Senate Bill 32), The Sustainable Communities and Climate Protection Act of 2008 (Senate Bill 375), California Global Warming Solutions Act of 2006 (Assembly Bill 32), and corresponding regulations.

Two (2) Scoping meetings for the Plan, each providing the same information, will be held at SCAG’s Main office – Room Policy Committee A (see address above) on **Wednesday, February 13, 2019 from 3:00 PM to 5:00 PM and 6:30 PM to 8:30 PM**. Webcasting and videoconferencing will be available from SCAG’s regional offices (see last page for addresses).

To ensure full consideration of environmental issues with potential significant impacts in the Draft PEIR, **all comments must be received within thirty (30) days of the start of the 30-day public comment period, which begins January 23, 2019 and ends February 22, 2019**. If you wish to be placed on the mailing list to receive notices regarding the PEIR for the Plan, or have any questions or need additional information, please contact the person identified below.

Please send your response to Roland Ok, Senior Regional Planner, either electronically to: 2020PEIR@scag.ca.gov, via the web at: <https://connectsocial.org>; or at the mailing address shown above. Please include a return address and the name of a contact person in your agency/organization.

SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
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REGIONAL COUNCIL OFFICERS

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COMMITTEE CHAIRS

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Alan D. Wapner, Ontario

Community, Economic &
Human Development
Peggy Huang, Transportation
Corridor Agencies

Energy & Environment
Linda Parks, Ventura County

Transportation
Curt Hagman, San Bernardino County

Introduction

CEQA and its implementing regulations (*State CEQA Guidelines*) require SCAG as the Lead Agency to prepare an EIR for any discretionary government action, including programs and plans that may cause significant environmental effects. The 2020 RTP/SCS is a regional planning document updated every four years (see further discussion below). The 2020 RTP/SCS would update the 2016 RTP/SCS. Given the regional level of analysis provided in a RTP/SCS, a Program EIR (PEIR) is the appropriate CEQA document. A PEIR is a “first-tier” CEQA document designed to consider “broad policy alternatives and program wide mitigation measures” (*State CEQA Guidelines* Sec. 15168). The programmatic environmental analysis for the 2020 RTP/SCS PEIR will evaluate potential environmental effects consisting of direct and indirect effects, growth-inducing impacts, and cumulative impacts resulting from the RTP/SCS, and will include mitigation measures to offset any identified potentially significant adverse environmental effects. As a first-tier document, the PEIR may serve as a foundation for subsequent, site-specific environmental review documents (including Addendums, Supplemental EIRs, Subsequent EIRs) for individual transportation and development projects in the region (*State CEQA Guidelines* Sec. 15385).

This NOP is intended to alert responsible agencies, interested agencies, organizations, and individuals of the preparation of the PEIR. Comments regarding the scope of the PEIR received during the 30-day NOP review period will be used to refine the scope and content of the PEIR, as appropriate.

PROJECT LOCATION AND BACKGROUND

Project Location

SCAG is the federally designated Metropolitan Planning Organization (“MPO”) under Title 23, United States Code (U.S.C.) 134(d)(1). The SCAG region consists of six counties (Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura), and 191 cities (Figure 1, *SCAG Region*). To the north of the SCAG region are the counties of Kern and Inyo; to the east is State of Nevada and State of Arizona; to the south is the county of San Diego; and to the northwest is the Pacific Ocean. The SCAG region also consists of 15 subregional entities that serve as partners in the regional planning process. (Figure 2, *SCAG Subregions*).

SCAG is one of 18 MPOs in the State of California. The total area of the SCAG region is approximately 38,000 square miles. The region includes the county with the largest land area in the nation, San Bernardino County, as well as the county with the highest population in the nation, Los Angeles County. The SCAG region is home to approximately 20 million people, or 49 percent of California’s population, representing the largest and most diverse region in the country.

Figure 1: SCAG Region

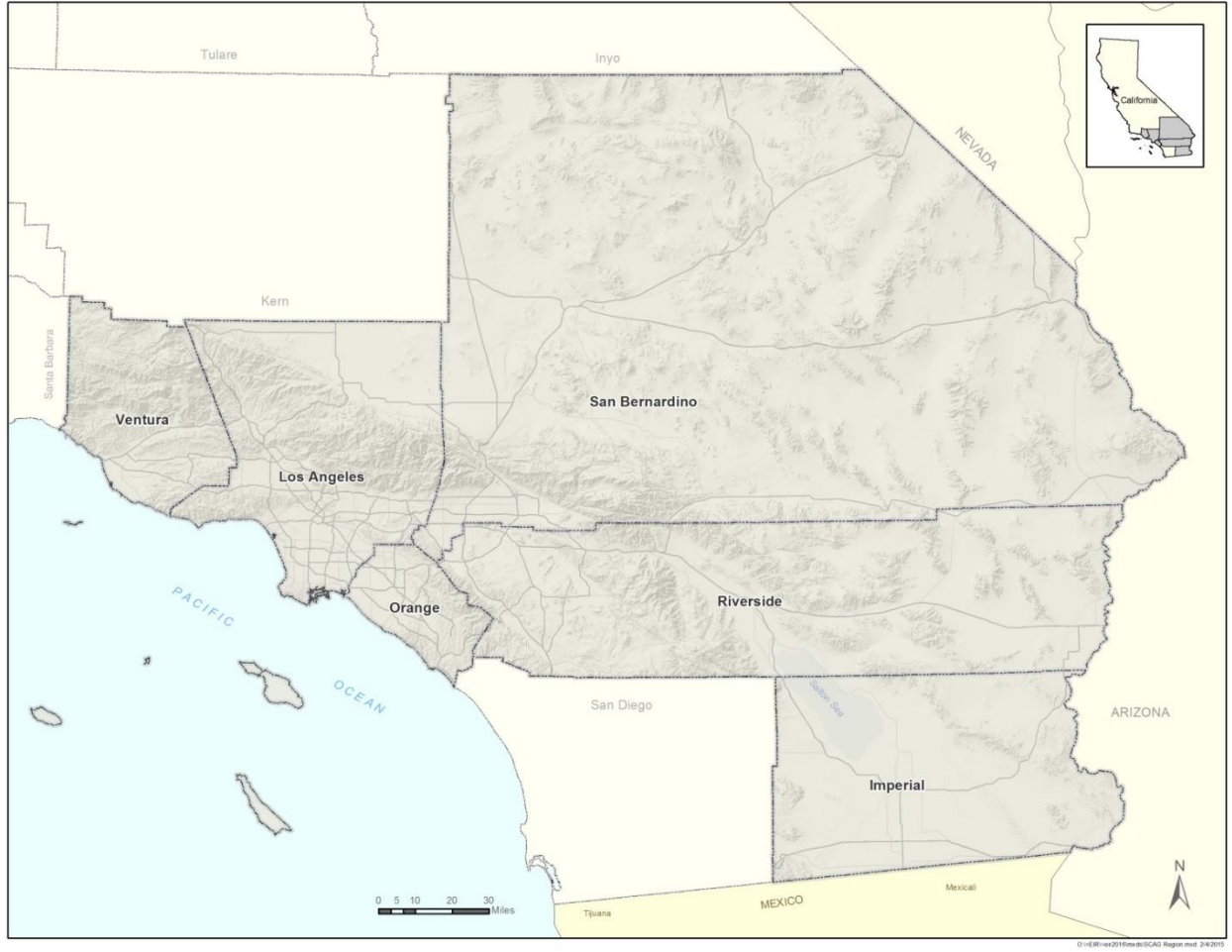
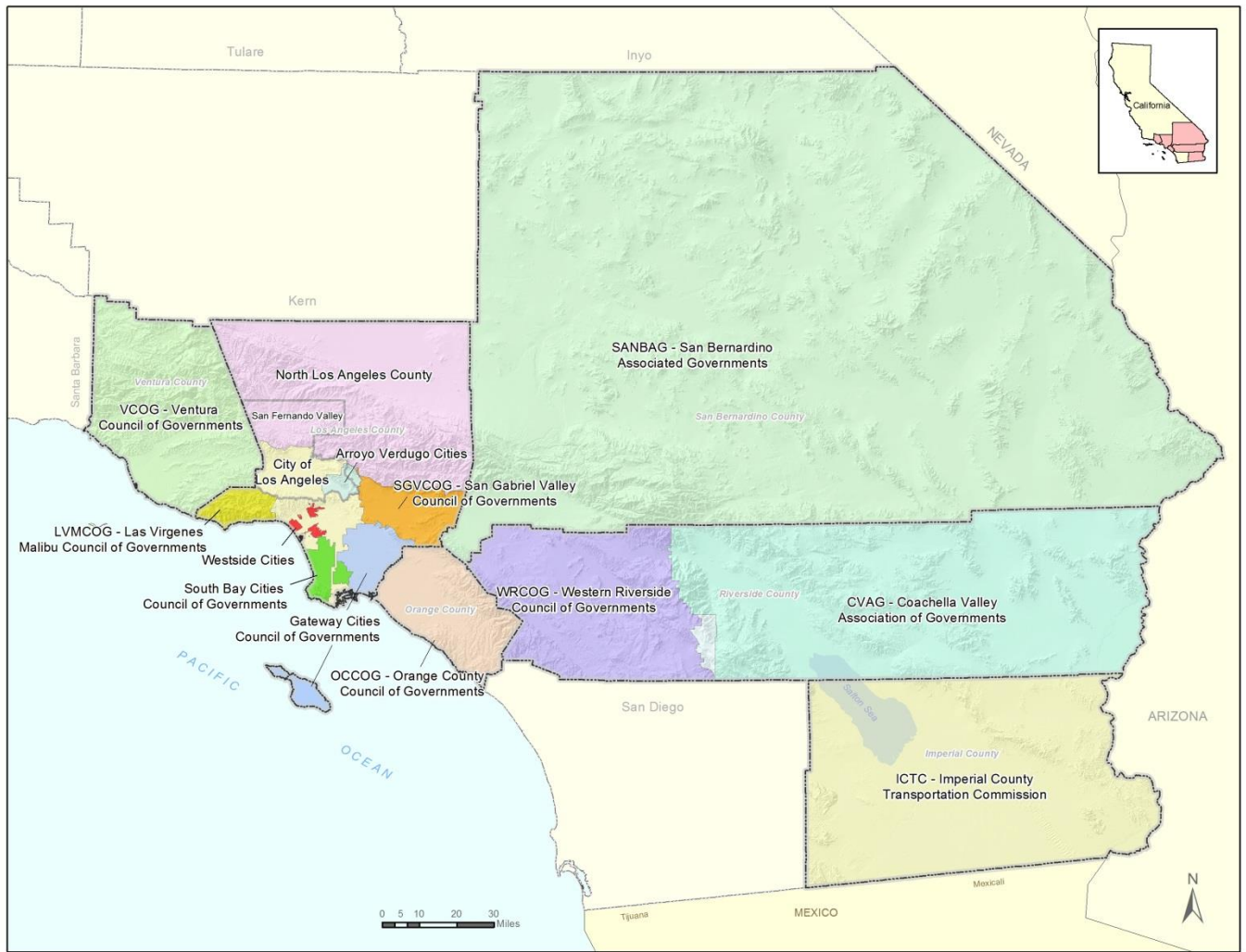


Figure 2: SCAG Subregions



SCAG Roles and Responsibilities

In addition to federal designation as a MPO, SCAG is designated under California state law as the Multicounty Designated Transportation Planning Agency and Council of Governments (COG) for the six-county region. Founded in 1965, SCAG is a Joint Powers Authority, established as a voluntary association of local governments and agencies.

SCAG serves as the regional forum for cooperative decision making by local government elected officials and its primary responsibilities in fulfillment of federal and state requirements include the development of the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS); the Federal Transportation Improvement Program (FTIP); the annual Overall Work Program; and transportation-related portions of local air quality management plans. SCAG’s other major functions include determining the regional transportation plans and programs are in conformity with state air quality plans; preparation of a Regional Housing Needs Assessment (RHNA); and intergovernmental review of regionally significant projects.

PROJECT DESCRIPTION

2020 Regional Transportation Plan/Sustainable Communities Strategy

Pursuant to federal and state planning requirements, SCAG updates and adopts a long-range regional transportation plan every four years. SCAG’s last RTP/SCS was adopted in 2016 and an updated Plan is required to be adopted by April 2020.

The 2020 RTP/SCS will outline the region's goals and policies for meeting current and future mobility needs, provide a foundation for transportation decisions by local, regional and state officials that are ultimately aimed at achieving a coordinated and balanced transportation system. The 2020 RTP/SCS will also identify the region's transportation needs and issues, recommended actions, programs, and a list of projects to address the needs consistent with adopted regional policies and goals, and documents the financial resources needed to implement the 2020 RTP/SCS. It is important to note that SCAG does not implement individual projects in the RTP, as they will be implemented by local and state jurisdictions, and other agencies. SCAG has already initiated the development of the 2020 RTP/SCS and is working closely with County Transportation Commissions (CTCs) to compile a regional project list that will build upon the list identified in the 2016 RTP.

In accordance with the Sustainable Communities and Climate Protection Act of 2008, or Senate Bill (SB) 375 (Steinberg) and codified in California Government Code §65080(b)(2)(B), the 2020 RTP/SCS will include a SCS which details land use, housing and transportation strategies to reduce greenhouse gas (GHG) emissions from passenger vehicles (automobiles and light-duty trucks).

Pursuant to SB 375, SCAG’s SCS is required to meet reduction targets for greenhouse gas (GHG) emissions of 8 percent per capita by 2020 and 19 percent per capita by 2035 compared to 2005 emission levels, as set by the California Air Resources Board (ARB). According to Section 65080(b)(2)(B) of the California Government Code, the SCS must:

- Identify existing land use;
- Identify areas to accommodate long-term population growth;
- Identify areas to accommodate an eight-year projection of regional housing needs;
- Identify transportation needs and the planned transportation network,
- Consider resource areas and farmland;
- Consider state housing goals and objectives;
- Set forth a forecasted growth and development pattern; and
- Comply with federal law for developing an RTP.

Additionally, if the combination of measures in the SCS would not meet the regional targets, the MPO must prepare a separate “Alternative Planning Strategy” (APS) to meet the targets.

Scenario Planning Process

As part of the planning process, SCAG is developing a suite of four transportation and land use scenarios for public consideration. These scenarios focus on transportation and land use related inputs that are modified to vary across four scenarios. A variety of scenarios will provide the analytical technique for policy choices to be considered as the Plan is being developed, while the Plan goals, guiding policies and performance measures will underpin scenario designs.

SCAG will use scenario planning tools to illustrate the impact of distinctive policy and investment choices that will then be compared to business as usual scenario (No Project) in order for the Regional Council and Policy Committees to evaluate the merits of regional decisions for the Plan.

SCAG will seek input for scenario development through stakeholder outreach. These scenarios would then be presented to the general public in late Spring/summer of 2019 in a series of public workshops.

