



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
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www.scag.ca.gov

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REMOTE PARTICIPATION ONLY

EXECUTIVE/ ADMINISTRATION COMMITTEE

Wednesday, May 6, 2020
3:00 p.m. – 4:00 p.m.

To Participate on Your Computer:
<https://scag.zoom.us/j/889726747>

To Participate by Phone:
Call-in Number: 1-669-900-6833
Meeting ID: 889 726 747

***Please see next page for detailed
instructions on how to participate in the meeting.***

PUBLIC ADVISORY

Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's recent Executive Order N-29-20, the meeting will be held telephonically and electronically.

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Peter Waggonner at (213) 630-1402 or via email at waggonner@scag.ca.gov. Agendas & Minutes are also available at: www.scag.ca.gov/committees.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1402. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Public Comments

Submit written comments via email to: ePublicComment@scag.ca.gov by 5pm on Tuesday, May 5, 2020.

Written comments received by SCAG will be read by SCAG staff (up to 3 minutes, with the presiding officer retaining discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting) during the Public Comment Period. All written comments received will be included as part of the official record of the meeting.

In accordance with SCAG's Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is "willfully interrupted" and the "orderly conduct of the meeting" becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.

Instructions for Participating in the Meeting

SCAG is providing multiple options to view or participate in the meeting:

To Participate by Computer

1. Click the following link: <https://scag.zoom.us/j/889726747>.
2. If Zoom is not already installed on your computer, click "Download & Run Zoom" on the launch page and press "Run" when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
3. Select "Join Audio via Computer."
4. The virtual conference room will open. You will receive a message, "Please wait for the host to start this meeting," simply remain in the room until the meeting begins.

To Participate by Phone

1. Call **1-669-900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
2. Enter the **Meeting ID: 889 726 747**, followed by #.
3. Indicate that you are a participant by pressing # to continue.
4. Remain on the line if the meeting has not yet started.



EAC - Executive/Administration Committee
Members – May 2020

- 1. Hon. Bill Jahn**
Chair, Big Bear Lake, RC District 11
- 2. Hon. Rex Richardson**
1st Vice Chair, Long Beach, RC District 29
- 3. Hon. Clint Lorimore**
2nd Vice Chair, Eastvale, RC District 4
- 4. Hon. Alan Wapner**
Imm. Past Chair, SBCTA Representative
- 5. Hon. Peggy Huang**
CEHD Chair, TCA Representative
- 6. Hon. Stacy Berry**
CEHD Vice Chair, Cypress, RC District 18
- 7. Sup. Linda Parks**
EEC Chair, Ventura County Rep.
- 8. Hon. David Pollock**
EEC Vice Chair, Moorpark, District 45
- 9. Hon. Cheryl Viegas-Walker**
TC Chair, El Centro, RC District 1
- 10. Hon. Jess Talamantes**
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- 11. Hon. Jan Harnik**
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- 13. Hon. Frank Navarro**
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Pres. Appt., Duarte, RC District 35

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



16. Sup. Luis Plancarte

Pres. Appt., Imperial County

17. Hon. Andrew Masiel

Tribal Govt Regl Planning Board Representative

18. Randall Lewis

Business Representative, Ex-Officio Member

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EXECUTIVE/ADMINISTRATION COMMITTEE AGENDA

Southern California Association of Governments
Remote Participation ONLY
Wednesday, May 6, 2020
3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Bill Jahn, Chair)*

PUBLIC COMMENT PERIOD

The public is encouraged to submit comments by sending an email to ePublicComment@scag.ca.gov Written comments will be read by SCAG staff up to three (3) minutes and included as part of the official record of the meeting. The Chair has the discretion to reduce the time limit based upon the number of e-comments received and may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION/DISCUSSION ITEM

1. Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget
M ... -))

RECOMMENDED ACTION:

It is recommended that the Regional Council: 1) Adopt the Fiscal Year 2020-21 (FY 2020-21) Final Comprehensive Budget and corresponding Resolution 20-621-2, subject to approval of the General Fund Budget and Membership Dues Assessment by the SCAG General Assembly; and 2) Authorize the submittal of the FY 2020-21 Overall Work Program (OWP) to the California Department of Transportation (Caltrans), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA).

INFORMATION ITEM

2. COVID-19: Leading and Learning in Uncertain Times
M ... -))

CONSENT CALENDAR

Approval Items

3. Minutes of the Special Meeting - April 2, 2020
4. Contracts \$200,000 or Greater: 20-035-C01, IT Managed Services
5. Contracts \$200,000 or Greater: 20-021-C01, Federal Advocacy Services

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6. Contracts \$200,000 or Greater: 20-034-C01, Heat Island Reduction with Urban Greening and Cool Streets
7. Contracts \$200,000 or Greater: 20-047-C01, Omnitrans Bus Stop Safety Improvement Plan
8. Contracts \$200,000 or Greater: Contract No. 17-026-C1 Amendment 5, Professional Auditing Services
9. SB 1291 (Senate Committee on Transportation) - FTIP Submissions
10. AB 2011 (Holden) - West San Bernardino County Rail Construction Authority and and SB 1390 (Portantino) - Montclair to Ontario Airport Construction Authority

Receive and File

11. May State and Federal Legislative Monthly Update
12. CFO Monthly Report

CFO MONTHLY REPORT
(Basil Panas, Chief Financial Officer)

PRESIDENT'S REPORT
(The Honorable Bill Jahn, Chair)

EXECUTIVE DIRECTOR'S REPORT
(Kome Ajise, Executive Director)

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

ADJOURNMENT

CONVENE TO CLOSED SESSION

Public Comment Period

CLOSED SESSION ITEMS

1. Conference with Legal Counsel - Anticipated Litigation
Pursuant to Government Code Section 54956.9 (d)(2) - One Case
2. Conference with Legal Counsel - Existing Litigation
Pursuant to Government Code Section 54956.9 (d)(1) - Liu vs CalPers and SCAG (Case No. 19STCP0456)

ADJOURNMENT

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Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, 213-236-1817
panas@scag.ca.gov
Subject: Adoption of the Fiscal Year 2020-21 Final Comprehensive
Budget

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

It is recommended that the Regional Council: 1) Adopt the Fiscal Year 2020-21 (FY 2020-21) Final Comprehensive Budget and corresponding Resolution 20-621-2, subject to approval of the General Fund Budget and Membership Dues Assessment by the SCAG General Assembly; and 2) Authorize the submittal of the FY 2020-21 Overall Work Program (OWP) to the California Department of Transportation (Caltrans), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

On March 5, 2020, the Regional Council approved the FY 2020-21 Draft Comprehensive Budget which included the Draft OWP and the General Fund Budget. Additionally, the Regional Council authorized the release of the Draft OWP for a 30-day public comment period, and transmittal of the General Fund Budget and Membership Dues Assessment to the SCAG General Assembly for adoption.

It is important to note that this budget was developed prior to the current COVID-19 pandemic. As described below, staff is continually evaluating potential impacts to SCAG revenues and work plan.

The Draft OWP was submitted to Caltrans, FHWA and FTA for their review and comment. All comments received on the Draft OWP have been addressed and incorporated into the FY 2020-21 Final OWP. The OWP complies with federal and state requirements and it reflects a concentrated focus on the implementation of Connect SoCal.

Staff recommends approval of the FY 2020-21 Final Comprehensive Budget, including the OWP

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and the General Fund Budget, in the amount of \$96.0 million, which is \$2.2 million or 2.3% more than the Draft Comprehensive Budget. The budget increase is primarily due to adding the entire advance allocation of the Regional Early Action Planning (REAP) Grant Program funds awarded to SCAG on April 14, 2020 in the amount of \$11,867,755.75. The REAP funds will facilitate compliance to implement the 6th cycle of the regional housing needs assessment and to accelerate housing production through regional programs.

DISCUSSION:

The FY 2020-21 Comprehensive Budget is \$96.0 million, including the OWP and the General Fund Budget.

Table 1 provides a summary of revenue sources in the Comprehensive Budget.

Table 1. FY 2020-21 Revenues	
REVENUES	FINAL
FHWA PL - Metropolitan Planning	\$ 23,289,431
FTA 5303 - Metropolitan Planning	\$ 15,764,886
FHWA SPR - Strategic Partnerships Grants	\$ 739,175
FTA 5304 - Sustainable Communities Grants	\$ 607,848
FEDERAL OTHER	\$ 3,906,532
SB 1 - Sustainable Communities Formula Grants	\$ 13,921,538
SB 1 - Sustainable Communities Competitive Grants	\$ 54,003
SHA - Sustainable Communities Grants	\$ 893,635
AB 101 - Regional Early Action Planning Grants	\$ 11,867,755
STATE OTHER	\$ 6,643,885
TDA	\$ 7,680,345
IN-KIND COMMITMENTS	\$ 4,177,451
CASH/LOCAL OTHER	\$ 3,195,521
GENERAL FUND	\$ 2,683,973
INDIRECT COST CARRYFORWARD	\$ 555,465
TOTAL	\$ 95,981,443

Table 2 provides a summary of expenditures in the FY 2020-21 Comprehensive Budget.

Table 2. FY 2020-21 Expenditures	
EXPENDITURES	FINAL
SALARIES & BENEFITS	\$ 29,541,881
CONSULTANTS	\$ 42,366,024
NON-PROFITS/IHL	\$ 705,601
PASS-THROUGH PAYMENTS	\$ 3,031,153
IN-KIND COMMITMENTS	\$ 4,177,451
CASH/LOCAL OTHER	\$ 2,268,972
OTHER COSTS	\$ 13,373,545
CAPITAL & DEBT SERVICE	\$ 516,816
Total	\$ 95,981,443

This budget was prepared before the COVID-19 emergency and will require a re-evaluation in the coming months with respect to:

1. **Revenue Sources.** SCAG has a variety of federal, state and local funding sources, each of which has varying exposures to the impact of COVID-19. At one end of the spectrum, we have \$6.3 million of Transportation Development Act (TDA) revenues in the FY 2020-21 budget which will be significantly impacted by the retrenchment in consumer spending currently underway. The State Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to allocate up to $\frac{3}{4}$ of 1 percent of their local transportation funds to SCAG, as the multicounty designated planning agency, for the transportation planning and programming process.

At the other end, our Federal Consolidated Planning Grant (CPG) funding seems to be quite secure and the rest of our grants fall somewhere along that continuum. Staff will refine revenue expectations as more visibility develops in order to adjust the related expenditures accordingly. The CPG funds included in the budget consist of FHWA and FTA metropolitan planning funds to develop transportation plans and transportation improvement programs.

2. **Work Program.** Social distancing requirements will impact the delivery of projects which included outreach and public demonstration project activities, even if their funding source is secure. SCAG has begun to re-imagine how to deliver this work and/or possibly change the mix of timelines. In addition, some aspects of the work program will take on a higher priority, especially those relating to economic development and response to COVID-19 impacts once the short- and long-term impacts are better understood.

3. **New Positions.** The budget before you contains 16 new positions, and as stated above, each position needs to be carefully re-evaluated with respect to its funding source and its purpose in light of the coming changes to the work program.
4. **General Fund.** The FY 2020-21 budget currently assumes member dues at \$2,172,297 but in light of the economic difficulties currently being experienced by all of our membership, staff is recommending that the General Assembly approve the assessment with a 20% waiver. This will amount to \$434,459 loss to the General Fund. This will be mostly offset by savings in FY 2019-20 resulting from the cancellation of the General Assembly meeting whose net cost was budgeted at \$388,423. The remaining \$46,036 of the dues waiver will come out of General Fund reserves.

All changes resulting from these analyses will be presented to the RC in the form of a FY 2020-21 budget amendment.

Included in the proposed budget is an updated salary schedule reflecting market based increases to the salary ranges (page 62 of the Comprehensive Budget). The last update to salary ranges was effective July 2017. The results of a salary study conducted in October 2019 indicated that, on average, SCAG is behind 25% in total compensation when compared to benchmark agencies in the region. Funds are included in the proposed staff salaries budget to adjust 15 employees who would fall below the adjusted minimum salary range in FY 21 for a total fiscal impact of approximately \$80,000. All other employees will move in the range when they receive their next performance based merit increase. It is important to note that SCAG employees receive only performance based merit increases. They do not receive automatic step increases or cost of living adjustments.

Also included in the proposed budget are adjustments to the following employee benefits: parental leave, bereavement leave, and vacation accrual. Additionally, SCAG is implementing a vacation cash-out policy at maximum cost of \$267,000 next fiscal year.

FISCAL IMPACT:

The FY 2020-21 Comprehensive Budget serves to guide the management of the agency's financial resources. The OWP is SCAG's transportation planning grant application for federal and state funds and contract for the state fiscal year, July 1 through June 30. Approval of the budget document will allow SCAG to receive federal and state planning funds for FY 2020-21.

ATTACHMENT(S):

1. Resolution No. 20-621-2
2. FY 2020-21 Final Comprehensive Budget
3. FY 2020-21 Final OWP http://www.scag.ca.gov/Documents/FY20-21_FinalOWP.pdf



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- Transportation
Cheryl Viegas-Walker, El Centro

RESOLUTION NO. 20-621-2

**A RESOLUTION OF THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS (SCAG)
ADOPTING THE FISCAL YEAR 2020-21
COMPREHENSIVE BUDGET**

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. §5303 et seq.; and

WHEREAS, SCAG has developed the Fiscal Year (FY) 2020-21 Comprehensive Budget that includes the following budget components: the Overall Work Program (OWP); the FTA Discretionary and Formula Grant Budget; the TDA Capital and Debt Service Budget; the General Fund Budget; the Indirect Cost Budget (ICAP); and the Fringe Benefits Budget; and

WHEREAS, the OWP is the basis for SCAG’s annual regional planning activities and budget; and

WHEREAS, in conjunction with the OWP Agreement and Master Fund Transfer Agreement, the OWP constitutes the annual funding contract between the State of California Department of Transportation (Caltrans) and SCAG for the Consolidated Planning Grant (CPG), the Sustainable Transportation Planning Grants, and the Adaptation Planning Grants; and

WHEREAS, SCAG is also eligible to receive other Federal and/or State grant funds and/or local funds for certain regional transportation planning related activities. For such funding upon award, the funds are implemented through the OWP and SCAG and the applicable Federal or State agency shall execute the applicable grant agreement(s); and

WHEREAS, SCAG’s Regional Council authorized release of the FY 2020-21 Draft OWP for a thirty-day public comment period on March 5, 2020, and submitted the Draft OWP to Caltrans, the Federal Transportation Agency and the Federal Highway Administration for review and comment. All comments received to the Draft OWP have been addressed and incorporated into the FY 2020-21 Final OWP within the Comprehensive Budget as appropriate; and

WHEREAS, the FY 2020-21 Comprehensive Budget, along with its corresponding staff report and this resolution, has been reviewed and discussed by SCAG’s Regional Council at its meeting on May 7, 2020.

Attachment: Resolution No. 20-621-2 [Revision 1] (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

NOW, THEREFORE, BE IT RESOLVED, by the Regional Council of the Southern California Association of Governments, that the FY 2020-21 Comprehensive Budget is approved and adopted.

BE IT FURTHER RESOLVED THAT:

1. The Regional Council hereby authorizes submittal of SCAG’s approved FY 2020-21 OWP to the participating State and Federal agencies.
2. The Regional Council hereby authorizes submittal of SCAG’s approved FY 2020-21 Indirect Cost Allocation Plan (ICAP) to the participating State and Federal agencies.
3. SCAG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance.
4. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby designated and authorized to execute all related agreements and other documents on behalf of the Regional Council.
5. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to make and submit to the applicable funding agencies, the necessary work program, and budget modifications to the FY 2020-21 OWP based on actual available funds and to draw funds as necessary on a line of credit or other requisition basis.
6. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to submit grant applications and execute the applicable grant agreements and any amendments with the applicable Federal or State agency and to implement grant funds through SCAG’s OWP, and this includes submittal and execution of the required Overall Work Program Agreement (OWPA) and the Master Fund Transfer Agreement (MFTA) with Caltrans, as part of the Caltrans Sustainable Transportation Planning Grant Programs.
7. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2020-21 OWP that do not affect the delivery of regional transportation planning tasks, activities, steps, products, or the funding amounts listed on the OWPA.
8. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to negotiate and execute subrecipient agreements (e.g., memorandum of understanding) and related documents, on behalf of the Regional Council, involving the expenditure of funds programed under the FY 2020-21 Comprehensive Budget.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 7th day of May, 2020.

William "Bill" Jahn
President, SCAG

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Justine Block
Acting Chief Counsel



FINAL
**Comprehensive
Budget**

Fiscal Year 2020–2021

May 2020

Attachment: FY 2020-21 Final Comprehensive Budget (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

Southern California Association of Governments

Comprehensive Budget

Fiscal Year 2020-21

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FINAL
**Comprehensive
Budget**
Fiscal Year 2020–2021

SECTION I
Overview

Organization

Introduction

This document contains the Southern California Association of Governments (SCAG) or Association Comprehensive Budget for Fiscal Year (FY) 2020-21.

The annual budget for consists of:

- The Overall Work Program (OWP)
A federal, state and locally funded budget consisting of projects related to regional planning in the areas of transportation, housing and the environment.
- Federal Transit Administration (FTA) Discretionary & Formula Grant Budget
A budget for federal grant funds of which SCAG is the designated recipient and must pass through to eligible public agencies for specialized transportation programs and projects.
- Transportation Development Act (TDA) Capital & Debt Service Budget
A budget for the local transportation funds that the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties allocate to SCAG as the multi-county planning agency for the region.
- The General Fund Budget (GF)
A budget that utilizes Association members' dues for activities not eligible for federal and state funding.
- The Indirect Cost Budget (IC)
The budget for the administrative and operations support of the Association.
- The Fringe Benefits Budget (FB)
The budget for the fringe benefits and leave time of Association employees.

Organization

SCAG Organization

SCAG, founded in 1965, is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law as the Multicounty Designated Transportation Planning Agency for the six (6) county Southern California region. Through SCAG, city and county governments throughout Southern California come together to develop solutions to common problems in transportation, housing, air quality, and other issues.

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

SCAG's primary responsibilities include: the development of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS); the Federal Transportation Improvement Program (FTIP); the annual OWP; and the transportation-related portions of local air quality management plans. Under the federal Clean Air Act, SCAG is responsible for determining if regional transportation plans and programs are in conformity with of applicable state air quality plans. SCAG's additional functions include the intergovernmental review of regionally significant development projects, and the periodic preparation of a Regional Housing Needs Assessment (RHNA).

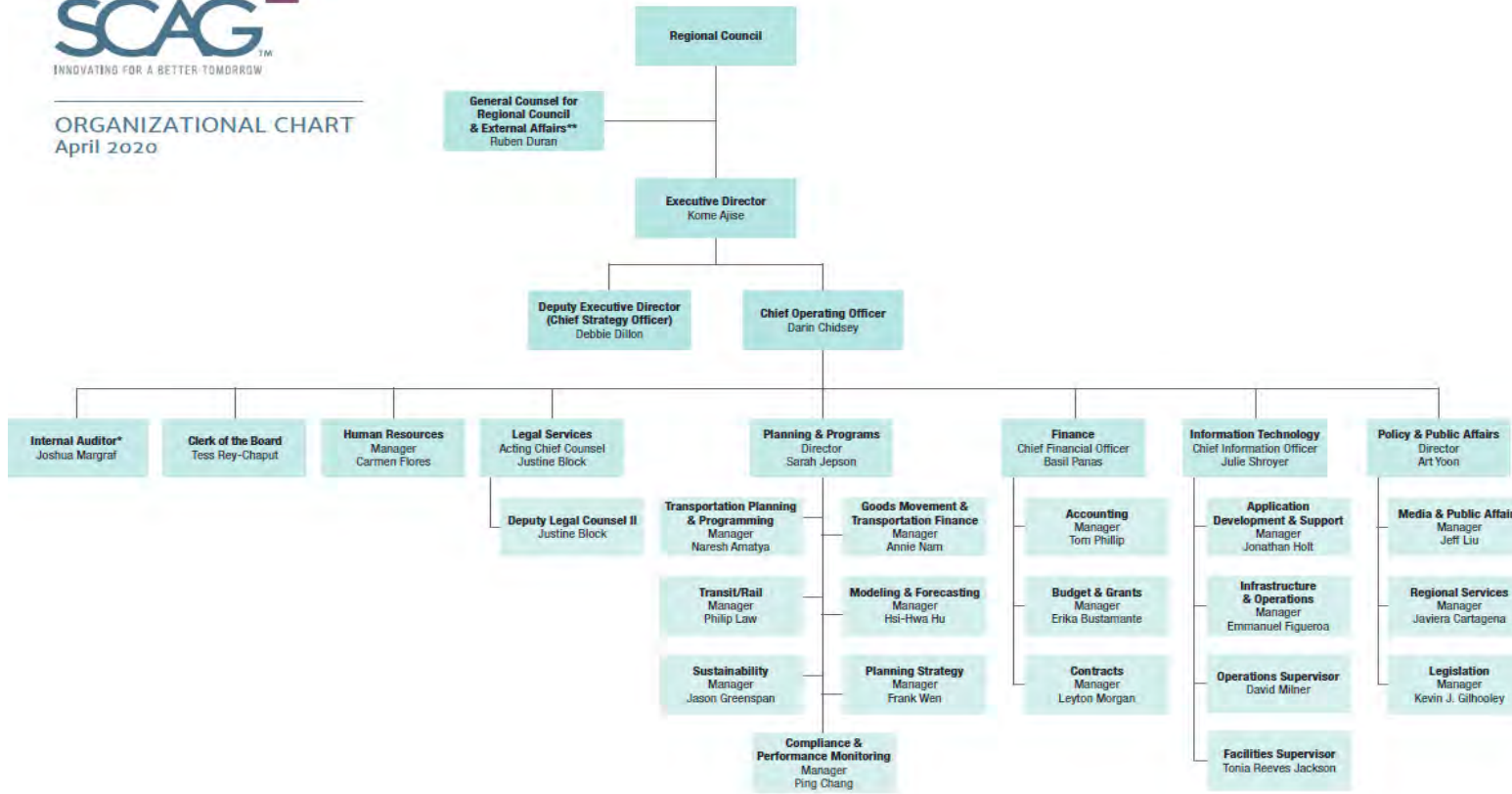
In addition to the six (6) counties and 191 cities that make up SCAG's region, there are six (6) County Transportation Commissions (CTCs) that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. The agency also operates via a number of critical partnerships at the local, state and federal levels. In addition to its federal and state funding partners (Federal Highway Administration (FHWA), FTA, Federal Aviation Administration, California Transportation Commission, California Department of Transportation (Caltrans), etc.), SCAG's planning efforts are closely coordinated with regional transit operators, Tribal Governments and fifteen sub-regional Councils of Governments (COGs) or joint power agencies that represent SCAG's cities and counties.

The framework for developing the FY 2020-21 Comprehensive Budget is SCAG's multi-year Strategic Plan that focuses on SCAG's vision and priorities and improves the organization and its operations. The FY 2020-21 Comprehensive Budget supports Strategic Plan Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products. All the work programs funded in the budget support at least one of the seven Strategic Plan Goals.

Organization



ORGANIZATIONAL CHART April 2020



* Takes direction from the Audit Committee
** Takes direction from the Regional Council

AJZ/SCAG Org Chart 2020.04.21

Strategic Plan

Strategic Plan Components

Vision Statement

Southern California's Catalyst for a Brighter Future.

Mission Statement

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

Core Values

Be Open

Be accessible, candid, collaborative and transparent in the work we do.

Lead by Example

Commit to integrity and equity in working to meet the diverse needs of all people and communities in our region.

Make an Impact

In all endeavors, effect positive and sustained outcomes that make our region thrive.

Be Courageous

Have confidence that taking deliberate, bold and purposeful risks can yield new and valuable benefits.

Strategic Plan

Strategic Plan Goals

GOAL #1

Produce innovative solutions that improve the quality of life for Southern Californians.

Objectives

- A. Create plans that enhance the region's strength, economy, resilience and adaptability by reducing greenhouse gas (GHG) emissions and air pollution.
- B. Be the leading resource for best practices that lead to local implementation of sustainable and innovative projects.
- C. Ensure quality, effectiveness, and implementation of plans through collaboration, pilot testing, and objective, data-driven analysis.
- D. Identify partnership opportunities with the private sector yield public benefits.
- E. Facilitate inclusive and meaningful engagement with diverse stakeholders to produce plans that are effective and responsive to community needs.
- F. Partner with the broader research community to ensure plans are informed by the most recent research and technology.

GOAL #2

Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Objectives

- A. Cultivate dynamic knowledge of the major challenges and opportunities relevant to sustainability and quality of life in the region.
- B. Develop and implement effective legislative strategies at both the state and federal level.
- C. Advocate for the allocation, distribution and expenditure of resources to meet the region's needs.
- D. Promote and engage partners in a cooperative regional approach to problem-solving.
- E. Act as the preeminent regional convener to shape regional, state and national policies.

GOAL #3

Be the foremost data information hub for the region.

Objectives

- A. Develop and maintain models, tools, and data sets that support innovative plan development, policy analysis and project implementation.
- B. Become the information hub of Southern California by improving access to current, historical, local, and regional data sets that reduce the costs of planning and increase the efficiency of public services.

Strategic Plan

- C. Allocate resources to accelerate public sector innovation related to big data, open data and smart communities with a focus on social equity in the deployment of new technologies across the region.
- D. Develop partnerships and provide guidance by sharing best practices and promoting collaborative research opportunities with universities, local communities and the private sector regionally, nationally, and internationally.
- E. Facilitate regional conversations to ensure data governance structures are in place at the local and regional level to standardize data sets, ensure timely updates of data, and protect the region's data systems and people.
- F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.

GOAL #4

Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Objectives

- A. Promote information-sharing and local cost savings with enhanced services to member agencies through networking events, educational and training opportunities, technical assistance, and funding opportunities.
- B. Provide resources and expertise to support local leaders and agencies in implementing regional plans.
- C. Expand SCAG's ability to address local and regional planning and information needs by prioritizing regular engagement with members to develop innovative, insight-driven, and interactive tools.
- D. Promote data-driven decision making, government transparency, and information as public engagement tools to increase opportunities for the public to inform local and regional policy.
- E. Identify, support, and partner with local champions to foster regional collaboration.

GOAL #5

Recruit, support, and develop a world-class workforce and be the workplace of choice.

Objectives

- A. Integrate the Strategic Plan into SCAG's day-to-day operations by defining roles and responsibilities across the agency.
- B. Prioritize a diverse and cooperative environment that supports innovation, allows for risk-taking, and provides opportunities for employees to succeed.
- C. Encourage interdepartmental collaboration through the use of formal and informal communication methods.

Strategic Plan

- D. Adopt and support enterprise-wide data tools to promote information sharing across the agency.
- E. Anticipate future organizational needs of the agency by developing a systematic approach to succession planning that ensures leadership continuity and cultivates talent.
- F. Invest in employee development by providing resources for training programs, internal mentorship opportunities, and partnerships with universities.
- G. Foster a culture of inclusion, trust, and respect that inspires relationship-building and employee engagement.

GOAL #6

Deploy strategic communications to further agency priorities and foster public understanding of long- range regional planning.

Objectives

- A. Leverage cutting-edge communication tools and strategies to maximize connectivity and sustain regional partnerships.
- B. Produce clear and consistent communications, media, and promotional campaigns that exemplify agency values and standards.
- C. Enhance the SCAG brand as a respected and influential voice for the region increasing awareness of agency's work and purpose.
- D. Practice robust public engagement, conducting proactive outreach to traditionally underrepresented communities as well as long-term stakeholders.

GOAL #7

Secure funding to support agency priorities to effectively and efficiently deliver work products.

Objectives

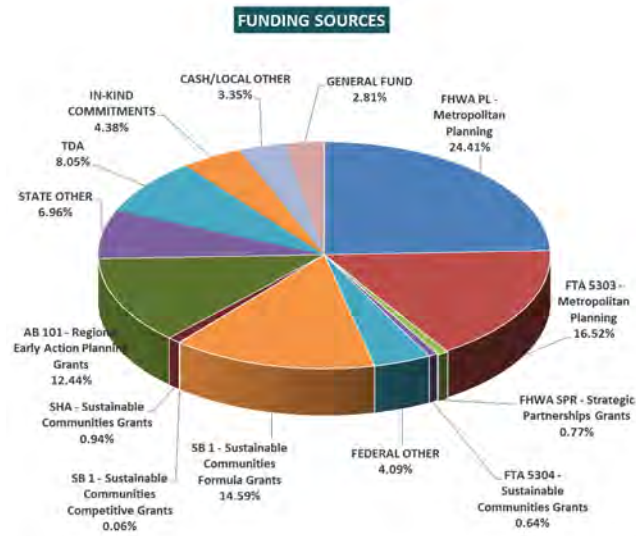
- A. Pursue innovative funding opportunities for planning and infrastructure investments.
- B. Maximize efficiency and effectiveness in resource allocation to maintain adequate working capital, appropriate reserves, and investments, and utilize resources in a timely and responsible fashion.
- C. Pioneer best practices and streamline administrative processes to better support agency activities.
- D. Focus resources to maintain and expand programs that are aligned with agency values.

Comprehensive Budget

FY 2020-21 Comprehensive Budget

Budget Funding Sources

SCAG receives most of its funding from the Federal Consolidated Planning Grant (CPG) which consists of Metropolitan Planning Funds from FHWA (FHWA PL) and FTA (FTA Section 5303). More information on CPG is detailed on page 14. The following chart illustrates the source and relative value of SCAG's funding sources.



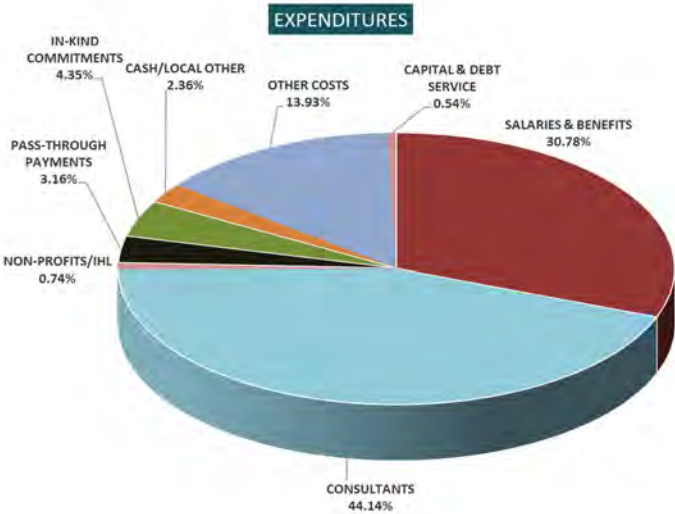
*May not total 100.00% due to rounding

Funding Sources	Amount
FHWA PL - Metropolitan Planning	23,289,431
FTA 5303 - Metropolitan Planning	15,764,886
FHWA SPR - Strategic Partnerships Grants	739,175
FTA 5304 - Sustainable Communities Grants	607,848
FEDERAL OTHER	3,906,532
SB 1 - Sustainable Communities Formula Grants	13,921,538
SB 1 - Sustainable Communities Competitive Grants	54,003
SHA - Sustainable Communities Grants	893,635
AB 101 - Regional Early Action Planning Grants	11,867,755
STATE OTHER	6,643,885
TDA	7,680,345
IN-KIND COMMITMENTS	4,177,451
CASH/LOCAL OTHER	3,195,521
GENERAL FUND	2,683,973
SUBTOTAL	95,425,978
INDIRECT COST CARRYFORWARD	555,465
TOTAL REVENUES	95,981,443

Comprehensive Budget

Budget Expenditures

SCAG allocates its budget into four major expenditure categories. The following chart illustrates the relative values of each category.



Expenditures	Amount
SALARIES & BENEFITS	\$ 29,541,881
CONSULTANTS	42,366,024
NON-PROFITS/IHL	705,601
PASS-THROUGH PAYMENTS	3,031,153
IN-KIND COMMITMENTS	4,177,451
CASH/LOCAL OTHER	2,268,972
OTHER COSTS	13,373,545
CAPITAL & DEBT SERVICE	516,816
TOTAL EXPENDITURES	\$ 95,981,443

*Other includes direct and indirect non-labor costs (see pages 12-13)

**Consultants includes the cost categories: Consultant, Consultant TC, and Cloud Services (see page 12)

Comprehensive Budget

Comprehensive Line Item Budget: FY18 through FY21

GL Account	Line Item	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Proposed	% Incr. (Decr)
500XX	Staff	\$ 14,275,871	\$ 14,964,261	\$ 17,144,874	\$ 19,255,349	12%
54300	Consultant	8,997,306	10,578,095	30,700,604	33,324,206	9%
54302	Non-Profits/IHL	-	82,664	485,000	705,601	45%
54303	Consultant TC	-	-	6,265,889	6,919,788	10%
54340	Legal	220,154	155,301	360,000	190,000	-47%
54360	Pass-Through Payments	8,424,962	2,124,650	4,480,619	3,031,153	-32%
55210	Software Support	519,697	549,754	769,400	1,606,300	109%
55220	Hardware Support	123,077	296,843	415,000	2,715,000	554%
55230	Computer Maintenance	-	-	250,000	-	-100%
55240	Repair-Maintenance	21,903	30,698	26,500	26,500	0%
55250	Cloud Services	-	217,816	489,330	2,122,030	334%
5528X	3rd Party Contributions	2,918,831	3,326,903	5,739,013	5,569,260	-3%
55284	Toll Credits	-	-	718,703	-	-100%
55310	Furniture & Fixture Principal	97,023	228,569	239,928	251,852	5%
55315	Furniture & Fixture Interest	19,464	50,598	39,239	27,315	-30%
55320	Audio-Visual Equipment Principal	33,766	126,639	133,703	141,160	6%
55325	Audio-Visual Equipment Interest	6,193	33,198	26,135	18,678	-29%
55400	Office Rent / Operating Expense	877,112	816,099	1,538,000	2,192,805	43%
55410	Office Rent Satellite	152,668	171,470	260,000	260,000	0%
55415	Off-Site Storage	2,947	3,866	5,000	5,000	0%
55420	Equipment Leases	114,674	61,180	100,000	100,000	0%
55425	Lease Obligation Payment	1,555,787	-	-	-	-
55430	Equipment Repair-Maintenance	40,551	38,090	1,000	1,000	0%
55435	Security Services	64,218	58,139	100,000	100,000	0%
55440	Insurance	150,011	226,247	238,385	285,931	20%
55441	Payroll / Bank Fees	25,593	27,536	27,500	30,000	9%
55445	Taxes	5,659	2,523	5,000	5,000	0%
55460	Materials & Equipment < \$5,000	1,440,975	37,173	64,000	64,000	0%
55510	Office Supplies	84,206	59,810	73,800	73,800	0%
55520	Graphic Supplies	5,119	13,333	7,500	9,000	20%
55530	Telephone	177,299	136,091	195,000	195,000	0%
55540	Postage	305	9,998	12,000	10,000	-17%
55550	Delivery Services	3,587	4,088	5,000	5,000	0%
55580	Outreach/Advertisement	74,156	93,808	50,000	50,000	0%
55600	SCAG Memberships	151,396	206,919	192,200	208,200	8%
55610	Professional Memberships	11,514	9,130	15,500	13,000	-16%
55611	Professional Dues	-	600	1,350	1,350	0%
55620	Resource Materials/Subscriptions	451,350	320,250	1,007,255	672,300	-33%
55700	Depreciation - Furniture & Fixture	80,790	170,183	185,000	185,000	0%
55715	Amortization - Software	161,873	91,018	1,684	-	-100%
55720	Amortization - Lease	35,007	70,623	62,500	75,000	20%
55725	Fixed Asset Write-Down	15,548	-	-	-	-
55730	Capital Outlay	1,656,202	141,433	300,000	100,000	-67%
55800	Recruitment - Advertising	12,937	7,645	25,000	25,000	0%
55801	Recruitment - Other	20,676	17,930	45,000	45,000	0%
55810	Public Notices	5,894	59,136	59,500	97,500	64%
55820	Staff Training	70	1,973	30,000	30,000	0%
55830	Networking Meetings/Special Events	18,942	12,603	27,000	24,000	-11%
55840	Training Registration	-	53,890	65,000	65,000	0%
55860	Scholarships	36,000	32,000	32,000	36,000	13%
55910	RC/Committee Meetings	22,032	9,469	25,000	15,000	-40%
55912	RC Retreat	9,734	-	10,000	13,000	30%
55914	RC General Assembly	557,488	640,155	672,000	611,500	-9%

Attachment: FY 2020-21 Final Comprehensive Budget (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

Comprehensive Budget

Comprehensive Line Item Budget: FY18 thru FY21 (continued)

GL Account	Line Item	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Proposed	% Incr. (Decr)
55915	Demographic Workshop	26,785	27,423	28,000	28,000	0%
55916	Economic Summit	108,378	84,937	100,000	85,000	-15%
55918	Housing Summit	-	-	20,000	20,000	0%
55920	Other Meeting Expense	127,825	108,558	131,500	112,250	-15%
55925	RHNA Subregional Delegation	-	-	500,000	-	-100%
55930	Miscellaneous Other	192,421	185,868	405,694	1,971,894	386%
55936	Engagement Committee	-	-	-	20,000	
55937	Employee Recognition	-	-	-	15,000	
55938	Department Allowances	-	-	-	15,000	
55940	Stipend-RC Meetings	191,350	194,130	210,485	195,000	-7%
55950	Temporary Help	177,077	40,718	105,000	106,000	1%
55980	Contingency - General Fund	907,338	(5,428,815)	-	260	
55995	Disallowed Grant Costs	-	4,832,192	-	-	0%
56100	Printing	29,713	54,410	68,000	50,000	-26%
58100	Travel	232,040	197,669	427,590	374,766	-12%
58101	Travel - Local	72,254	69,800	73,500	75,000	2%
58110	Mileage	88,011	69,983	76,000	79,000	4%
58150	Staff Lodging Expense	13,294	12,880	13,500	13,000	-4%
58200	Travel-Registration Fees	53,445	-	-	-	
58800	RC Sponsorships	184,596	251,433	200,000	150,000	-25%
59090	Expense - Local Other	1,592,130	465,138	6,268,529	877,163	-86%
60041	Vacation Cash Out	-	-	-	266,967	
60110	Retirement-PERS	3,737,123	4,203,649	5,389,857	6,018,361	12%
60120	Retirement-PARS	73,867	75,344	75,094	76,595	2%
60200	Health Insurance - Active Employees	1,212,326	1,247,798	1,478,400	1,670,400	13%
60201	Health Insurance - Retirees PAYGO	537,875	560,022	636,009	698,772	10%
60202	Health Insurance - Retirees GASB 45	317,727	320,067	242,805	-	-100%
60210	Dental Insurance	180,804	181,403	235,826	277,049	17%
60220	Vision Insurance	50,173	50,027	65,501	74,275	13%
60225	Life Insurance	86,181	86,869	78,190	92,345	18%
60240	Medicare Tax Employers Share	204,226	197,770	240,279	270,866	13%
60245	Social Security Tax Employers	19,210	-	-	-	
60250	Medicare Tax ER - Interns	-	3,438	6,917	6,931	0%
60255	Social Security ER - Interns	-	14,699	36,491	36,567	0%
60300	Tuition Reimbursement	39,836	24,986	43,776	43,776	0%
60310	Transit Passes	140,382	123,557	137,749	212,795	54%
60315	Bus Passes NT - Interns	-	15,395	38,093	38,174	0%
60320	Carpool Reimbursement	420	420	420	420	0%
60400	Workers Compensation Insurance	132,586	205,585	170,048	205,585	21%
60405	Unemployment Compensation Insurance	34,585	40,469	35,000	35,000	0%
60410	Miscellaneous Employee Benefits	80,273	74,427	66,954	91,254	36%
60415	SCAG 457 Match	81,129	102,915	96,500	109,000	13%
60450	Benefits Administrative Fees	3,204	3,474	3,508	43,400	1137%
60500	Automobile Allowance	18,420	26,412	14,400	18,000	25%
	Total	54,627,570	45,095,447	91,441,726	95,981,443	5%

*Totals may not add due to rounding



FINAL Comprehensive Budget

Fiscal Year 2020-2021

SECTION II Budget Components

Attachment: FY 2020-21 Final Comprehensive Budget (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

Overall Work Program

Overall Work Program (OWP)

The Flow of Funds

Traditionally, the majority of OWP funding has come to SCAG via the Federal appropriations process. Some funding has been directly allocated to SCAG, and some has “passed through” via Caltrans.

Summary of Revenue Sources

Consolidated Planning Grant (CPG)

In 1997, FHWA/FTA instituted a transportation planning funds process called CPG. In California, the four CPG fund sources are described below.

1. FHWA Metropolitan Planning (FHWA PL)

Metropolitan Planning funds, otherwise known as PL funds, are available for MPOs to carry out the metropolitan transportation planning process required by 23 U.S.C. 134, including development of metropolitan area transportation plans and transportation improvement programs.

The state must make all federally authorized PL funds available to the MPOs in accordance with a formula developed by the state, in consultation with the MPOs and approved by the FHWA.

2. FTA Metropolitan Planning, Section 5303 (FTA §5303)

All MPOs with an urbanized area receive FTA §5303 funds each year to develop transportation plans and programs. The percentage of the California apportionment of FTA §5303 each MPO receives is determined by a formula agreed to by the MPOs, Caltrans and FTA.

The FTA §5303 formula has two components, a base allocation and a population component which distributes funds according to the MPOs percentage of statewide urbanized area population as of the most recent decennial census.

3. FHWA State Planning and Research Part I – Strategic Partnership Grants (SP&R)

Funds transportation planning studies in partnership with Caltrans that address the regional, interregional and statewide need of the State highway system, and assist in achieving other State goals. Caltrans awards these grants through an annual, competitive selection process.

Overall Work Program

4. FTA State Planning and Research, Section 5304 Strategic Partnerships – Transit (FTA §5304)

Funds local and regional multimodal transportation and land use planning projects that further the region's RTP/SCS, contribute to the State's GHG reduction targets, and assist in achieving other State goals. Caltrans awards these grants through an annual, competitive selection process.

Sustainable Communities Competitive Grants

Beginning in FY 2017-18, the Sustainable Communities Competitive Grants reside under the Sustainable Transportation Planning Grant Program and include the traditional State Highway Account (SHA) funds and Senate Bill (SB) 1 funds that are deposited into the Road Maintenance and Rehabilitation Account (RMRA). Caltrans awards these grants through an annual, competitive selection process.

SHA, Sustainable Communities Grants

Funds local and regional multimodal transportation and land use planning projects that further the region's RTP/SCS, contribute to the State's GHG reduction targets, and assist in achieving other State goals.

Sustainable Communities Formula Grants

Beginning in FY 2017-18, approximately \$12.5 million in Sustainable Communities Formula Grants from SB 1 reside under the Sustainable Transportation Planning Grant Program and are allocated via formula (consistent with the FHWA PL formula) to the 18 MPOs. These funds are for local and regional multimodal transportation and land use planning projects that further the region's RTP/SCS, contribute to the State's GHG reduction targets, and assist in achieving other State goals.

Local Funds

Each of the funding sources described above requires that local cash or in-kind services be provided as match. The Association uses a combination of the following sources for match:

TDA

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside, and San Bernardino counties to allocate up to $\frac{3}{4}$ of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. As the largest source of non-federal funding received by SCAG, TDA is used to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

Overall Work Program

Cash Match/Local Funds

Funding from local agencies is provided to SCAG to serve as matching funds to the CPG and other grants that require local match for consultant expenditures as a condition of receiving grant funds. For example, the CPG requires a match of 11.47%. In addition, local agencies such as Transportation Commissions periodically provide funding for specific projects such as localized modeling work.

In-Kind Match

The CPG and other grants accept in-kind match, as well as cash match, to fulfill the local match requirement for staff costs that is a condition of receiving grant funds. In-kind match reflect services, such as staff time, provided by a local agency in support of the work funded by a grant.

FTA Pass-Through Funds

As the Designated Recipient of Section 5339 and Section 5312 FTA funds, SCAG is required to pass them through to eligible public agencies. SCAG administers these grant programs which provide capital funding to replace, rehabilitate and purchase buses, vans, and fixed guide-way, as well as to construct related facilities and to purchase related equipment.

Special Grant Funds

SCAG receives various discretionary grant funds to carry out a wide array of planning programs such as Go Human Campaign, Pedestrian and Bicycle Safety Program, Clean Cities Coalition, Future Communities Pilot Program, and Caltrans Local Assistance Active Transportation Program.

AB2766/Mobile Source Air Pollution Reduction Review Committee (MSRC) Funds

State Health & Safety Code Section 44225 (AB2766) established MSRC to develop a work program to fund projects which help reduce air pollution from motor vehicles within the South Coast Air District. MSRC provides to SCAG the financial assistance which primarily supports Go Human Campaign and Future Communities Pilot Program.

Office of Traffic Safety (OTS) Pedestrian and Bicycle Safety Funds

California OTS competitively award to various agencies for projects that increase awareness of traffic rules, rights, and responsibilities among different age groups.

Overall Work Program

Department of Energy/National Energy Tech Lab Funds

The Department of Energy/National Energy Tech Lab provides financial assistance to fund projects which provide technical aid and targeted outreach, within the coalition's territory, to raise awareness and foster a greater understanding of alternative fuels and advanced vehicle technologies in order to increase the market and decrease petroleum dependence.

Active Transportation Program (ATP) Funds

ATP was created by Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) to encourage increased use of active modes of transportation, such as biking and walking. The ATP program is funded from various federal and state funds appropriated in the annual Budget Act. Caltrans provides the administrative oversight for the Programs and ensures that the terms and conditions of the California Transportation Commission's guidelines.

Regional Early Action Planning (REAP) Grants Program

The California 2019-20 Budget Act, also known as Assembly Bill (AB) 101, appropriated two new one-time programs to provide regions and jurisdictions with grants for planning activities to enable jurisdictions to increase housing planning and accelerate housing production in order to meet housing needs as determined by the sixth Regional Housing Needs Assessment (RHNA). Up to \$47.5 million is available for SCAG under the REAP Grants Program for eligible activities. This budget includes an advance allocation of the REAP Grants Program funds awarded to SCAG on April 14, 2020 in the amount of \$11,867,755.75.

Overall Work Program

OWP Budget Document

The core regional transportation planning document is the OWP and its core product is completion of the Regional Transportation Plan (RTP). The OWP is developed by SCAG on an annual basis, and:

- Introduces the agency
- Provides users with an overview of the region
- Focuses on the SCAG regional planning goals and objectives

The OWP serves as the planning structure that SCAG must adhere to for the state fiscal year, which is July 1 through June 30 of the following calendar year. The OWP includes three component pieces:

1. Regional Prospectus

The prospectus section provides the context for understanding the work activities proposed and gives information about the region. It includes, but is not limited to:

- The region's regional planning approach
- The agency's organizational structure and interagency arrangements
- An overview of governmental and public involvement
- The progress made towards implementing the RTP/SCS

2. Work Elements

The Work Element identifies specific planning work to be completed during the term of the OWP, as well as a narrative of previous, on-going and future year's work to be completed. It also includes the sources and uses of funds.

3. Budget Revenue & Expenditure Reports

These summary reports are a listing of all the work elements in the OWP by funding sources and expenditure category.

The OWP, in conjunction with the Overall Work Program Agreement (OWPA) and the regional planning Master Fund Transfer Agreement (MFTA), constitutes the annual funding agreement between the State and SCAG. Although the OWP includes all planning projects to be undertaken by SCAG during the fiscal year, the OWPA and MFTA do not include special federal and state grants.

Overall Work Program

OWP Line Item Budget

The OWP Budget can be viewed two ways: The first is a line item budget displaying how the OWP budget is allocated. The second is a chart showing the same budget by project and major budget category.

Following the budget tables are brief descriptions of each project in the OWP.

Cost Category	FY20 Adopted	FY21 Proposed	Incr (Decr)
500XX Staff	\$ 8,651,727	9,434,096	\$ 782,369
54300 Consultant	29,075,454	30,910,906	1,835,452
54302 Non-Profits/IHL	485,000	705,601	220,601
54303 Consultant TC	6,265,889	6,919,788	653,899
55305 Cloud Services	489,330	2,122,030	1,632,700
54340 Legal	200,000	50,000	(150,000)
55210 Software support	250,000	250,000	-
5528X Third party contribution	5,739,013	5,569,260	(169,753)
55284 Toll Credits	718,703	-	(718,703)
55520 Graphic supplies	5,000	5,000	-
55540 Postage	2,000	-	(2,000)
55580 Outreach/Advertisement	50,000	50,000	-
55610 Professional membership	2,500	-	(2,500)
55620 Resource materials/subscriptions	934,455	610,000	(324,455)
55810 Public notices	57,000	95,000	38,000
55830 Networking Meetings/Special Events	3,500	4,000	500
55920 Other meeting expense	54,000	23,250	(30,750)
55930 Miscellaneous other	184,828	1,818,730	1,633,902
56100 Printing	15,000	17,000	2,000
58100 Travel	252,250	213,966	(38,284)
58101 Travel-local	17,500	7,500	(10,000)
58110 Mileage	24,000	24,000	-
Sub-total	\$ 53,477,149	58,830,127	\$ 5,352,978
51000 Fringe benefits	\$ 6,641,021	7,290,965	\$ 649,944
51001 Indirect costs	\$ 19,069,577	21,907,080	\$ 2,837,503
Total	\$ 79,187,747	88,028,172	\$ 8,840,425

*Totals may not add due to rounding

Overall Work Program

This table shows the same budget by program and major budget category.

	Program	FY21 Proposed Budget			
		Total *	Other Costs	Consultant	Consultant TC
010	System Planning	1,770,400	820,400	-	950,000
015	Transportation Finance	527,102	427,102	-	100,000
020	Environmental Planning	993,313	793,313	-	200,000
025	Air Quality and Conformity	673,063	623,063	-	50,000
030	Federal Transportation Improvement Program (FTIP)	2,165,534	2,165,534	-	-
045	Geographic Information Systems (GIS)	4,572,407	3,355,619	-	1,216,788
050	Active Transportation Planning	1,952,192	1,702,192	150,000	100,000
055	Regional Forecasting, Socioeconomic Technical & Policy Analysis	2,135,687	1,280,187	180,500	675,000
060	Corridor Planning	74,617	74,617	-	-
065	Sustainability Program	1,614,377	1,129,377	475,000	10,000
070	Modeling	8,643,423	7,196,893	586,530	860,000
080	Performance Assessment & Monitoring	491,981	491,981	-	-
090	Public Information and Communications	3,502,365	3,094,365	-	408,000
095	Regional Outreach and Public Participation	4,496,009	4,171,009	-	325,000
100	Intelligent Transportation Systems (ITS)	384,738	134,738	-	250,000
120	OWP Development and Administration	1,209,718	1,209,718	-	-
130	Goods Movement	2,769,700	1,744,700	-	1,025,000
140	Transit and Rail Planning	1,341,737	841,737	-	500,000
145	Sustainable Communities, Strategic Partnerships and Adaption Planning Grant Program	2,083,358	284,924	1,798,434	-
155	Sustainable Communities Planning Grant Program - State Highway Account	1,031,136	115,030	916,106	-
225	Special Grant Projects	6,304,668	958,247	5,346,421	-
230	Regional Aviation and Airport Ground Access Planning	363,902	363,902	-	-
265	Express Travel Choices Phase III	204,980	104,980	-	100,000
267	Clean Cities Program	127,520	127,520	-	-
275	Sustainable Communities Program	7,057,430	1,455,429	5,602,001	-
280	Future Communities Initiative	10,372,220	2,254,276	8,117,944	-
290	Research, Planning and Engagement for Sustainable Communities	5,382,011	3,572,011	1,810,000	-
300	Regional Early Action Planning Grants Program (AB 101)	12,291,720	4,241,720	8,050,000	-
310	Planning Strategy Development and Implementation	3,490,864	3,340,864	-	150,000
Total Costs		88,028,172	48,075,448	33,032,936	6,919,788

*Totals may not add due to rounding

*Includes indirect costs, fringe benefits, non-labor and in-kind match.

Attachment: FY 2020-21 Final Comprehensive Budget (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

Overall Work Program

OWP Programs

The following section provides a summary of the OWP Programs and the Strategic Plan goal(s) each program supports.

010 System Planning

Manager: Naresh Amatya

Program Objective:

Transportation System Planning involves long-term planning for system preservation, system maintenance, optimization of system utilization, system safety, and strategic system expansion of all modes of transportation for people and goods in the six-county region, including Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura. The RTP/SCS is the primary vehicle SCAG uses to achieve our transportation system planning goals and objectives. As the MPO for this region, one of SCAG's major responsibilities is to develop, administer, and update the RTP/SCS. The primary objective of this work element is to ensure SCAG is fulfilling its roles and responsibilities in this area as the designated MPO and RTPA for this region. The focus of FY 2020-21 will be to develop a framework and work with our partners towards implementation of the adopted 2020 RTP/SCS (Connect SoCal). SCAG will ensure that Connect SoCal is consistent with state and federal requirements while addressing the region's transportation needs.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

015 Transportation Finance

Manager: Annie Nam

Program Objective:

This work program is critical to addressing some of SCAG's core activities—specifically, satisfying federal planning requirements on financial constraint; ensuring a reasonably available revenue forecast through the RTP/SCS planning horizon, and addressing system level operation and maintenance cost analyses along with capital cost evaluation of transportation investments. In FY

Overall Work Program

2020-21, this work program will continue development of the Connect SoCal financial plan.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

020 Environmental Planning

Manager: Ping Chang

Program Objective:

Prepare environmental documentation to ensure regulatory compliance with applicable federal and state laws. Review environmental plans, programs and projects of regional significance. Monitor changes in environmental compliance requirements such as OPR's update to the State California Environmental Quality Act (CEQA) Guidelines and recent case laws regarding CEQA litigation. The focus of FY 2020-21 will be developing Addendums to the Connect SoCal Programmatic Environmental Impact Report (PEIR), as needed, pursuant to CEQA. SCAG will initiate a CEQA Program that provides services to SCAG and local jurisdictions. Work efforts would include assisting with CEQA streamlining, AB 52 consultation, strategies for regional mitigation, implementing SCAG mitigation measures, serve in an advisory capacity for updates to the State CEQA Guidelines, coordination with sister agencies (CARB, SCAQMD, Etc.) to develop a cohesive and regionally consistent way to evaluate environmental impacts. Under this program, SCAG will also develop and disseminate strategies related to Planning and Environment Linkages (PEL), utilizing resources from the U.S. Department of Transportation (DOT) and Federal Highway Administration (FHWA). On environmental justice, SCAG staff will also monitor potential changes to EJ requirements and related policies (i.e. SB1000, AB617), provide support services to member agencies, as needed, to ensure regulatory compliance, and provide on-going outreach opportunities with local jurisdictions and EJ stakeholders to discuss and collect input on environmental justice issues relevant to the region by means of the Environmental Justice Working Group. And SCAG staff will use these outreach opportunities to monitor implementation of EJ policies and assist local jurisdictions that may benefit from SCAG's wide range of EJ analysis and data.

Overall Work Program

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

025 Air Quality and Conformity

Manager: Ping Chang

Program Objective:

Oversee and/or perform regional transportation conformity and GHG emission analyses. Ensure that the RTP/SCS, FTIP and their amendments meet federal transportation Conformity requirements and state SB 375 regional GHG emission reduction targets. Oversee and/or provide support for SCAG air quality planning, analysis, documentation and policy implementation. This includes collaboration with the California Air Resources Board (ARB) and local air districts in the SCAG region in developing air quality management plans/state implementation plans (AQMPs/SIPs), including new transportation conformity emission budgets to meet federal transportation conformity requirements. Facilitate federally required interagency consultation via SCAG’s Transportation Conformity Working Group (TCWG), including the processing and acting as clearinghouse for the particulate matter (PM) hot spot analysis for transportation projects within the region. Continue the process to ensure the timely implementation of transportation control measures (TCMs). Continue to track and participate in relevant air quality rulemaking. Collaborate with six County Transportation Commissions in the SCAG region to compile, review, and upload federally required information for projects funded by the Congestion Mitigation and Air Quality Improvement Program (CMAQ).