Bottom-up Local Growth and Land Use Input Process

A critical component to developing a successful Plan is the participation and cooperation of SCAG's local government partners and stakeholders within the SCAG region. To this end, SCAG uses a bottom-up local input process by which all local governments are informed of the planning process for Connect SoCal and have clear and adequate opportunities to provide input. Growth forecasts and land use updates for development of the Plan will be developed through this bottom-up local input process

SCAG's Public Participation Plan and Process

Another key aspect of Plan development is public participation. To provide early and meaningful public participation in the Plan's development and decision-making processes, SCAG has developed and adopted a Public Participation Plan ("PPP").¹ The adoption of the PPP demonstrates SCAG's commitment in increasing awareness and involvement of interested persons in SCAG's governmental processes and regional transportation and land use planning. SCAG will provide information and timely public notice, ensuring full public access to key decisions, and supporting early and continuing public involvement in the development of the Plan. To this end, SCAG will continue to engage a wide range of stakeholder groups, elected officials, special interest groups, the general public, and other interested parties through a series of workshops and public meetings, as well as SCAG's policy committees, task forces, and subcommittee structure during the development of the Plan and its associated PEIR.

SCOPE OF ENVIRONMENTAL ANALYSIS IN THE PEIR

Environmental Factors Considered

The PEIR is a programmatic document that will analyze potential effects of the 2020 RTP/SCS on the environment. Although the 2020 RTP/SCS will include some individual transportation projects, the PEIR does not specifically analyze environmental effects of any individual transportation or development project. Project-level environmental analyses will be prepared by implementing agencies on a project-by-project basis as projects proceed through the design and decision-making process.

The potential scope of environmental effects that warrant analysis in the 2020 RTP/SCS PEIR are as follows:

- Aesthetics and Views
- Agriculture and Forestry Resources
- Air Quality
- Biological Resources and Open Space
- Cultural Resources
- Energy
- Hazards and Hazardous Materials
- Hydrology and Water Resources
- Land Use and Planning
- Noise
- Population and Housing
- Recreation

¹ Southern California Association of Governments. Public Participation Plan. Adopted September 6, 2018. <http://www.scag.ca.gov/participate/Pages/PublicParticipationPlan.aspx>

- Geology, Soils and Mineral Resources
- Greenhouse Gas Emissions and Climate Change
- Tribal Cultural Resources
- Transportation/Traffic
- Public Services and Utilities
- Wildfire

CEQA Streamlining

SB 375 contains CEQA incentives, or streamlining provisions, to encourage coordinated land use and transportation planning. Certain types of development projects (i.e., transit priority projects or residential/mixed use residential projects, as defined by the statute) may qualify for CEQA streamlining as long as the requisite criteria are met. Consistency will be determined by the local jurisdiction that is the lead agency for each project to be streamlined. SCAG’s primary role is to include appropriate information in the SCS, such as land use information as required by SB 375 and/or guidance to aid in interpreting land use information that will allow a jurisdiction to make a consistency determination with respect to appropriate streamlining options on a project-by- project basis.

Additionally, the PEIR will support other CEQA streamlining options that do not fall into the categories under SB 375 (i.e., SB 743, SB 226 and the State CEQA Guidelines).

Preliminary 2020 RTP/SCS Alternatives

The development of alternatives in a PEIR is focused on avoiding or reducing potentially significant impacts of the Plan while achieving most of the project objectives. It is anticipated that the PEIR will evaluate at least three potential alternatives to Plan as follows:² (1) No Project; (2) 2016 RTP/SCS Updated with 2020 Local Input Alternative; and (3) Intensified Land Use Alternative. Each Alternative, except the No Project Alternative, will vary in terms of policies and projects including, but not limited to, variations in land use development patterns or transportation network.

SCAG has the discretion to select more than one alternative as long as they are within the range of impacts identified.

No Project Alternative

The No Project Alternative is required by Section 15126.6(e)(2) of the CEQA Guidelines and assumes that the Plan would not be implemented. The No Project Alternative will consider continued implementation of the goals and polices of the adopted 2016 RTP/SCS and will be based on 2016 RTP/SCS regional population, housing, and employment. The No Project Alternative includes those transportation projects that are included in the first year of the previously conforming FTIP (i.e., 2018). The growth scenario included in the No Project Alternative, and all alternatives, will include the same regional totals for population, housing and employment.

2020 Local Input Alternative

This Alternative will incorporate jurisdictional general plans and land use information to reflect the most recent growth estimates and land use development patterns in the region. This alternative would include policies and strategies included in the 2016 RTP/SCS to the extent that they have been incorporated into local jurisdictional plans. This alternative does not include additional land use strategies described in the

² It is important to note that these are preliminary alternatives and may change during the planning process.

2020 Plan that go beyond current local policy and strategies described in the intensified land use alternative, that help meet additional objectives.

Intensified Land Use Alternative

An Intensified Land Use Alternative would be based on a transportation network for the 2020 RTP with aggressive land use development patterns. Land use development patterns in this alternative would build on land use strategies as described in the Plan by maximizing growth around high quality transit areas (HQTAs). Potential growth patterns associated with this alternative would optimize urban areas and suburban town centers, transit oriented development patterns (TODs), livable corridors, and neighborhood mobility areas (NMAs).

SCAG is seeking input on these preliminary alternatives through the scoping process, changes to the alternatives as a result of the scoping process could result in modifications to the number, content and scope of alternatives analyzed in the PEIR. Furthermore, the PEIR will identify alternatives that were initially considered, but rejected for reasons including infeasibility or inability of a particular alternative to meet the project objectives or reduce environmental impacts beyond that of the project.

SCOPING MEETINGS

As mentioned previously, SCAG will host two (2) Scoping meetings for the Plan, each providing the same information, at SCAG's Main office – Policy Committee A Room (see address above) on **February 13, 2019 from 3:00 to 5:00 PM and 6:30 to 8:30 PM**. For each of the two scoping meetings, a web cast will be provided and videoconferencing will be available at SCAG's regional offices listed below.

SCAG Imperial County Regional Office
~~*1503-1405~~ N. Imperial Avenue, ~~Suite 1-~~
 Imperial, CA 92243
 (760) 353-7800

SCAG Riverside County Regional Office
 3403 10th Street, Suite 805
 Riverside, CA 92501
 (951) 784-1513

SCAG Orange County Regional Office
 OCTA Building
 600 South Main Street, Suite 906
 Orange, CA 92868
 (714) 542-3687

SCAG San Bernardino County Regional Office
 1170 West 3rd Street, Suite 140
 San Bernardino, CA 92410
 (909) 806-3556

City of Palmdale (From 3:00 to 5:00 PM Only)
 Planning Department
 Development Services Conference Room
 38250 Sierra Highway
 Palmdale, CA 93550
 (661)267-5337

Coachella Valley Association of Governments (From 3:00 to 5:00 PM Only)
 73-710 Fred Waring Drive
 Palm Desert, CA 92260
 (760)346-1127

Webcast
<https://scag.zoom.us/j/553192165>
 Dial: 1-669-900-6833
 Meeting ID: 553-192-165

Signature: _____

Ping Chang, Manager of Compliance and Performance Monitoring
Southern California Association of Governments

Telephone: (213) 236-1839

Email: Chang@scag.ca.gov; or 2020PEIR@scag.ca.gov

Date: _____



Southern California Association of Governments
900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017

MINUTES OF THE SPECIAL MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
THURSDAY, DECEMBER 6, 2018

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC).

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting at The L.A. Grand Hotel Downtown, Olympic Room – 2nd Floor, 333 S. Figueroa Street, Los Angeles, CA 90071. A quorum was present.

Members Present

Hon. Alan Wapner, <i>Chair</i>	<i>Ontario</i>	SBCTA
Hon. Randon Lane, <i>2ND Vice Chair</i>	<i>Murrieta</i>	District 5
Hon. Margaret E. Finlay, <i>Immediate Past Chair</i>	<i>Duarte</i>	District 35
Hon. Peggy Huang, <i>Chair, CEHD</i>		TCA
Hon. James Mulvihill, <i>Vice Chair, CEHD</i>	<i>San Bernardino</i>	District 7
Sup. Linda Parks, <i>Chair, EEC</i>		Ventura County
Sup. Luis Plancarte, <i>Vice Chair, EEC</i>		Imperial County
Hon. Frank Navarro, <i>President’s Appt.</i>	<i>Colton</i>	District 6
Hon. Michele Martinez, <i>President’s Appt.</i>	<i>Santa Ana</i>	District 16
Hon. Judy Mitchell, <i>President’s Appt.</i>	<i>Rolling Hills Estates</i>	District 40
Hon. Carmen Ramirez, <i>President’s Appt.</i>	<i>Oxnard</i>	District 45
Mr. Randall Lewis, <i>Ex-officio</i>	<i>Lewis Group of Companies</i>	Business Representative

Member Not Present

Hon. Bill Jahn, <i>1ST Vice Chair</i>	<i>Big Bear Lake</i>	District 11
Sup. Curt Hagman, <i>Chair, TC</i>		San Bernardino County
Hon. Cheryl Viegas-Walker, <i>Vice Chair, TC</i>	<i>El Centro</i>	District 1
Hon. Clint Lorimore, <i>Chair, LCMC</i>	<i>Eastvale</i>	District 4
Hon. Greg Pettis, <i>Vice Chair, LCMC</i>	<i>Cathedral City</i>	District 2
VACANT		Tribal Government Planning Board

Attachment: EAC Minutes of the Special Meeting (Minutes of the Special Meeting of the EAC - December 6, 2018)

Staff Present

Darin Chidsey, Interim Executive Director
Frank J. Lizarraga, Jr., General Counsel
Joann Africa, Chief Legal Counsel/Director of Legal Services
Kome Ajise, Director of Planning
Julie Loats, Chief Information Officer
Basil Panas, Chief Financial Officer
Art Yoon, Director of Policy and Public Affairs
Tess Rey-Chaput, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Alan D. Wapner, called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There was no public comment speaker.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION / DISCUSSION ITEM

- 1. Resolution 18-606-1 Approving Amendment 4 to the FY 2018-19 Overall work Program (OWP)

A MOTION was made (Martinez) to approve Item No. 1. Motion was SECONDED (Navarro) and passed by the following votes:

AYE/S: Wapner, Lane, Finlay, Huang, Mulvihill, Navarro, Mitchell, Martinez, Ramirez, Parks and Plancarte (11).

NOE/S: None (0).

ABSTAIN: None (0).

CONSENT CALENDAR

Approval Items

- 2. Minutes of the Special Meeting – December 6, 2018
- 3. Approval for Additional Stipend Payment
- 4. SCAG Memberships and Sponsorships

5. Contracts \$200,000 or Greater: Contract No. 19-001-C01, Southern California Regional Climate Adaptation Framework
6. Contracts \$200,000 or Greater: Contract No. 19-002-C01, Disadvantaged Communities Planning Initiative
7. Contracts \$200,000 or Greater: Contract No. 19-007-C01, Transit Asset Management Target Setting
8. Contracts \$200,000 or Greater: Contract No. 18-033A-C1, ADA Paratransit Demand
9. Contract Amendment \$75,000 or Greater: Contract No. 17-034-G1, Construction of SCAG Los Angeles Office

Receive and File

10. CFO Monthly Report

A MOTION was made (Lane) to approve the Consent Calendar, Item Nos. 2 through 10. Motion was SECONDED (Navarro) and passed by the following votes:

AYE/S: Wapner, Lane, Finlay, Huang, Mulvihill, Navarro, Mitchell, Martinez, Ramirez, Parks and Plancarte (11).

NOE/S: None (0).

ABSTAIN: None (0).

PRESIDENT’S REPORT

In reference to the President’s Memo, President Wapner announced and congratulated City of Ontario Mayor Paul S. Leon as the new member of the Energy and Environment Committee (EEC) and the Emerging Technologies Committee.

EXECUTIVE DIRECTOR’S REPORT

Darin Chidsey, Interim Executive Director, reported that he participated in a joint meeting of the California Air Resources Board (CARB) and the California Transportation Commission (CTC) on December 4, 2018. Mr. Chidsey expressed concerns regarding a recent report issued by CARB that analyzed the progress made under SB 375 pursuant to SB 150. As background, Mr. Chidsey stated that SB 150 tasks CARB with issuing a report every four years that assesses the progress made toward meeting the regional SB 375 greenhouse gas emissions reduction targets, and to include data-supported metrics for strategies utilized to meet the targets. The report is also required to include a discussion of best practices and challenges faced by MPOs in meeting the targets, including the effect of state policies and funding. This 2018 SB 150 Progress Report from CARB states that California is not on track to meet GHG reduction goals under SB 375 and that greater contribution is needed from the transportation sector. Supervisor Linda Parks, Ventura County, commented on the challenges the State is faced with in reducing GHG emissions and questioned whether more could be done to achieve the goals. President Wapner cautioned the members that CARB’s 2018 SB 150 Progress Report is not on the agenda and stated the matter may be added to a future agenda item if the committee so desires. Supervisor Linda Parks agreed and President Wapner directed staff to add the item for discussion at a future meeting.

FUTURE AGENDA ITEM/S

President Wapner asked staff to add CARB’s 2018 SB 150 Progress Report for discussion in a future EAC agenda.

ANNOUNCEMENT/S

ADJOURNMENT

There being no further business, Chair Wapner adjourned the meeting at 8:58 a.m.