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 - Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Overall Work Program

030 Federal Transportation Improvement Program (FTIP)

Manager: Naresh Amatya

Program Objective:

The Federal Transportation Improvement Program (FTIP) is a multimodal list of capital improvement projects programmed over a six-year period. The FTIP is the program that implements the RTP. The currently approved FTIP is the 2019 FTIP and was federally approved and found to conform on December 17, 2019. The program contains approximately \$34.6 billion worth of projects beginning FY 2018-19 to FY 2023-24. The FTIP must include all federally funded transportation projects in the region, as well as all regionally significant transportation projects and projects for which approval from a federal agency is required regardless of funding source. The FTIP is developed to incrementally implement the programs and projects in the RTP/SCS in accordance with federal and state requirements. The FTIP is amended on an on-going basis, as necessary, thereby allowing projects consistent with the RTP/SCS to move forward toward implementation. While the 2019 FTIP continues to be amended, SCAG has begun the development of the 2021 FTIP which will be approved by our federal partners in December 2020. SCAG will also continue work to enhance the functionality of programming and performance monitoring databases that support the program.

Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

045 Geographic Information Systems (GIS)

Manager: Hsi-Hwa Hu

Program Objective:

To support SCAG’s ongoing role as a Regional Information Center and manager for all data and information related to Southern California and to provide data support and mapping capabilities to better serve the needs of Regional Transportation Plan and Sustainable Community Strategies for the agency and its local jurisdictions. This program will also provide data and information to stakeholders to promote data-driven transportation planning, economic development and enhance the effectiveness of decision-makers. Additional goals include discovering and developing cutting edge web-GIS applications and tools for data sharing and innovative planning; providing advanced spatial analytics and visualization for insights of data and information; providing an interconnected

Overall Work Program

platform for integrated transportation/land use planning and regional collaboration.

A top priority will be to develop a Regional Data Platform (RDP) in support of Goals 3, 4 and 6 of SCAG Strategic Plan; continue on the implementation and development of an Enterprise GIS system (including GIS hardware/software, GIS database, GIS analysis, and GIS applications) that will serve as the guide for meeting Objective #4 of the SCAG Strategic Plan; keep to provide GIS training, data cleanup/updating/sharing/standardizing and other value-added GIS services and products to our local jurisdictions. The program will play essential and critical roles to the implementation of Connect SoCal (2020 RTP/SCS) and 2024 RTP/SCS development process, which include enhancement of SCAG's regional highway network, regional transit network, and regional railroad network, update of regional bikeway system and regional high injury network, maintenance of regional goods movement system, delineation of detail land use and intersections of priority growth areas (such as Sphere of Influence, TPA, HQTAs, Job Centers, Neighborhood Mobility Areas, Livable Corridors) for alternative transportation modes planning.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

Overall Work Program

050 Active Transportation Planning

Manager: Frank Wen & Marco Anderson

Program Objective:

Staff will continue to research and explore opportunities and partnerships to implement the core regional active transportation strategies. In addition, staff will develop partnerships and strategies that are coordinated with the rapid deployment of micro-mobility services to advance complete streets goals and reduce the use of SOVs for short trips. Staff will also work with Caltrans, counties and individual cities to fund local active transportation plans and multi-jurisdictional active transportation projects that are part of Connect SoCal, the 2020 RTP/SCS. Staff will begin engaging with Community Based Organizations in laying a strong foundation for development of the 2024 RTP/SCS.

Staff will also continue to manage the Regional Active Transportation Program, including providing technical assistance to project sponsors, managing planning and program grants, tracking project delivery, and preparing program amendments, as necessary. Staff will provide leadership and input at the state and regional level to ensure future funding cycles align with regional planning goals. Through continued collaboration with the California Transportation Commission, Caltrans and the Southern California Regional Transportation Planning Agencies, SCAG will also work to improve the application and allocation procedures.

Efforts will also be continued to expand regional capability to measure the impact of active transportation investments, including through better data collection, modeling and co-benefit analysis (focusing on greenhouse gas emissions, public health and the economy).

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Overall Work Program

055 Regional Forecasting, Socioeconomic Technical & Policy Analysis

Manager: Frank Wen

Program Objective:

The key focus of this work element is to collect, compile, assess, analyze, and research socioeconomic, technology advancement, and demographic data and their trends, develop value-added information products, including but not limited to regional and county-level population, household and employment estimates and projections to inform regional planning and policy development.

This program also addresses the following: promote and advance in-house research and capacity with trainings and teaching research methodology, data, analytical tools—GIS, statistics, programming across the agency. Collaboration with universities, research institutes and international planning partners and peer agencies jointly conduct research and data sharing on important and emerging regional challenges and issues. Serve as the regional data and information hub, promote data and information driven decision making process and outcome. Additional program objectives include actively promote and advocate SCAG’s innovative planning practices and experiences across the nation and internationally by organizing and conducting summits, workshops, symposiums, participation, presentation at key conferences, and publications in the peer-reviewed journals.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Supports Goal #6 - Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

Overall Work Program

060 Corridor Planning

Manager: Naresh Amatya

Program Objective:

Provide input to the RTP/SCS on the design concept and scope of major transportation corridor investments, as identified upon the completion of corridor planning studies conducted under this work element and in partnership with other agencies. Initiate and/or support our partners in developing comprehensive, multi-modal and sustainable corridor plans that will meet the needs of the region, including mobility choices, well maintained, sustainable and safer transportation system. Ensure that corridor planning studies are completed in accordance with federal transportation planning requirements as identified in 23 CFR 450.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

065 Sustainability Program

Manager: Jason Greenspan

Program Objective:

SCAG’s Sustainability Program is a core effort for implementing the Connect SoCal, the 2020 RTP/SCS. The program demonstrates that the region can achieve both mobility, air quality, and public health goals through local land use and policy changes along with targeted transportation investments. The program also focuses on developing regional resiliency strategies; explores pressing issues and possible challenges Southern California’s residents may face in the coming decades, including climate change impacts to public health; furthers the region’s ability to model the impacts of transportation and land use changes on public health; and considers ways to address potential disruptions to anticipated regional development patterns and transportation investments.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Overall Work Program

070 Modeling

Manager: Hsi-Hwa Hu & Emmanuel Figueroa

Program Objective:

Provide data and modeling services for the development and implementation of the RTP/SCS, FTIP, and other major land use and transportation planning initiatives. Analyze socioeconomic data and build analytical foundations for planning activities. Develop demographic and employment growth forecast through collaborating with local jurisdictions and peer planning agencies and building consensus. Continue to provide small area socioeconomic data for scenario planning and transportation modeling. Provide member agencies tools to analyze the impacts of their land use and planning decisions. Develop, maintain and improve SCAG's modeling tools to more effectively forecast travel demand and estimate resulting air quality. Maintain a leadership role in the Southern California modeling community by coordinating the Region's modeling activities and by providing technical assistance and data services to member agencies and other public institutions. Promote model consistency through an active subregional modeling program. Continue ongoing modeling collaboration with SCAG's partners to advance the region's modeling practices.

Strategic Plan:

Supports Goal #3 – Be the Foremost Data Information Hub for the Region.

080 Performance Assessment & Monitoring

Manager: Ping Chang

Program Objective:

Provide performance assessment and monitoring of the SCAG region that is consistent with federal performance-based planning, monitoring, and reporting guidance. Ensure the region is on track toward achieving the goals of the 2020 RTP/SCS (Connect SoCal) and in the implementation of Connect SoCal. Performance Assessment & Monitoring tasks include the collection and analysis of data needed to identify and evaluate regional growth and development trends, transportation system performance, environmental quality, regional sustainability and climate resilience, public health, and the socioeconomic well-being of the SCAG population, including household income and housing affordability. The results of the monitoring and assessment program provide the basis for

Overall Work Program

informed policy-making and support plan implementation, particularly in relation to regional transportation planning and required federal performance monitoring and reporting. The provision of assistance to our local jurisdictions in the implementation of the new CEQA transportation impact assessment requirements per SB 743 is also included in this task item. This program also works with the California Department of Transportation in the coordination and data collection mandated under the Highway Performance Monitoring System (HPMS).

Strategic Plan:

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

090 Public Information & Communications

Manager: Jeff Liu

Program Objective:

Develop and execute a comprehensive external communications program that informs the region's diverse audiences about SCAG programs, plans, initiatives and services. SCAG's communications strategies facilitates the agency's transportation planning activities by helping to inform the general public, media, agency stakeholders and partners about the existence, purpose and potential impact of these activities, and to convey this information in ways that are engaging and easy to understand for general audiences. SCAG communicates through various email and social media channels, engagement with local media, video production, websites, print collateral and workshops/events.

Strategic Plan:

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

Overall Work Program

095 Regional Outreach & Public Participation

Manager: **Javiera Cartagena**

Program Objective:

Provide support for federal and state mandated public outreach for SCAG’s planning activities. Engage regional stakeholders in the SCAG planning and programming process through the support, assessment and enhancement of outreach efforts to local governments, Tribal Governments, and members of the various stakeholder entities, including community, environmental, business, and academic groups, as well as other interested parties. The SCAG Regional Offices are critical components in these efforts, with SCAG staff assigned to an office in each county in the SCAG region.

Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

100 Intelligent Transportation Systems (ITS)

Manager: **Philip Law**

Program Objective:

Continue engaging with regional stakeholders on ITS and ITS related matters, including use and maintenance of the updated Regional ITS Architecture. Maintain the web-accessible Architecture and provide documentation to maximize usability of the Architecture and ensure on-going maintenance. Seek to provide training and educational opportunities to stakeholders on ITS related topics in partnership with FHWA/Caltrans as opportunities become available.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Overall Work Program

120 OWP Development & Administration

Manager: Erika Bustamante

Program Objective:

Develop, administer, and monitor the Overall Work Program (OWP). The OWP is a required function of SCAG as the Metropolitan Planning Organization (MPO) for this region and provides a detailed description of the planning activities that will be completed by the MPO and its partners in the fiscal year.

Strategic Plan:

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

130 Goods Movement

Manager: Annie Nam

Program Objective:

This work program focuses on integrating freight related transportation initiatives into the regional transportation planning process, including efforts to refine and support the implementation of the Comprehensive Regional Goods Movement Plan and Implementation Strategy. This strategy includes proposals set forth in Connect SoCal, the 2020 RTP/SCS.

Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

Overall Work Program

140 Transit and Rail Planning

Manager: Philip Law

Program Objective:

Support and engage transit and rail operations in corridor and regional planning efforts and in further refining the transit and rail strategies for inclusion in future updates to Connect SoCal. Monitor FTA rulemaking and guidance related to new provisions for performance based planning and coordinate with transit operators to address specific requirements related to transit safety and transit asset management (TAM), as they relate to metropolitan transportation planning. Assess and monitor regional transit system performance. Work with transit operators through the Regional Transit Technical Advisory Committee to ensure stakeholder input and participation in the metropolitan transportation planning process, consistent with the SCAG MOUs with the transit operators.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

145 Sustainable Communities, Strategic Partnerships and Adaptation Planning Grant Program

Manager: Erika Bustamante

Program Objective:

To encourage local and regional planning that furthers state goals; to identify and address statewide, interregional, or regional transportation deficiencies on the State highway system; and to support planning actions at the local and regional levels that advance climate change efforts on the transportation system.

Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Overall Work Program

155 Sustainable Communities Planning Grant Program – State Highway Account

Manager: Erika Bustamante

Program Objective:

To encourage local and regional planning that furthers state goals; to identify and address statewide, interregional, or regional transportation deficiencies on the State highway system; and to support planning actions at the local and regional levels that advance climate change efforts on the transportation system.

Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

225 Special Grant Projects

Manager: Frank Wen & Marco Anderson

Program Objective:

To fund and participate in environmental and transportation specialized projects with funding from discretionary grants and/or local funds contributed by local jurisdictions. Grants assist the region and local agencies to better integrate land use, technology and transportation planning to develop alternatives for addressing growth, sustainability and to assess efficient infrastructure investments that meet community needs. In addition, staff has secured multiple grants to support Go Human, a Regional Active Transportation Safety and Encouragement Campaign. The Campaign will be implemented in partnership with the six county health departments and six county transportation commissions and aims to increase levels of active transportation while reducing collisions. The multi-faceted campaign will include partnering with local agencies on demonstration projects, coordinating safety trainings and workshops, and increasing public awareness of the rules of the road through outreach and advertising partnerships,

SCAG will also administer an ATP grant to develop a regional template for active transportation

Overall Work Program

plans in disadvantaged communities. The template will be used to partner with at least six cities to prepare active transportation plans.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians;

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy;

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

230 Regional Aviation & Airport Ground Access Planning

Manager: Naresh Amatya

Program Objective:

Monitor progress of the 2020 RTP/SCS Aviation Program, continue ongoing regional airport and airport ground access planning work and explore new areas of research on aviation systems planning, and begin long-term planning and data collection for updating the Aviation Element in the 2024 RTP/SCS.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Overall Work Program

265 Express Travel Choices Phase III

Manager: Annie Nam

Program Objective:

Develop an implementation strategy for mobility innovations and incentives.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver.

267 Clean Cities Program

Manager: Jason Greenspan

Program Objective:

Administer the U.S. Department of Energy (DOE) Clean Cities Program for the SCAG Clean Cities Coalition, including performing outreach and marketing in support of expanding alternative fuels in the SCAG region through on going funds from DOE and funds from the California Energy Commission (CEC). Partner with public and private entities to displace petroleum gasoline use by encouraging purchase of alternative vehicles, increasing efficiency of existing fleet vehicles, and reduction of vehicle miles traveled (VMT).

Strategic Plan:

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

275 Sustainable Communities Program

Manager: Jason Greenspan

Program Objective:

The Sustainable Communities Program (SCP) is a proven, recognized and effective framework for deploying essential planning resources throughout the SCAG region. This collaborative initiative provides assistance to member local jurisdictions to coordinate sustainable transportation, land use

Overall Work Program

and regional policies and issues in local planning. The SCP seeks to provide needed planning resources to local jurisdictions for sustainability planning efforts; develop local plans that support the implementation of the Connect SoCal, the 2020 RTP/SCS; and increase the region's competitiveness for federal and state funds. The program seeks planning solutions to local growth challenges and results in strategies that promote local and regional sustainability through the integration of transportation and land use, with particular focus on developing and practical strategies to reduce greenhouse gases. It will continue to be a critical tool in achieving SB 375 targets and other State goals aimed at reducing GHG emissions.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

280 Future Communities Initiative

Manager: Frank Wen & Philip Law

Program Objective:

The Future Communities Initiative, guided by the Emerging Technologies Committee, includes early action items aimed at harnessing the power of new technologies, big data, open data as well as enhanced analytics to promote innovation in regional and local planning and reduce transportation demand. Tools and resources provided through the initiative will enable more informed regional and local policy making, increase the efficiency of public service delivery, and ensure the financial sustainability of future cities. The Future Communities Initiative will play a key role in reducing VMT and GHG emissions by modernizing regional land-use and transportation planning tools, fostering data-driven collaboration with SCAG's partner agencies, and providing local agencies with planning resources to pilot new technologies and initiatives to reduce travel demand.

Overall Work Program

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

290 Research, Planning and Engagement for Sustainable Communities

Manager: Jason Greenspan & Annie Nam

Program Objective:

SCAG staff initiated implementation of the 2016 RTP/SCS immediately after its adoption, and has since launched research, planning and studies in preparation for the 2020 SCS. Much of SCAG's research and planning is focused on reducing single occupancy vehicle trips and transportation related GHG through: advancing mode shift; transportation demand management; operational efficiency; system accessibility; and integration of future transportation, employment and land use.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

300 Regional Early Action Planning (REAP) Grants Program

Manager: Ping Chang & Jason Greenspan

Program Objective:

To accelerate housing production region-wide, SCAG staff will develop a variety of programs to assist local jurisdictions, subregional partners, and stakeholders. The REAP Grants Program is intended to promote housing through planning, strategies, and best practices and SCAG staff will encourage the coordination of REAP funding directed toward jurisdictions with other Statewide funding sources directly provided to jurisdictions. The REAP Grants Program will provide education and technical assistance throughout the region to meet housing need.

Overall Work Program

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

310 Planning Strategy Development and Implementation

Manager: Frank Wen

Program Objective:

This program will support a strategic framework for implementing the current Connect SoCal (2020 Regional Transportation Plan/Sustainable Communities Strategy) and for integrating existing strategies with development of the next Connect SoCal (2024 RTP/SCS). This program will coordinate and advance planning division priorities and major work programs, and coordinate projects that fall in different departments. Additionally, this program will foster partnerships with federal, state, regional, and local agencies, and identify, seek, and manage resources to advance portfolio projects.

Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

FTA Discretionary and Formula

FTA Discretionary and Formula Grant Budget

Program Overview

SCAG is the Designated Recipient of FTA Urbanized Area Formula Grants under 49 U.S.C. Section 5307 for the large urbanized areas (UZAs) with populations of 200,000 or more (according to the latest U.S. Census) in the SCAG region. Pursuant to the two-year transportation reauthorization bill that was signed into Law on July 6, 2012, the Moving Ahead for Progress in the 21st Century Act (MAP-21; P.L. 112-131), funding is authorized for 49 U.S.C. Section 5339 Bus and Bus Facilities Formula Grants Program and U.S.C. Section 5312 National Research & Technology Program to SCAG due to being the Section 5307 Designated Recipient.

As the Designated Recipient, SCAG is responsible to apply for and pass through Section 5339 and Section 5312 grant funds for specialized transportation programs and projects, which provide capital funding to replace, rehabilitate and purchase buses, vans, fixed guide-way, as well as to construct related facilities and purchase related equipment.

Line Item Budget

The following table shows the FTA Discretionary and Formula Grant line item budget.

Cost Category	FY20 Adopted	FY21 Proposed	Incr (Decr)
500XX Staff	\$ 50,282	\$ 43,832	\$ (6,450)
54360 Pass Through Payments			
Riverside Transit Agency	640,755	1,492,532	851,777
SunLine Transit Agency	1,309,864	1,132,988	(176,876)
Metro-Foothill	2,530,000	405,633	(2,124,367)
54360 Total	\$ 4,480,619	\$ 3,031,153	\$ (1,449,466)
55930 Miscellaneous Other	\$ 78,051	\$ 106,664	\$ 28,613
59090 Exp Local Other			
Riverside Transit Agency	160,289	372,901	212,612
SunLine Transit Agency	245,240	208,941	(36,299)
Metro-Foothill	5,863,000	295,321	(5,567,679)
59090 Total	\$ 6,268,529	\$ 877,163	\$ (5,391,366)
Sub-total	\$ 10,877,481	\$ 4,058,812	\$ (6,818,669)
51000 Fringe Benefits	\$ 39,976	\$ 34,979	\$ (4,997)
51001 Indirect Costs	\$ 112,546	\$ 103,226	\$ (9,320)
Total	\$ 11,030,003	\$ 4,197,017	\$ (6,832,986)

TDA Budget

TDA Budget

Program Overview

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to allocate up to ¾ of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. SCAG uses TDA to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

Line Item Budget

In FY 2020-21, the TDA budget includes \$7,163,529 for SCAG consultants and staff related costs, and \$516,816 for capital purchases and debt service payments for furniture/fixtures and audio visual equipment for the new SCAG offices.

The following table shows the TDA line item budget.

	FY20 Adopted	FY21 Proposed	Incr (Decr)
REVENUES:			
TDA Revenue	\$ 6,106,496	\$ 6,312,424	\$ 205,928
Transfer from Fund Balance	4,177,615	1,367,921	(2,809,694)
Total Revenues	10,284,111	7,680,345	(2,603,766)
EXPENDITURES:			
500XX Staff	\$ 1,510,825	\$ 1,016,346	\$ (494,479)
54300 SCAG consultant	3,800,114	2,587,494	(1,212,620)
54302 Non-Profits/IHL	55,629	80,933	25,304
55250 Cloud Services	56,127	331,927	275,800
55520 Graphic Supplies	-	5,000	5,000
55920 Other meeting expense	1,376	1,250	(126)
55930 Miscellaneous other	22,252	90,692	68,440
58100 Travel	34,598	17,450	(17,148)
Sub-total	5,480,921	4,131,092	(1,349,829)
51000 Fringe benefits - Reg Staff	881,605	698,796	(182,809)
51003 Fringe benefits - Intern	82,086	28,724	(53,362)
51001 Indirect Cost	3,100,494	2,304,917	(795,577)
Non-Capital	\$ 9,545,106	\$ 7,163,529	\$ (2,381,577)
55310 F&F Principal	239,928	251,852	11,924
55315 F&F Interest	27,635	19,237	(8,398)
55320 AV Principal	133,703	141,160	7,457
55325 AV Interest	6,390	4,567	(1,823)
55730 Capital Outlay	300,000	100,000	(200,000)
55930 Miscellaneous Other	31,349	-	(31,349)
Capital & Debt Service	\$ 739,005	\$ 516,816	\$ (222,189)
Total Expenditures	\$ 10,284,111	\$ 7,680,345	\$ (2,603,766)

General Fund Budget

General Fund Budget (GF)

Program Overview

The General Fund (GF) has been established to: provide support to the Regional Council (RC) and its Subcommittees for the costs of stipends and travel; fund costs not eligible for grant reimbursement; provide a source of working capital; finance program expenditures, which must be paid prior to sending requisitions to certain federal and state grantors; and authorize establishment of, and borrowing from, a line of credit. The General Fund is not an available resource to fund project costs otherwise chargeable to grants.

The RC is responsible for conducting the affairs of SCAG pursuant to Article V (A) 4 of the By-Laws. Among other duties, the RC reviews and may revise, amend, increase or decrease the proposed annual GF budget as prepared by the Chief Financial Officer. The RC submits the approved GF budget to members of the General Assembly (GA) at least thirty (30) days before the annual meeting for review. After adoption of the budget and the annual assessment schedule by the GA, the RC controls all GF expenditures in accordance with the budget.

Membership Dues Assessments

The By-Laws require the Executive Director to annually submit the GF budget to the RC. Upon its adoption, the GA fixes membership assessment for all members of SCAG in amounts sufficient to provide the funds required by the GF budget. Member dues are calculated in accordance with the guidelines of the By-Laws.

General Fund Budget

General Fund Line Item Budget

The following table shows General Fund revenues and expenditures by task.

		FY19 Actual	FY20 Adopted Budget	FY21 Proposed Budget	FY20 Adopted To FY21 Proposed Incr (Decr)
REVENUE:	Membership Dues:				
	Counties	307,523	315,132	320,872	5,740
	Cities	1,637,939	1,690,277	1,742,925	52,648
	Commissions	88,500	88,500	88,500	-
	Transportation Corridor Agency	10,000	10,000	10,000	-
	Air Districts	10,000	10,000	10,000	-
	Sub-total	2,053,962	\$ 2,113,909	\$ 2,172,297	\$ 58,388
	Interest	132,565	95,000	130,000	35,000
	Other	138,493	41,800	41,676	(124)
	General Assembly Sponsorships & Registrations	380,145	340,000	340,000	-
Transfer from Fund Balance	-	1,354,625	-	(1,354,625)	
Sub-total	651,203	\$ 1,831,425	\$ 511,676	\$ (1,319,749)	
Total Revenues		2,705,165	\$ 3,945,334	\$ 2,683,973	\$ (1,261,361)
EXPENDITURES:					
Task .01 Regional Council	Regional Council:				
	Staff Time	351	10,102	10,285	183
	Legal Services	139,127	120,000	100,000	(20,000)
	Miscellaneous Other	15,859	-	-	-
	Networking Mtgs/Special Events	-	1,000	-	(1,000)
	Other Meeting Expense	15,497	10,000	20,000	10,000
	RC/Committee Meeting	9,469	25,000	15,000	(10,000)
	RC Retreat	-	10,000	13,000	3,000
	Stipends	194,130	210,485	195,000	(15,485)
	Travel - Outside	48,458	60,000	50,000	(10,000)
	Travel - Local	46,224	35,000	46,000	11,000
	Mileage - Local	26,999	25,000	25,000	-
	Task sub-total	496,114	\$ 506,587	\$ 474,285	\$ (32,302)
Task .02 Legislative	External Legislative:				
	Staff Time	23,465	5,718	26,715	20,997
	Federal Lobbyist	-	115,000	120,000	5,000
	Other Meeting Expense	13,343	40,000	15,000	(25,000)
	Resource Materials / Subscriptions	1,876	2,000	2,000	-
	State Lobbyist	105,519	100,000	120,000	20,000
	Travel - Outside	7,028	-	10,000	10,000
	Travel - Local	17	-	-	-
Mileage	83	-	500	500	
Task sub-total	151,331	\$ 262,718	\$ 294,215	\$ 31,497	
Task .03 RHNA	RHNA:				
	Staff Time	163,222	211,886	-	(211,886)
	Other Meeting Expense	3,000	-	-	-
	RHNA Subregional Delegation	-	500,000	-	(500,000)
	SCAG Consultant	306	-	-	-
Travel - Outside	432	-	-	-	
Task sub-total	166,960	\$ 711,886	\$ -	\$ (711,886)	

General Fund Budget

General Fund Line Item Budget (continued)

		FY19 Actual	FY20 Adopted Budget	FY21 Proposed Budget	FY20 Adopted To FY21 Proposed Incr (Decr)
Task .04 Other Non-Labor	Other Non-Labor:				
	Bank Fees	15,183	12,500	15,000	2,500
	Contingency	(5,428,815)	-	261	261
	Demographic Workshop	27,423	28,000	28,000	-
	Economic Summit	84,937	100,000	85,000	(15,000)
	Housing Summit	-	20,000	20,000	-
	Legal Services	863	-	-	-
	Miscellaneous Other	12,104	101,966	15,000	(86,966)
	Office Supplies	397	-	-	-
	Other Meeting Expense	61,304	25,000	50,000	25,000
	Professional Memberships	7,256	11,500	11,500	-
	SCAG Consultant	90,722	76,400	-	(76,400)
	SCAG Memberships	83,678	116,000	116,000	-
	Scholarships	32,000	32,000	36,000	4,000
	Software Support	36,647	-	76,400	76,400
	Sponsorships	247,938	200,000	150,000	(50,000)
	Travel	1,089	2,500	2,500	-
Travel - Local	1,263	1,500	1,500	-	
Staff Lodging Expense	12,880	13,500	13,000	(500)	
Mileage - Local	679	500	500	-	
Task sub-total		(4,712,453)	\$ 741,366	\$ 620,661	\$ (120,705)
Task .06 General Assembly	General Assembly:				
	Staff Time	32,180	28,423	49,562	21,139
	General Assembly	640,155	672,000	611,500	(60,500)
	Miscellaneous Other	530	-	-	-
	Printing	8,056	25,000	10,000	(15,000)
	SCAG Consultant	26,602	-	87,000	87,000
	Travel - Local	490	-	-	-
	Mileage	6,333	3,000	5,000	2,000
Task sub-total		714,345	\$ 728,423	\$ 763,062	\$ 34,639
Task .07 Leasehold Improvements	Leasehold Improvements:				
	Capital Outlay	5,956	-	-	-
Task sub-total		5,956	\$ -	\$ -	\$ -
Task .11 Public Records Administration	Public Records Administration:				
	Staff Time	702	21,154	21,611	457
Task sub-total		702	\$ 21,154	\$ 21,611	\$ 457
Task .13 Sustainability Project	Sustainability Project:				
	SCAG Consultant	50,000	-	-	-
Task sub-total		50,000	\$ -	\$ -	\$ -
Task .14 International Collaboration	International Collaboration:				
	Staff Time	9,279	9,959	9,996	37
	Miscellaneous Other	673	-	2,000	2,000
	Other Meeting Expense	1,494	-	1,500	1,500
	Printing	-	5,000	-	(5,000)
	Travel	10,186	30,000	15,000	(15,000)
	Mileage	19	-	500	500
Task sub-total		21,651	\$ 44,959	\$ 28,996	\$ (15,963)

General Fund Budget

General Fund Line Item Budget (continued)

		FY19 Actual	FY20 Adopted Budget	FY21 Proposed Budget	FY20 Adopted To FY21 Proposed Incr (Decr)
Task .20 Go Human Events	Go Human Events:				
	Go Human	67,262	-	-	-
	Outreach/Advertisement	5,554	-	-	-
	RC Sponsorships	3,495	-	-	-
	SCAG Consultant	70	-	-	-
	Task sub-total	76,381	\$ -	\$ -	\$ -
Task .23 Other Labor	Other Labor:				
	Staff Time	80,028	14,072	14,075	3
	Task sub-total	80,028	\$ 14,072	\$ 14,075	\$ 3
Task .24 Randall Lewis Wellness Program	Randall Lewis Wellness Program:				
	Other Meeting Expense	84	-	-	-
	Resource Materials / Subscriptions	37	-	-	-
	Travel - Local	281	-	-	-
	Wellness	120	-	-	-
	Task sub-total	522	\$ -	\$ -	\$ -
Task .25 Caltrans Audit	Caltrans Audit:				
	Disallowed Grant Costs	4,832,192	-	-	-
	Task sub-total	4,832,192	\$ -	\$ -	\$ -
Task .26 Employee Engagement Program	Randall Lewis Wellness Program:				
	Engagement Committee	-	-	20,000	20,000
	Employee Recognition	-	-	15,000	15,000
	Department Allowance	-	-	15,000	15,000
	Task sub-total	-	\$ -	\$ 50,000	\$ 50,000
Total for all tasks		1,883,729	\$ 3,031,165	\$ 2,266,905	\$ (814,260)
	Allocated Fringe Benefits	234,130	239,606	105,521	(134,085)
	Allocated Indirect Costs	508,311	674,563	311,548	(363,015)
	Total	2,626,170	\$ 3,945,334	\$ 2,683,973	\$ (1,261,361)

*Totals may not add due to rounding

Fringe Benefits Budget

Fringe Benefits Budget (FB)

Program Overview

Fringe benefits (FB) are employee-associated costs such as leave expenses (vacation, holidays, personal floating holidays, sick leave, etc.), health plan expenses, retirement plan expenses, workers' compensation insurance, unemployment insurance, bus/rail/carpool expenses, tuition reimbursement expenses, and deferred compensation expenses. These costs are expressed as a rate for full-time regular staff. The rate is the pooled costs of the fringe benefits divided by the total salaries for full-time regular staff.

To participate in SCAG's fringe benefits program, staff must hold benefits-eligible positions as regular, at-will or limited-term positions. Some of these programs provide staff and their families with financial protection if they become ill or disabled. Others are designed to aid them in preparing for retirement or in meeting educational costs they incur for themselves. Others are designed to allow staff and their family's time to recreate and spend time together.

The employee-associated costs are related to SCAG's full-time staff to generate a fringe benefits burden rate. The fringe benefits burden is applied to all staff charges in OWP, General Fund and Indirect projects.

A rate is applied to all OWP, GF and IC salaries, e.g., for every \$1,000 of salaries, the FB budget is \$798.01 (79.8008%).

Part-time staff, interns, and temporary employees may be eligible for SCAG's limited fringe benefits. Part-time staff, interns, and temporary employee benefits are calculated separately and are not part of the fringe benefits burden rate.

Fringe Benefits Budget

Line Item Budget

The following table shows the Fringe Benefits line item budget.

GL Account	Line Item	FY20 Adopted	FY21 Proposed	Incr (Decr)
60002	Sick leave	327,982	305,888	(22,094)
60004	PFH	294,351	355,494	61,143
60003	Holiday	655,580	754,169	98,589
60001	Vacation	1,042,023	1,199,707	157,684
60032	Sick - Interns	15,900	15,933	33
60041	Vacation Cash Out	-	266,967	266,967
60110	PERS	5,389,857	6,018,361	628,504
60120	PARS	75,094	76,595	1,501
60200	Health insurance - actives	1,478,400	1,670,400	192,000
60201	Health insurance - retirees PAYGO	636,009	698,772	62,763
60202	Health insurance - retirees GASB 45	242,805	-	(242,805)
60210	Dental insurance	235,826	277,049	41,223
60220	Vision insurance	65,501	74,275	8,774
60225	Life insurance	78,190	92,345	14,155
60240	Medicare tax employers - regular staff	240,279	270,866	30,587
60250	Medicare tax employers - interns	6,917	6,931	14
60255	Social security tax employers - interns	36,491	36,567	76
60300	Tuition reimbursement	43,776	43,776	-
60310	Bus passes - regular staff	137,749	212,795	75,046
60315	Bus passes - interns	38,093	38,174	81
60320	Carpool reimbursement	420	420	-
60400	Workers compensation	170,048	205,585	35,537
60405	Unemployment compensation Insurance	35,000	35,000	-
60410	Miscellaneous employee benefits	66,954	91,254	24,300
60415	SCAG 457 match	96,500	109,000	12,500
60450	Benefits administrative fees	3,508	43,400	39,892
60500	Automobile allowance	14,400	18,000	3,600
		11,427,653	12,917,723	1,490,070

*Totals may not add due to rounding

Indirect Cost Budget

Indirect Cost Budget (IC)

Program Overview

The Indirect Cost Budget is established to provide funding for staff salaries, fringe benefits and other non-labor costs that are not attributable to an individual direct program project, except on a pro-rata basis. The Indirect Cost Allocation Plan (ICAP) is based on Caltrans guidelines and requires their approval.

An IC rate, approved by Caltrans, is applied to all productive staff salaries and fringe costs. For example, for every \$1,000 of direct salaries and fringe, the IC budget is \$1,309.84 (130.9842%). A review of the comprehensive line item budget chart beginning on page 12 shows the impact of this concept. Notice that the OWP (pg. 19) and General Fund (pg. 42) budgets have each allocated funds for indirect costs which represents each budget component's share of funding the Indirect Cost program.

Indirect Cost Budget

Line Item Budget

The following table shows the Indirect Cost line item budget.

GL Account	Cost Category	FY20 Adopted	FY21 Proposed	Incr (Decr)
	Staff	\$ 5,805,706	\$ 7,013,986	\$ 1,208,280
54300	SCAG consultant	1,333,750	2,086,300	752,550
54340	Legal	40,000	40,000	-
55210	Software support	519,400	1,279,900	760,500
55220	Hardware support	415,000	2,715,000	2,300,000
55230	Computer maintenance	250,000	-	(250,000)
55240	Repair- maintenance	26,500	26,500	-
55315	Furniture & Fixture Interest	11,604	8,078	(3,526)
55325	Audio-visual Equipment Interest	19,745	14,111	(5,634)
55400	Office rent / Operating expense	1,538,000	2,192,805	654,805
55410	Office rent satellite	260,000	260,000	-
55415	Off-site Storage	5,000	5,000	-
55420	Equipment leases	100,000	100,000	-
55430	Equip repairs and maintenance	1,000	1,000	-
55435	Security Services	100,000	100,000	-
55440	Insurance	238,385	285,931	47,546
55441	Payroll / bank fees	15,000	15,000	-
55445	Taxes	5,000	5,000	-
55460	Materials & equipment <\$5K	64,000	64,000	-
55510	Office supplies	73,800	73,800	-
55520	Graphic Supplies	2,500	4,000	1,500
55530	Telephone	195,000	195,000	-
55540	Postage	10,000	10,000	-
55550	Delivery services	5,000	5,000	-
55600	SCAG memberships	76,200	92,200	16,000
55610	Professional memberships	1,500	1,500	-
55611	Professional dues	1,350	1,350	-
55620	Resource materials	70,800	60,300	(10,500)
55700	Depreciation - furniture & fixture	185,000	185,000	-
55715	Amortization - software	1,684	-	(1,684)
55720	Amortization - lease	62,500	75,000	12,500
55800	Recruitment adverting	25,000	25,000	-
55801	Recruitment - other	45,000	45,000	-
55810	Public notices	2,500	2,500	-
55820	In House Training	30,000	30,000	-
55830	Networking Meetings/Special Events	22,500	20,000	(2,500)
55840	Training Registration	65,000	65,000	-
55920	Other meeting expense	2,500	2,500	-
55930	Miscellaneous other	9,500	29,500	20,000
55950	Temporary help	105,000	106,000	1,000
56100	Printing	23,000	23,000	-
58100	Travel	82,800	83,300	500
58101	Travel - local	19,500	20,000	500
58110	Mileage	23,500	23,500	-
	Sub-total	\$ 11,889,224	\$ 17,391,061	\$ 5,501,837
51000	Fringe benefits - regular staff	4,491,785	5,470,331	978,546
51003	Fringe benefits - interns	15,315	15,927	613
	Total	\$ 16,396,323	\$ 22,877,319	\$ 6,480,996

*Totals may not add due to rounding

Attachment: FY 2020-21 Final Comprehensive Budget (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

Indirect Cost Budget

Indirect Cost Work Areas

The Indirect Cost budget is spread across several functional work areas within the agency. The following chart describes each work area.

Group	Work Area	Activities
Administration	Finance	Finance is responsible for all financial activities of the agency, including accounting, budget & grants, investment policy, contracts, procurement, internal audits, and directing outside audits.
	Human Resources	Human Resources (HR) is responsible for staff recruitment, employee relations, training, employee benefits, maintaining personnel records, and administration of personnel rules and systems.
	Information Technology	Information Technology (IT) supports IT operations, computers for office staff, modeling and GIS capabilities, phone systems, video conferencing and networks as well as Facilities/property management for all of SCAG offices.
Agency-wide Management		The Agency-wide Management section is responsible for the management of staff, the budget, and day-to-day operations of the departments. The Executive Director is the official representative of the agency and its policies.
Legal Services		Legal Services is responsible for all internal and external legal affairs of the Association.
Policy & Public Affairs	Legislation	This unit is responsible for interfacing with the legislative processes at the federal and state level.
	Regional Services & Public Affairs	The primary responsibility of this unit is to maintain and expand governmental, community and private sector participation in the regional planning work of SCAG. This is done by working with cities and counties, local government officials, community and business interest groups.



FINAL
**Comprehensive
Budget**
Fiscal Year 2020–2021

SECTION III
Appendices

Budget Line Items

Description of Budget Line Item

The following chart provides a description of each budget account/line item.

Account/Line Item	Description
500XX Staff	Staff wages including non-worktime.
54300 Consultant	Outside experts retained to provide special expertise.
54302 Non-Profits/IHL	Partnerships with non-profit organizations and institutes of higher learning (IHL).
54303 Consultant TC	Same as 54300 above. Toll credits are used in lieu of local matching funds, which allows for work to be 100% funded with federal funds.
54340 Legal	Outside legal experts retained to provide special expertise.
54360 Pass-Through Payments	Payments received by SCAG but passed through to other agencies.
55210 Software Support	Fees paid for telephone support and updates of SCAG's high end desktop and network software.
55220 Hardware Support	Fees paid for maintenance and repair contracts on SCAG's computer servers.
55230 Computer Maintenance	Fees paid for maintenance on SCAG computers.
55240 Repair - Maintenance	Processes that do not enhance function or extend the useful life of an asset are expensed as repairs.
55250 Cloud Services	Monthly recurring costs for cloud compute and storage capacity.
5528X 3rd Party Contribution	Like-kind contribution from other agencies that are match for SCAG's grants.
55284 Toll Credits	Toll credits are earned when the state funds a capital transportation investment with toll revenues earned on existing toll facilities. Toll credits that can be used as a substitution for local matching funds, which allows for work to be 100% funded with federal funds.
55310 Furniture & Fixtures Principal	Principal portion of furniture and fixtures debt service payments.
55315 Furniture & Fixtures Interest	Interest portion of furniture and fixtures debt service payments.
55320 Audio-visual Equipment Principal	Principal portion of audio-visual equipment debt service payments.
55325 Audio-visual Equipment Interest	Interest portion of audio-visual equipment debt service payments.
55400 Office Rent / Operating Expense	Rent and operating expense paid for SCAG's main office.

Budget Line Items

Account/Line Item	Description
55410 Office Rent Satellite	Rent paid for SCAG's satellite offices.
55415 Off-site Storage	Fees paid for off-site storage.
55420 Equipment Leases	Fees paid for copier, telephone, postage, equipment, etc.
55425 Lease Obligation Payment	Lease obligation payable to the landlord of the Los Angeles office in FY18.
55430 Equipment Repairs - Maintenance	Fees paid to outside vendors to repair SCAG owned equipment.
55435 Security Services	The cost of physical security services at SCAG's locations.
55440 Insurance	SCAG's liability insurance premiums.
55441 Payroll / Bank Fees	Fees paid for payroll processing & bank services.
55445 Taxes	Personal property taxes levied on SCAG's assets.
55460 Materials & Equipment <\$5,000	Used to buy capital equipment with unit costs under \$5,000 (it's not necessary to capitalize and depreciate).
55510 Office Supplies	Routine office supplies and paper for copy machines.
55520 Graphic Supplies	Materials used in the production of documents for agency communications, presentations, etc.
55530 Telephone	SCAG's monthly telephone fees paid for both voice and data lines.
55540 Postage	Postage and delivery fees.
55550 Delivery Services	Cost of outside courier delivery and other non-USPS services.
55580 Outreach/Advertisement	Cost of advertising and public outreach for SCAG programs and services.
55600 SCAG Memberships	Pays for SCAG to belong to various organizations.
55610 Professional Memberships	Fees paid on behalf of SCAG employees to belong to certain professional organizations.
55611 Professional Dues	Dues paid on behalf of SCAG employees for professional licenses (Certified Public Accountant, Certified Internal Auditor or State Bar).
55620 Resource Materials / Subscriptions	Fees for book purchases, subscriptions and data acquisition.

Budget Line Items

Account/Line Item	Description
55700 Depreciation - Furniture & Fixtures	The general fund buys assets that have a cost greater than \$5,000 using account 55730, Capital Outlay. The cost is recovered when depreciation is charged to a grant using this account.
55715 Amortization - Software	To account for amortization of software.
55720 Amortization - Lease	To account for amortization of leasehold improvements.
55725 Fixed Asset Write-Down	Adjustments to the carrying cost of capitalized assets.
55730 Capital Outlay	Fixed asset purchases greater than \$5,000. The cost is recovered when depreciation is charged to a grant.
55800 Recruitment - Advertising	Advertising in certain journals and publications regarding job opportunities at SCAG.
55801 Recruitment - Other	Moving expenses and cost of sponsoring foreign employees (visas).
55810 Public Notices	Legal advertising that SCAG must undertake to support certain programs or grants.
55820 Staff Training	Used to provide access to outside training opportunities or to bring experts for in-house training.
55830 Networking Meetings / Special Events	Cost of informational events attended by SCAG staff and elected officials.
55840 Training Registration	Training registration cost for staff.
55860 Scholarships	Contributions by SCAG to offset the educational expense of selected students.
55910 RC/Committee Meetings	Pays for the food and other expenses associated with hosting RC and committee meetings.
55912 RC Retreat	The RC holds an annual off-site retreat. This budget pays for the actual meeting expenses such as meals and conference facilities.
55914 RC General Assembly	The by-laws require an annual meeting of the membership. This budget pays for the actual meeting expenses such as meals and conference facilities.
55915 Demographic Workshop	Pays for the meeting expenses of the annual workshop that addresses demographic issues.
55916 Economic Summit	Pays for the meeting expenses of the annual summit that addresses economic issues.
55918 Housing Summit	Pays for the expenses of the annual summit that addresses housing issues.
55920 Other Meeting Expense	Pays for other, non-food expenses related to meeting support.

Budget Line Items

Account/Line Item	Description
55925 RHNA Subregional Delegation	Financial assistance for subregional entities who accept delegation of the RHNA process.
55930 Miscellaneous Other	Pays for other, minor expenses not categorized elsewhere.
55936 Engagement Committee	Pays for employee engagement committee activities and projects.
55937 Employee Recognition	Pays for employee recognition activities.
55938 Department Allowances	Pays for employee recognition activities by department managers.
55940 Stipend-RC Meeting	Stipends paid to RC Members for attending meetings.
55950 Temporary Help	SCAG occasionally uses employment agencies to provide short term staffing.
55980 Contingency – General Fund	Funds available for unforeseen spending.
55995 Disallowed Grant Costs	Costs previously charged to a grant that have been disallowed by the grantor.
56100 Printing	Pays for outside printing costs of SCAG publications and brochures.
58100 Travel	Pays for staff and RC travel on behalf of SCAG projects.
58101 Travel – Local	Travel inside the SCAG region.
58110 Mileage	Cost of automobile travel at the IRS rate per mile.
58150 Staff Lodging Expense	General funds used to pay for staff lodging expenses, under certain conditions, greater than state or federal guidelines.
58200 Travel-Registration Fees	Pays for conference and seminar registration fees.
58800 RC Sponsorships	General funds allocated to events supported by RC actions.
59090 Expense-Local Other	Cash contributions from local agencies for projects funded with federal pass-through funds from SCAG.
60041 Vacation Cash Out	Vacation cash-out program for staff and management.
60110 Retirement-PERS	Pays for employee share of contributions to PERS.
60120 Retirement-PARS	SCAG contribution to the supplemental defined benefit retirement plan.
60200 Health Insurance – Active Employees	SCAG contribution for employee health insurance

Budget Line Items

Account/Line Item	Description
60201 Health Insurance – Retirees PAYGO	Retiree health insurance premiums paid to CalPERS.
60202 Health Insurance – Retirees GASB 45	Retiree health insurance premiums paid to the California Employers’ Retiree Benefit Trust, as computed by an actuary.
60210 Dental Insurance	SCAG contribution for employee dental insurance
60220 Vision Insurance	SCAG contribution for employee vision insurance
60225 Life Insurance	SCAG cost of life insurance for each benefit-eligible employee.
60240 Medicare Tax Employer Share	SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.
60245 Social Security Tax Employers	Employer’s share of social security on wages paid.
60250 Medicare Tax ER – Interns	SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.
60255 Social Security ER – Interns	Employer’s share of social security on wages paid.
60300 Tuition Reimbursement	All employees can participate in a tuition reimbursement program for work related classes.
60310 Transit Passes	All employees who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.
60315 Bus Passes NT – Interns	Interns who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.
60320 Carpool Reimbursement	Eligible employees who are members of a carpool receive a specified monthly allowance.
60400 Workers Compensation Insurance	This is mandated insurance for employees that provides a benefit for work-related injuries.
60405 Unemployment Comp Insurance	Payments for unemployment insurance claims filed by former employees.
60410 Miscellaneous Employee Benefits	The cost of SCAG’s Employee Assistance Program.
60415 SCAG 457 Match	SCAG managers and directors receive matching funds for 457 Plan deferred compensation contributions.
60450 Benefits Administrative Fees	These fees pay for third parties who administer SCAG’s cafeteria plan.
60500 Automobile Allowance	Allowances payable to executives in accordance with employment contracts.

Membership Assessment Schedule

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2020-21

As of April 23, 2020

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2020-21
<u>COUNTIES (6)</u>		
IMPERIAL	38,033	7,221
LOS ANGELES	1,046,858	137,427
ORANGE	129,128	37,634
RIVERSIDE	394,200	63,569
SAN BERNARDINO	312,654	55,591
VENTURA	96,377	19,430
SUB-TOTAL	2,017,250	320,872
<u>CITIES (189)</u>		
ADELANTO	35,136	3,938
AGOURA HILLS	20,842	2,289
ALHAMBRA	86,931	9,005
ALISO VIEJO	51,372	5,526
ANAHEIM	359,339	35,908
APPLE VALLEY	73,464	7,688
ARCADIA	58,891	6,262
ARTESIA	16,919	1,905
AVALON	3,845	476
AZUSA	51,313	5,521
BALDWIN PARK	77,286	8,062
BANNING	31,044	3,537
BARSTOW	24,150	2,613
BEAUMONT	48,401	5,236
BELL	36,556	4,077
BELLFLOWER	78,308	8,162
BELL GARDENS	42,972	4,704
BEVERLY HILLS	34,627	3,888
BIG BEAR LAKE	5,461	634
BLYTHE	19,428	2,151
BRADBURY	1,077	205
BRAWLEY	27,337	3,175
BREA	45,606	4,962
BUENA PARK	83,384	8,658
BURBANK	105,952	11,117
CALABASAS	24,239	2,622

Membership Assessment Schedule

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2020-21

As of April 23, 2020

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2020-21
CALEXICO	42,198	4,629
CALIMESA	9,159	996
CALIPATRIA	7,281	812
CAMARILLO	69,880	7,337
CANYON LAKE	11,285	1,354
CARSON	93,604	9,658
CATHEDRAL CITY	54,907	5,872
CERRITOS	50,711	5,462
CHINO	89,829	9,289
CHINO HILLS	84,364	8,754
CLAREMONT	36,511	4,072
COACHELLA	46,351	5,035
COLTON	54,391	5,822
COMMERCE	13,021	1,524
COMPTON	98,711	10,158
CORONA	168,101	17,197
COSTA MESA	115,830	12,083
COVINA	48,876	5,282
CUDAHY	24,264	2,624
CULVER CITY	40,173	4,431
CYPRESS	49,833	5,376
DANA POINT	34,249	3,851
DESERT HOT SPRINGS	29,251	3,362
DIAMOND BAR	57,495	6,125
DOWNEY	114,212	11,925
DUARTE	21,952	2,398
EASTVALE	66,078	6,965
EL CENTRO	46,248	5,025
EL MONTE	117,204	12,217
EL SEGUNDO	17,066	1,920
FILLMORE	15,925	1,808
FONTANA	212,078	21,500
FOUNTAIN VALLEY	56,652	6,043
FULLERTON	142,824	14,724
GARDEN GROVE	175,155	17,888
GARDENA	61,042	6,472
GLENDALE	206,283	20,933
GLENDORA	52,122	5,600
GRAND TERRACE	12,654	1,488
HAWAIIAN GARDENS	14,690	1,687

Membership Assessment Schedule

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2020-21

As of April 23, 2020

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2020-21
HAWTHORNE	87,854	9,096
HEMET	84,754	8,792
HERMOSA BEACH	19,847	2,192
HESPERIA	96,362	9,928
HIDDEN HILLS	1,885	284
HIGHLAND	55,778	5,957
HOLTVILLE	6,779	763
HUNTINGTON BEACH	203,761	20,686
HUNTINGTON PARK	59,350	6,307
IMPERIAL	19,929	2,200
INDIAN WELLS	5,445	633
INDIO	89,406	9,248
INDUSTRY	432	142
INGLEWOOD	112,549	11,762
IRVINE	280,202	28,166
IRWINDALE	1,506	247
JURUPA VALLEY	106,318	11,152
LA CANADA FLINTRIDGE	20,602	2,266
LA HABRA	63,542	6,717
LA HABRA HEIGHTS	5,485	637
LA MIRADA	49,558	5,349
LA PALMA	15,820	1,798
LA PUENTE	40,795	4,491
LA QUINTA	42,098	4,619
LA VERNE	33,201	3,748
LAGUNA BEACH	23,358	2,535
LAGUNA HILLS	31,572	3,589
LAGUNA NIGUEL	66,748	7,031
LAGUNA WOODS	16,518	1,866
LAKE ELSINORE	62,949	6,659
LAKE FOREST	86,346	8,948
LAKESWOOD	81,352	8,460
LANCASTER	161,604	16,562
LAWNSDALE	33,436	3,771
LOMA LINDA	24,335	2,631
LOMITA	20,763	2,281
LONG BEACH	475,013	47,226
LOS ALAMITOS	11,721	1,397
LOS ANGELES	4,040,079	396,539
LYNWOOD	71,343	7,480
MALIBU	12,046	1,429

Membership Assessment Schedule

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2020-21

As of April 23, 2020

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2020-21
MAYWOOD	27,971	3,237
MENIFEE	93,452	9,644
MISSION VIEJO	96,434	9,935
MONROVIA	38,529	4,270
MONTCLAIR	39,563	4,371
MONTEBELLO	64,247	6,786
MONTEREY PARK	61,828	6,549
MOORPARK	37,020	4,122
MORENO VALLEY	208,297	21,130
MURRIETA	118,125	12,308
NEEDLES	5,085	598
NEWPORT BEACH	87,180	9,030
NORCO	26,386	3,082
NORWALK	106,744	11,194
OJAI	7,769	860
ONTARIO	178,268	18,192
OXNARD	209,879	21,285
PALM DESERT	53,625	5,747
PALM SPRINGS	48,733	5,268
PALMDALE	157,854	16,195
PALOS VERDES ESTATES	13,544	1,575
PARAMOUNT	55,497	5,930
PASADENA	146,312	15,065
PERRIS	76,971	8,031
PICO RIVERA	64,033	6,765
PLACENTIA	52,333	5,620
POMONA	154,310	15,848
PORT HUENEME	23,526	2,552
RANCHO CUCAMONGA	179,412	18,304
RANCHO MIRAGE	18,489	2,059
RANCHO PALOS VERDES	42,560	4,664
REDLANDS	71,839	7,529
REDONDO BEACH	68,473	7,200
RIALTO	107,271	11,246
RIVERSIDE	328,101	32,852

Attachment: FY 2020-21 Final Comprehensive Budget (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

Membership Assessment Schedule

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2020-21

As of April 23, 2020

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2020-21
ROLLING HILLS	1,892	285
ROLLING HILLS ESTATES	8,247	907
ROSEMEAD	55,097	5,891
SAN BERNARDINO	219,233	22,200
SAN BUENAVENTURA	108,170	11,334
SAN CLEMENTE	65,405	6,899
SAN DIMAS	34,584	3,884
SAN FERNANDO	24,918	2,688
SAN GABRIEL	41,178	4,529
SAN JACINTO	48,878	5,282
SAN JUAN CAPISTRANO	36,821	4,103
SAN MANUEL BAND OF MISSION INDIANS	200	120
SAN MARINO	13,352	1,556
SANTA ANA	337,716	33,793
SANTA CLARITA	218,103	22,090
SANTA FE SPRINGS	18,261	2,037
SANTA MONICA	93,593	9,657
SANTA PAULA	30,779	3,511
SEAL BEACH	25,073	2,953
SIERRA MADRE	11,135	1,339
SIGNAL HILL	11,795	1,404
SIMI VALLEY	127,716	13,246
SOUTH EL MONTE	21,293	2,333
SOUTH GATE	96,777	9,969
SOUTH PASADENA	26,245	3,068
STANTON	39,307	4,346
TEMECULA	113,826	11,887
TEMPLE CITY	36,583	4,079
THOUSAND OAKS	129,557	13,426
TORRANCE	148,054	15,236
TUSTIN	81,369	8,461
TWENTYNINE PALMS	28,958	3,333
UPLAND	78,481	8,179
VERNON	301	129
VICTORVILLE	126,543	13,131
VILLA PARK	5,933	680
WALNUT	30,551	3,489
WEST COVINA	108,116	11,328

Attachment: FY 2020-21 Final Comprehensive Budget (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

Membership Assessment Schedule

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Proposed Membership Assessment

Schedule Fiscal Year 2020-21

As of April 23, 2020

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2020-21
WEST HOLLYWOOD	36,660	4,087
WESTLAKE VILLAGE	8,378	920
WESTMINSTER	92,610	9,561
WESTMORLAND	2,461	341
WILDOMAR	36,066	4,029
WHITTIER	87,526	9,064
YORBA LINDA	68,706	7,222
YUCCA VALLEY	22,050	2,407
YUCAIPA	54,844	5,866
SUB-TOTAL	16,911,782	1,742,925
GRAND TOTAL-ASSESSMENTS	18,929,032	2,063,797
 <u>COMMISSIONS</u>		
SBCTA	2,192,203	25,000
RCTC	2,440,124	25,000
VCTC	856,598	10,000
ICTC	190,266	3,500
Transportation Corridor Agency		10,000
OCTA	3,222,498	25,000
Air Districts		10,000
SUB-TOTAL	8,901,689	108,500
 TOTAL MEMBERSHIP AND ASSESSMENTS		<u>2,172,297</u>

Attachment: FY 2020-21 Final Comprehensive Budget (Adoption of the Fiscal Year 2020-21 Final Comprehensive Budget)