[MINUTES ARE UNOFFICAL UNTIL APPROVED BY THE EAC]

Executive/Administration Committee (EAC) Attendance Report

2018

MEMBERS	CITY	Representing	Jan (SpM)	Feb	Mar	Apr	May	Jun	Jun (Retreat)	Jul (SpM)	Aug (SpM)	Sept	Oct	Nov	Dec (SpM)	Total Mtgs Attended To Date
Alan D. Wapner (CHAIR)	Ontario	SBCTA	1	1	1	1		1	1	1	1	1	1	1	1	12
Bill Jahn (1st VICE CHAIR)	Big Bear Lake	District 11	1	1	1	1		1	1	1	1	1	1	1	0	11
Randon Lane (2nd VICE CHAIR)	Murrieta	District 5	0	1	1	1		1	1	1	1	1	1	1	1	11
Margaret E. Finlay (IMM. PAST CHAIR)	Duarte	District 35	1	1	1	1		1	1	1	1	1	1	1	1	12
Peggy Huang (CEHD Chair)	Yorba Linda	TCA						1	1	1	1	1	1	1	1	8
James Mulvihill, CEHD Vice Chair	San Bernardino	District 7											1	1	1	3
Linda Parks (EEC Chair)		Ventura County	1	1	1	1		1	1	1	1	0	1	1	1	11
Luis Plancarte (EEC Vice Chair)		Imperial County						1	1	1	0	1	0	1	1	6
Curt Hagman (TC Chair)		San Bernardino County	1	1	1	1		1	1	0	1	1	1	1	0	10
Cheryl Viegas-Walker (TC Vice Chair)	El Centro	District 1	1	1	1	1		1	1	1	1	0	1	1	0	10
Clint Lorimore (LCMC Chair)	Eastvale	District 4	1	1	1	1		1	1	1	1	1	0	1	0	10
Greg Pettis (LCMC Vice Chair)	Cathedral City	District 2	1	1	1	1		1	0	1	1	1	1	1	0	10
Frank Navarro (Pres. Appointment)	Colton	District 6						1	1	1	1	0	1	1	1	7
Michele Martinez (Pres. Appointment)	Santa Ana	District 16	1	1	1	1		1	0	0	1	1	1	1	1	10
Judy Mitchell (Pres. Appointment)	Rolling Hills Estates	District 40						1	1	0	1	1	0	1	1	6
Carmen Ramirez (Pres. Appointment)	Oxnard	District 45	1	1	1	1		1	1	1	1	1	1	1	1	12
Randall Lewis (Ex-Officio Member)		Business Representative	1	1	1	1		1	1	1	1	1	1	1	1	12
Sabrina LeRoy (Tribal Govt Plng Board)		San Manuel Band of MI	0	1	1	0		0	0	0	0	0				2

Attachment: EAC Minutes of the Special Meeting (Minutes of the Special Meeting of the EAC - December 6, 2018)



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov
Subject: Contracts \$200,000 or Greater: 19-036-C01, Cloud-based
Computing and Storage Infrastructure

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 19-036-C01 in an amount not to exceed \$972,552, with DLT Solutions to implement cloud-based computing and storage infrastructure, supporting improved information technology (IT) processes and system support to provide valuable and reliable IT services and solutions to the entire organization.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

The continued efforts of the SCAG IT team to support the development of the 2020 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS) have resulted in the implementation of a cloud-based computing and storage infrastructure. This cloud-based approach will allow SCAG's modeling team to run data models efficiently and with scalability to support large modeling runs.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

Consultant/Contract #

DLT Solutions
(19-036-C01)

Contract Purpose

This project will directly support the development of the 2020 RTP/SCS. Key benefits include flexibly increasing SCAG's computing capacity to meet the specialized needs of modeling, reduction in modeling run times, the ability to support large and simultaneous modeling runs, as well as flexible high capacity data storage and retention.

Contract

Amount

\$972,552

FISCAL IMPACT:



Funding of \$243,138 is available in the FY 2018-19 budget in Project Number 070-4851.01 Cloud Infrastructure. Funding for subsequent fiscal years through FY 2020-21 will be included in Project 070-4851.01, subject to budget availability.

ATTACHMENT(S):

1. Consultant Contract No. 19-036-C01 Summary

CONSULTANT CONTRACT 19-036-C01

Recommended Consultant:	DLT Solutions	
Background & Scope of Work:	The continued efforts of the SCAG IT team to support the development of the 2020 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS) have resulted in the implementation of a cloud-based computing and storage infrastructure. This cloud-based approach will allow SCAG’s modeling team to run data models efficiently and with scalability to support large modeling runs.	
Project’s Benefits & Key Deliverables:	This project will directly support the development of the 2020 RTP/SCS. Key benefits include flexibly increasing SCAG’s computing capacity to meet the specialized needs of modeling, reduction in modeling run times, the ability to support large and simultaneous modeling runs, as well as flexible high capacity data storage and retention.	
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.	
Contract Amount:	Total not to exceed DLT Solutions	\$972,552
Contract Period:	Notice to Proceed through January 31, 2021	
Project Number(s):	070-4851.01 \$972,552	
	Funding source(s): \$243,138 for six (6) months is available in the FY 2018-19 budget in Project Number 070-4851.01 Cloud Infrastructure. Funding for subsequent fiscal years through FY 2020-21 will be included in Project 070-4851.01, subject to budget availability.	
Basis for Selection:	In accordance with SCAG’s Contract Manual Section 6.3, dated 12/01/16, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by entering into State and local intergovernmental agreements (Master Service Agreements – MSA’s). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy-backing” on the agreement.) SCAG utilized an MSA with the U.S. Communities Contract Number 4400006643 that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.	
	As previously stated, the continued efforts of the SCAG IT team have resulted in the implementation of a cloud-based computing and storage infrastructure to support modeling needs for development of the 2020 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS). If staff does not acquire these services then inefficiencies will exist in modeling run times, and the ability to scale	

and simultaneously run large modeling runs will be limited negatively affecting development of the 2020 RTP/SCS.

**Conflict Of Interest (COI) Form - Attachment
For January 16, 2019 Special Meeting of the EAC**

Approve Contract No. 19-036-C01 in an amount not to exceed \$972,552, with DLT Solutions to implement cloud-based computing and storage infrastructure, supporting improved information technology (IT) processes and system support to provide valuable and reliable IT services and solutions to the entire organization.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
DLT Solutions (prime consultant)	No – form attached



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov
Subject: Contracts Amendment \$75,000 or Greater: Contract No. 17-
024-C1, High Quality Transit Area (HQT) Analysis

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

[Handwritten signature]

RECOMMENDED ACTION:

Approve Amendment No. 4 to Contract No. 17-024-C1 with Gruen Associates, in an amount not to exceed \$106,410 increasing the contract value from \$261,898 to \$368,308 to enable the consultant to increase the number of HQT Pilot Project cities from five (5) to six (6) and extends the contract term from June 30, 2019 to December 31, 2019.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

On June 14, 2017, SCAG awarded contract 17-024-C1 to Gruen Associates to plan five (5) High Quality Transit Area (HQT) corridor pilot projects that reflect integrated planning principles and help implement the 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). The HQT Pilot Project is valued by cities because it provides them with financial resources and technical assistance with preparing transit and land use plans for their City. This amendment increases the number of HQT Pilot Project cities from five (5) to six (6), because staff received additional FTA 5303 grant funding to add the sixth City. Staff shall select the sixth city based on their rank as determined by criteria developed for the original five pilot projects selection as well as the city's capacity to complete the pilot project study by December 31, 2019.

This amendment exceeds \$75,000, as well as 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 12/01/16) Section 8.3, it requires the Regional Council's approval.

BACKGROUND:

Staff recommends executing the following contract amendment that is \$75,000 or greater:

Table with 3 columns: Consultant/Contract #, Amendments Purpose, Amendment Amount. Row 1: Gruen Associates (17-024-C1), This amendment will increase the overall number of cities included in the HQT Pilot Project from five (5) to six (6), \$106,410



FISCAL IMPACT:

Funding of \$70,000 is available in the FY 2018-19 budget, and the remaining amount will be included in the FY2019-20 budget, subject to budget availability.

ATTACHMENT(S):

1. Consultant Contract No. 17-024-C1 Amendment 4 Summary
2. Consultant Contract No. 17-024-C1 Amendment 4 COI

CONTRACT 17-024-C1 AMENDMENT 4

Consultant: Gruen Associates

Background & Scope of Work: On June 14, 2017, SCAG awarded Contract 17-024-C1 to Gruen Associates to plan five (5) High Quality Transit Area (HQTA) corridor pilot projects that reflect integrated planning principles and help implement the 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). The HQTA Pilot Project is valued by cities because it provides them with financial resources and technical assistance with preparing transit and land use plans for their city.

This amendment increases the number of cities from five (5) to six (6) because staff received additional FTA 5303 grant funding to add the sixth city. This amendment also increases the contract value from \$261,898 to \$368,308 and extends the contract term from June 30, 2019 to December 31, 2019. The cities completed to date include El Monte, Riverside, San Bernardino, Oxnard and Santa Clarita.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- This project will benefit SCAG by helping implement a primary strategy in the 2016 RTP/SCS, specifically the planning for HQTA development;
- This project will benefit member cities by helping them plan for development in HQTA areas throughout the region; and,
- The primary deliverables will be six (6) HQTA planning charrettes and workshops rather than the five (5) planned under the original contract award, an HQTA planning tool-kit, and an HQTA planning manual, five (5) of which have already been completed (El Monte, Riverside, San Bernardino, Oxnard, Santa Clarita).

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Amendment Amount:	Amendment 4	\$106,410
	Amendment 3 (administrative - no change to contract’s value)	\$0
	Amendment 2 (administrative - no change to contract’s value)	\$0
	Amendment 1 (administrative - no change to contract’s value)	\$0
	Original contract value	<u>\$261,898</u>
	Total contract value is not to exceed	\$368,308

This amendment exceeds \$75,000, as well as 30% of the contract’s original value. Therefore, in accordance with the SCAG Procurement Manual (dated 12/01/16) Section 8.3, it requires the Regional Council’s approval.

Contract Period: June 14, 2017 through December 31, 2019

Project Number: 150-4093.02 \$106,410
 Funding sources: Consolidated Planning Grant – Federal Transit Administration (FTA) and Transportation Development Act (TDA)
 Funding of \$70,000 is available in the FY 2018-19 budget, and the remaining amount will be included in the FY2019-20 budget, subject to budget availability.

**Basis for the
Amendment:**

As previously stated, staff awarded the original base contract to Gruen Associates to plan five (5) HQTAs corridor pilot projects that reflect integrated planning principles and help implement the 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). The cities completed to date include El Monte, Riverside, San Bernardino, Oxnard and Santa Clarita. Staff received additional FTA 5303 grant funding to add a sixth city.

**Conflict Of Interest (COI) Form - Attachment
For January 16, 2019 Special Meeting of the EAC**

Approve Amendment No. 4 to Contract No. 17-024-C1 with Gruen Associates, in an amount not to exceed \$106,410 increasing the contract value from \$261,898 to \$368,308 to enable the consultant to increase the number of HQTAs Pilot Project cities from five (5) to six (6) and extends the contract term from June 30, 2019 to December 31, 2019.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Gruen Associates (prime consultant)	No - form attached
Iteris (subconsultant)	No - form attached
HR&A (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 17-024

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Gruen Associates

Name of Preparer: Larry Schlossberg

Project Title: High Quality Transit Area (HQT) Analysis

RFP Number: 17-024 Date Submitted: _____

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<u>Not Applicable</u>	<u>Not Applicable</u>
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
Not Applicable	Not Applicable	Not Applicable
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
Not Applicable	Not Applicable
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
Not Applicable	Not Applicable
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
Not Applicable	Not Applicable	Not Applicable
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Larry Schlossberg, hereby declare that I am the (position or title) Partner of (firm name) Gruen Associates, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated _____ is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 Signature of Person Certifying for Proposer (original signature required) _____
 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 17-024

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: HR&A Advisors, Inc.

Name of Preparer: Amitabh Barthakur

Project Title: High Quality Transit Area (HQTA) Analysis

RFP Number: 17-024 Date Submitted: 02/06/2017

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Amitabh Barthakur, hereby declare that I am the (position or title) Partner of (firm name) HR&A Advisors, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 02/01/2017 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 _____ 02/01/2017
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 17-024

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Iteris, inc.

Name of Preparer: Ramin Massoumi, PE

Project Title: High Quality Transit Area Analysis

RFP Number: 17-024 Date Submitted: December 05, 2018

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Ramin Massoumi, PE, hereby declare that I am the (position or title) Senior Vice President & General Mgr. of (firm name) Iteris, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated December 05, 2018 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Signature of Person Certifying for Proposer
(original signature required)

December 05, 2018

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov
Subject: Contract amendment that exceeds \$75,000: Contract No. 12-019-C1, Monthly Managed Information Technology (IT) Services

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Amendment No. 10 to Contract No. 12-019-C1, with Allied Digital Systems, LLC, in an amount not to exceed \$509,500 increasing contract value from \$2,708,784 to \$3,218,284 to provide managed IT services for an additional year and three (3) months.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

The purpose of this amendment is to extend the existing contract through June 30, 2020 using the existing terms and to provide for a 10% cost increase. Since 2012, ADSL has provided a breadth of services, supported SCAG through many technical upgrades, and has provided reliable and expert assistance to staff. SCAG continues to rely on external IT consulting and support to build infrastructure for upcoming data initiatives, as well as cloud infrastructure for the new transportation modeling for 2020 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS). In light of increased cybersecurity threats, ADSL is a strong partner in implementing improved information security systems, such as the Palo Alto Network products.

The project's benefits and key deliverables include, but are not limited to:

- *Innovative IT operational systems and support and of SCAG's mission-critical activities, including cloud migration, support of modeling for RTP/SCS, Regional Data Platform, and GIS, among others;*
- *Standardized processes and monitoring systems that increase system uptime, reliability, and performance;*
- *Daily customer support of SCAG staff operations, including 24x7 help desk and off-hours response;*
- *Real-time monitoring and management of SCAG's information security, including firewall and endpoint protection; and*
- *Continuity of current critical SCAG IT initiatives.*



During the fifteen month extension, SCAG plans to issue a competitive procurement for a new IT managed services contract that takes into account changing technical and sourcing needs. This amendment exceeds \$75,000 and when combined with a previous amendment also exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 12/01/16) Section 8.3, it requires the Regional Council's approval.

BACKGROUND:

Staff recommends executing the following contract amendment greater than \$75,000

<u>Consultant/Contract #</u>	<u>Contract Amendment Purpose</u>	<u>Amended Contract</u>
Allied Digital Systems, LLC (12-019-C1)	Extend contract term for one (1) year and 3-months to enable the consultant to continue to provide managed IT services.	\$3,218,284

FISCAL IMPACT:

Funding of \$81,900 is available in the FY 2018-19 budget in project number 811-1163.08, and the remaining amount of \$427,600 is expected to be available in FY 2019-20 and FY 2020-21 budget in project number 811-1163.08, subject to budget availability.

ATTACHMENT(S):

1. Consultant Contract No. 12-019-C1 Summary
2. Consultant Contract No. 12-019-C1 COI

CONTRACT 12-019-C1 AMENDMENT 10

Consultant: Allied Digital Services, LLC (ADSL)

Background & Scope of Work: On March 22, 2012, SCAG awarded an Information Technology (IT) outsource contract to ADSL, as part of SCAG’s IT outsourcing strategy, which leverages skilled outside consultants to provide on-demand, managed Information Technology services.

The purpose of this amendment is to extend the existing contract through June 30, 2020 (fifteen months) using the existing terms and to provide for a 10% cost increase. Since 2012, ADSL has provided a breadth of services, supported SCAG through many technical upgrades, and has provided reliable and expert assistance to staff. SCAG continues to rely on external IT consulting and support to build infrastructure for upcoming data initiatives, as well as cloud infrastructure for the new transportation modeling for 2020 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS). In light of increased cybersecurity threats, ADSL is a strong partner in implementing improved information security systems, such as the Palo Alto Network products.