SCAG Salary Schedule

	Classification	Ranges						Time Base
		Minimum	Minimum	Midpoint	Midpoint	Maximum	Maximum	
			Hourly		Hourly		Hourly	
1	Accountant I	\$62,836.80	\$30.21	\$72,259.20	\$34.74	\$81,660.80	\$39.26	Monthly
2	Accountant II	\$68,473.60	\$32.92	\$78,748.80	\$37.86	\$89,024.00	\$42.80	Monthly
3	Accountant III	\$76,024.00	\$36.55	\$87,422.40	\$42.03	\$98,820.80	\$47.51	Monthly
4	Accounting Systems Analyst	\$84,219.20	\$40.49	\$96,865.60	\$46.57	\$109,512.00	\$52.65	Monthly
5	Accounting Technician	\$45,531.20	\$21.89	\$52,374.40	\$25.18	\$59,196.80	\$28.46	Monthly
6	Administrative Assistant	\$54,184.00	\$26.05	\$62,296.00	\$29.95	\$70,408.00	\$33.85	Hourly
7	Application Developer	\$99,985.60	\$48.07	\$114,982.40	\$55.28	\$129,958.40	\$62.48	Monthly
8	Assistant Analyst to the Ex Director	\$74,796.80	\$35.96	\$86,008.00	\$41.35	\$97,219.20	\$46.74	Monthly
9	Assistant Internal Auditor	\$84,156.80	\$40.46	\$96,782.40	\$46.53	\$109,387.20	\$52.59	Monthly
10	Assistant Regional Planner	\$71,198.40	\$34.23	\$81,910.40	\$39.38	\$92,601.60	\$44.52	Monthly
11	Assistant to the Executive Director	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly
12	Associate Accountant	\$49,171.20	\$23.64	\$56,555.20	\$27.19	\$63,939.20	\$30.74	Hourly
13	Associate Analyst to the Ex Director	\$88,836.80	\$42.71	\$102,169.60	\$49.12	\$115,481.60	\$55.52	Monthly
14	Associate Human Resources Analyst	\$62,067.20	\$29.84	\$71,385.60	\$34.32	\$80,683.20	\$38.79	Hourly
15	Associate IT Projects Manager	\$83,033.60	\$39.92	\$95,492.80	\$45.91	\$107,931.20	\$51.89	Monthly
16	Associate Regional Planner	\$83,033.60	\$39.92	\$95,492.80	\$45.91	\$107,931.20	\$51.89	Monthly
17	Budget and Grants Analyst I	\$68,619.20	\$32.99	\$78,936.00	\$37.95	\$89,232.00	\$42.90	Monthly
18	Budget and Grants Analyst II	\$80,496.00	\$38.70	\$92,580.80	\$44.51	\$104,665.60	\$50.32	Monthly
19	Chief Counsel/Director of Legal Services	\$224,744.00	\$108.05	\$258,460.80	\$124.26	\$292,177.60	\$140.47	Monthly
20	Chief Financial Officer	\$213,886.40	\$102.83	\$245,980.80	\$118.26	\$278,054.40	\$133.68	Monthly
21	Chief Information Officer	\$203,590.40	\$97.88	\$234,145.60	\$112.57	\$264,680.00	\$127.25	Monthly
22	Chief Operating Officer	\$245,627.20	\$118.09	\$282,484.80	\$135.81	\$319,321.60	\$153.52	Monthly
23	Clerk of the Board	\$102,481.60	\$49.27	\$117,852.80	\$56.66	\$133,203.20	\$64.04	Monthly
24	Community Engagement Specialist	\$67,641.60	\$32.52	\$77,792.00	\$37.40	\$87,921.60	\$42.27	Monthly
25	Contracts Administrator I	\$68,619.20	\$32.99	\$78,936.00	\$37.95	\$89,232.00	\$42.90	Monthly
26	Contracts Administrator II	\$80,496.00	\$38.70	\$92,580.80	\$44.51	\$104,665.60	\$50.32	Monthly
27	Contracts and Purchasing Assistant	\$55,681.60	\$26.77	\$64,064.00	\$30.80	\$72,425.60	\$34.82	Hourly
28	Database Administrator	\$95,222.40	\$45.78	\$109,512.00	\$52.65	\$123,780.80	\$59.51	Monthly
29	Department Manager	\$141,772.80	\$68.16	\$163,030.40	\$78.38	\$184,288.00	\$88.60	Monthly
30	Deputy Clerk of the Board	\$81,952.00	\$39.40	\$94,307.20	\$45.34	\$106,641.60	\$51.27	Monthly
31	Deputy Director (Division)	\$187,054.40	\$89.93	\$215,113.60	\$103.42	\$243,152.00	\$116.90	Monthly
32	Deputy Executive Director	\$233,729.60	\$112.37	\$268,798.40	\$129.23	\$303,846.40	\$146.08	Monthly
33	Deputy Legal Counsel I	\$122,304.00	\$58.80	\$140,670.40	\$67.63	\$159,036.80	\$76.46	Monthly
34	Deputy Legal Counsel II	\$146,764.80	\$70.56	\$168,792.00	\$81.15	\$190,819.20	\$91.74	Monthly
35	Division Director	\$203,590.40	\$97.88	\$234,145.60	\$112.57	\$264,680.00	\$127.25	Monthly
36	Executive Assistant	\$79,851.20	\$38.39	\$93,953.60	\$45.17	\$108,056.00	\$51.95	Monthly
37	Facilities Supervisor	\$88,691.20	\$42.64	\$98,966.40	\$47.58	\$109,241.60	\$52.52	Monthly
38	GIS Analyst	\$82,264.00	\$39.55	\$94,598.40	\$45.48	\$106,932.80	\$51.41	Monthly
39	GIS Application Developer	\$99,985.60	\$48.07	\$114,982.40	\$55.28	\$129,958.40	\$62.48	Monthly
40	GIS Database Administrator	\$95,222.40	\$45.78	\$109,512.00	\$52.65	\$123,780.80	\$59.51	Monthly
41	Grants Administrator	\$97,406.40	\$46.83	\$112,008.00	\$53.85	\$126,609.60	\$60.87	Monthly
42	Graphics Designer	\$66,747.20	\$32.09	\$76,752.00	\$36.90	\$86,756.80	\$41.71	Monthly
43	Human Resources Analyst I	\$72,384.00	\$34.80	\$83,241.60	\$40.02	\$94,078.40	\$45.23	Monthly
44	Human Resources Analyst II	\$76,044.80	\$36.56	\$92,684.80	\$44.56	\$109,324.80	\$52.56	Monthly
45	Internal Auditor	\$141,772.80	\$68.16	\$163,030.40	\$78.38	\$184,288.00	\$88.60	Monthly
46	IT Projects Assistant	\$56,763.20	\$27.29	\$65,270.40	\$31.38	\$73,756.80	\$35.46	Hourly
47	Junior Planner	\$58,240.00	\$28.00	\$67,600.00	\$32.50	\$76,960.00	\$37.00	Hourly
48	Lead Accountant	\$106,246.40	\$51.08	\$122,200.00	\$58.75	\$138,132.80	\$66.41	Monthly
49	Lead Budget & Grants Analyst	\$97,406.40	\$46.83	\$112,008.00	\$53.85	\$126,609.60	\$60.87	Monthly
50	Lead Graphics Designer	\$79,393.60	\$38.17	\$91,312.00	\$43.90	\$103,209.60	\$49.62	Monthly
51	Lead IT Help Desk	\$72,800.00	\$35.00	\$83,200.00	\$40.00	\$93,600.00	\$45.00	Monthly
52	Lead IT Projects Manager	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly

SCAG Salary Schedule

	Classification	Ranges						Time Base
		Minimum	Minimum	Midpoint	Midpoint	Maximum	Maximum	
			Hourly		Hourly		Hourly	
53	Lead Projects Manager	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly
54	Lead Operations Technician	\$75,171.20	\$36.14	\$86,465.60	\$41.57	\$97,739.20	\$46.99	Monthly
55	Lead Programmer Analyst	\$110,344.00	\$53.05	\$126,900.80	\$61.01	\$143,457.60	\$68.97	Monthly
56	Legislative Aide	\$53,664.00	\$25.80	\$61,713.60	\$29.67	\$69,742.40	\$33.53	Hourly
57	Legislative Analyst I	\$61,630.40	\$29.63	\$70,865.60	\$34.07	\$80,100.80	\$38.51	Monthly
58	Legislative Analyst II	\$73,840.00	\$35.50	\$84,905.60	\$40.82	\$95,971.20	\$46.14	Monthly
59	Legislative Analyst III	\$85,404.80	\$41.06	\$98,217.60	\$47.22	\$111,009.60	\$53.37	Monthly
60	Legislative Analyst IV	\$96,844.80	\$46.56	\$111,384.00	\$53.55	\$125,923.20	\$60.54	Monthly
61	Management Analyst	\$79,081.60	\$38.02	\$90,958.40	\$43.73	\$102,814.40	\$49.43	Monthly
62	Office Assistant	\$46,716.80	\$22.46	\$53,726.40	\$25.83	\$60,736.00	\$29.20	Hourly
63	Office Services Specialist	\$46,716.80	\$22.46	\$53,726.40	\$25.83	\$60,736.00	\$29.20	Hourly
64	Operations Supervisor	\$88,691.20	\$42.64	\$98,966.40	\$47.58	\$109,241.60	\$52.52	Monthly
65	Operations Technician	\$46,716.80	\$22.46	\$53,726.40	\$25.83	\$60,736.00	\$29.20	Hourly
66	Operations Technician II	\$56,076.80	\$26.96	\$64,500.80	\$31.01	\$72,904.00	\$35.05	Hourly
67	Operations Technician III	\$62,649.60	\$30.12	\$72,072.00	\$34.65	\$81,473.60	\$39.17	Hourly
68	Planning Technician	\$66,830.40	\$32.13	\$76,876.80	\$36.96	\$86,902.40	\$41.78	Hourly
69	Principal Management Analyst	\$105,976.00	\$50.95	\$119,995.20	\$57.69	\$134,014.40	\$64.43	Monthly
70	Program Manager I	\$112,278.40	\$53.98	\$129,126.40	\$62.08	\$145,953.60	\$70.17	Monthly
71	Program Manager II	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly
72	Programmer Analyst	\$82,056.00	\$39.45	\$94,369.60	\$45.37	\$106,662.40	\$51.28	Monthly
73	Public Affairs Specialist I	\$68,868.80	\$33.11	\$79,206.40	\$38.08	\$89,523.20	\$43.04	Monthly
74	Public Affairs Specialist II	\$82,513.60	\$39.67	\$94,910.40	\$45.63	\$107,286.40	\$51.58	Monthly
75	Public Affairs Specialist III	\$95,451.20	\$45.89	\$109,761.60	\$52.77	\$124,072.00	\$59.65	Monthly
76	Public Affairs Specialist IV	\$108,243.20	\$52.04	\$124,488.00	\$59.85	\$140,712.00	\$67.65	Monthly
77	Receptionist	\$46,716.80	\$22.46	\$53,726.40	\$25.83	\$60,736.00	\$29.20	Hourly
78	Records Analyst	\$79,081.60	\$38.02	\$90,958.40	\$43.73	\$102,814.40	\$49.43	Monthly
79	Regional Affairs Officer I	\$68,868.80	\$33.11	\$79,206.40	\$38.08	\$89,523.20	\$43.04	Monthly
80	Regional Affairs Officer II	\$82,513.60	\$39.67	\$94,910.40	\$45.63	\$107,286.40	\$51.58	Monthly
81	Regional Affairs Officer III	\$95,451.20	\$45.89	\$109,761.60	\$52.77	\$124,072.00	\$59.65	Monthly
82	Regional Affairs Officer IV	\$108,243.20	\$52.04	\$124,488.00	\$59.85	\$140,712.00	\$67.65	Monthly
83	Regional Planner Specialist	\$104,936.00	\$50.45	\$120,681.60	\$58.02	\$136,406.40	\$65.58	Monthly
84	Senior Accountant	\$84,156.80	\$40.46	\$96,782.40	\$46.53	\$109,387.20	\$52.59	Monthly
85	Senior Administrative Assistant	\$62,649.60	\$30.12	\$72,072.00	\$34.65	\$81,473.60	\$39.17	Hourly
86	Senior Analyst to the Ex Director	\$100,464.00	\$48.30	\$115,544.00	\$55.55	\$130,624.00	\$62.80	Monthly
87	Senior Budget & Grants Analyst	\$88,545.60	\$42.57	\$101,836.80	\$48.96	\$115,107.20	\$55.34	Monthly
88	Senior Contracts Administrator	\$88,545.60	\$42.57	\$101,836.80	\$48.96	\$115,107.20	\$55.34	Monthly
89	Senior Economist	\$102,710.40	\$49.38	\$118,123.20	\$56.79	\$133,536.00	\$64.20	Monthly
90	Senior Graphic Designer	\$75,275.20	\$36.19	\$86,569.60	\$41.62	\$97,843.20	\$47.04	Monthly
91	Senior Human Resources Analyst	\$88,171.20	\$42.39	\$101,420.80	\$48.76	\$114,649.60	\$55.12	Monthly
92	Senior Management Analyst	\$86,985.60	\$41.82	\$100,048.00	\$48.10	\$113,089.60	\$54.37	Monthly
93	Senior Network Engineer	\$96,616.00	\$46.45	\$113,443.20	\$54.54	\$130,249.60	\$62.62	Monthly
94	Senior Operations Technician	\$68,931.20	\$33.14	\$79,268.80	\$38.11	\$89,585.60	\$43.07	Monthly
95	Senior Programmer Analyst	\$99,985.60	\$48.07	\$114,982.40	\$55.28	\$129,958.40	\$62.48	Monthly
96	Senior Regional Planner	\$91,332.80	\$43.91	\$105,040.00	\$50.50	\$118,747.20	\$57.09	Monthly
97	Senior Regional Planner Specialist	\$112,278.40	\$53.98	\$129,126.40	\$62.08	\$145,953.60	\$70.17	Monthly
98	Senior Systems Engineer	\$96,616.00	\$46.45	\$113,443.20	\$54.54	\$130,249.60	\$62.62	Monthly
99	Transportation Modeler I	\$70,220.80	\$33.76	\$80,745.60	\$38.82	\$91,270.40	\$43.88	Monthly
100	Transportation Modeler II	\$83,033.60	\$39.92	\$95,492.80	\$45.91	\$107,931.20	\$51.89	Monthly
101	Transportation Modeler III	\$97,968.00	\$47.10	\$112,673.60	\$54.17	\$127,379.20	\$61.24	Monthly
102	Transportation Modeler IV	\$112,278.40	\$53.98	\$129,126.40	\$62.08	\$145,953.60	\$70.17	Monthly
103	Transportation Modeling Prog Mgr	\$120,120.00	\$57.75	\$138,153.60	\$66.42	\$156,187.20	\$75.09	Monthly
104	Web/Graphic Designer	\$73,424.00	\$35.30	\$84,448.00	\$40.60	\$95,451.20	\$45.89	Monthly

The Southern California Association of Governments (SCAG) is the nation's largest metropolitan planning organization and council of governments. To better serve the 19 million residents and 191 cities it represents, SCAG has an office in each of its six member counties: Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura. For more information about SCAG call (213) 236-1800 or visit us at scag.ca.gov.



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RIVERSIDE COUNTY

3403 10th St., Ste. 805
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SAN BERNARDINO COUNTY

Santa Fe Depot
1170 West 3rd St., Ste. 140
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VENTURA COUNTY

4001 Mission Oaks Blvd., Ste. L
Camarillo, CA 93012
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Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Community
Economic & Human Development Committee (CEHD)
Energy & Environment Committee (EEC)
Transportation Committee (TC)
Regional Council (RC)
From: Kome Ajise, Executive Director, Executive Management
(213) 236-1835, Ajise@scag.ca.gov
Subject: COVID-19: Leading and Learning in Uncertain Times

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION FOR EAC AND RC:

For Information Only – No Action Required

RECOMMENDED ACTION FOR CEHD, EEC AND TC:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

Southern California, like other regions across the globe, is experiencing severe and devastating impacts as a result of the COVID-19 pandemic. Saving lives and addressing the immediate public health crisis continues to be the top priority of federal, state, regional and local agencies. While public servants, medical professionals and essential workers lead on the frontlines, a crisis of this magnitude calls on all institutions, businesses and society-at-large to come together to preserve and restore lives and livelihoods. Examples abound of individuals and organizations who are leading and learning during this unprecedented time.

This staff report provides an initial broad assessment of the impacts of the COVID-19 pandemic on Southern California in the context of transportation, planning, and the economy, highlights a few of the many ways the transportation and planning community is responding, and lays out a series of early actions being pursued by staff to support our partner agencies, gather insights and prepare the region for policy discussions and actions on economic recovery. .

BACKGROUND:

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

COVID-19 Preliminary Assessment

The COVID-19 pandemic is having severe and unprecedented implications on a wide range of areas which SCAG plans for including public health, transportation, housing, public finance, and the economy more generally. This may take the form of an acceleration of trends that were already taking shape such as teleworking, telemedicine, and the decline in brick-and-mortar retail. But similar to the way a major recession’s impacts can linger (for example, the generational impacts of delayed fertility and household formation), it is reasonable to expect the pandemic to engender some structural economic changes as well as more far-reaching changes to, for example, some social habits or expectations for government service.

The forecast toolkit of an economist is challenged because, in the words of National Institute of Allergy and Infectious Diseases Director Dr. Anthony Fauci, “the virus makes the timeline.” Most directly, there is uncertainty about testing availability, vaccine development, and the prospect of herd immunity. Secondly, economic impacts depend on the ability to rapidly, clearly, and consistently resume normal activities with public health measures in place. Finally, the future of consumer behavior and willingness to resume activity is unclear and necessitates monitoring.

Employment

Rapid increases in unemployment claims immediately followed stay-at-home orders in many industries. During a key six-week period from March 14 to April 25, national unemployment claims totaled 30,307,000, which corresponds to roughly 21 percent of the nation’s nonfarm employment.¹ Put differently, about one in four Americans are effectively unemployed.

In California, 3.1 million were laid off during March alone, but not equally. 2.4 million lay-offs were of jobs with salaries below \$50,000 but only 70,000 with salaries above \$100,000.² Southern California’s reliance on tourism, hospitality, entertainment, trade, and earlier stay-at-home orders can yield disproportionate impacts in our region overall, and within local jurisdictions as well (see table below).

2019 Industry Share Comparison

Category	US	SCAG
Health Care and Social Assistance	13.9%	15.6%
Arts, Entertainment, and Recreation	1.7%	2.0%

¹ <https://www.dol.gov/ui/data.pdf>

² <https://californiaforecast.com/covid-19-economic-analysis/>

Combined

15.6% 17.6%

The Coronavirus Aid, Relief, and Economic Security (CARES) Act, signed by President Trump on March 27, 2020, provided some support to employers and through additional unemployment insurance, but it is widely believed that this is insufficient in scope and duration. As far as large service employment categories are concerned, job recovery will depend on whether safe protocols for reopening can be developed, whether consumer behavior will return to normal, and the additional challenge of rehiring or restarting entire businesses.

Supply Chains and Global Demand

Southern California is a global center for trade and logistics with a disproportionate responsibility for, and impact from, disruptions in global trade. As of mid-April, the Port of Los Angeles reports operations at 80 percent of capacity. In an early March survey conducted by the Institute for Supply Chain Management, nearly 75 per cent of companies reported supply chain disruptions in one form or the other due to Coronavirus-related transportation restrictions³. Several factors contribute to greater possible impacts including COVID-19's origination in China, China's role and importance to global trade, and this region's role as North America's largest gateway to Asia. Long lead times and undiversified supply chains could result in cascading impacts in the coming months. At the same time, e-commerce and digital delivery-based orders for a wide variety of goods are experiencing extreme surges that are concurrently pushing supply chain limits. Additionally, as the COVID pandemic takes root in other countries as seasons change, global supply linkages could be further impacted.

Health Care

Growth in Health Care and Social Assistance employment is already expected to outpace growth in any other industry in our region (a 58.4% increase from 2016 to 2045). While this is in part due to an ageing population and shifts toward services more generally, the Affordable Care Act has increased healthcare coverage substantially. For example, in the Inland Empire the share of uninsured residents dropped from 20.5 percent in 2012 to 8.4 percent in 2018.

As the pandemic highlights the societal importance of the field alongside its growth potential, it's possible that younger generations will be even further motivated to pursue healthcare careers and that additional investment in workforce training and development may ensue. While the federal CARES act and other emergency measures have attempted to plug coverage gaps and incentivize more proactive health behaviors, the pandemic response and employment losses both illustrate how coverage gaps can be a substantial vulnerability during a crisis.

³ https://weareism.org/docs/Coronavirus%20Outbreak%20in%20China%20Impact%20to%20Supply%20Chain_v3.pdf

Economic Vulnerability and Resiliency

Many consumers and businesses who walked into the COVID-19 pandemic already highly leveraged and with heavy debt burdens are at risk of devastating impacts, including bankruptcy, unemployment, eviction, and foreclosure. Federal aid includes funding for more unemployment insurance, employee retention, cash payments, and loans to businesses; however, even this historic amount of funding is widely thought to be insufficient to blunt the impact of extended work stoppages. Interestingly, this aid included provisions for gig workers and one-time cash payments resembling a form of universal basic income—arguably some of the first large-scale policy responses recognizing the increased precariousness experienced by some of today’s workers. Nonetheless, a protracted economic downturn does not bode well for the reduction of poverty rates which are still elevated in the region following the Great Recession—especially the higher rates typically seen in households with children.

Retail businesses are especially impacted as the pandemic’s closure of storefronts has accelerated the shift toward online shopping. Malls and landlords hopeful that hospitality and leisure uses would keep them afloat may experience further pressure while extended periods of telework may impact future office leases—both impacts which are accelerating discussions about the repurposing of commercial land use.

Vulnerability and resiliency are not uniform across our expansive region and the pandemic highlights many challenges latent amongst the region’s households and businesses. SCAG is developing a set of indicators on select economic, social, health, and housing factors to assess local vulnerabilities and support resiliency planning.

Housing

Despite approaching all-time low mortgage rates, the National Association of Realtors states that six in ten buyers and sellers are stalling their transaction for a couple of months, but only one in ten are deciding not to buy or sell indefinitely.⁴ This suggests only a delay of otherwise strong demand indicators with which supply has not kept up lately—prices may not drop precipitously as in past recessions. While some disruptions are unavoidable, construction, maintenance, and operations are considered essential services and these activities have continued. Despite targeted state and local efforts in the near-term, as the ripple effect passes through landlords and lenders it is likely that evictions and foreclosures will impact many who’ve experienced financial strain from the pandemic. The region’s large population experiencing homelessness presents an additional public health challenge while extended stay-at-home orders are an added challenge for those living in substandard or overcrowded conditions—and no doubt one linked to increases in domestic disturbances.

⁴ <https://www.nar.realtor/research-and-statistics/research-reports/weekly-housing-market-monitor>

Public Finance

All levels of government are being tested in their ability to respond to this crisis in one way or another. Federal emergency funding in the trillions has never before been seen, state tax receipts on sales and gasoline are already impacted, while decreases in economic activity in 2020-2021 will impact income tax receipts and revenue writ large. Local governments which must provide much of the pandemic response are beginning to feel tremendous budgetary stresses, while promises of federal assistance are still in early stages at the time of this writing.

Based on SCAG's calculations of 2018 state Comptroller data, 25 of the 197 local jurisdictions in the region received more than 50 percent of their total revenue from sales and use or transient occupancy (hotel) taxes with a median of 32 percent and a high of 79 percent. Unfortunately longstanding retail declines have placed a higher priority on revenue from tourism, dining, and hotels in many places—activities put on hold during the pandemic and with more complicated recovery trajectories.

Given the immediate need to stabilize local job markets for the benefit of residents and small businesses alike, recovering from budget deficit shocks may necessitate substantial belt-tightening and place strain on nonessential services for some time absent state or federal financial support.

Environment and Sustainability

The immediate decrease in transportation and overall activity following the pandemic and stay-at-home orders has resulted in temporary improvements in air quality and Greenhouse Gas (GHG) emissions, providing a glimpse of future potential despite the unfortunate context. Telecommuting and other trip substitutions have contributed to this and may continue to do so, though the speed and nature of the subsequent economic recovery will go a long way in determining whether some changes are lasting. Additionally, this pandemic has exposed key vulnerabilities in the region's social, economic, and environmental systems' ability to respond to future emergencies or disasters.

Scenarios and Pace of Recovery

Most experts now believe that a return to normal lifestyles and economic activity will be punctuated or come in stages rather than a "V-shaped" recovery, i.e. a quick return to a previous normal. SCAG will continue to monitor the pace of recovery and studies by experts in order to assess the potential impacts on the region's economy and employment. SCAG is currently monitoring the possible impacts of mandatory closures and a lengthy recovery over 2020 and 2021 in terms of taxable sales and employment. Due to the rapidly unfolding nature of the COVID-19

pandemic, any estimates generated at this early stage of the crisis should be considered very preliminary, would include a very high level of uncertainty, and would not yet be able to assess long-range impacts. A preliminary assessment will be presented in future RC and policy committee meetings.

Continuity of Service

Despite significant disruptions, SCAG's transportation and municipal partners are working tirelessly to address the most critical needs of our communities while continuing to provide services, as able, to support the health, safety and economic well-being of the region in the wake of the pandemic and stay-at-home orders.

Public transportation operators continue to provide a mobility lifeline for essential workers to access their jobs, while implementing new measures to keep bus operators safe and reduce the spread of the virus⁵. The federal CARES Act provides \$25 billion in federal funding allocations to support the nation's public transportation systems in providing this critical service. SCAG is collaborating with the FTA and county transportation commissions to help transit operators access these funds, which total \$1.4 billion regionwide⁶. SCAG collaborated with the county transportation commissions (CTCs) to further apportion resources to each of the CTCs based on a set formula, and then the CTCs apportioned these funds further to eligible transit operators within their counties. In addition to helping the region's transit operators access emergency funds, SCAG has assembled an on-line platform for transit operators to share COVID-19 actions, including allowing each operator to update the data for their own agency in real time. The intent is to facilitate inter-agency coordination and information sharing as the situation evolves.

Transportation planning funding programs, including those administered by SCAG, have also been impacted by the pandemic as project sponsors have been limited in their ability to conduct outreach and collect representative data on transportation system operations. In addition to reaching out to funding partners to request extensions, staff is adjusting outreach approaches in certain programs to ensure engagement with the public continues leveraging new technologies and tactics to educate and solicit feedback from constituents. As an example, SCAG worked closely with the California Office of Traffic Safety to refine the project eligibility criteria for this year's *Go Human* Call for Projects for the Local Community Engagement and Traffic Safety Mini-Grant Program. The program will award mini grants up to \$10,000 for nonprofits across the region for efforts that approach safety engagement, education and documentation through online platforms and virtual strategies, among others, to ensure inclusive participation. The Call opened in April and can be

⁵ See, for example, LA Metro's commitment to continue service at <https://www.youtube.com/watch?v=Nzat1PzUr28&feature=youtu.be>

⁶ These funds are being distributed via 5307 Urbanized Area Formula Funds (Approx. \$13.7 B nationwide) and 5337 State of Good Repair (Approx. \$7.5 B nationwide)

accessed at <http://gohumansocal.org/Pages/Mini-Grants.aspx>. Awards will be announced in May 2020.

E-government and on-line services have become essential to keeping local governments in operation during the shut-down. Local planning departments with this capacity continue to issue permits. SCAG is conducting additional research to assess e-government and e-permitting capacity across the region and aims to continue to provide resources to local jurisdictions to support this work. As part of the Future Communities Pilot Program, SCAG is currently funding efforts in the cities of Riverside and Cerritos to develop online permitting and licensing systems to replace vehicle trips to City Hall with an efficient, integrated digital experience for residents and developers. Also, SCAG, the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium are spearheading a study to facilitate broadband planning and deployment as part of transportation projects in the region. Improved broadband deployment, particularly in disadvantaged communities and unserved/underserved rural and urban areas, will support increased use of online learning, telehealth/telemedicine, telecommuting, e-commerce, and e-government, reducing vehicle miles traveled and greenhouse gas emissions.

The planning community at-large continues to find meaningful ways to contribute to COVID-19 response including through the geographic representation of data through maps and interactive tools that help decision-makers and the public better understand the extent, impacts and local resources available during the crisis. The public-private collaboration between Esri and federal and state agencies has helped organizations to provide clear and accurate information relevant to COVID-19 in their communities promptly. Local jurisdictions interested in developing COVID-19 sites may use the free Coronavirus Response template from Esri's ArcGIS Hub, providing an intuitive approach for users to connect and organize live information from authoritative sources such as the World Health Organization (WHO) and the Center for Disease Control and Prevention (CDC) as well as localized data like the number of hospital beds and provider practice locations.

SCAG's initial inclination was to develop a COVID-19 site for the region; however, we decided that it may be more meaningful to instead support local jurisdictions' ability to provide their citizens with more close-to-home information. SCAG sees the forthcoming Regional Data Platform as an even more relevant tool to bring the region's capacity to further assist local data-driven decision making, effective, and efficient government operations.