During the fifteen month extension, SCAG plans to issue a competitive procurement for a new IT managed services contract that takes into account changing technical and sourcing needs. This amendment increases the contract value from \$2,708,784 to \$3,218,284 and extends the term from March 31, 2019 to June 30, 2020.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Innovative IT operational systems and support and of SCAG’s mission-critical activities, including cloud migration, support of modeling for RTP/SCS, Regional Data Platform, and GIS, among others;
- Standardized processes and monitoring systems that increase system uptime, reliability, and performance;
- Daily customer support of SCAG staff operations, including 24x7 help desk and off-hours response;
- Real-time monitoring and management of SCAG’s information security, including firewall and endpoint protection; and
- Continuity of current critical SCAG IT initiatives.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Amendment Amount:	Amendment 10	\$509,500
	Amendment 9 (administrative – no change to contract’s value)	\$0
	Amendment 8	\$397,912
	Amendment 7 (administrative - no change to contract’s value)	\$0
	Amendment 6	\$397,912
	Amendment 5 (administrative - no change to contract’s value)	\$0
	Amendment 4 (administrative - no change to contract’s value)	\$0
	Amendment 3 (administrative - no change to contract’s value)	\$0
	Amendment 2 (administrative - no change to contract’s value)	\$0

Attachment: Consultant Contract No. 12-019-C1 Summary (Contract amendment that exceeds \$75,000: Contract No. 12-019-C1, Monthly

Amendment 1 (administrative - no change to contract's value)	\$0
Original contract value	<u>\$1,912,960</u>
Total contract value is not to exceed	\$3,218,284

Note Amendment 10 includes:
 Monthly Services at \$27,300 x 15 months = \$409,500
 Additional Optional Work \$100,000

This amendment exceeds \$75,000 and when combined with a previous amendment also exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 12/01/16) Section 8.3, it requires the Regional Council's approval.

Contract Period: March 22, 2012 through June 30, 2020

Project Number: 811-1163.08 \$3,218,284
 Funding source: Indirect Cost

Funding of \$81,900 is available in the FY 2018-19 budget in project number 811-1163.08, and the remaining amount of \$427,600 is expected to be available in FY 2019-20 and FY-2020-21 budget in project number 811-1163.08, subject to budget availability.

Basis for the Amendment: The process of assessing future IT infrastructure and managed services needs for SCAG was significantly delayed due to the office relocation project as well as the onboarding of a new Chief Information Officer in late 2017. Due to the mission critical nature of these services as well as the need for critical analysis and scoping of a new RFP, it is recommended to amend the existing contract with ADSL through June 30, 2020. Without this extension SCAG network and server infrastructure; modeling capacity; IT security; Help Desk and NOC; and staff workstation support will be at risk during the critical upstart of RTP/SCS cycle.

This contract fulfills SCAG's need for a wide range of technical and staff support services that are the foundation of SCAG's information technology environment. These services include network and server management, laptop and help desk services, information security monitoring, and data center and disaster recovery management. The services support numerous planning, geographic information systems (GIS), modeling and administrative systems. ADSL has successfully planned and delivered enhancements to system performance, reliability, redundancy, service delivery, and information security protections. ADSL has been responsive to staff requests and has often provided services above the negotiated service level agreements.

SCAG maintains a very small headcount relative to the number of staff supported and the complexity and criticality of IT systems within the organization. This contract allows SCAG IT staff to focus limited resources on projects and tasks that are strategic, including ongoing collaboration with SCAG staff, IT project planning and budgeting, enterprise application configuration and support, database management, audio-visual services, facilities support, and vendor management.

**Conflict Of Interest (COI) Form - Attachment
For January 16, 2019 Special Meeting of the EAC**

Approve Amendment No. 10 to Contract No. 12-019-C1, with Allied Digital Systems, LLC, in an amount not to exceed \$509,500 increasing contract value from \$2,708,784 to \$3,218,284 to provide managed IT services for an additional year and three (3) months.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
ADSL (prime consultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. _____

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel.

Name of Firm: _____

Name of Preparer: _____

Project Title: _____

Date Submitted: _____

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) _____, hereby declare that I am the (position or title) _____ of (firm name) _____, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated _____ is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Darin Chidsey, Interim Executive Director, Executive Management, (213) 236-1836, Chidsey@scag.ca.gov
Subject: Approval for Additional Stipend Payments

INTERIM EXECUTIVE DIRECTOR'S APPROVAL

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RECOMMENDED ACTION:

Approve additional stipend payments, pursuant to Regional Council Policy Manual, Article VIII, Section B(4) [adopted May 2018], as requested by President Alan D. Wapner.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

Pursuant to the Regional Council Stipend Policy, staff is seeking Regional Council approval for additional stipends for SCAG President Alan D. Wapner for attending and representing SCAG at several meetings and agency-sponsored events.

BACKGROUND:

In accordance with the Regional Council Policy Manual, Article VIII, Section B(4) [adopted May 2018] "Representatives of Regional Council Members may receive up to six (6) Stipends per month and the SCAG President may authorize two (2) additional Stipends in a single month on a case-by-case basis. SCAG's First Vice President, Second Vice President and Immediate Past President may receive up to nine (9) Stipends per month. SCAG's President may receive up to twelve (12) Stipends per month. Approval by the Regional Council is required for payment of any Stipends in excess of the limits identified herein."

For the month of November 2018, President Wapner attended the following for SCAG which will count towards his 13th through 22nd stipend requests:

Table with 3 columns: No., Meeting Date, Meeting Name. Rows include meetings from November 16 to 28, 2018.



21 st	November 28	Meeting with Yorba Linda City Councilmember Carlos Rodriguez
22 nd	November 29	Ryan Hagen of Press Enterprise Interview on Go Human

For the month of December 2018, President Wapner attended the following for SCAG which will count towards his 13th through 15th stipend requests:

No.	Meeting Date	Meeting Name
13 th	December 14	Mobility 21
14 th	December 17	Meeting with SCAG Interim Executive Director
15 th	December 18	Meeting with UCR Professor Karthick Ramakrishnan

FISCAL IMPACT:

Funds for stipends are included in the General Fund Budget (800-0160.01: Regional Council).



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Darin Chidsey, Interim Executive Director, Executive Management, (213) 236-1836, Chidsey@scag.ca.gov
Subject: SCAG Participation at the MuniWorld 2019, Tel Aviv - February 26-28, 2019

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Recommend that the EAC, acting on behalf of the Regional Council in accordance with Article V, Section C, (3) (a) of the SCAG's Bylaws, approve the: 1) participation of the following SCAG delegates representing the agency at the 3-day MuniWorld 2019 Conference scheduled for February 26 – 28, 2019 at the Tel Aviv Convention Center, Israel: President Alan Wapner; First Vice President Bill Jahn; Second Vice President Randon Lane; Immediate Past President Margaret Finlay; and Interim Executive Director Darin Chidsey; and 2) expenditure of a total combined travel cost of approximately \$13,666.20 which will be allocated from SCAG's FY18-19 General Fund Budget. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

The Federation of Local Authorities in Israel (FLAI) invited SCAG to the MuniWorld 2019 Conference in Tel Aviv, Israel, scheduled for February 26 – 28, 2019. FLAI also invited Immediate Past President Margaret Finlay to speak at the event. Other SCAG delegates who will be participating at the conference are: President Alan Wapner; First Vice President Bill Jahn; Second Vice President Randon Lane; and Interim Executive Director Darin Chidsey.

As part of the invitation, FLAI offered to cover the cost of conference registration, meals, and local/ground transportation for all SCAG delegates. FLAI also offered to cover the cost of two (2) night's hotel accommodations for President Alan Wapner and Immediate Past President Margaret Finlay. All other expenditures will be covered by SCAG with a total combined cost of approximately \$13,666.20 which will be allocated from SCAG's FY18-19 General Fund Budget. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

BACKGROUND:

The Federation of Local Authorities in Israel (FLAI) invited SCAG to the MuniWorld 2019 Conference (Conference) in Tel Aviv, Israel, scheduled for February 26 – 28, 2019. Immediate Past President Margaret Finlay was also invited to speak at the event regarding smart cities development which aligns with SCAG's Future Communities Program and initiatives which harnesses the power of new

technologies, big data, open data as well as enhanced analytics to promote innovation in regional and local planning and reduce transportation demand. Incidentally, SCAG's Future Communities Grant Awards is scheduled in February 2019, whereby awards will be granted to cities who use Big Data/smart cities technology to reduce emissions-producing vehicle miles traveled (VMT) from local travel and municipal operations through the use of new technologies and enhanced data analytics.

Other SCAG delegates who will be attending the Conference are: President Alan Wapner; First Vice President Bill Jahn; Second Vice President Randon Lane; and Interim Executive Director Darin Chidsey.

As part of the invitation, FLAI has offered to cover the cost of the delegation's Conference registration; meals during the Conference; and local/ground transportation. FLAI also offered to cover President Wapner's and Past President Finlay's hotel accommodation for two (2) nights during the Conference.

Participation in the Conference is one of SCAG's many existing international partnership efforts with other nations to exchange information and ideas. In 2016, SCAG signed a Memorandum of Understanding with the Government of the State of Israel on the establishment of a strategic partnership, joint innovation and enhanced cooperation through academic and cultural exchanges, economic development and intergovernmental cooperation. SCAG continues this relationship by accepting the Government of Israel and FLAI's invitation to the Conference. This will be the second time that SCAG is participating in the MuniWorld Conference in Tel Aviv. This year, the Conference will focus on smart cities, innovation, sustainability, strategies and approaches of urban planning and transportation which certainly aligns with SCAG's initiatives.

SCAG staff is seeking approval for the participation of the five (5) SCAG delegates and associated travel combined costs of approximately \$13,666.20. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

For more information regarding the MuniWorld 2019 Conference, please follow this link:
<http://www.muniworld.com/>

FISCAL IMPACT:

The proposed total combined expenditure of \$13,666.20 will be allocated from SCAG's FY 18-19 General Fund (hotel accommodation for 5 nights at \$200 per night = \$5000; stipend for 5 days for four Officers at \$120 = \$2,400; airfare for the five SCAG Delegates at \$1133.24 = \$5666.20; and Incidentals for four Officers at \$150 = \$600).



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: 2019 Legislative Principles & Priorities

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

[Handwritten signature]

RECOMMENDED ACTION:

Approve

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Each year, the Regional Council adopts legislative principles and priorities for the state and federal legislative session for that year. The state and federal legislative principles for 2019 encompass broad, policy-oriented objectives of the agency that build upon long-standing, Regional Council-adopted policies. The legislative priorities are the specific issue areas covered during SCAG's annual Legislative Advocacy Trip to Sacramento. The Legislative/Communications & Membership Committee (LCMC) recommended at its meeting on December 18, 2018 that the Executive/Administration Committee (EAC) adopt the attached slate of legislative principles and priorities for 2019.

BACKGROUND:

Legislative Principles

SCAG maintains a State and Federal Legislative Program, which consists of the Regional Council's positions on policies and legislative initiatives related to SCAG's core planning and policy areas that need the leadership and support of the California State Legislature and United States Congress to resolve challenges facing the SCAG region. The staff-recommended state and federal legislative principles for 2019 encompass broad, policy-oriented objectives of the agency that build upon long-standing, Regional Council-adopted policies.

The policy and issue areas include:

State

- Active Transportation
Cap & Trade
Freight & Goods Movement
Housing/Affordable Housing

- Building Resilience
Congestion Reduction
Government Efficiency
Project Streamlining

Federal

- Aviation
Freight & Goods Movement
Project Streamlining
Public-Private Partnerships



Redevelopment Agencies

Technology & Data

Reauthorization of the FAST Act

Transportation Funding

Transportation Safety

Transportation Funding

Legislative Priorities

In addition to the broad, policy-oriented objectives contained in the 2019 state and federal legislative principles, staff proposes three (3) legislative priorities, which will be the focus of the agency’s annual legislative advocacy trip to Sacramento. These three high priority issue areas are:

- (1) CEQA Modernization,
- (2) Redevelopment/ Tax Increment Financing, and
- (3) Funding for SCAG Housing Programs.

These three proposed legislative priorities were selected based upon an understanding of emerging issues in Sacramento, feedback from SCAG’s stakeholders, a new Governor, and consistency with SCAG’s traditional areas of expertise.

Generally, the legislative principles will guide the legislation that staff monitors and brings to the LCMC for advocacy and engagement. The legislative priorities would be the specific issue areas covered during SCAG’s annual legislative advocacy trip to Sacramento.

SCAG Legislative Advocacy Trip to Sacramento

On an annual basis, members of the Legislative/Communications and Membership Committee and Executive/Administration Committee participate in SCAG’s advocacy trip to Sacramento. This year’s advocacy trip will be held on Tuesday and Wednesday, February 12 – 13, 2019 at the Hyatt Regency Sacramento.

Tuesday, February 12

- Afternoon arrival in Sacramento.
- Dinner reception for SCAG’s LCMC and EAC Members with targeted state legislators and members of the Newsom Administration as invited guests.

Wednesday, February 13

- Legislative Meetings in the State Capitol
- Afternoon departure from Sacramento

There will be no Wednesday afternoon reception as the SCAG legislative advocacy program will conclude with the legislative meetings on Wednesday.

FISCAL IMPACT:

Work associated with this item is included in the current FY 2018-2019 Indirect Cost Budget (810-00120.10: Legislation) and funds for SCAG’s Legislative Advocacy Trip to Sacramento are included in the General Fund Budget (800-0160.02: Legislative).

ATTACHMENT(S):



-
1. EAC - 01162019 - Draft 2019 Legislative Priorities
 2. EAC - 01162019 - Draft 2019 Legislative Principles



ABOUT SCAG

Founded in 1965, the Southern California Association of Governments (SCAG) is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law as a Regional Transportation Planning Agency and a Council of Governments.

The SCAG region encompasses six counties (Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura) and 191 cities in an area covering more than 38,000 square miles. The agency develops long-range regional transportation plans including sustainable communities strategy and growth forecast components, regional transportation improvement programs, regional housing needs allocations, and a portion of the South Coast Air Quality management plans. In 1992, SCAG expanded its governing body, the Executive Committee, to a 70-member Regional Council to help accommodate new responsibilities mandated by the federal and state governments, as well as to provide more broad-based representation of Southern California’s cities and counties. With its expanded membership structure, SCAG created regional districts to provide for more diverse representation. The districts were formed with the intent to serve equal populations and communities of interest. Currently, the Regional Council consists of 86 members.

In addition to the six counties and 191 cities that make up SCAG’s region, there are six County Transportation Commissions that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. Additionally, SCAG Bylaws provide for representation of Native American tribes, Air Quality Districts, and the Transportation Corridor Agencies on the Regional Council and Policy Committees.

SCAG’S LEGISLATIVE PROGRAM

SCAG maintains a State and Federal Legislative Program, which consists of the Regional Council's positions on policies and legislative initiatives related to SCAG’s core planning and policy areas—transportation, air quality, freight/goods movement, housing, environmental impact, sustainability, and economic recovery and job creation—that need the leadership and support of the California State Legislature and Congress to resolve challenges facing the SCAG region.