Planning for the Recovery

Staff has also identified a series of actions to support our partner agencies, gather insights and lay the groundwork for a more comprehensive Economic Recovery Strategy. Central to this work is obtaining approval of the Proposed Final Connect SoCal and securing a conformity determination from the federal government to ensure funds continue to flow to critical transportation projects in

the region. The policy framework and performance outcomes of the plan also serve as the basis, and funding justification, for most of the regional studies and local funding programs SCAG provides. Connect SoCal's planning horizon (2016-2045) will include economic cycles and presents a long-range vision for the region's future. While there will be more significant challenges to overcome, striving for a healthy, prosperous future for the region could not be more important. Our region's long-range vision, *Connect SoCal*—strengthened by the lengthy and public process it has already undergone—can also provide a strong basis for the recovery from COVID-19.

Connect SoCal includes over 4,000 individual capital projects and programs across the region across all modes of transportation over the next 25 years. Its implementation is anticipated to generate 168,400 annual jobs stemming from transportation investments and 264,500 jobs from the enhanced economic competitiveness that infrastructural improvements will provide. Staff is reaching out to partners to ensure funding is stabilized and assessing opportunities to accelerate the delivery of transportation projects in the plan as well as to stimulate the development of housing envisioned in priority growth areas. A plan acceleration strategy, leveraging anticipated federal and state stimulus programs as well as funding programs, would provide a direct benefit to the economy and strengthen the construction industry as it still works to reach its employment peak from prior to the Great Recession.⁷ SCAG will be hosting focus groups with up to ten nonprofit community based organizations that had participated in Connect SoCal outreach in 2019. This additional outreach will also allow SCAG to better understand the impact to the communities these organizations represent. SCAG will also be seeking feedback on Connect SoCal implementation in light of COVID-19, such as how to best move forward with the Key Connections.

Work to advance Connect SoCal's housing production strategies and goals has already begun and will continue to evolve to align with the comprehensive Economic Recovery Strategy. Under President Bill Jahn's leadership, housing production has become a primary component of the SCAG's legislative strategy and the basis for a series of new planning programs supported by AB 101 resources. SCAG's Regional Early Action (Housing) Program will provide resources to local jurisdictions for housing plans and programs. Staff is evaluating opportunities to target these resources to meet both the short- and longer-term needs given the changing dynamics of the housing market as well to provide direct support to local jurisdictions who may have to make difficult cuts due to COVID-related budget shortfalls. SCAG's Sustainable Communities Program (SCP) can provide much needed planning support for housing, and supply resources for other critical planning initiatives that advance integrated land use/transportation decision making.

⁷ Connect SoCal ranks Construction #4 out of 20 industries for employment growth over 2016-2045 (30.6% growth). With a present-day average wage of \$64,674, construction jobs are 8 percent above regional industry averages. Importantly, amongst the nine industries expected to grow by over 15 percent over the Plan horizon, Construction trails only two in average wages.

An Economic Recovery Strategy must also advance strategies to better prepare the region for the future disruptions, particularly in vulnerable communities where disruption has the greatest impact. In its concluding chapter, Connect SoCal acknowledges the inevitable disruption to our systems and the critical need for planning to become a more resilient region. To better anticipate a wide range of potential futures, Connect SoCal calls for and positions the region to pursue a collaborative “exploratory” scenario planning process to augment the traditional Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) planning process. This process, which will not be focused on achieving predetermined outcomes or targets, will explore pressing issues and possible near- and long-term disruptions Southern California may face. This exploration will be an expansive, comprehensive initiative that will inform amendments and future updates of the regional plan.

Beyond activities aimed at stimulating the broader regional economy, the Economic Recovery Strategy could explore avenues to restore the financial capacity of cities and counties while also reducing costs. SCAG will continue to provide technical assistance—in the form of toolkits, webinars, and, programs—to save cost and advocate on behalf of local jurisdictions to promote economic recovery. We anticipate being a leader as well as a resource, building upon the Future Communities Framework and supported in part by SCAG’s forthcoming Regional Data Platform, in providing local governments and partner agencies with data tools and information to make planning and policy decisions based on a strong understanding of current conditions and likely future outcomes. SCAG also foresees being an advocate of moving services online and helping local jurisdictions be effective in this manner.

Finally, this crisis presents a clear opportunity to accelerate broadband expansion programs not only to close the ‘digital divide’ (a significant equity issue), but also as a mobility initiative and an economic recovery imperative. Before the COVID-19 pandemic necessitated telecommuting for workers and students, working from home was the fastest growing commute mode in the region. SCAG is involved in a critical broadband study with the California Emerging Technology Fund and regional broadband consortia, and we expect to identify all gaps in broadband infrastructure to prioritize early action broadband projects to include capacity for not only telework in residential units, but also enable more commercial, medical, judicial and other municipal activities online.

Next Steps

While the long-term impacts of COVID-19 on the region and regional planning will continue to unfold over the next months and years, there are immediate actions SCAG can take through the adoption and implementation of Connect SoCal and its associated funding programs to support our local agencies and position the region for economic recovery and greater resiliency. Staff seeks the Regional Council’s immediate input and will report back with additional analysis and



recommendations for developing a Regional Economic Recovery Strategy focused on SCAG's mission and role as a regional planning agency.

FISCAL IMPACT:

None.



Southern California Association of Governments
Remote Participation Only
May 6, 2020

**MINUTES OF THE SPECIAL MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
THURSDAY, APRIL 2, 2020**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO AND AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.igm2.com/Citizens/>

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting telephonically and electronically, given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s Executive Order N-29-20. A quorum was present.

Members Present

Hon. Bill Jahn, President	<i>Big Bear Lake</i>	District 11
Hon. Rex Richardson, 1st Vice President	<i>Long Beach</i>	District 29
Hon. Clint Lorimore, 2nd Vice President	<i>Eastvale</i>	District 4
Hon. Alan Wapner, Imm. Past President		SBCTA
Hon. Peggy Huang, Chair, CEHD		TCA
Hon. Stacy Berry, Vice Chair, CEHD	<i>Cypress</i>	District 18
Sup. Linda Parks, Chair, EEC		Ventura County
Hon. David Pollock, Vice Chair, EEC	<i>Moorpark</i>	District 45
Hon. Cheryl Viegas-Walker, Chair, TC	<i>El Centro</i>	District 1
Hon. Jan Harnik, Chair, LCMC		RCTC
Hon. Margaret Clark, Vice Chair, LCMC	<i>Rosemead</i>	District 32
Hon. Frank Navarro, President’s Appt.	<i>Colton</i>	District 6
Hon. Margaret Finlay, President’s Appt.	<i>Duarte</i>	District 35
Sup. Luis Plancarte, President’s Appt.		Imperial County
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRPB Representative
Mr. Randall Lewis, Ex-officio	<i>Lewis Group of Companies</i>	Business Representative

Members Not Present

Hon. Jess Talamantes, Vice Chair, TC	<i>Burbank</i>	District 42
Hon. L. Dennis Michael, President’s Appt.	<i>Rancho Cucamonga</i>	District 9

Staff Present

Kome Ajise, Executive Director

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Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Justine Block, Acting Chief Counsel/Acting Director of Legal Services
Ruben Duran, Board Counsel
Sarah Jepson, Director of Planning
Art Yoon, Director of Policy and Public Affairs
Basil Panas, Chief Financial Officer
Julie Shroyer, Chief Information Officer
Peter Waggoner, Office of Regional Council Support
Tess Rey-Chaput, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Bill Jahn called the meeting to order at 10:00 a.m. He provided instructions for remote participation as referenced in the agenda packet.

President Jahn asked Councilmember Margaret Clark, Rosemead, District 32, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Jahn opened the public comment period and reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Staff acknowledged there were no public comments received by email.

President Jahn closed the public comment period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION/DISCUSSION ITEMS

1. Proposed Amendments to the Regional Council Policy Manual in Response to COVID-19

President Jahn introduced the item and asked Board Counsel Ruben Duran to provide a report. Acting Chief Counsel Justine Block provided specific language of the proposed amendments to the Regional Council Policy Manual.

A MOTION was made (Navarro) that the Executive/Administration Committee, on behalf of the Regional Council, amend the Regional Council Policy Manual as set forth in the staff report, to allow for the use of teleconference and videoconference during meetings of SCAG's General Assembly and Regional Council during an emergency, such as that currently in effect due to the COVID-19 public health crisis. Motion was SECONDED (Huang) and passed by the following roll call votes:

YES: Berry, Clark, Finlay*, Harnik, Huang, Jahn, Navarro, Parks, Plancarte, Richardson, Viegas-Walker and Wapner (12)

NO: None (0)

ABSTAIN: Masiel** (1)

Following the roll call vote, Board Counsel Ruben Duran indicated that Councilmember Margaret Finlay, Duarte, District 35, was in attendance by phone but unable to unmute her phone during the vote. Councilmember Finlay communicated to staff that she intended to vote "Yes" on Item 1. Mr. Duran directed staff to note the vote for Councilmember Finlay* and is annotated above.

Board Counsel Ruben Duran indicated that Tribal Government Regional Planning Board (TGRP) Representative Andrew Masiel, Sr., was in attendance electronically, but staff was not able to confirm his vote. Therefore, the vote for TGRP Representative Masiel, Sr.** was noted as an abstention and is annotated above.

CONSENT CALENDAR

Approval Items

2. Minutes of the Meeting - March 5, 2020
 3. Resolution No. 20-620-1 Authorizing and Updating Credit Accommodations from the Bank of the West
 4. Resolution No. 20-620-2 Approving Amendment 3 to the Fiscal Year (FY) 2019-20 Overall Work Program (OWP)
 5. Resolution No. 20-620-3 Approving the 2021 Active Transportation Program Regional Guidelines
 6. Approval for Additional Stipend Payments
 7. Contract Amendment Greater than 30% of the Contract's Original Value, Purchase Order No. 007092, Employment Law Services
-

Receive and File

8. SCAG Aerial Imagery Program
9. California High-Speed Rail Authority (CHSRA) Draft 2020 Business Plan
10. Status Update on Final Federal Safer, Affordable, Fuel-Efficient Vehicles Rule
11. CFO Monthly Report

A MOTION was made (Richardson) to approve the Consent Calendar, Items 2-11. Motion was SECONDED (Plancarte) and passed by the following votes:

AYE/S: Berry, Clark, Finlay*, Harnik, Huang, Jahn, Lorimore, Navarro, Parks, Plancarte, Richardson, Viegas-Walker and Wapner (13)

NOE/S: None (0)

ABSTAIN: Masiel** (1)

Following the roll call vote, Board Counsel Ruben Duran indicated that Councilmember Margaret Finlay, Duarte, District 35, was in attendance by phone but unable to unmute her phone during the vote. Councilmember Finlay communicated to staff that she intended to vote “Yes” on the Consent Calendar, Items 2-11. Mr. Duran directed staff to note the vote for Councilmember Finlay* and is annotated above.

Board Counsel Ruben Duran indicated that Tribal Government Regional Planning Board (TGRPB) Representative Andrew Masiel, Sr., was in attendance electronically, but staff was not able to confirm his vote. Therefore, the vote for TGRP Representative Masiel, Sr.** was noted as an abstention and is annotated above.

CFO MONTHLY REPORT

Basil Panas, Chief Financial Officer, reported that the Caltrans Indirect Cost Allocation Plan Audit has been fully resolved. The final resolution for the Incorrect Cost Audit remains pending. SCAG’s external auditors are preparing for the FY 2019-20 audit, which will be presented at April’s Audit Committee meeting. One city has not paid 2020 dues, and two cities are being recruited for membership.

BUSINESS REPORT

Mr. Randall Lewis, Ex-Officio Member and Business Representative, reported on COVID-19's current and foreseen economic impacts. He noted that construction, being considered as an essential business, can continue. He provided an overview on residential, commercial and industrial real estate market trends. In conclusion, he highlighted SCAG's ability to guide regional recovery and recognized cities' role as champions of businesses and institutions.

Councilmember Margaret Finlay, Duarte, District 35, inquired if COVID-19 will affect future residential development decisions, particularly in dense urban areas. In response, Mr. Lewis suggested that public health will play a larger role in considering development and habitation preferences in the future.

Councilmember Jan Harnik, RCTC, commented that material costs have fallen and asked how builders are responding. Mr. Lewis responded that builders have put projects on hold, and while there may be shortages due to production challenges, the aforementioned low costs alongside low interest rates will provide an opportunity for housing production and economic trickle-down.

Councilmember Peggy Huang, TCA, expressed an interest in conducting a study on best practices for housing design and density to benefit public health.

PRESIDENT'S REPORT

President Jahn thanked SCAG staff for preparing the Final Connect SoCal Plan and associated Program Environmental Impact Report. He announced that these documents are now available for review on SCAG's website. He acknowledged that the timeline for the approval process may be impacted by circumstances related to the pandemic, and he asked Executive Director Kome Ajise to provide further information.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kome Ajise thanked the Executive/Administration Committee for their continued commitment to their communities and to their work with SCAG. He commented on the remote meeting arrangement and elaborated on adjustments to SCAG's internal operations considering COVID-19.

Mr. Ajise expressed the need for a Regional Council meeting to adopt the Final Connect SoCal Plan and certify the Program Environmental Impact Report, which were posted on SCAG's website on March 27, 2020. A Regional Council meeting is intended to be held on May 7, 2020 to consider these items. He affirmed that timely action is necessary to provide a sufficient review period for approving agencies, Caltrans and the Federal Highway Administration. Furthermore, he noted the possibility of a conformity lapse, as the 2016 Regional Transportation Plan/Sustainable Communities

Strategy lapses on June 1, 2020. Mr. Ajise stated that a conforming regional transportation plan is necessary to obtain federal and state funds for potential stimulus projects.

Additionally, Mr. Ajise affirmed that an adopted Connect SoCal Plan is necessary for the Regional Housing Needs Assessment (RHNA) process, as data from the Connect SoCal Plan is used to issue final RHNA allocation numbers and appeals process can ensue, prior to expected final RHNA adoption by the Regional Council in October 2020.

Mr. Ajise noted an additional risk for Connect SoCal Plan adoption due to the signing of the Final Federal Safer, Affordable, Fuel-Efficient (SAFE) Vehicles Rule, Phase II, which will go into effect in 60 days (after date of publication of the rule). If the Connect SoCal plan, composed to conform under SAFE Rule, Phase I, is not adopted within this timeframe, an extended delay is possible.

Mr. Ajise remarked that SCAG has anticipated and prepared for a possible economic downturn, and SCAG is in a position to lead a regional effort. The Fiscal Year 2020-21 Budget includes resources for economic development and recovery. He called upon Chief Operating Officer Darin Chidsey, who provided more information on opportunities for SCAG to guide economic recovery. Director of Planning Sarah Jepson reiterated that the Final Connect SoCal Plan includes measures and projects to support such efforts.

Immediate Past President Alan Wapner, SBCTA, asked Mr. Ajise if extensions to state and federal statutory deadlines delays give flexibility for a delayed Connect SoCal Plan adoption. Mr. Ajise responded that he does not expect accommodations allowing for a delay, particularly as SAFE Rule, Phase II has been signed.

ANNOUNCEMENT/S

Councilmember Peggy Huang announced an opportunity for municipalities and counties to receive refrigerated trailers offered for donation by the Hub Group and Orion Solutions. Both companies are working to transport trailers to cities and hospitals who need assistance as a result of the pandemic. Councilmember Huang also acknowledged Councilmember Navarro's request regarding sharing the contact information for these companies including the manufacturer for face shields and masks.

ADJOURNMENT

There being no further business, President Jahn adjourned the Special Meeting of the EAC at 11:00 a.m.



Respectfully submitted by:

Peter Waggoner
Clerk to the Executive/Administration Committee

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

//

Executive / Administration Committee Attendance Report

2019-20																Total M Attenc To Da
MEMBERS	CITY	Representing	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC [Sp. Mtg]	JAN	FEB	MAR	APR		
Hon. Bill Jahn, Chair	Big Bear Lake	District 11		1		1	1	1	1	1		1	1	1	9	
Hon. Rex Richardson, 1st Vice Chair	Long Beach	District 29		1		1	1	0	1	1		0	0	1	6	
Hon. Clint Lorimore, 2nd Vice Chair	Eastvale	District 4		1		1	1	1	1	0		1	1	1	8	
Hon. Alan Wapner, Imm. Past. Chair		SBCTA		1		1	1	1	1	0		1	1	1	8	
Hon. Peggy Huang, Chair, CEHD		TCA		0		1	0	1	1	1		1	1	1	7	
Hon. Stacy Berry, Vice Chair, CEHD	Cypress	District 18		1		1	1	0	1	0		1	1	1	7	
Supervisor Linda Parks, Chair, EEC		Ventura County		1		0	1	1	0	1		1	0	1	6	
Hon. David Pollock, Vice Chair, EEC	Moorpark	District 45		1		1	1	1	1	0		1	1	1	8	
Hon. Cheryl Viegas-Walker, Chair, TC	El Centro	District 1		1		1	1	1	1	0		1	1	1	8	
Hon. Jess Talamantes, Vice Chair, TC	Burbank	District 42		1		1	1	1	0	0		1	1	0	6	
Hon. Jan Harnik, Chair, LCMC		RCTC						1	1	1		1	1	1	6	
Hon. Margaret Clark, Vice Chair, LCMC	Rosemead	District 32		1		1	1	1	1	1		1	1	1	9	
Hon. L. Michael Dennis, President's Appt.	Rancho Cucamonga	District 9		1		1	0	1	1	0		1	1	0	6	
Hon. Margaret Finlay, President's Appt.	Duarte	District 35		1		1	1	1	1	0		1	1	1	8	
Hon. Frank Navarro, President's Appt.	Colton	District 6		1		0	1	1	1	0		1	1	1	7	
Supervisor Luis Plancarte, President's Appt.		Imperial County		0		1	1	1	1	1		0	1	1	7	
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board											0	1	1	
Mr. Randall Lewis, Ex-Officio Member	Lewis Group of Companies	Business Representative		1		1	1	1	1	1		0	0	1	7	

Attachment: EAC Attendance Sheet 2019-20 (Minutes of the Special Meeting - April 2, 2020)



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov
Subject: Contracts \$200,000 or Greater: 20-035-C01, IT Managed
Services

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 20-035-C01 in an amount not to exceed \$2,554,499 with E.K. Associates to provide IT Managed Services, subject to final review by SCAG's Internal Auditor.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

Under this agreement, E.K. Associates will provide expert scheduled and on-demand managed information technology services. Specifically, Consultant will provide the following services: planning and design, monitoring, troubleshooting and repair, maintenance, and support services. These services will extend to SCAG's computers, servers, network equipment, peripherals, related system software, cloud services, and professional services related to remote and on-site monitoring.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
E.K. Associates (20-035-C01)	Consultant will provide expert scheduled and on-demand managed information technology services.	\$2,554,499

FISCAL IMPACT:

The total cost for this contract is \$2,554,499 over a five-year period. The cost for the first year is \$462,300, of which \$77,050 is available in the Fiscal Year (FY) 2019-20 Indirect Cost Budget in project number 811.1163.08 and \$385,250 is included in the FY 2020-21 budget, subject to budget

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OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



approval. The cost for subsequent years will be included in future annual budgets, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 20-035-C01
2. Contract Summary 20-035-C01 COI

CONSULTANT CONTRACT 20-035-C01

Recommended Consultant:	E.K. Associates
Background & Scope of Work:	Consultant will provide expert scheduled and on-demand managed information technology services. Specifically, Consultant will provide the following services: planning and design, monitoring, troubleshooting and repair, maintenance, and support services. These services will extend to SCAG’s computers, servers, network equipment, peripherals, related system software, cloud services, and professional services related to remote and on-site monitoring.
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Helpdesk phone, e-mail, and onsite support;• System Maintenance;• System design and planning of SCAG’s server infrastructure;• Manage SCAG’s network infrastructure;• Manage SCAG’s cloud infrastructure; and• Work closely with SCAG’s CIO and Operations Manager to coordinate IT Planning, budgeting, user response and deployment activities.
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region.
Contract Amount:	Total not to exceed \$2,554,499 E.K. Associates
	Note: E.K. Associates originally proposed \$2,554,499 (over a 5 year contract period). Consultant is currently undergoing a pre-award rate review with SCAG’s Internal Auditor and the final contract price is subject to negotiations with the assigned CA. This contract is being brought forward to the May board to provide SCAG’s current consultant enough time to transition the work to E.K. Associates before the end of the fiscal year, subject to budget availability.
Contract Period:	Notice to Proceed through May 10, 2023 with two optional 12 month terms
Project Number(s):	811-1163.08 \$767,856 Funding source(s): Indirect Funding.
	The total cost for this contract is \$2,554,499 over a five-year period. The cost for the first year is \$462,300, of which \$77,050 is available in the Fiscal Year (FY) 2019-20 Indirect Cost Budget in project number 811.1163.08 and \$385,250 is included in the FY 2020-21 budget, subject to budget approval. The cost for subsequent years will be included in future annual budgets.
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors. The PRC consisted of the following individuals:

Attachment: Contract Summary 20-035-C01 (Contracts \$200,000 or Greater: 20-035-C01, IT Managed Services)

Julie Shroyer, SCAG Chief Information Officer
 Emmanuel Figueroa, SCAG Manager of Infrastructure and Operations
 Modesto Tojin, SCAG IT Management Analyst

Request for Proposal (RFP):

SCAG staff notified 1,954 firms of the release of RFP 20-021-C01 via SCAG’s Solicitation Management System website. A total of 83 firms downloaded the RFP. SCAG received the following nine (9) proposals in response to the solicitation:

E.K. Associates	\$2,554,499
Konica Minolta	\$218,161
ADSL	\$1,914,335
vTech Solution, Inc.	\$2,018,000
Direct Apps, Inc.	\$2,203,971
EJANGAR, Inc.	\$2,291,492
Partners Information	\$2,461,200
Pivot Technology Services Corp.	\$3,533,012
SoftHQ, Inc.	\$39,507,408

Basis for Selection:

The PRC recommended E.K. Associates for the contract award because the consultant:

- Have certified technicians in ServiceNow, Amazon Web Services, Palo Alto, and Cisco technologies, all of which are needed to effectively manage our environment;
- Demonstrated a proven record of success with completing projects for other major organizations and public agencies such as, Port of Long Beach, Los Angeles World Airports, and Los Angeles Police Department;
- Demonstrated a clear understanding of the project providing detailed responses explaining how each of our requirements would be met. For example, the timeline and buildout of our ServiceNow helpdesk system was described in detail as requested in the RFP; and
- Provided the best overall value for the level of effort proposed.

Although other firms proposed a lower prices, the PRC did not recommend these firms for contract award because these firms:

- Did not comply with itemizing the cost proposal sheet as requested in the RFP and did not demonstrate an understanding of SCAG’s request for flexibility in our long-term plan, which is to reduce our scope of the contract reclaiming those costs in time as we build out our IT Infrastructure team; and
- Did not agreed to perform all tasks requested in the RFP.

**Conflict Of Interest (COI) Form - Attachment
For May 07, 2020 Regional Council Approval**

Approve Contract No. 20-035-C01 in an amount not to exceed \$2,554,499 with E.K. Associates to provide IT Managed Services, subject to final review by SCAG's Internal Auditor.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
E.K. Associates	No - form attached

Attachment: Contract Summary 20-035-C01 (Contracts \$200,000 or Greater: 20-035-C01, IT Managed Services)

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-035

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: E.K. Technologies dba E.K. Associates
Name of Preparer: Reena Vaswani
Project Title: Managed IT Services
RFP Number: RFP 20-035 **Date Submitted:** Feb 26th, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

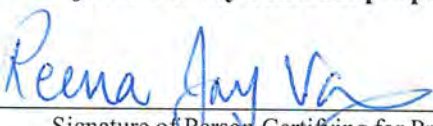
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Reena Vaswani, hereby declare that I am the (position or title) President of (firm name) E.K. Technologies dba E.K. Associates, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated Feb 25th, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ Feb 25th, 2020
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov

Subject: Contracts \$200,000 or Greater: 20-021-C01, Federal Advocacy
Services

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 20-021-C01 in an amount not to exceed \$600,000 with Holland & Knight to provide Federal Advocacy Services, subject to final review by SCAG's Internal Auditor.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Under this agreement, Holland & Knight will serve as SCAG's Federal Lobbyist and among other things support the development of SCAG's annual Legislative Program for review by the Legislative/Communications and Membership Committee and the Regional Council, subject to final review by SCAG's Internal Auditor.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Holland & Knight (20-021-C01)	The consultant will develop strategies for the successful attainment of SCAG's Legislative Program.	\$600,000

FISCAL IMPACT:

The total cost for this contract is \$600,000 over a five-year period. The cost for the first year is \$120,000 of which \$20,000 is available in the Fiscal Year (FY) 2019-20 General Fund Budget in project number 800.0160.02 and \$100,000 is included in the FY 2020-21 budget, subject to budget approval. The cost for subsequent years will be included in future annual budgets, subject to

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Be Open | Lead by Example | Make an Impact | Be Courageous



budget availability.

ATTACHMENT(S):

1. Contract Summary 20-021-C01
2. Contract Summary 20-021-C01 COI

CONSULTANT CONTRACT 20-021-C01

Recommended Consultant:	Holland & Knight
Background & Scope of Work:	Under this agreement, Holland & Knight will serve as SCAG’s Federal Lobbyist and among other things support the development of SCAG’s annual Legislative Program for review by the Legislative/Communications and Membership Committee and the Regional Council, subject to final review by SCAG’s Internal Auditor.
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Developing and suggesting strategies for the successful attainment of SCAG’s Legislative Program;• Providing a Weekly Legislative Report when Congress is in session. The update will analyze newly introduced bills, summarize activities in Congress, committees, the Administration, appropriate federal agencies, and coalition stakeholders as it relates to areas of interest to SCAG, and a forecast of activity likely to occur in the foreseeable future;• Assisting with the initiation of legislation sponsored or supported by SCAG; and• Providing logistical support for visits in Washington DC or district offices. This includes developing proposed agenda and scheduling meetings with Members, congressional staff, and members of the Administration to further the goals of SCAG’s Legislative Program.
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.
Contract Amount:	<p>Total not to exceed \$600,000 Subject to the SCAG Internal Auditor finalizing his review and staff negotiating the final not to exceed amount.</p> <p>Holland & Knight (prime consultant) (\$10,000 flat monthly retainer, \$600,000 over a 5 year contract period.)</p>
Contract Period:	Notice to Proceed through May 10, 2023, with two optional 12 month Terms.
Project Number(s):	800-0160.02 \$600,000
	Funding source(s): General Fund.
	<p>The total cost for this contract is \$600,000 over a five-year period. The cost for the first year is \$120,000 of which \$20,000 is available in the Fiscal Year (FY) 2019-20 General Fund Budget in project number 800.0160.02 and \$100,000 is included in the FY 2020-21 budget, subject to budget approval. The cost for subsequent years will be included in future annual budgets, subject to budget availability.</p>
Request for Proposal (RFP):	SCAG staff notified 1,213 firms of the release of RFP 20-021-C01 via SCAG’s Solicitation Management System website. A total of 24 firms downloaded the RFP. SCAG received the following eight (8) proposals in response to the solicitation:

Attachment: Contract Summary 20-021-C01 (Contracts \$200,000 or Greater: 20-021-C01, Federal Advocacy Services)

Holland & Knight	\$600,000
Nossaman LLP (1 subconsultant).....	\$600,000
Potomac Partners DC (no subconsultants)	\$600,000
TPA Townsend Public Affairs	\$600,000
Van Ness Feldman (no subconsultants)	\$684,000
Chambers Conlon & Hartwell (no subconsultants)	\$720,000
Kadesh & Associates (The 1 subconsultant)	\$749,382
CRS Crossroads Strategies (no subconsultants)	\$750,000

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the four (4) highest ranked offerors.

The PRC consisted of the following individuals:

Kevin Gilhooley, SCAG Manager of Legislation, Policy and Public Affairs Group
 Art Yoon, SCAG Director of Policy and Public Affairs, Policy and Public Affairs
 Darin Chidsey, SCAG Chief Operating Officer

Basis for Selection: The PRC recommended Holland & Knight for the contract award because the consultant:

- Demonstrated the best understanding of the scope of work, specifically SCAG’s desire to influence surface transportation legislation and the annual appropriations process to reflect Southern California’s unique air quality and goods movement challenges and opportunities;
- Demonstrated the most impressive and broadest level of access to decision-makers whose jurisdiction would affect SCAG and Southern California, for example, relationships with the Department of Transportation, Members of the Sothern California delegation, leadership of the relevant committees, local stakeholders from Southern California, as well as Members and leaders of the relevant committees from throughout the United States;
- Recognized by the PRC for their success in securing other clients as speakers in front of relevant policy committees and sub-committees in Washington, D.C.;
- Provided the best overall value for the level of effort proposed, including two points of contact and access to the broad professional network within the firm; and
- Holland & Knight was one of four firms that proposed the overall lowest price of \$600,000 over a five-year period. In addition, their response to the scope of work indicated that SCAG would benefit from their expertise in areas that were not included or mentioned by the other candidates.