SCAG’s legislative efforts are the product of a committee process whereby the agency’s Legislative/Communications & Membership Committee, comprised of elected officials from throughout the region, identifies and recommends specific legislative action for consideration by the Regional Council with respect to state and federal legislation affecting the SCAG region.

The following state and federal legislative priorities for 2019 encompass broad, policy-oriented objectives of the agency that build upon long-standing, Regional Council-adopted policies.

CEQA Modernization

Background: The California Environmental Quality Act (CEQA) was signed into law by Governor Ronald Reagan in 1970. The law requires public agencies in California to conduct an environmental review process to identify significant environmental impacts of a project and to adopt feasible mitigation measures for those impacts before approving a project. The administrative regulations (CEQA guidelines) are prepared by the Governor’s Office of Planning and Research (OPR). There has been no major reform to CEQA since 1970.

Problem: Abuses of CEQA have stopped responsible community improvements that benefit both the environment and the economy. It is time to modernize CEQA and preserve the intent of the law, environmental protection and public participation, while limiting CEQA abuses. Environmental lawsuits typically target transit projects and high-density housing in urban locations, precisely the types of projects that must be built if the state is to achieve its climate goals. According to a recent study, 29% of all CEQA lawsuits target housing projects, and 68% of those target infill housing projects.

Answer: SCAG supports measures that require transparency in CEQA litigation and supports measures that provide CEQA relief or streamlining for the development of transportation, transit-oriented, infill, and/or housing projects. SCAG also supports providing judicial streamlining and an accelerated schedule for judicial review for projects challenged under CEQA when those projects have a clear public benefit, such as transportation, transit-oriented, infill, and/or housing projects.

Redevelopment/ Tax Increment Financing

Background: More than 65 years ago, the California Legislature established a process whereby a city or county could declare an area to be “blighted” and in need of redevelopment. After this declaration, most property tax growth from that project area is distributed to the city or county’s redevelopment agency (RDA), instead of to other local agencies serving the project area. As part of this program, state law required that redevelopment agencies deposit 20% of their tax increment revenues into low- and moderate-income housing funds and spend these funds on affordable housing and related activities. RDAs were authorized to spend housing funds to acquire property, rehabilitate or construct buildings, provide subsidies for low- and moderate-income households, or preserve publicly subsidized housing units at risk of conversion to market rates.

California’s use of redevelopment was a source of controversy, however. Advocates said the program was a significant tool to promote local economic development in blighted urban areas and support affordable housing. Program critics countered that redevelopment diverted property tax revenues from other government services, such as local education agencies.

Ultimately, the Legislature approved the dissolution of all RDAs in the 2011 Budget Act.

Problem: As mentioned above, state law required RDAs to deposit 20% of their tax increment revenues into low- and moderate-income housing funds and spend these funds on affordable housing. The loss of RDA housing funding has severely curtailed the development of affordable housing in the SCAG region and entire state.

Answer: SCAG supports the restoration of local RDAs as an important tool to build affordable housing stock, improve public transit, and reduce climate-warming carbon emissions. As part of any revived

redevelopment program, SCAG supports a higher “set aside” for low income housing, with an overall policy emphasis on the reduction of greenhouse gas emissions. In supporting the expansion of tax increment financing programs, SCAG supports the inclusion of certain fairness measures to potentially impacted jurisdictions, such as sharing the tax increment.

Funding for SCAG Housing Programs

Background: The Regional Housing Needs Assessment (RHNA) has been mandated by state housing law since 1969. The RHNA quantifies the need for housing within each jurisdiction (cities and counties) during specified planning periods. In 1984, the Commission on State Mandates ruled that Councils of Government (COGs) are not eligible for reimbursement for the duties imposed by Government Code §65584, which establishes and governs the RHNA. Therefore administering the RHNA is presently an unfunded mandate for SCAG and other COGs. For the 5th cycle RHNA, SCAG conservatively estimates that the total cost to the agency to administer this state mandated program was \$1.4 million (2012 dollars). SCAG is in the process of developing the 6th cycle RHNA allocation plan which will cover the planning period October 2021 through October 2029. The imposition of new duties and obligations under AB 1771 (Bloom, Chapter 989 Statutes of 2018), and SB 828 (Weiner, Chapter 974 Statutes of 2018), will only increase the financial pressure that SCAG must bear for this program.

For many years, SCAG has provided technical assistance and resources at no cost to local jurisdictions that support local planning and implementation of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) under the Sustainable Communities Program, formerly known as the Compass Blue Print Program and later the Sustainability Planning Grant Program. This effort recognizes sustainable solutions to local growth challenges and has resulted in local plans that promote sustainability through the integration of transportation and land use. To date, SCAG has completed 203 different planning projects under this program, including updates to local housing elements, specific plans, overlay zone studies, and mixed-use development standards.

SB 2 (Atkins, Chapter 364, Statutes of 2017), also known as the Building Homes and Jobs Act, was signed into law as part of the 2017 Statewide Housing Package. SB 2 institutes a \$75 document recording fee on real estate transactions, excluding property sales. It is estimated that SB 2 will collect \$250 million per year, the proceeds from which are to help cities update their housing elements and zoning ordinances in order to accelerate housing production.

Problem: California has been experiencing an extended and increasing housing shortage. We must continue to plan for an adequate and affordable supply of housing for the 19 million people who call Southern California home. SCAG continues to work with our member cities and counties to meet this demand by planning for growth that reflects the need for housing at all socio-economic levels. Targeted state investment at the regional level would help to address this challenge.

SCAG’s Sustainable Communities Program has been so successful that requests for technical assistance from cities, counties, and COGs have consistently exceeded SCAG’s funding capacity. While SCAG is mandated to administer the RHNA on behalf of the region, the costs associated with this undertaking are not reimbursed by the state. Funding spent on RHNA could enhance the existing Sustainable Communities Program or augment other housing planning activities at SCAG.

Even though COGs have a significant role in the planning for housing through the RHNA process, they are not eligible to apply for funding under SB 2-funded programs.

Answer: Targeted state investment at the regional level would help to address the state’s housing crisis. SCAG supports providing COGs responsible for the implementation of a RHNA with the funding they need to carry out this responsibility. Revenues used for the RHNA could otherwise be used for planning efforts to help local jurisdictions or sub-regional organizations in the SCAG region study and plan for housing production in their jurisdictions.

DRAFT



2019 State & Federal Legislative Principles

ABOUT SCAG

Founded in 1965, the Southern California Association of Governments (SCAG) is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law as a Regional Transportation Planning Agency and a Council of Governments.

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In addition to the six counties and 191 cities that make up SCAG's region, there are six County Transportation Commissions that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. Additionally, SCAG Bylaws provide for representation of Native American tribes, Air Quality Districts, and the Transportation Corridor Agencies on the Regional Council and Policy Committees.

SCAG'S LEGISLATIVE PROGRAM

SCAG maintains a State and Federal Legislative Program, which consists of the Regional Council's positions on policies and legislative initiatives related to SCAG's core planning and policy areas—transportation, air quality, freight/goods movement, housing, environmental impact, sustainability, and economic recovery and job creation—that need the leadership and support of the California State Legislature and Congress to resolve challenges facing the SCAG region.

SCAG's legislative efforts are the product of a committee process whereby the agency's Legislative/Communications & Membership Committee, comprised of elected officials from throughout the region, identifies and recommends specific legislative action for consideration by the Regional Council with respect to state and federal legislation affecting the SCAG region.

The following state and federal legislative principles for 2019 encompass broad, policy-oriented objectives of the agency that build upon long-standing, Regional Council-adopted policies.

STATE

Active Transportation

- Support increased funding to the state’s Active Transportation Program (ATP) to provide the resources necessary for First/Last Mile Improvements (i.e., pedestrian and bicycle infrastructure to connect transit riders to stations); separated, on-street bike facilities to increase safety; multi-use trails (i.e., along river and utility corridors, rails to trails projects, etc.); Safe Routes to School Programs; and other strategies to increase safe walking and biking.
- Support efforts that build off the many successes of the ATP by simplifying project delivery, building local capacity to deliver transformative projects, and providing regions greater flexibility to innovate and strategically invest funds to meet local needs.
- Support and encourage investing in active transportation infrastructure as a component of other state-funded transportation improvement projects recognizing the critical role walking, biking, and complete streets serve in connecting the multi-modal transportation system.
- Support legislation that protects the safety of active transportation users and ensure any new legislation related to new mobility devices (scooters, etc.) and automated vehicles adequately addresses the needs of these modes.

Building Resilience:

- Advocate that communities affected by natural disasters receive the resources they need to rebuild.
- Support programs that provide the resources necessary for communities to prepare for the consequences of a changing climate and resulting natural disasters.

Cap & Trade

- Support transparency, sufficient allocation, and equitable distribution to the SCAG region of Greenhouse Gas Reduction Fund (GGRF) resources commensurate with the region’s responsibility and opportunity in meeting the state’s overall greenhouse gas (GHG) reduction goals.
- Support continued investment in GGRF-funded programs that reflect the physical and social realities of the diverse communities across the SCAG region, such as the Clean Vehicle Rebate Project, Single-Family Energy Efficiency, and Low Income Weatherization programs.
- Offer state-funded technical assistance to communities throughout California to more successfully access GGRF resources and support efforts to increase accessibility to GGRF-funded programs by directing outreach to programs for which the regions of the state are best suited to achieve GHG reduction.
- Support program guidelines and scoring criteria that recognize and are sensitive to California’s urban and suburban built environment.
- Support the increased percentage of the continuous appropriations for the GGRF-funded Transit & Intercity Rail Capital Program and Low Carbon Transit Operations Program as a way to promote transit expansion, ridership, and carbon reduction.

Congestion Reduction:

- Support legislation that expands access to commuter benefit programs for employees and support legislation that expands access to free or reduced transit passes for students.
- Support legislation that would develop new strategies for reducing congestion caused by school trips, such as developing new funding partnerships for student transit passes, supporting school bussing programs, or funding ongoing Safe Routes to Schools programs.
- Support local pilot programs and funding mechanisms that employ innovative transportation strategies that reduce congestion and improve mobility, such as congestion or cordon pricing systems.

- Support equity measures that promote access to congestion-reduction programs.

Freight & Goods Movement

- Support increased funding to the Trade Corridors Enhancement Program (TCEP), building upon the success of the Trade Corridors Improvement Fund (TCIF), to provide the resources necessary for critical infrastructure enhancements along the State’s high-volume freight corridors.
- Support funding to preserve and maintain transportation infrastructure for key regional goods movement infrastructure and corridors that link freight facilities and systems to the rest of the nation.
- Support the creation of programs designed to assist in leveraging technology to improve freight mobility, increase goods movement efficiency, reduce harmful emissions, mitigate negative impacts on disadvantaged communities, and address shifting consumer behaviors (i.e., e-commerce).

Government Efficiency:

- Update the Ralph M. Brown Act to give public agencies the flexibility to omit a lengthy and time-consuming “Roll Call” process during a public vote, while maintaining the existing practice of recording and publishing the individual members’ votes and making those votes available for public review.

Housing/Affordable Housing

- Support the inclusion of permanent supportive housing when the spending plans for 2018’s Propositions 1 and 2 revenues are drafted.
- Continue to refine and update cap-and-trade’s Affordable Housing Sustainable Communities Program (AHSC) guidelines to better reflect the reality of Southern California’s growth patterns, such as Integrated Connectivity Projects. Support a regional equity goal for the programming of AHSC revenues, and commit to continued resources for technical assistance and capacity building.
- Advocate for the consistency within state law the sometimes competing demands contained within SB 375 and the Regional Housing Needs Assessment.
- Recognizing that administering the state-mandated Regional Housing Needs Assessment (RHNA) is presently an unfunded mandate, SCAG supports providing COGs responsible for its implementation with additional funding sources for this responsibility, especially given the increased requirements resulting from AB 1771 (Bloom) and SB 828 (Wiener).

Project Streamlining

- Support California Environmental Quality Act (CEQA) reform to expedite and streamline both project development and delivery.
- Support measures that require transparency in CEQA litigation and eliminate duplicative CEQA lawsuits.
- Support measures that provide CEQA relief or streamlining for the development of transportation, transit-oriented, infill, and/or housing projects.
- Support innovative approaches to reform and streamline CEQA where reasonable, including, but not limited to, proposals to establish a CEQA-specific court or judicial procedure that is specialized in CEQA case law and related statutes in an effort to expedite legal review of CEQA challenges.
- Provide judicial streamlining and an accelerated schedule for judicial review for projects challenged under CEQA when those projects have a clear public benefit, such as transportation, transit-oriented, infill, and/or housing projects.

Redevelopment Agencies:

- Support the restoration of local redevelopment agencies (RDAs), a casualty of the Great Recession, as an important tool to build affordable housing stock, improve public transit, and reduce climate-warming carbon emissions.

- Support expanded capability for tax increment financing programs, including existing Enhanced Infrastructure Finance District (EIFD) programs and re-establishment of RDAs, while also supporting a higher “set aside” for low income housing, with overall GHG reduction strategy policy emphasis. Require that the low income housing set aside specifically be for housing construction.
- In supporting the expansion of tax increment financing programs such as EIFDs or RDAs, include certain fairness measures to potentially impacted jurisdictions, such as local educational agencies and special districts. Incentivize collaboration among various governmental agencies by sharing the net proceeds from future RDAs.

Technology & Data

- Support the incorporation of new technologies and innovations into the national and state transportation systems, such as the next generation of alternatively powered zero/near-zero emission vehicles and autonomous vehicles, aviation technology advancements, advancements in maritime related technologies and commerce, small electric mobility devices such as scooters and e-bikes, and other emerging technologies that both improve transportation accessibility, efficiency, and capacity and reduce environmental impacts.
- Encourage and support the ability of local jurisdictions to secure access to public interest data, including ridership data collected by Transportation Network Companies (TNCs), motorized scooters and any other new mobility solutions.
- Secure funding to support the coordination among state agencies, Metropolitan Planning Organizations, and other government entities to collect and share data, which reflects emerging technologies and mobility choices (i.e., TNCs, electric vehicle sales/miles driven, and warehousing development).
- Monitor the continued expansion of motorized scooters and bike share systems legislation to ensure new regulations adequately protects users of all modes and allow access to public interest data for local and regional planning purposes.
- Encourage and support the coordination between the State and the U.S. Census Bureau’s effort for developing and using census products, including the decennial U.S. Census, America Community Survey, and Census Transportation Planning Package.

Transportation Funding

- Support and preserve all existing sources of transportation funding and revenue.
- Protect all existing and new sources of transportation funding from borrowing or use for any purpose other than transportation.
- Support regional equity consideration for any funding source to ensure Southern California receives its fair share of funding based upon population, burden, and other quantifiable measures corresponding with the funding source.
- Support efforts that reduce the expense of transportation improvement projects by controlling the escalating costs associated with stormwater runoff requirements.
- Support increased funding for transportation projects based on applied regional performance metrics.
- Support legislation that would decrease the voter approval threshold—from the current requirement of 67% to 55%—for the creation, extension, or increase of local transportation tax measures similar to the authority given to school districts.
- Reemphasize the need for the California High Speed Rail Authority to secure funding from non-Prop. 1A sources for other critical rail infrastructure projects, such as grade separations, to deliver the balance of the Authority’s \$1 billion commitment to the Southern California region.

Transportation Safety:

- Become active participants of the state's new Zero Traffic Fatalities Task Force, which will compile a report to the Secretary of Transportation to evaluate whether an alternative to the current process for setting speed limits should be considered and make recommendations on other steps to increase pedestrian and bicyclist safety.
- Work with the state and local partners to identify new tools and funding mechanisms to achieve the region's safety targets.

FEDERAL

Aviation

- Support flexibility with respect to the Airport Improvement Program, a federal grant program that provides funding to airports to help improve safety and efficiency.
- Advocate for and seek out funding opportunities from the Federal Aviation Administration which can help SCAG conduct airport passenger studies, planning activities, and forecasting models.

Freight & Goods Movement

- Support funding proposals that seek to maintain and expand transportation infrastructure for key regional goods movement infrastructure and corridors that link freight facilities and systems to the rest of the nation.
- Support the continuation of, and increased investment in, federal discretionary grant opportunities such as the Infrastructure for Rebuilding America (INFRA) and Better Utilizing Investments to Leverage Development (BUILD) program. Expand the INFRA program to include both competitive and formula-based awards.
- Support increased federal freight funding through the establishment of a dedicated freight trust fund so that revenues can be distributed to states and regions that are most impacted by goods movement.
- Support the creation of programs designed to assist in leveraging technology to improve freight mobility, increase goods movement efficiency, reduce harmful emissions, mitigate negative impacts on disadvantaged communities, and address shifting consumer behaviors (i.e., e-commerce).

Project Streamlining

- Support measures that expedite and streamline both project development and delivery.

Public-Private Partnerships

- Support further development and implementation of Public-Private Partnerships (P3s) that are transparent, accountable, and marry the policy goals of the public sector with the financial expertise of the private sector to improve project development and delivery throughout the region, including support of improved P3 design-bid-build and design-build procurement processes.
- Support improved performance standards to measure success, curtail project delays, reduce expenditures, and increase expenditure accountability.
- Support private activity bonds, debt instruments that raise capital for revenue-generating highway and freight transfer projects, and tax exempt advance refunding bonds, debt instruments that allow an issuer to pay off another outstanding bond, which are important tools that help to deliver infrastructure upgrades at airports, sea ports, qualified highway or surface freight transfer facilities, affordable housing, and other projects with a clear public benefit.

Reauthorization of the FAST Act

- Support the reauthorization of the FAST Act to provide long-term and stable investments into the national infrastructure and transportation system.
- Renew the INFRA program, which provides dedicated, discretionary funding for projects that address critical issues facing our nation's major freight corridor. Expand the INFRA program to include both competitive and formula-based awards.
- Expand eligibility for any planning awards under the reauthorized FAST Act to include Metropolitan Planning Organizations.

Transportation Funding

- Support new transportation and infrastructure funding sources that provide additional investment into the national infrastructure and transportation system.
- Support long-term, stable, and sufficient funding sources to balance the Highway Trust Fund and provide funding stability for the future.
- Support new transportation and infrastructure funding sources that augment the Highway Trust Fund, including expanding tolling options on the interstate highway system and providing support for states willing to research and/or pilot innovative revenue programs.
- Support innovative financing tools, expand the Transportation Infrastructure Finance and Innovation Act (TIFIA) program, and reinstate advance refunding bonds to reduce the cost of transportation investment and debt service costs in order to allow savings to be reinvested in additional transportation infrastructure projects.
- Support continued investment in and expansion of federal grant programs, such as the BUILD and INFRA programs, which help SCAG region stakeholders implement their transportation projects and realize the RTP/SCS.
- Support continued investment in and expansion of federal grant programs, such as the Capital Investment Grants (New Starts, Small Starts), which helps the SCAG region implement important projects contained within the RTP/SCS.
- Support continued investment in the Transportation Alternatives Program which is a key funding source for the state's ATP program.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: SCAG Memberships and Sponsorships

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

At its meeting on December 18, 2018, the Legislative/Communications and Membership Committee (LCMC) recommended approval of up to \$50,000 in memberships for the: 1) Mileage Based User Fee Alliance (\$5,000); 2) Mobility 21 (\$25,000); 3) Southern California Leadership Council and the Center of Economic Development (\$20,000); and 4) up to \$30,000 for the California Transportation Congressional Reception to be held in March 2019.

STRATEGIC PLAN:

This item supports SCAG’s Strategic Plan, Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

BACKGROUND:

1: Mileage Based User Fee Alliance (MBUFA)
Type: Membership **Amount:** \$5,000

The Mileage-Based User Fee Alliance (MBUFA) is a national non-profit organization that brings together government, business, academic, and transportation policy leaders to conduct education and outreach on the potential for mileage-based user fees as an alternative for future funding and improved performance of the U.S. transportation system. Formed in 2010, MBUFA is comprised of nearly 30 public and private sector entities from across the United States including AECOM, California Department of Transportation (Caltrans), CDM Smith, WSP (formerly Parsons Brinckerhoff), and seven other state departments of transportation. Staff is recommending continued membership in this group.

2: Mobility 21

Type: Membership **Amount:** \$25,000

Mobility 21 is a coalition of public, business, and community stakeholders to pursue regional solutions to transportation challenges facing the SCAG region and San Diego County. Created in 2002 as an effort in Los Angeles County, Mobility 21 became a regional effort in 2007 with the primary goals to:

- Support practical solutions to Southern California's transportation challenges;
- Mobilize regional support for transportation funding and legislative priorities at the federal and state levels;
- Unite political leaders around common priorities for transportation; and
- Bring together residents, civic leaders, business groups, and industry experts to inspire them to act and educate them on how to effectively speak out in support of transportation initiatives.

SCAG is a founding member of Mobility 21 and Darin Chidsey, SCAG's Interim Executive Director, is a member of the coalition's board of directors.

3: Southern California Leadership Council (SCLC) and the Center for Economic Development
Type: Membership **Amount:** \$20,000

Established in 2005, the Southern California Leadership Council is comprised of business and community leaders from throughout the seven counties of Southern California, including three former California Governors.

The Leadership Council funds, prioritizes, and approves the work of the Center of Economic Development (CED), which is a regional program of the Los Angeles County Economic Development Corporation (LAEDC). As a program of the LAEDC, the CED benefits from related work of the LAEDC's acclaimed business assistance, economic research, and consulting programs. The Center's work is funded, prioritized and approved by the Leadership Council to shape and solve public policy issues such as business vitality, resources (energy, water and environment), and transportation (goods and people) that are critical to SCAG and the region's economic vitality and quality of life. The Leadership Council also co-hosts (with SCAG) the annual Southern California Economic Summit and participates in the annual SCAG Legislative Advocacy Trip to Sacramento. SCAG Board officers regularly attend SCLC meetings.

4: California Transportation Congressional Reception
Type: Sponsorship **Amount:** Up to \$30,000

The California Transportation Congressional Reception is an event in Washington, D.C.—which SCAG has co-sponsored for over a decade—that is organized to present a California-focused event

on Capitol Hill to celebrate with California's Congressional delegation and to thank the Congressional Leadership and Members for their support in working towards long-term solutions for our state's transportation infrastructure needs. In addition, the reception brings together everyone involved with California transportation to emphasize the need to work in solidarity with the Administration to implement its ambitious infrastructure investment plans so critically needed throughout California and the nation.

This year's reception, which will be co-sponsored with the Metropolitan Transportation Commission (MTC), will be held on Tuesday, March 12, 2019, from 5:45 p.m. – 7:45 p.m. at 2168 Rayburn House Office Building (Gold Room) in Washington, D.C. To maximize attendance, this event is scheduled concurrent with the National League of Cities' 2019 Congressional City Conference. The event typically draws about 500 guests and invitees who include all of the California Congressional Delegation and staff, House and Senate Members of the Appropriations and Authorizing Committees, officials and staff from the United States Department of Transportation (USDOT), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA), the Governor of California, Commission members and staff from the California Transportation Commission, and members of the business community.

SCAG staff recommends approval of this sponsorship in the amount of \$30,000. It is worth noting that for the 2018 California Transportation Congressional Reception, actual costs for SCAG amounted to \$22,700.

FISCAL IMPACT:

\$80,000 for memberships/sponsorships is included in the approved FY 18-19 General Fund budget.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Joshua Margraf, Internal Auditor, Finance, (213) 236-1890,
margraf@scag.ca.gov
Subject: Fiscal Year (FY) 2017-18 External Financial Audit

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

For Information Only – No Action Required.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

SCAG's external independent auditor will present the FY 2017-18 audit.

BACKGROUND:

SCAG's external independent auditors, Vavrinek, Trine, Day & Co., LLP, have completed their audit of SCAG's FY 2017-18 financial statements and it was presented to the Audit Committee at its meeting on January 8, 2019. The Comprehensive Annual Financial Report and the Single Audit Report have been distributed electronically and are available at: <http://www.scag.ca.gov/about/Pages/Financial%20Reports.aspx>

Attached is the SAS 114 Letter (The Auditor's Communication with Those Charged with Governance) from Vavrinek, Trine, Day & Co., LLP. The purpose of the letter is to communicate to those charged with governance, the scope of audit procedures performed, significant findings, and other information, such as disagreements with management, audit adjustments and significant estimates, that are not communicated in the audited financial statements.

FISCAL IMPACT:

None



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
January 16, 2019

To: Executive/Administration Committee (EAC)
From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov
Subject: CFO Monthly Report

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

For Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

AUDITS

The draft corrective action plan for SCAG's Incurred Cost Audit has been submitted to Caltrans who will issue the final corrective action letter to SCAG shortly. Caltrans is expected to issue the final Indirect Cost Allocation Plan (ICAP) Audit in the coming weeks.

SCAG's outside independent auditors, Vavrinek, Trine, Day and Co., have completed their FY18 outside independent audit and presented their final audit report and Single Audit Report to the Audit Committee on January 8, 2019. They will also be presenting their report to the EAC today.

MEMBERSHIP DUES:

As of January 2, 2019, 181 cities and 6 counties had paid their FY19 dues. This represents about 98% of the dues assessment. Eight cities have yet to pay. Two cities are being recruited for membership.

BUDGET & GRANTS (B&G):

B&G staff began development of the Fiscal Year (FY) 2019-20 Comprehensive Budget and Overall Work Program (OWP). A draft budget will be presented to the EAC and RC in March.

Staff also began preparation of the FY 2018-19 2nd Quarter OWP Progress Report. This mid-year progress report for OWP projects is due to Caltrans on January 30, 2019.

CONTRACTS:

In December 2018, the Contracts Department issued two (2) Request for Proposals (RFP's); awarded two (2) contracts; issued five (5) contract amendments; and processed 41 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 113 consultant contracts. Thus far, the Contracts Department has negotiated \$216,392 in budget savings.



ATTACHMENT(S):

1. 011619 CFO Charts



Office of the Chief Financial Officer

Monthly Status Report

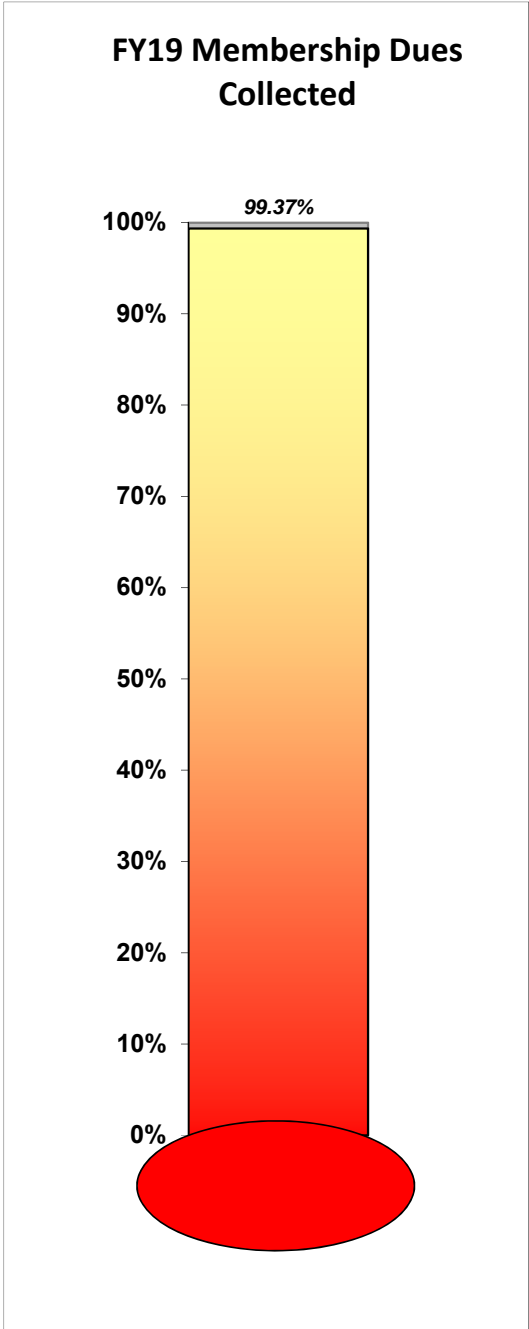
NOVEMBER 2018

OVERVIEW

As of January 2, 2019, 187 cities and six counties had paid their FY19 dues. This represents 99% of the dues assessment. Two cities had yet to pay their dues. Two cities are being recruited for membership.