**Conflict Of Interest (COI) Form - Attachment
For May 7, 2020 Regional Council Approval**

Approve Contract No. 20-021-C01 in an amount not to exceed \$600,000 with Holland & Knight to provide Federal Advocacy Services, subject to final review by SCAG's Internal Auditor.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Holland & Knight	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-021

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Holland & Knight LLP
Name of Preparer: Leslie I. Pollner
Project Title: Federal Advocacy Services
RFP Number: 20-021 Date Submitted: December 18, 2019

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 20-021-C01 COI (Contracts \$200,000 or Greater: 20-021-C01, Federal Advocacy Services)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

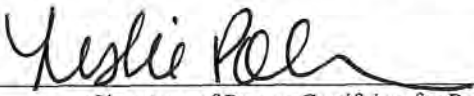
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Leslie I. Pollner, hereby declare that I am the (position or title) Senior Policy Advisor of (firm name) Holland & Knight LLP, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated December 18, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 Signature of Person Certifying for Proposer
 (original signature required)

December 18, 2019

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov

Subject: Contracts \$200,000 or Greater: 20-034-C01, Heat Island
Reduction with Urban Greening and Cool Streets

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 20-034-C01 in an amount not to exceed \$300,212, with Alta Planning + Design, Inc. to develop plans that will address “urban heat islands” which form when natural land cover is replaced with pavement, buildings and infrastructure, in the Cities of Long Beach and Pasadena.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant shall provide services for a Sustainable Communities Planning Grant for the cities of Long Beach and Pasadena. Specifically, the consultant shall develop individual plans for three (3) project areas; two (2) in the City of Pasadena and one (1) in Long Beach. Each plan will include two (2) complementary strategies for heat island reduction: Urban Greening and Cool Pavement. These plans will address “urban heat islands” which form when natural land cover is replaced with pavement, buildings and infrastructure.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Alta Planning + Design, Inc. (20-034-C01)	The consultant shall develop plans to reduce “urban heat islands” which form when natural land cover is replaced with pavement, buildings and infrastructure for the City of Pasadena and Long Beach.	\$300,212

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



FISCAL IMPACT:

Funding of \$300,212 is available in the Fiscal Year (FY) 2019-20 Overall Work Program (OWP) in Project Number 275.4823.03.

ATTACHMENT(S):

1. Contract Summary 20-034-C01
2. Contract Summary 20-034-C01 COI

CONSULTANT CONTRACT 20-034-C01

Recommended Consultant:

Alta Planning + Design, Inc.

Background & Scope of Work:

The consultant shall provide services for a Sustainable Communities Planning Grant for the Cities of Long Beach and Pasadena. Specifically, the consultant shall develop individual plans for three (3) project areas; two (2) in the City of Pasadena and one (1) in Long Beach. Each plan will include two (2) complementary strategies for heat island reduction: Urban Greening and Cool Pavement. These plans will address “urban heat islands” which form when natural land cover is replaced with pavement, buildings, and infrastructure. Paved surfaces and other non-reflective surfaces absorb heat during the day and release it at night, inflating overnight temperatures. Urban heat islands limit mobility by inhibiting human-powered modes of transportation such as walking and biking; increase energy demands; raise air pollution levels; and cause heat-related illness. These plans will help increase resiliency to warming urban air temperatures and alleviate effects of extreme heat events through urban greening, urban forestry, reduced impervious surfaces and cool pavement strategies and investments. This project seeks to promote increased walking, biking and other non-motorized transportation modes within defined contiguous areas that exhibit potential for increased high quality transit by strategizing for continuous shaded pathways to/from existing or planned transit and shaded transit stops. Moreover, the project will prioritize first/last mile investments, improve access to transit and other key destinations, and make the mode shift from Single Occupancy Vehicles (SOVs) to human-powered transportation for short trips more appealing.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Making access to transit and non-vehicular transportation more appealing by providing guidance on heat island reduction through urban greening and cool-street materials;
- Providing an overview of innovative implementation strategies, cost analysis and funding methods for each project area; and
- Conducting outreach with local constituents to ensure needs specific to each community are met.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; Create plans that enhance the region’s strength, economy, resilience and adaptability by reducing greenhouse gas emissions and air pollution.

Contract Amount:

Total not to exceed	\$300,212
Alta Planning + Design, Inc. (prime consultant)	\$288,221
Day One (subconsultant)	\$11,991

Note: Alta Planning + Design, Inc. originally proposed \$350,114, but staff negotiated the price down to \$300,212 without reducing the scope of work.

Contract Period:

Notice to Proceed through February 28, 2021

Attachment: Contract Summary 20-034-C01 (Contracts \$200,000 or Greater: 20-034-C01, Heat Island)

Project Number(s): 275-4823.03 \$300,212
Funding source(s): FY19 SB1 Sustainable Communities Formula Grant and Transportation Development Act (TDA).

Funding of \$300,212 is available in the Fiscal Year (FY) 2019-20 Overall Work Program (OWP) in Project Number 275.4823.03.

Request for Proposal (RFP): SCAG staff notified 2,271 firms of the release of RFP 20-034 via SCAG’s Solicitation Management System website. A total of 38 firms downloaded the RFP. SCAG received the following five (5) proposals in response to the solicitation:

Alta Planning + Design (1 subconsultants)	\$350,114
KTUA (1 subconsultants)	\$199,291
MIG (2 subconsultants)	\$294,646
Design Workshop (4 subconsultants)	\$376,391
Climate Resolve (4 subconsultants)	\$480,704

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

India Brookover, Project Manager, Associate Regional Planner, SCAG
Courtney Aguirre, Program Manager, SCAG
Anita Cerna, Program Manager, City of Pasadena
Kristyn Payne, Sustainability Analyst, City of Long Beach

Basis for Selection: The PRC recommended Alta Planning for the contract award because the consultant:

- Demonstrated the best understanding of the project, especially regarding local contexts specific to Pasadena and Long Beach; local groups necessary to engage for successful outreach; and the project’s transportation focus, not just urban greening;
- Provided the best technical approach, for example the detailed walk audits, added coordination transportation agencies such as Caltrans and LA Metro; and strategies to make the most of the short lifespan and other limitations of cool pavements;
- Demonstrated successful management of similar projects at a similar scale; and
- Provided the best overall value for the level of effort proposed.

Although other firm(s) proposed a lower price(s), the PRC did not recommend these firms for contract award because these firms:

- Did not demonstrate enough relevant experience with specific technical aspects in the Scope, especially Cool Pavement strategies;
- Did not clearly demonstrate a sufficient level of effort, primarily in the form of staff hours, to satisfactorily complete the tasks in the Scope of Work; and

- Did not represent a thorough approach to meeting the goals of the project, especially related to lack of field work described in the proposal.

**Conflict Of Interest (COI) Form - Attachment
For May 7, 2020 Regional Council Approval**

Approve Contract No. 20--034-C01 in an amount not to exceed \$300,212, with Alta Planning + Design, Inc. to develop plans that will address “urban heat islands” which form when natural land cover is replaced with pavement, buildings and infrastructure, in the Cities of Long Beach and Pasadena

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Alta Planning + Design(prime consultant)	No - form attached
Day One (subconsultant)	No - form attached

Attachment: Contract Summary 20-034-C01 (Contracts \$200,000 or Greater: 20-034-C01, Heat Island)

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-034

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Alta Planning + Design, Inc.

Name of Preparer: Greg Maher, Vice President

Project Title: Heat Island Reduction with Urban Greening & Cool Streets - Long Beach and Pasadena

RFP Number: 20-034 **Date Submitted:** 01/08/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 20-034-C01 COI (Contracts \$200,000 or Greater: 20-034-C01, Heat Island)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Greg Maher, **hereby declare that I am the (position or title)** Vice President **of (firm name)** Alta Planning + Design, Inc., **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/3/2020 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****


1/3/2020

Signature of Person Certifying for Proposer
 Date

(original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-034

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Day One Inc.
Name of Preparer: Christy Zamani, Executive Director
Project Title: Heat Island Reduction Island Reduction with Urban Greening & Cool Streets
RFP Number: 20-034 **Date Submitted:** January 2, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 20-034-C01 COI (Contracts \$200,000 or Greater: 20-034-C01, Heat Island)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov
Subject: Contracts \$200,000 or Greater: 20-047-C01, Omnitrans Bus
Stop Safety Improvement Plan

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 20-047-C01 in an amount not to exceed \$249,395 with KTUA to develop the Omnitrans Bus Stop Safety Improvement Plan.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant will provide technical assistance to develop a plan to improve safety in areas surrounding bus stops in the Omnitrans' service area, including the cities of Fontana, Grand Terrace, Highland, Rialto, and San Bernardino, and the Bloomington unincorporated area of the County of San Bernardino. The Plan will consider pedestrian and bicycle safety/infrastructure while accessing bus stops, as well as other factors that can make transit passengers feel unsafe, such as crime, environmental factors such as land use and lighting, and loitering or homelessness at bus stops. The Plan will identify and prioritize community-supported improvements.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
KTUA (20-047-C01)	The consultant shall develop the Omnitrans Bus Stop Safety Improvement Plan.	\$249,395

FISCAL IMPACT:

Funding of \$50,000 is available in the Fiscal Year (FY) 2019-20 budget in project number 275-4823.05, and the remaining \$199,395 will be included in the FY 2020-21 OWP budget, subject to budget approval.

OUR MISSION

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Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



ATTACHMENT(S):

1. Contract Summary 20-047-C01
2. Contract Summary 20-047-C01 COI

CONSULTANT CONTRACT 20-047-C01

**Recommended
Consultant:**

KTUA

**Background &
Scope of Work:**

Omnitrans is a public transit agency that provides around 11 million passenger trips each year spread across 31 fixed bus routes, a bus rapid transit line, Americans with Disabilities Act (ADA) paratransit service, and other mobility services within the 480-square-mile San Bernardino Valley area. Ninety-three percent (93%) of Omnitrans' passengers walk or bike to the bus stop to start their trip, which means that pedestrian and bicycle safety on the way to the bus stop is critical.

The Omnitrans' Bus Stop Safety Improvement Plan will analyze conditions in a targeted portion of the Omnitrans' service area where passenger safety ratings are lowest, including the cities of Fontana, Grand Terrace, Highland, Rialto, San Bernardino, and the Bloomington unincorporated area of the County of San Bernardino. The Plan will consider pedestrian and bicycle safety conditions and infrastructure while accessing bus stops, as well as other factors that can make transit passengers feel unsafe, such as crime, environmental factors such as land use and lighting, and loitering or homelessness at bus stops. The resulting plan will identify and prioritize community-supported improvements, which may be applied to other areas of Omnitrans' service area and throughout the SCAG region. The plan will also consider equity in bus stop safety, including investigating the reasons why women and people of color are less satisfied overall with bus stop safety.

The Plan will help to further SCAG's regional transportation goals and strategies, including those outlined in the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (2020 RTP/SCS or Connect SoCal) in the Transportation Safety & Security Transportation Technical Report. The Plan aligns with the Connect SoCal regional goal of improving mobility, accessibility, reliability, and travel safety for people and goods, and the recommendations that local jurisdictions develop pedestrian safety action plans and consider pedestrian needs in all roadway and transit projects.

**Project's Benefits
& Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Improving Omnitrans passengers' safety while waiting for the bus;
- Reducing the number of bus stops that do not have an ADA-accessible path of travel to the intersection by 90% by 2030 in order to improve pedestrian safety at and around bus stops; and
- Identifying strategies that can be implemented in partnership with law enforcement agencies, local jurisdictions, San Bernardino County Transportation Authority (SBCTA), and other partners in order to reduce bicycle and pedestrian fatalities by 2030.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:	Total not to exceed	\$249,395
	KTUA (prime consultant)	\$195,380
	Katherine Padilla & Associates (subconsultant)	\$54,015

Contract Period: Notice to Proceed through June 30, 2021

Project Number(s): 275-4823U7.05 \$220,790
 275-4823E.05 \$28,605
 Funding source(s): FY20 SB1 Sustainable Communities Formula Grant and Transportation Development Act (TDA).

Funding of \$50,000 is available in the Fiscal Year (FY) 2019-20 budget, and the remaining \$199,395 is expected to be available in the FY 2020-21 budget in Project Number 275-4823U7.05, subject to budget approval.

Request for Proposal (RFP): SCAG staff notified 2,585 firms of the release of RFP 20-047 via SCAG’s Solicitation Management System website. A total of 26 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

KTUA (1 subconsultant)	\$249,395
Kimley-Horn & Associates (1 subconsultant)	\$341,642

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Courtney Aguirre, SCAG Project Manager
- Anna Jaiswal, Development Planning Manager, Omnitrans
- Terry Morocco, Safety and Regulatory Compliance Specialist, Omnitrans
- Nancy Strickert, Transit Manager, San Bernardino County Transportation Authority
- Ricky Rivers, Associate Transportation Planner, Caltrans District 8

Basis for Selection: The PRC recommended KTUA for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically the need to address improving safety and security around transit stops, with sensitivity to disadvantaged communities;
- Recognized the importance of improving first/last mile access to Omnitrans’ transit stops and developing methodologies that can be utilized by jurisdictions with limited resources;
- Provided specific examples of the ways in which they will engage stakeholders in the planning process, including the utilization of an online survey; a mapping platform to identify opportunities and constraints throughout the region; and
- Proposed the lowest price.

**Conflict Of Interest (COI) Form - Attachment
For May 7, 2020 Regional Council Approval**

Approve Contract No. 20-047-C01 in an amount not to exceed \$249,395 with KTUA to develop the Omnitrans Bus Stop Safety Improvement Plan.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
KTUA (prime consultant)	No - form attached
Katherine Padilla & Associates (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-047

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: KTU&A
Name of Preparer: Joe Punsalan
Project Title: Omnitrans Bus Stop Safety Improvement Plan
RFP Number: 20-047 Date Submitted: 3/5/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Joe Punsalan, hereby declare that I am the (position or title) Principal of (firm name) KTU&A, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/27/2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



2/27/2020

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-047

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Katherine Padilla & Associates (KPA)
Name of Preparer: Katherine Padilla Otanez
Project Title: Omnitrans Bus Stop Safety Improvement Plan
RFP Number: 20-047 **Date Submitted:** 3/5/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

- 5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) KATHERINE OTANEZ, hereby declare that I am the (position or title) OWNER of (firm name) KATHERINE PADILLA & ASSOC'S, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated MARCH 3, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Katherine OTANEZ

Signature of Person Certifying for Proposer
(original signature required)

MARCH 3, 2020

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 17-026-C1
Amendment 5, Professional Auditing Services

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Amendment 5 to contract 17-026-C1, with Edie Bailly, LLC, to conduct audit services for an additional two-years (i.e., through June 30, 2022) in an amount not-to-exceed \$125,386, subject to final review by SCAG's Internal Auditor.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

In April 2017, SCAG awarded contract 17-026-C1 to Edie Bailly, LLC (Formerly Vavrinek, Trine, Day and Company, LLP), to conduct audit services pursuant to the United States Office of Management and Budget (OMB), Title 2 United State Code of Federal Regulations Part 200 (2 CFR 200) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The initial contract was to end June 30, 2020, but staff requested and the Audit Committee approved, an extension of the contract term for an additional two-years (i.e., through June 30, 2022) to maintain the continuity of services. Staff now requests the Regional Council's approval of this action, subject to final review by SCAG's Internal Auditor.

This amendment exceeds \$75,000 and when combined with a previous amendment also exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 11/25/19) Section 9.3, it requires the Regional Council's approval.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Amendment Purpose</u>	<u>Amendment Amount</u>
Eide Bailly, LLP (17-026-C1)	Consultant shall continue providing professional auditing services.	\$125,386

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FISCAL IMPACT:

Funding of \$69,771 is available in the fiscal year (FY) 2019-20 Indirect Cost budget in Project Number 810-0120.08. The remaining \$55,615 is included in the FY 2020-21 Indirect Cost budget in Project Number 810-0120.08, subject to budget approval.

ATTACHMENT(S):

1. Contract Summary 17-026-C1 Amendment 5
2. Contract Summary 17-026-C1 Contract Summary Amendment 5

CONSULTANT CONTRACT 17-026-C1 AMENDMENT 5

Recommended Consultant:

Edie Bailly, LLC (Formerly Vavrinek, Trine, Day and Company, LLP)

Background & Scope of Work:

In April 2017, SCAG awarded contract 17-026-C1 to Edie Bailly, LLC (formerly Vavrinek, Trine, Day and Company, LLP), to conduct audit services pursuant to the United States Office of Management and Budget (OMB), Title 2 United State Code of Federal Regulations Part 200 (2 CFR 200) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The initial contract was to end June 30, 2020, but staff requested and the Audit Committee approved, an extension of the contract term for an additional two-years (i.e., through June 30, 2022) to maintain the continuity of services. Staff now requests the Regional Council’s approval of this action, subject to final review by SCAG’s Internal Auditor.

This Amendment will also increase the contract value from \$229,638 to \$355,024 (\$125,386).

Project’s Benefits & Key Deliverables:

- The project’s benefits and key deliverables include, but are not limited to:
- Providing Comprehensive Annual Financial Report (CAFR) and Single Audit Report auditor opinions;
 - Increasing the public’s confidence in the financial statements released by SCAG;
 - Increasing the ability to safeguard SCAG’s assets; and
 - Providing assurance that SCAG’s control environment is adequate.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective: a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

Amendment Amount

Amendment 5	\$125,386
Amendment 4	\$20,000
Amendment 3 (administrative - no change to contract’s value)	\$0
Amendment 2 (administrative - no change to contract’s value)	\$0
Amendment 1 (administrative - no change to contract’s value)	\$0
Original contract value	<u>\$209,638</u>
Total contract value is not to exceed	\$355,024

This amendment exceeds \$75,000 and when combined with a previous amendment also exceeds 30% of the contract’s original value. Therefore, in accordance with the SCAG Procurement Manual (dated 11/25/19) Section 9.3, it requires the Regional Council’s approval.

Contract Period:

April 10, 2017 through June 30, 2022

Project Number:

810.0120.08 \$125,386

Funding of \$69,770.50 is available in the fiscal year (FY) 2019-20 Indirect Cost budget in Project Number 810-0120.08. The remaining \$55,615.50 is included in the FY 2020-21 Indirect Cost budget in Project Number 810-0120.08, subject to budget approval.

Basis for the Amendment:

As previously stated, the consultant is in the third year of its contract with SCAG. The initial term of the contract is through June 30, 2020. Staff requested and received the Audit Committee's approval to extend it for another two years, and are now requesting the Regional Council's approval of this action.

The benefits of extending this contract include:

- Leveraging the consultant's familiarity with SCAG operations and Caltrans' audit findings and recommendations so as to provide better oversight regarding how SCAG is addressing said finding and recommendations;
- Avoiding the use of staff time required to familiarize a new CPA firm with SCAG operations.
- Avoiding extra use of staff time needed to procure a new firm during a busy year for procurements.

**Conflict Of Interest (COI) Form - Attachment
For May7, 2020 Regional Council Approval**

Approve Amendment 5 to contract 17-026-C1, with Edie Bailly, LLC, to conduct audit services for an additional two-years (i.e., through June 30, 2022) in an amount not-to-exceed \$125,386, subject to final review by SCAG's Internal Auditor.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Edie Bailly, LLC	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 17-026-C1

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Eide Bailly LLP
Name of Preparer: ROGER ALVARO
Project Title: PARTNER
Date Submitted: 4.20.2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) ROGER ALFANO, hereby declare that I am the (position or title) PARTNER of (firm name) EIDE BILLY, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4.20.2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 Signature of Person Certifying for Proposer

 (original signature required)

April 20, 2020

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: SB 1291 (Senate Committee on Transportation) - FTIP
Submissions

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Support

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

On March 31, 2020, the Trump Administration finalized the Safer Affordable Fuel-Efficient (SAFE) Vehicles Rule, however, it affects the ability of many metropolitan planning organization (MPOs) to adopt a new Federal Transportation Improvement Program (FTIP). Senate Bill (SB) 1291 would eliminate the state requirement that MPOs submit a FTIP in 2020. MPOs would return to the regular two-year FTIP cycle by 2022.

Staff presented SB 1291 to the Legislative/Communications & Membership Committee (LCMC) at its meeting on April 21, 2020, after which the LCMC voted to recommend a “support” position to the Regional Council.

BACKGROUND:

On September 27, 2019, the National Highway Traffic Safety Agency (NHTSA) and the U.S. Environmental Protection Agency (EPA) published the SAFE Vehicles Rule Part One: One National Program. This Rule revokes California’s authority to set its own greenhouse gas emissions standards and zero-emission vehicle (ZEV) mandates. This Rule results in increased emissions that make it harder for California to attain federal air quality standards and achieve the State’s climate goals. The SAFE Vehicles Rule Part One became effective on November 26, 2019.

On March 31, 2020, the Trump Administration finalized the remaining portions of the SAFE Vehicles Rule requiring automakers to improve their fuel efficiency at a rate of 1.5 percent per year through

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model year 2026. In so doing, the Rule replaces the previous five percent efficiency gains required under an Obama Administration rule. The Obama rule was projected to increase average fuel economy to 46.7 miles per gallon (mpg) by 2025. The Trump rule instead will get to 40.4 mpg by 2026. The Rule becomes effective 60 days after publication in the federal register.

The Rule may impact transportation conformity determinations for Regional Transportation Plans (RTP), the upcoming 2021 FTIP, or transportation projects across the state. SCAG is responsible for developing the RTP, which is a long-range transportation plan, and the FTIP, which is a comprehensive listing of transportation projects that will receive federal funding or are subject to a federally required action. The adoption of a new RTP or FTIP requires use of California's emissions model, EMFAC, to accurately estimate future transportation emissions. Thus far, the California Air Resources Board (CARB) has prepared adjustments to the EMFAC that account for the SAFE Vehicles Rule Part One. This was a sixth-month process that involved certification by the EPA. It is anticipated that the EMFAC will require additional adjustments when the SAFE Vehicles Rule Part Two goes into effect in early June. The EPA will again have to certify new adjustments to EMFAC before any new RTPs and FTIPs can be approved. If the adjustments are not approved, a 12-month transportation conformity lapse grace period will be triggered followed by a full conformity lapse. In the meantime, many transportation projects may not receive federal approval, federal funding, nor be amended.

SB 1291

Federal law only requires the FTIP to be updated every four years. However, existing California law requires MPOs, like SCAG, to update the FTIP every two years. The next California-required FTIP is due on October 1, 2020. The SAFE Vehicles Rule affects the ability of many MPOs to adopt a new FTIP because it requires an EMFAC analysis to show transportation conformity. The SAFE Vehicles Rule Part Two was finalized on March 31, 2020 and it is anticipated that CARB will have to prepare adjustments to the EMFAC that account for both Part One and Part Two. It may take another six month process from rule publication to approval by the EPA. Thousands of projects may be stalled if a new FTIP is required in approximately six months. SB 1291 eliminates the state-required FTIP for 2020 only. The process would resume in 2022.

SB 1291 was introduced on February 21, 2020 and is authored by the Senate Transportation Committee, signaling that it is a top priority. Against the backdrop of the COVID-19 pandemic, the Legislature is scheduled to convene on Monday, May 4, 2020. There is no clarity about when and how the legislative process will resume. A hearing date has not been set for SB 1291, but is expected sometime in the spring.

Support

- California Association of Councils of Governments (Sponsor)

Opposition

- None registered.

-
- Transportation California

Prior Committee Action

Staff presented SB 1291 to the LCMC at its meeting on April 21, 2020, after which the LCMC voted to recommend a “support” position to the Regional Council. This is consistent with Regional Council-adopted policy and legislative priorities that support the authority of the State of California to establish its own tailpipe greenhouse gas emissions standards and ZEV requirements. The SAFE Vehicles Rule directly revokes California’s authority in this regard. SB 1291 would help to ensure that transportation projects, and the associated safety benefits and jobs, can proceed during the uncertainty created by the Rule. This bill cannot address all project delivery impacts of the Rule, but eliminating the state requirement that MPOs submit a FTIP in 2020 will enable projects consistent with the 2019 FTIP or any amendment prior to the effective date of the SAFE Vehicles Rule to proceed. MPOs would return to the regular two-year FTIP cycle by 2022.

FISCAL IMPACT:

Work associated with the staff report on SB 1291 is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Art Yoon, Director of Policy and Public Affairs
(213) 236-1840, ArtYoon@scag.ca.gov

Subject: AB 2011 (Holden) - West San Bernardino County Rail
Construction Authority and SB 1390 (Portantino) - Montclair to
Ontario Airport Construction Authority

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Oppose

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Assembly Bill (AB) 2011 and Senate Bill (SB) 1390, introduced by Assemblymember Chris Holden (D-Pasadena) and Senator Anthony Portantino (D-La Cañada Flintridge) respectively, would create new construction authorities with the purpose of extending the Los Angeles County Metropolitan Transportation Authority’s (LA Metro) Gold Line (now the L line) to the Ontario International Airport.

Staff presented AB 2011 and SB 1390 to the Legislative/Communications & Membership Committee (LCMC) at its meeting on April 21, 2020, after which the LCMC voted to recommend an “oppose” position to the Regional Council.

BACKGROUND:

SB 1847 (Schiff) Chapter 1021, Statutes of 1998, established the Pasadena Metro Blue Line Construction Authority as an independent transportation planning, design and construction agency responsible for the design, contracting and construction of the Los Angeles-to-Pasadena Metro Blue Line light rail project from Union Station in the City of Los Angeles to Sierra Madre Villa Boulevard in the City of Pasadena, and any mass transit guideway that may be planned east of Sierra Madre Villa Boulevard along the rail right-of-way extending to the City of Claremont.

AB 706 (Torres) Chapter 533, Statutes of 2011, reconstituted the Pasadena Metro Blue Line

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Construction Authority as the Metro Gold Line Foothill Extension Construction Authority. AB 1600, (Torres) Chapter 189, Statutes of 2012, extended the project from the City of Claremont to the City of Montclair in San Bernardino County.

As of spring 2020, the Gold Line light rail project is fully funded for the segment from the City of Glendora to the City of Pomona and anticipated to be completed in 2025. If additional funding is secured for the segment from the City of Pomona to the City of Montclair by October 2021, both segments will be built altogether and completed by 2028.

AB 2011

AB 2011, introduced by Assemblymember Chris Holden (D-Pasadena) on January 28, 2020, would create the West San Bernardino County Rail Construction Authority to award and oversee all design and construction contracts for the extension of the Metro Gold Line light rail project from the City of Montclair to the Ontario International Airport. The construction authority would be governed by a board consisting of seven (7) voting members and one (1) nonvoting member. The Cities of Montclair, Ontario, Rancho Cucamonga, and Upland would each appoint one member to the board, as well as LA Metro, the San Bernardino County Transportation Authority (SBCTA), and the Ontario International Airport Authority (OIAA). The nonvoting member would be appointed by the Governor.

AB 2011 requires the West San Bernardino County Rail Construction Authority and SBCTA to enter into an agreement for the construction authority to hold in trust all real property interests held by SBCTA that are necessary for the planning, design, and construction of the project at no cost to the construction authority.

AB 2011 was referred to the Assembly Committee on Transportation. A hearing date has not been set.

Support

- San Gabriel Valley Economic Partnership

Opposition

- City of Colton
- City of Highland
- City of Rancho Cucamonga
- City of San Bernardino
- City of Upland
- Fresno County Transportation Authority
- Inland Action
- Inland Empire Chamber Alliance
- Mobility 21
- Ontario International Airport Authority
- Riverside County Transportation Commission

- SBCTA
- Town of Yucca Valley
- Ventura County Transportation Commission

SB 1390

SB 1390, introduced by Senator Anthony Portantino (D-La Cañada Flintridge) on February 21, 2020, would create the Montclair to Ontario Airport Construction Authority to award and oversee all design and construction contracts for the extension of the Metro Gold Line light rail project from the City of Montclair to the Ontario International Airport. The construction authority would be governed by a board consisting of seven (7) voting members and one (1) nonvoting member. The Cities of Montclair, Ontario, Rancho Cucamonga, and Upland would each appoint one member to the board, as well as LA Metro, SBCTA, and OIAA. The nonvoting member would be appointed by the Governor.