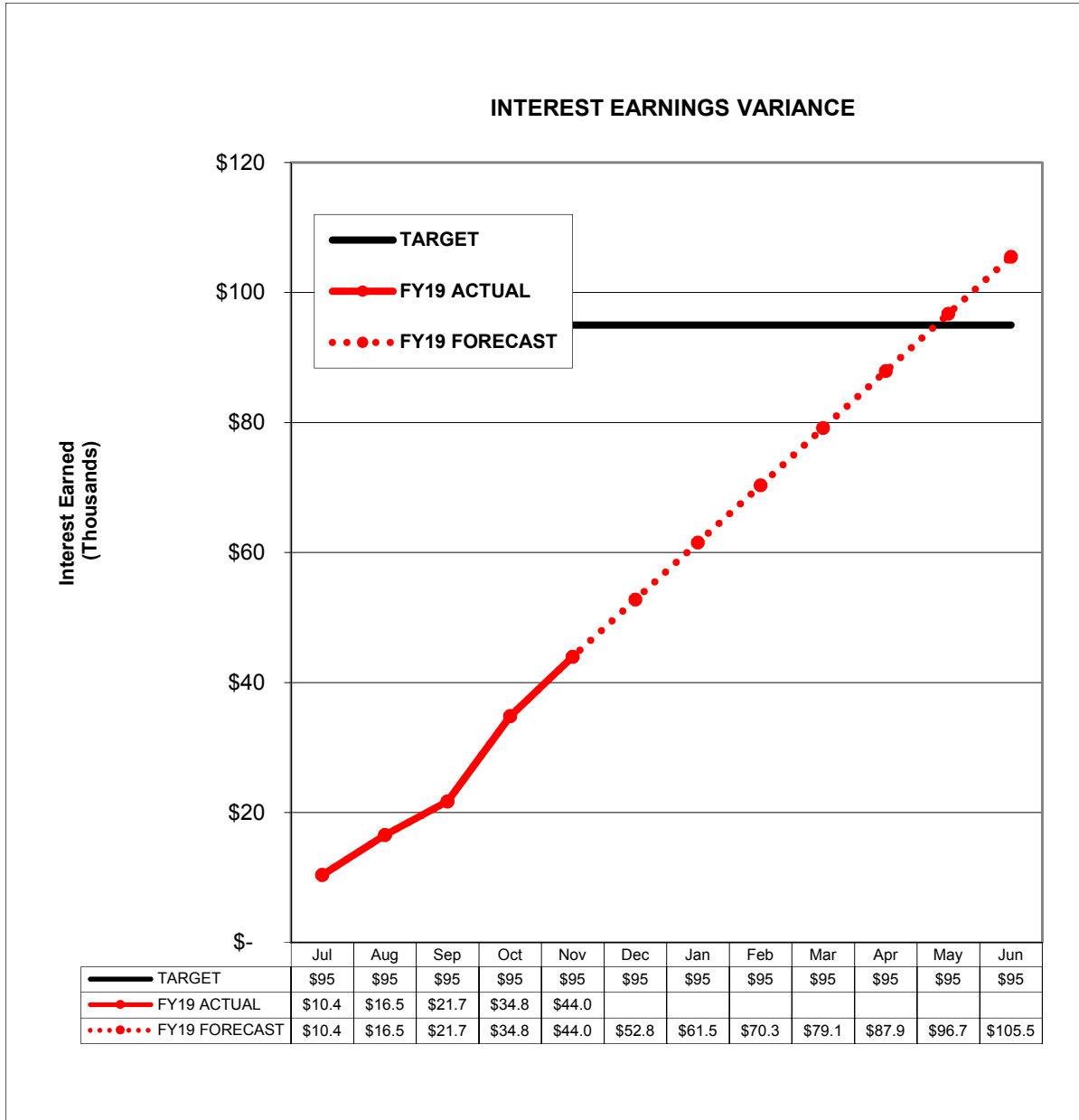
SUMMARY

FY19 Membership Dues	<u>\$ 2,053,962</u>
Total Collected	<u>\$ 2,040,928</u>
Percentage Collected *	<u>99.37%</u>





Office of the CFO
Interest Earnings Variance



Attachment: 011619 CFO Charts (CFO Monthly Report)

OVERVIEW

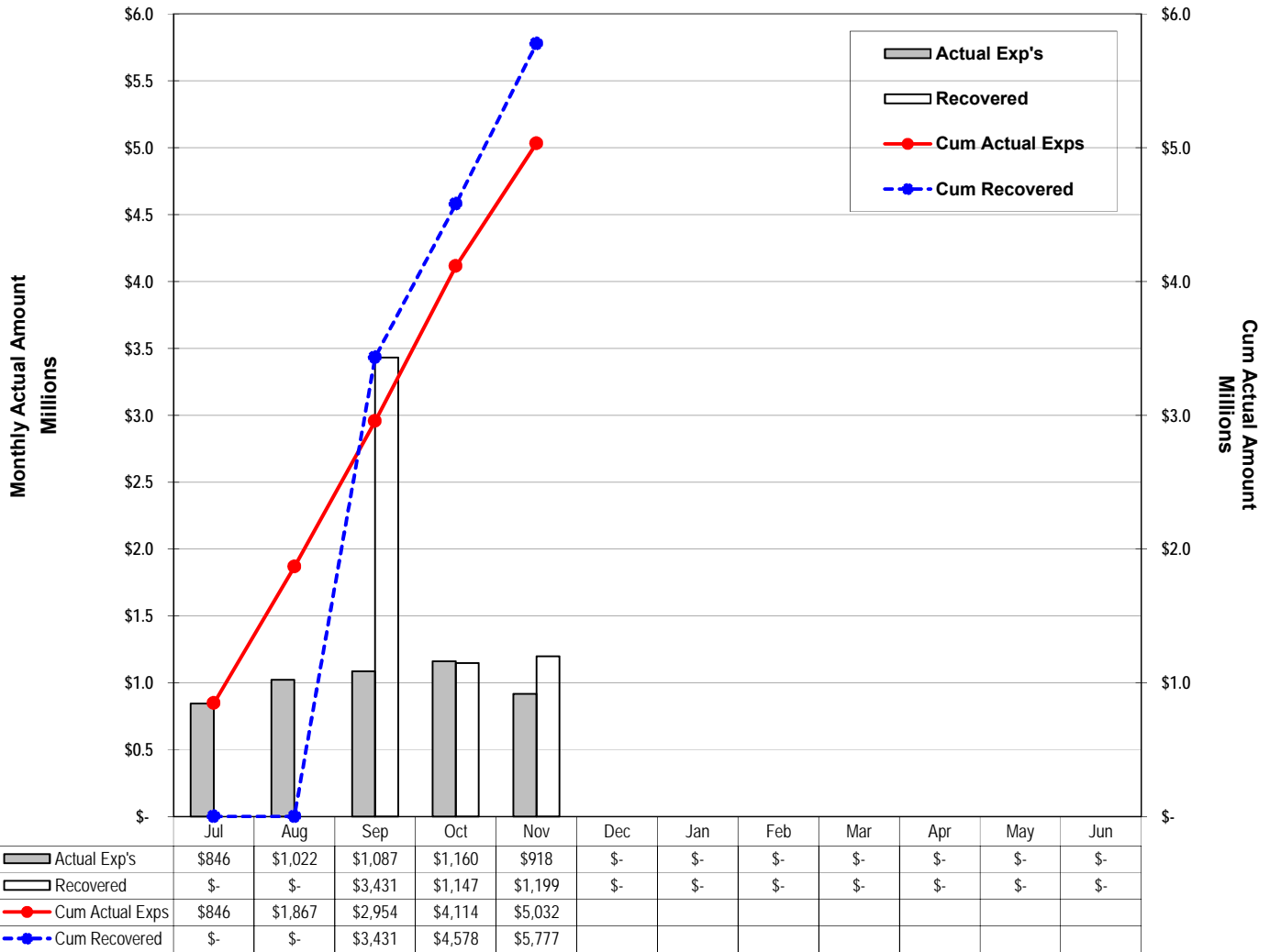
Actual interest income is plotted against the target amount. The amount credited to SCAG's account through November was \$43,961. The LA County Pool earned 1.91% in October.

SUMMARY

The amount projected for FY19 is \$105,509.



FY19 INDIRECT COST & RECOVERY



Attachment: 011619 CFO Charts (CFO Monthly Report)

OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

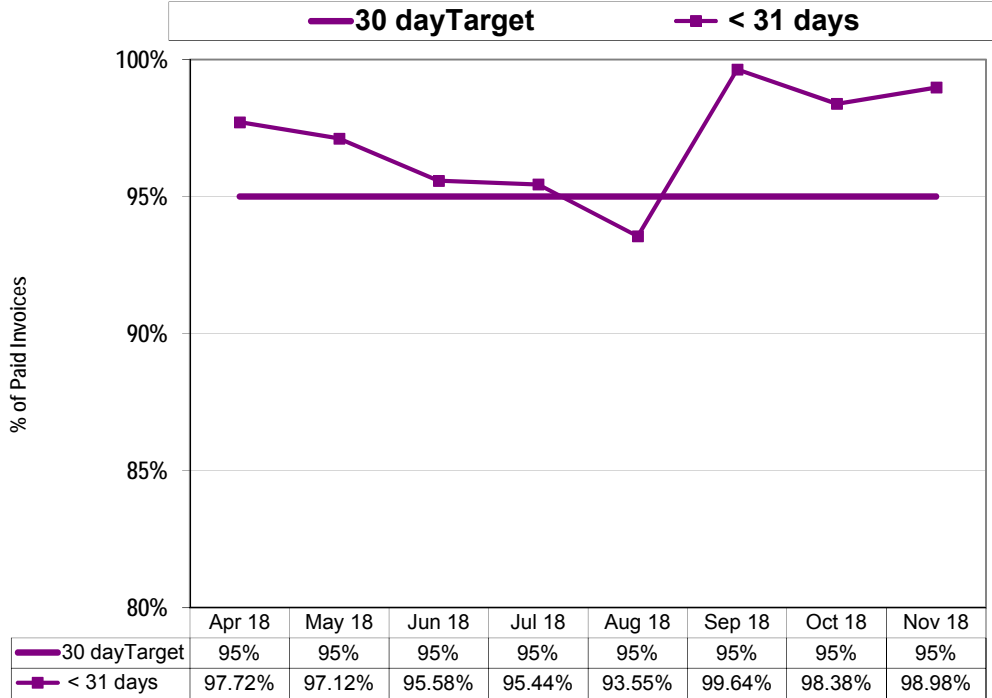
SUMMARY

Through November 2018, SCAG was over-recovered by \$745,118 due to unspent budget.

Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was met.

SUMMARY

98.98% of November 2018's payments were made within 30 days of invoice receipt.
At month-end, 45 invoices remained unpaid less than 30 days.

Actual

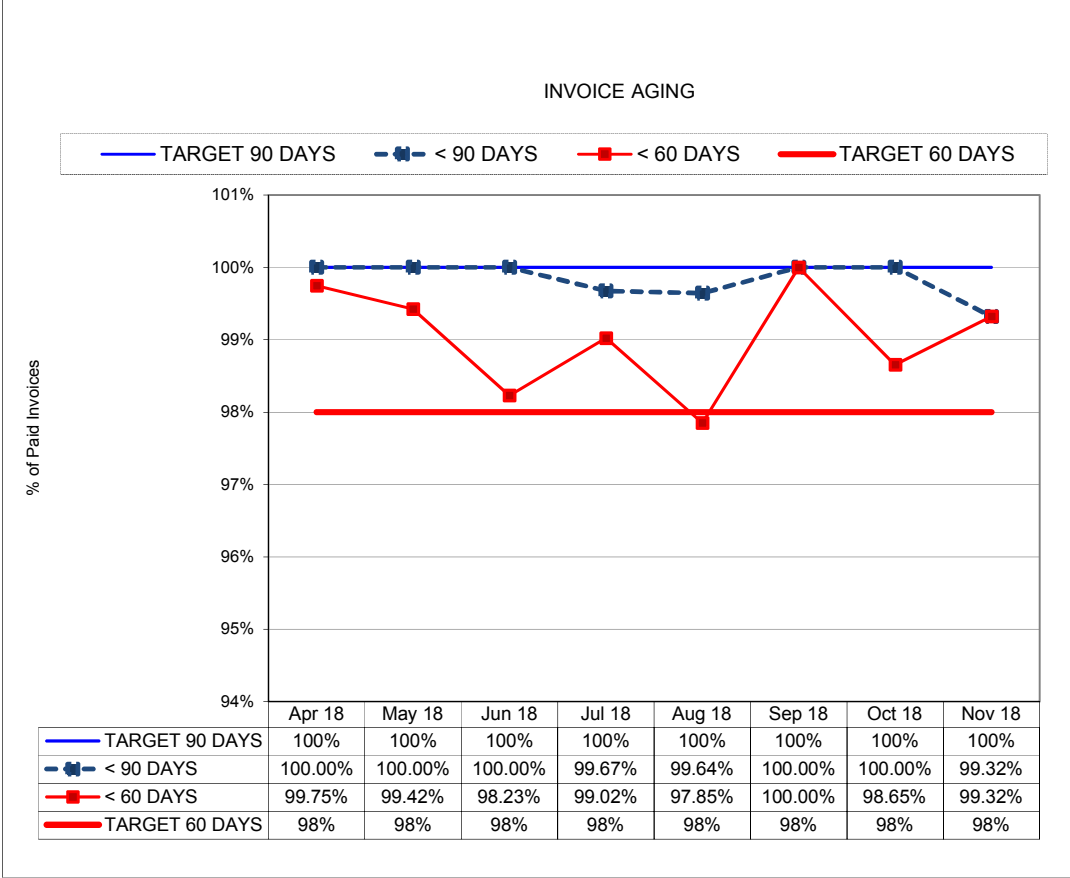
OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were not met during this period.

99.32% of November 2018's payments were within 60 days of invoice receipt and 99.32% within 90 days. Invoices unpaid 30-60 days totaled 34; 60-90 days: 12; >90 days: 8.



Attachment: 011619 CFO Charts (CFO Monthly Report)



Office of the CFO
Consolidated Balance Sheet

	10/31/2018	11/30/2018	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 1,939,849	\$ 478,608		
LA County Investment Pool	\$ 6,154,647	\$ 5,300,245		
Cash & Investments	\$ 8,094,496	\$ 5,778,853	\$ (2,315,643)	Cash was used to finance receivables of \$2 million and spent \$267K from GF.
Accounts Receivable	\$ 8,717,771	\$ 10,743,913	\$ 2,026,142	Outstanding CPG billings increased \$2.2 million
Other Current Assets	\$ 6,327,748	\$ 5,869,284	\$ (458,464)	Prepays of \$178K were expensed; IC fund over-recovered \$281K
Fixed Assets - Net Book Value	\$ 6,649,019	\$ 6,649,019	\$ -	No change (balance shown is as of previous year-end as full fixed asset accounting is done annually)
Total Assets	\$ 29,789,034	\$ 29,041,069	\$ (747,965)	
Accounts Payable	\$ (180,399)	\$ (193,519)	\$ (13,119)	Immaterial change
Employee-related Liabilities	\$ (728,770)	\$ (273,097)	\$ 455,674	October had 13 unpaid working days, November had 5
Deferred Revenue	\$ (75,918)	\$ (80,918)	\$ (5,000)	GA sponsorship from AAA
Total Liabilities and Deferred Revenue	\$ (985,088)	\$ (547,533)	\$ 437,554	
Fund Balance	\$ 28,803,946	\$ 28,493,535	\$ (310,411)	
WORKING CAPITAL				
	10/31/2018	11/30/2018	Incr (decr) to working capital	
Cash	\$ 8,094,496	\$ 5,778,853	\$ (2,315,643)	
Accounts Receivable	\$ 8,717,771	\$ 10,743,913	\$ 2,026,142	
Accounts Payable	\$ (180,399)	\$ (193,519)	\$ (13,119)	
Employee-related Liabilities	\$ (728,770)	\$ (273,097)	\$ 455,674	
Working Capital	\$ 15,903,097	\$ 16,056,150	\$ 153,053	

Attachment: 011619 CFO Charts (CFO Monthly Report)



Office of the CFO
Fiscal Year-To-Date Expenditure Report Through November 30, 2018

COMPREHENSIVE BUDGET

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	500,715	500,549	234,520	-	266,029	46.9%
2	51001 Allocated Indirect Costs	467,122	468,291	219,394	-	248,897	46.8%
3	54300 SCAG Consultants	274,850	210,198	57,199	152,999	0	27.2%
4	54340 Legal costs	180,000	155,000	57,348	62,680	34,973	37.0%
5	55441 Payroll, bank fees	12,500	12,500	1,893	10,607	0	15.1%
6	55460 Mat & equip <\$5K		50	50	0	0	99.0%
7	55510 Office Supplies	25,000	20,000	397	19,603	(0)	2.0%
8	55580 Outreach		2,100	2,100	-	-	100.0%
9	55600 SCAG Memberships	22,000	146,178	59,678	-	86,500	40.8%
10	55610 Professional Membership	11,500	11,500	4,800	2,500	4,200	41.7%
11	55620 Res mat/sub		1,876	1,876	-	-	100.0%
12	55730 Capital Outlay > \$5,000	-	3,893	3,893	-	(0)	100.0%
13	55801 Recruitment Other		13	13	-	0	99.8%
14	55830 Conference - Registration	15,000	15,000	-	-	15,000	0.0%
15	55860 Scholarships	32,000	32,000	32,000	-	-	100.0%
16	55910 RC/Committee Mtgs	25,000	20,000	6,528	5,012	8,460	32.6%
17	55912 RC Retreat	5,000	5,000	-	-	5,000	0.0%
18	55914 RC General Assembly	375,000	375,000	60,000	1	314,999	16.0%
19	55915 Demographic Workshop	18,000	18,000	-	25	17,975	0.0%
20	55916 Economic Summit	80,000	80,000	-	-	80,000	0.0%
21	55918 Housing Summit	40,000	40,000	-	-	40,000	0.0%
22	55919 Go Human	-	8,685	8,685	(0)	(0)	100.0%
23	55920 Other Meeting Expense	40,000	36,107	24,309	11,798	0	67.3%
24	58150 Travel Lodging		4,336	4,336	-	(0)	100.0%
25	55xxx Miscellaneous other	12,000	10,757	10,757	(0)	0	100.0%
26	55940 Stipend - RC Meetings	215,925	207,422	58,060	-	149,362	28.0%
27	56100 Printing	30,500	30,500	-	-	30,500	0.0%
28	58100 Travel - outside SCAG region	44,500	21,657	2,273	-	19,384	10.5%
29	58101 Travel - local	25,500	20,500	14,279	-	6,221	69.7%
30	58110 Mileage - local	23,500	18,500	7,540	-	10,960	40.8%
31	58800 RC Sponsorships	135,000	135,000	126,975	8,025	-	94.1%
32	Total General Fund	2,610,612	2,610,612	998,903	273,249	1,338,459	38.3%
33				-			
34	Staff & Allocated Fringe Benefits	15,130,995	14,472,879	5,940,774	-	8,532,105	41.0%
35	51001 Allocated Indirect Costs	14,115,805	13,540,058	5,557,594	-	7,982,464	41.0%
36	54300 SCAG Consultants	30,586,917	30,287,112	1,250,139	10,527,079	18,509,893	4.1%
37	54360 Pass-through Payments	12,075,472	12,075,472	909,813	10,798,085	367,573	7.5%
38	55210 Software Support	247,231	247,231	158,390	40,957	47,884	64.1%
39	5528x Third Party Contributions	4,567,848	4,556,881	1,417,666	-	3,139,215	31.1%
40	55310 F&F Principal	231,850	231,850	93,892	137,959	(0)	40.5%
41	55315 F&F Interest	49,426	49,426	22,428	26,999	(0)	45.4%
42	55320 AV Principal	102,665	102,665	51,932	50,733	0	50.6%
43	55325 AV Interest	21,886	21,886	14,667	7,219	(0)	67.0%
44	55520 Hardware Supp	5,000	5,000	-	-	5,000	0.0%
45	55580 Outreach/Advertisement	-	67,735	67,734	1	(0)	100.0%
46	55620 Resource Materials - subscrib	931,456	931,456	144,279	121,170	666,008	15.5%
47	55730 Capital Outlay	300,000	300,000	122,595	-	177,405	40.9%
48	55810 Public Notices	56,000	56,000	29,707	575	25,718	53.0%
49	55830 Conf. Registration	3,500	3,500	1,405	50	2,045	40.1%
50	55920 Other Meeting Expense	83,500	83,500	110	-	83,390	0.1%
51	55435 Security Services	-	1,280	1,280	-	-	100.0%
52	55510 Office Supplies		255	255	-	0	99.8%
53	55540 Postage		19	19	-	0	98.9%
54	55930 Misc Other	150,211	939,492	-	3,425	936,067	0.0%
55	56100 Printing	28,000	75,862	37,130	0	38,731	48.9%
56	58100 Travel - Outside	246,750	246,750	31,014	-	215,736	12.6%
57	58101 Travel - Local	5,500	5,500	5,244	-	256	95.4%
58	58110 Mileage - local	25,800	25,800	12,064	-	13,736	46.8%
59	58200 Travel - Reg Fees	5,000	5,000	-	-	5,000	0.0%
60	59090 Exp - Local Other	9,767,224	9,767,224	148,359	-	9,618,865	1.5%
	Total OWP & TDA Capital	88,738,036	88,099,833	16,018,490	21,714,251	50,367,091	18.2%
				-			
	Comprehensive Budget	91,348,648	90,710,445	17,017,393	21,987,501	51,705,551	18.8%

Attachment: 011619 CFO Charts (CFO Monthly Report)



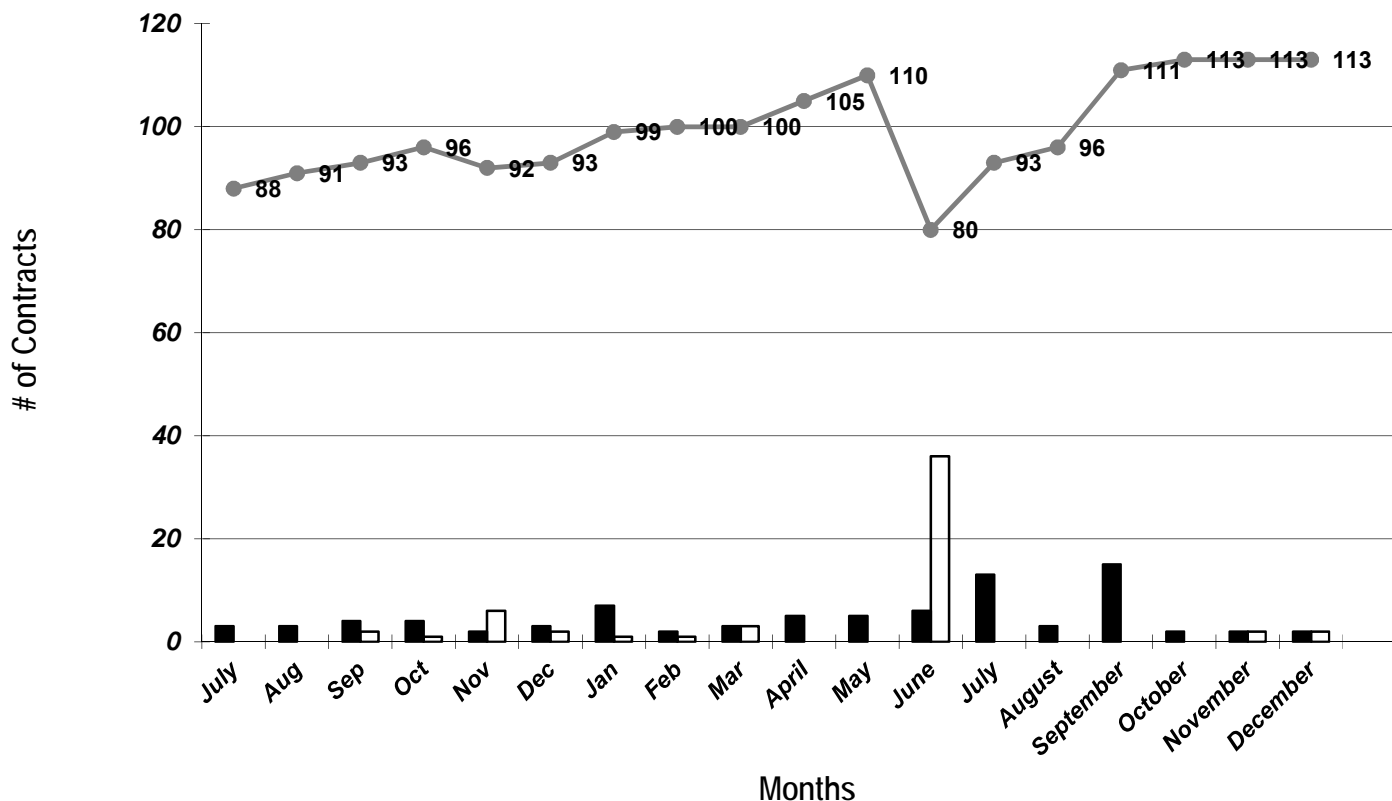
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through November 30, 2018

INDIRECT COST EXPENDITURES

			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	4,540,919	4,850,133	2,033,522		2,816,611	41.9%
2	50013	Regular OT	1,000	1,000	385		615	38.5%
3	50014	Interns, Temps, Annuity	75,000	75,000	26,079		48,921	34.8%
4	50030	Severance	85,000	85,000	11,183		73,817	13.2%
5	51xxx	Allocated Fringe Benefits	3,587,327	3,828,743	1,549,541	-	2,279,202	40.5%
6	54300	SCAG Consultants	234,570	161,473	7,400	5,623	148,450	4.6%
7	54301	Consultants - Other	1,421,750	1,453,602	205,268	370,948	877,386	14.1%
8	54340	Legal	125,000	125,000	-	39,782	85,218	0.0%
9	55210	Software Support	484,980	453,078	270,583	156,917	25,578	59.7%
10	55220	Hardware Supp	86,000	154,507	154,507	(0)	0	100.0%
11	55240	Repair & Maint Non-IT	15,000	17,336	17,336	(0)	0	100.0%
12	55270	Software Purchases		3,473	3,473	-	0	100.0%
13	55400	Office Rent DTLA	724,350	724,350	266,613	457,737	0	36.8%
14	55410	Office Rent Satellite	245,883	245,883	79,779	101,452	64,652	32.4%
15	55420	Equip Leases	120,000	120,000	20,544	54,819	44,637	17.1%
16	55430	Equip Repairs & Maint	26,500	24,381	15,153	9,229	(0)	62.1%
17	55435	Security Services	100,000	100,000	17,822	50,612	31,566	17.8%
18	55440	Insurance	199,089	199,089	113,163	-	85,926	56.8%
19	55441	Payroll / Bank Fees	15,000	15,000	4,732	9,299	970	31.5%
20	55445	Taxes	5,000	5,000	128	4,872	0	2.6%
21	55460	Mater & Equip < \$5,000 *	14,000	14,848	14,848	0	(0)	100.0%
22	55510	Office Supplies	73,800	73,800	24,233	32,734	16,833	32.8%
23	55520	Graphic Supplies	2,500	2,500	657	15	1,828	26.3%
24	55530	Telephone	170,000	170,000	41,693	85,446	42,862	24.5%
25	55540	Postage	10,000	10,052	10,052	-	(0)	100.0%
26	55600	SCAG Memberships	188,450	91,950	54,663	645	36,642	59.4%
27	55620	Res Mats/Subscrip	57,300	57,300	23,407	3,279	30,613	40.9%
28	55700	Deprec - Furn & Fixt	232,000	232,000	-	-	232,000	0.0%
29	55710	Deprec - Computer Equipment	35,000	35,000	-	-	35,000	0.0%
30	55715	Amortiz - Software	250,000	250,000	-	-	250,000	0.0%
31	55720	Amortiz - Leasehold Improvements	70,000	70,000	-	-	70,000	0.0%
32	55800	Recruitment Notices	20,000	20,000	2,834	90	17,076	14.2%
33	55801	Recruitment - other	38,000	38,000	2,543	35,457	0	6.7%
34	55810	Public Notices	2,500	2,500	-	-	2,500	0.0%
35	55820	In House Training	20,000	20,000	1,815	-	18,185	9.1%
36	55830	Networking Meetings/Special Events	11,500	11,500	5,199	-	6,301	45.2%
37	55840	Training Registration	65,000	65,000	22,674	-	42,326	34.9%
38	55920	Other Mtg Exp	2,500	2,500	-	-	2,500	0.0%
39	55230	Computer Maintenance	2,000	2,000	-	-	2,000	0.0%
40	55415	Offsite Storage	2,500	2,500	996	1,682	(178)	39.9%
41	55550	Delivery Svc		1,119	1,335	(0)	(216)	119.3%
42	55610	Prof Memberships		989	1,314	-	(325)	132.9%
43	58120	Travel Agent Fees		555	555	-	0	100.0%
44	55xxx	Miscellaneous - other	6,500	3,837	-	-	3,837	0.0%
45	55950	Temp Help	38,500	38,500	10,402	27,961	137	27.0%
46	56100	Printing	20,000	20,000	3,798	-	16,202	19.0%
47	58100	Travel - Outside	85,000	85,000	7,878	-	77,122	9.3%
48	58101	Travel - Local	18,750	18,750	2,926	-	15,824	15.6%
49	58110	Mileage - Local	26,100	26,100	838	-	25,262	3.2%
50		Total Indirect Cost	13,554,268	14,008,348	5,031,870	1,448,597	7,527,881	35.9%

Attachment: 011619 CFO Charts (CFO Monthly Report)

SCAG Contracts (Year to Date)



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from July 2017 thru December 2018

- Awarded Contracts
- Closed Contracts
- Active Contracts



Summary

The chart shows that the Contracts Department is managing One hundred and thirteen contracts. Fifty-three are Cost Plus Fixed Fee contracts, 21 are fixed price contracts, and the remaining 39 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 40 contracts for FY 2018-19. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

Office of the CFO
Staffing Report as of December 1, 2018



GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive	7	5	2
Legal	2	2	0
Policy & Public Affairs	18	12	6
Administration	42	36	6
Planning & Programs	64	58	6
Total	133	113	20

OTHER POSITIONS

GROUPS	Limited Term Positions	Interns or Volunteers	Temp Positions	Agency Temps
Executive	0	0	0	0
Legal	0	0	0	0
Policy & Public Affairs	3	0	0	0
Administration	3	3	0	0
Planning & Programs	7	14	2	
Total	13	17	2	0

Attachment: 011619 CFO Charts (CFO Monthly Report)