SB 1390 requires the Montclair to Ontario Airport Construction Authority and SBCTA to enter into an agreement for the construction authority to hold in trust all real property interests held by SBCTA that are necessary for the planning, design, and construction of the project at no cost to the construction authority.

SB 1390 also would require SBCTA to transfer the unencumbered balance of all local funds programmed for completion of the project, the unencumbered balance of all funds identified by a local transaction and use tax measure, and an unspecified source of funding to the construction authority for completion of the project.

SB 1390 was referred to the Senate Committee on Transportation. A hearing date has not been set.

Support

- None on file

Opposition

- City of Colton
- City of Highland
- Fresno County Transportation Authority
- Inland Empire Chamber Alliance
- Ontario International Airport Authority
- Riverside County Transportation Commission
- SBCTA
- Ventura County Transportation Commission

Prior Committee Action

Staff presented AB 2011 and SB 1390 to the LCMC at its meeting on April 21, 2020, after which the LCMC voted to forward an oppose position recommendation to the Regional Council. Opposition to AB 2011 and SB 1390 is consistent with Regional Council-adopted policy and legislative priorities to

protect all existing and new sources of transportation funding from borrowing, use for any purpose other than transportation, or new conditions on the distributions of funds that reprioritize transportation projects.

Measure I, a half-cent sales tax collected in San Bernardino County for transportation improvements, was first approved by San Bernardino County voters in 1989 and approved again in 2004 for an extension through 2040. SBCTA is the administrator of Measure I revenue and ensures that funds are used in accordance with various plans and policies, including an expenditure plan. SB 1390 requires that SBCTA transfer Measure I funds to the proposed Montclair to Ontario Airport Construction Authority, a project not approved by San Bernardino County voters and not included in the expenditure plan, thus potentially reprioritizing the list of transportation projects identified in Measure I. Additionally, both AB 2011 and SB 1390 create duplicative government agencies that would compete for state and federal funding and strip local control away from San Bernardino County. Finally, it is worth mentioning that at its March 3, 2020 meeting, the SBCTA Board of Directors approved the allocation of \$3 million to conduct the Ontario International Airport Rail Access Alternatives Analysis.

FISCAL IMPACT:

Work associated with the AB 2011 and SB 1390 staff report is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: May State and Federal Legislative Monthly Update

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

STATE

State Legislative Calendar

The COVID-19 pandemic has overwhelmed the political agenda in Sacramento. On March 4, 2020, Governor Newsom issued a state of emergency proclamation for the entire State of California, due to the COVID-19 outbreak. Ten days later, the Legislature passed SB 89 (Committee on Budget and Fiscal Review), to provide funding associated with the Governor's proclamation. After the bill's passage, the Legislature promptly adjourned into recess to observe social distancing directives. The recess was supposed to last until April 13, 2020, however, Assembly Speaker Anthony Rendon (D-Lakewood) and Senate President pro Tem Toni Atkins (D-San Diego) extended it to May 4, 2020. It is possible that this recess will be extended further.

The extended recess amounts to nearly seven weeks during which the Legislature has not been able to evaluate legislative bills. In addition, when the Legislature does return it will have a June 15, 2020 deadline by which to pass a balanced state budget. Recognizing this reality, pro Tem Toni Atkins' office instructed committee chairs to "put on pause" preexisting, non-coronavirus bills introduced in early 2020. That would allow the Senate to focus on the work of responding to the pandemic. In addition, the pro Tem is urging senators to carry fewer bills this year, saying she has decided to reduce her own portfolio to only two bills. On the other side of the capitol, Speaker Rendon, in keeping with his practice of deferring to members, is letting committee chairs decide how to manage legislative bill loads. Chairman Jim Frazier, of the Assembly Transportation

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Committee, for example, has issued a three-point test that serves as guidance on what types of bills will be allowed a hearing in his committee, essentially limiting bills to time-sensitive bills that pertain to COVID-19-related issues, address specific and urgent public safety implications, and do not place a new burden on a state agency that is otherwise dealing with increased workload tied to COVID-19.

State Housing Grant Awarded To SCAG

Last year, the State Legislature approved AB 101 (Chapter 159, Statutes of 2019) providing an infusion of one-time grants for local jurisdictions and regions to increase planning activities and accelerate housing production. Specifically, \$125 million is available to Councils of Governments (COGs) through the Regional Early Action Grant Program (REAP). As the COG for a six-county region, SCAG is eligible to apply for up to \$47.4 million in one-time funding under REAP to help local communities promote and increase housing supply.

The REAP program includes an option for SCAG to apply for early funding to receive up to 25 percent of the maximum total to jumpstart the program. On April 14, 2020, the California Department of Housing and Community Development announced that SCAG had been approved for \$11.86 million in advance funding. It will be used to cover the cost of the 6th cycle Regional Housing Needs Assessment (RHNA) Methodology and Allocation process, develop a comprehensive outreach and community engagement program, procure a consultant to support the development of guidelines for a direct allocation program, and conduct preliminary research and GIS analysis to identify opportunities and barriers to housing production in priority growth areas.

Agency Appointments and Leadership Transitions

California High-Speed Rail Authority

On April 10, 2020, Governor Newsom's office announced that Lenny Mendonca had resigned as Chief Economic and Business Advisor to the Governor and as Chair of the California High-Speed Rail Authority (CHSRA). According to a press release, Mr. Mendonca was stepping down to focus on his family and personal businesses. Mr. Mendonca served as the Governor's chief economic and business advisor since being appointed to lead the Governor's Office of Business and Economic Development (Go-Biz) last year. He was appointed to serve as Chair of the CHSRA in February 2019.

Chris Dombrowski, currently serving as Chief Deputy Director at Go-Biz, will lead Go-Biz in an acting role. Tom Richards, Vice Chair of the CHSRA, will temporarily lead agency meetings until a new chair is named.

California Transportation Commission

On April 6, 2020, it was publicly announced that Tanisha Taylor, Director of Sustainability at the California Association of Councils of Government (CALCOG), would assume the Chief Deputy

Director role at the California Transportation Commission (CTC). At CALCOG, Ms. Taylor was responsible for statewide coordination efforts between California's 18 metropolitan planning organizations and numerous state agencies. Her work at CALCOG included Regional Transportation Plan guidelines, Senate Bill (SB) 375 implementation efforts, and Safer Affordable Fuel-Efficient (SAFE) Vehicles Rule monitoring. Prior to CALCOG, Ms. Taylor served as Planning Manager at the San Joaquin Council of Governments for 11 years.

Department of Housing and Community Development

On April 2, 2020, Governor Newsom announced the appointment of Gustavo Velasquez as Director of the California Department of Housing and Community Development (HCD). Mr. Velasquez assumes the role following the departure of former director Ben Metcalf. Mr. Velasquez most recently served as Senior Director at the Urban Institute and previously served as the Assistant Secretary for the Office of Fair Housing and Equal Opportunity at the U.S. Department of Housing and Urban Development from 2014 to 2017. Mr. Velasquez also served as Executive Director at the Latino Economic Development Center from 2007 to 2013 and the Office of Latino Affairs from 2003 to 2006 for the District of Columbia. This position requires Senate confirmation.

Governor Newsom also announced the appointment of Zachary Olmstead as Chief Deputy Director of HCD. Mr. Olmstead has been serving as Deputy Director of Housing Policy Development at HCD since 2017 and was Assistant Deputy Director of Homelessness and Housing Policy from 2016 to 2017. He also served as Senior Assistant to Speaker Toni Atkins in the California Assembly from 2013 to 2016. This position does not require Senate confirmation.

Senate Budget and Fiscal Review Committee Meets in Sacramento

On April 16, 2020, the Senate Budget and Fiscal Review Committee met in Sacramento for an informational hearing to discuss the Budget Overview of California's COVID-19 Response. Chaired by Senator Holly Mitchell (D-Los Angeles), the hearing included Gabriel Petek (Legislative Analyst, Legislative Analyst's Office), Vivek Viswanathan (Chief Deputy Director, Department of Finance), and Chris Hoene (Executive Director, California Budget and Policy Center) as panelists. The Committee heard about the lasting damage from wide-ranging job losses and plummeting revenue, future budget shortfalls as a result of the pandemic, and what the updated spring budget proposal may look like (known as the May Revise).

Assembly Budget Subcommittee #6 Meets in Sacramento

Assembly Budget Subcommittee #6 on Budget Process Oversight and Program Evaluation convened for informational hearings in Sacramento on April 20, 2020 and April 27, 2020. The Budget Subcommittee focused on Oversight of COVID-19 Response Expenditures stemming from the passage of SB 89, urgency legislation that made available up to \$1 billion for any expenditure related to the Governor's emergency declaration on March 4, 2020. Panelists included Mr. Viswanathan and Mr. Petek, as well as Marko Mijic (Deputy Secretary of Program and Fiscal Affairs,

California Health and Human Services Agency), Teresa Calvert (Department of Finance), and Christina Curry (Office of Emergency Services). The Budget Subcommittee is chaired by Assemblymember Phil Ting (D-San Francisco), who also chairs the Assembly Budget Committee.

FEDERAL

Congressional Calendar

Against the backdrop of the COVID-19 pandemic, Congress is scheduled to convene on Monday, May 4, 2020, at the earliest. Following the passage of three emergency aid packages, Congress adjourned and tentatively planned to resume session on April 20, 2020. However, safe travel for hundreds of lawmakers is complicated as the virus continues to spread throughout the country. There is no clarity of how the shift in timing will play into the next COVID-19 relief bill. Should congressional leaders reach an agreement on a fourth package before May, the House and Senate would have to approve it by Unanimous Consent (UC), which is very difficult to do in this partisan environment.

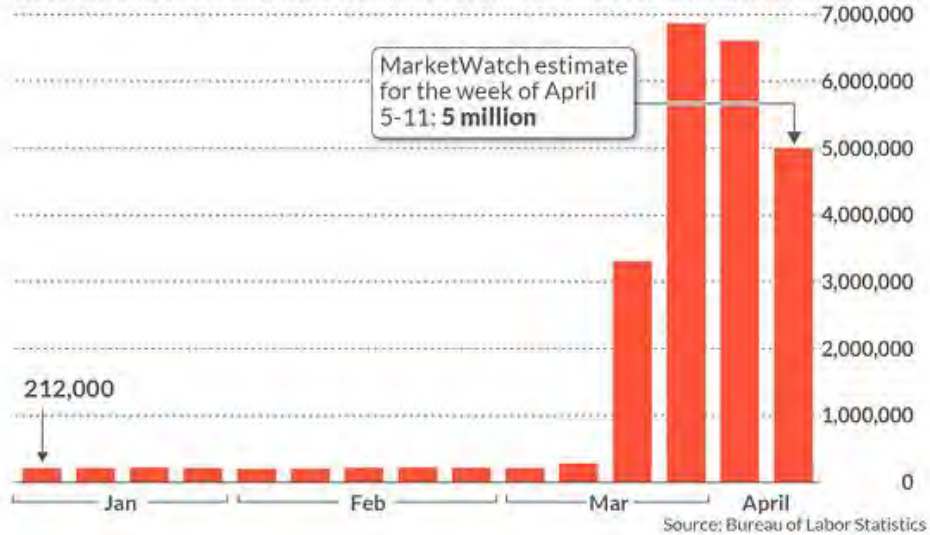
In the meantime, both the House and Senate are operating in pro forma sessions twice a week in which any single lawmaker can object to a particular action. Pro forma session is a brief meeting that only lasts a few minutes and allows Congress not to officially adjourn. In the Senate, the minority party often holds pro forma sessions specifically to prevent the President from making appointments to fill vacancies in federal offices that require the approval of the Senate. Currently, Senate Democrats are using the process to stall President Trump's judicial and executive branch nominees unless there is unanimous agreement.

COVID-19 Related Relief Legislation

The COVID-19 pandemic has had deep public health and economic impacts prompted by an abrupt shutdown of workplaces across the country to reduce exposure to the virus. This has caused unemployment, which as recently as February 2020 had been at 3.5 percent, to spin out of control. In just one month, nearly 22 million people filed new jobless claims. In March 2020, Congress approved three emergency funding packages directing aid to local governments, hospitals, workers and businesses. On March 4, 2020, the House of Representatives introduced and approved the Coronavirus Preparedness and Response Supplemental Appropriations Act (H.R. 6074) by a vote of 415 – 2. This provided \$8.3 billion in emergency funding aimed at states and federal agencies working to combat the rising number of COVID-19 cases in the United States. The following day the Senate passed H.R. 6074 by a vote of 96 – 1, and President Trump signed it into law on March 6, 2020.

Flood of new jobless claims set to top 20 million

Record number of Americans apply for coronavirus-related unemployment benefits



Soon after, the House introduced a second emergency funding package, the Families First Coronavirus Response Act (H.R. 6201), which included emergency provisions for paid sick leave, wide-spread free testing, food aid, and unemployment insurance. On March 14, 2020, the House approved H.R. 6201 by a vote of 363 – 40. On March 18, 2020, the Senate debated three amendments that were introduced by members from both parties, but none achieved the 60 votes required for approval. The Senate eventually passed H.R. 6201 by a vote of 90 – 8. President Trump immediately signed the second COVID-19 package into law.

Negotiations continued on a third emergency package, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act; H.R. 748). On March 25, 2020, Senate Republicans, House Democrats and the White House reached an agreement on a \$2.3 trillion emergency aid package, and the Senate unanimously approved it by a vote of 96 – 0. On March 27, 2020, the House passed the CARES Act by voice vote, and President Trump then signed it into law. The CARES Act triggered the largest-ever injection of federal cash into the U.S. economy. It provided \$25 billion for public transportation agencies, at a time when agencies’ revenues are plummeting. In record time, the Federal Transit Administration apportioned these funds to transit agencies allowing SCAG staff to immediately start the inter-county allocations process. California will receive the second highest share of those funds, only behind New York, totaling \$3.75 billion.

At the moment, negotiations continue between congressional leaders and the White House over details of the fourth COVID-19 aid package. Republicans want a standalone bill with additional

funding for the same small business loan programs included in the original CARES Act. Republicans want to focus exclusively on small business support, in light of the unemployment numbers. Conversely, Democrats are pushing to include funding for hospitals, local governments and an increase to the maximum SNAP benefit. Congress is expected to be back in session on May 4, 2020.

SAFE Vehicles Rule Update

On March 31, 2020, the Trump Administration finalized the remaining portions of the Safer Affordable Fuel-Efficient (SAFE) Vehicles Rule, which sets corporate average fuel economy (CAFE) and CO2 emissions standards for model years 2021-2026 passenger cars and light trucks. The Rule requires automakers to improve their fuel efficiency at a rate of 1.5 percent per year through model year 2026. In so doing, the Rule replaces the previous five percent efficiency gains required under the Obama Administration. The Obama-era rule was projected to increase average fuel economy to 46.7 miles per gallon (mpg) by 2025. The Trump rule instead will achieve only 40.4 mpg by 2026. The Rule becomes effective 60 days after publication in the federal register.

The SAFE Vehicles Rule was first proposed by the National Highway Traffic Safety Agency (NHTSA) and the U.S. Environmental Protection Agency (EPA) and Part One was published on September 27, 2019. It revoked California's authority to set its own greenhouse gas emissions standards and zero-emission vehicle (ZEV) mandates. It results in increased emissions that make it harder for California to attain federal air quality standards and achieve the State's climate goals. The SAFE Vehicles Rule Part One became effective on November 26, 2019. SCAG staff has continually monitored these actions and will examine how the final SAFE Vehicles Rule impacts the Connect SoCal plan and upcoming 2021 Federal Transportation Improvement Program (FTIP).

FISCAL IMPACT:

Work associated with the State and Federal Legislative Update is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
May 6, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, 213-236-1817
panas@scag.ca.gov
Subject: CFO Monthly Report

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

For Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

AUDITS:

Caltrans

SCAG is awaiting an audit resolution letter from Caltrans regarding the Incurred Cost audit.

External Financial Audit

Eide Bailly LLP, SCAG's outside independent auditor, presented their audit plan to the Audit Committee on April 29, 2020.

MEMBERSHIP DUES:

99.9% of the FY20 dues assessment was collected as of April 13, 2020. One city has yet to pay its dues and two are being recruited for membership.

BUDGET & GRANTS (B&G):

On March 5, 2020, the EAC and RC approved the Fiscal Year (FY) 2020-21 Draft Comprehensive Budget and Overall Work Program (OWP). The OWP was released for a 30-day public comment period and the OWP was submitted to our federal and state funding partners for review. The Final Budget will be presented to the RC for approval on May 7, 2020. Additionally, the FY 2020-21 General Fund Budget and Membership Assessment Schedule will be presented at the General Assembly for approval on June 4, 2020.

CONTRACTS:

In March 2020, the Contracts Department issued five (5) Request for Proposals, awarded ten (10) contracts; issued five (5) contract amendments; and processed 36 Purchase Orders to support

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



ongoing business and enterprise operations. Staff also administered 139 consultant contracts. Contracts staff continued to negotiate better pricing and reduced costs for services. This month staff negotiated \$49,077 in budget savings, bringing the Fiscal Year 2020 savings to \$168,653 cumulatively.

ATTACHMENT(S):

1. Monthly Charts



Office of the Chief Financial Officer

Monthly Status Report

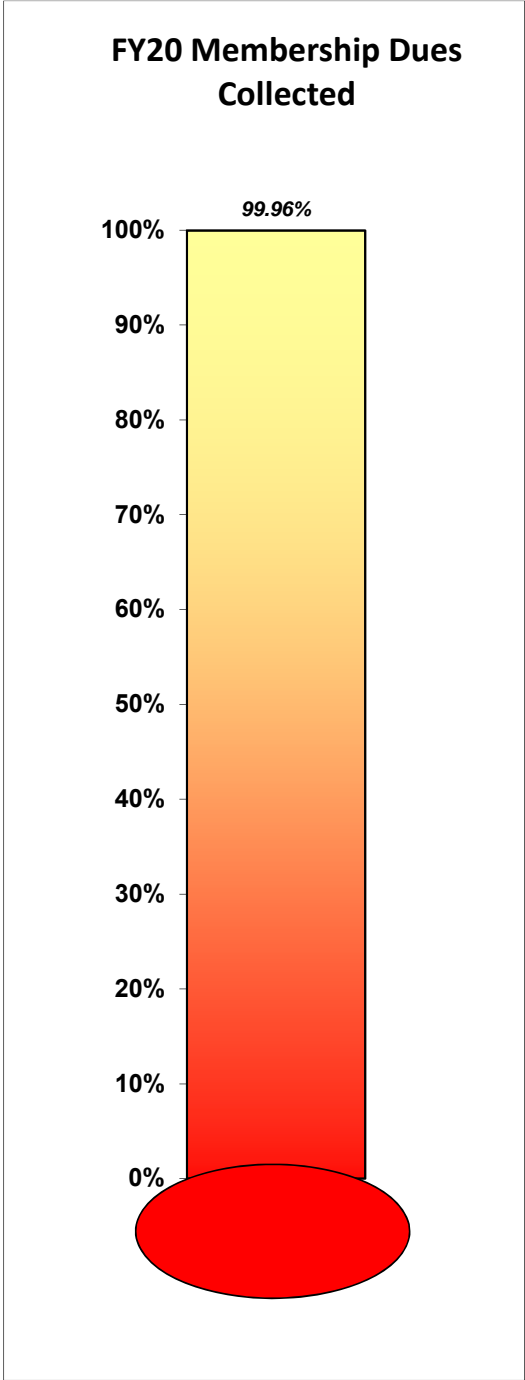
MARCH 2020

OVERVIEW

As of April 13, 2020, 188 cities and 6 counties had paid their FY20 dues. This represents 99.96% of the dues assessment. One city had yet to pay its dues. Two cities are being recruited for membership.

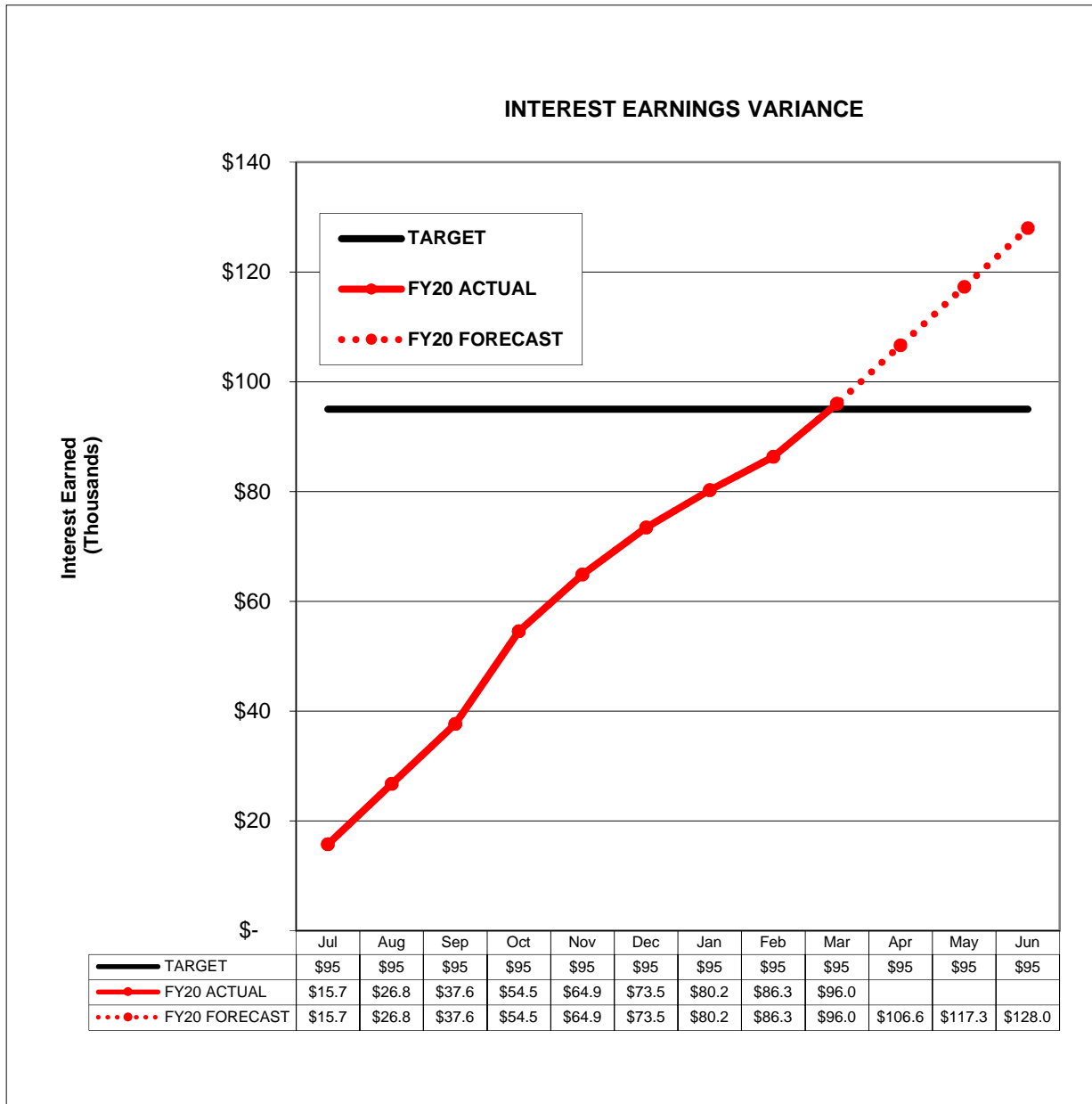
SUMMARY

FY20 Membership Dues	<u>\$ 2,113,909</u>
Total Collected	<u>\$ 2,112,970</u>
Percentage Collected	<u>99.96%</u>





Office of the CFO
Interest Earnings Variance



Attachment: Monthly Charts [Revision 2] (CFO Monthly Report)

OVERVIEW

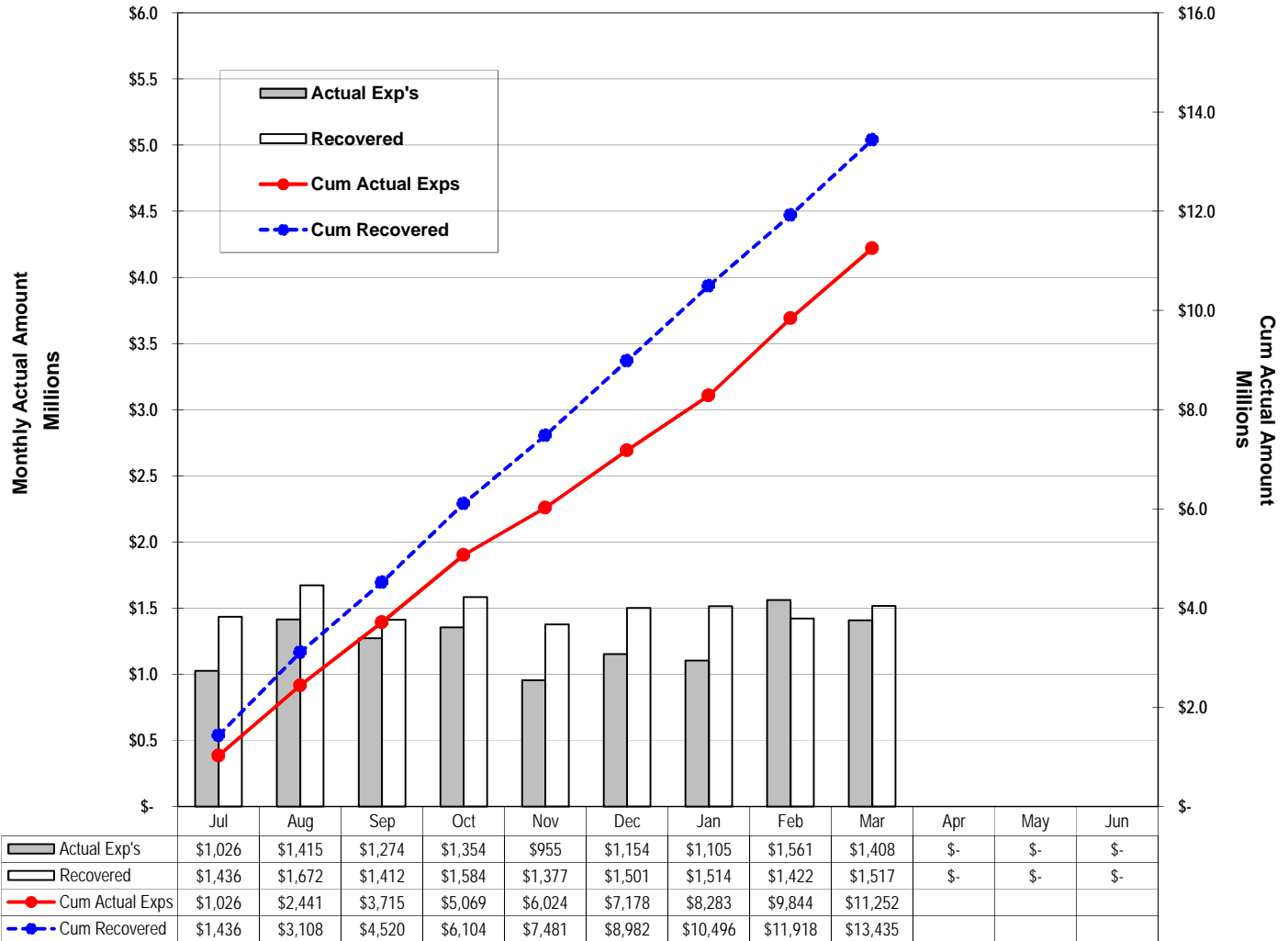
Actual interest income is plotted against the target amount. The amount credited to SCAG's account through March was \$95,974. The LA County Pool earned 1.89% in February.

SUMMARY

The amount projected for FY20 is \$95,000.



FY20 INDIRECT COST & RECOVERY



Attachment: Monthly Charts [Revision 2] (CFO Monthly Report)

OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

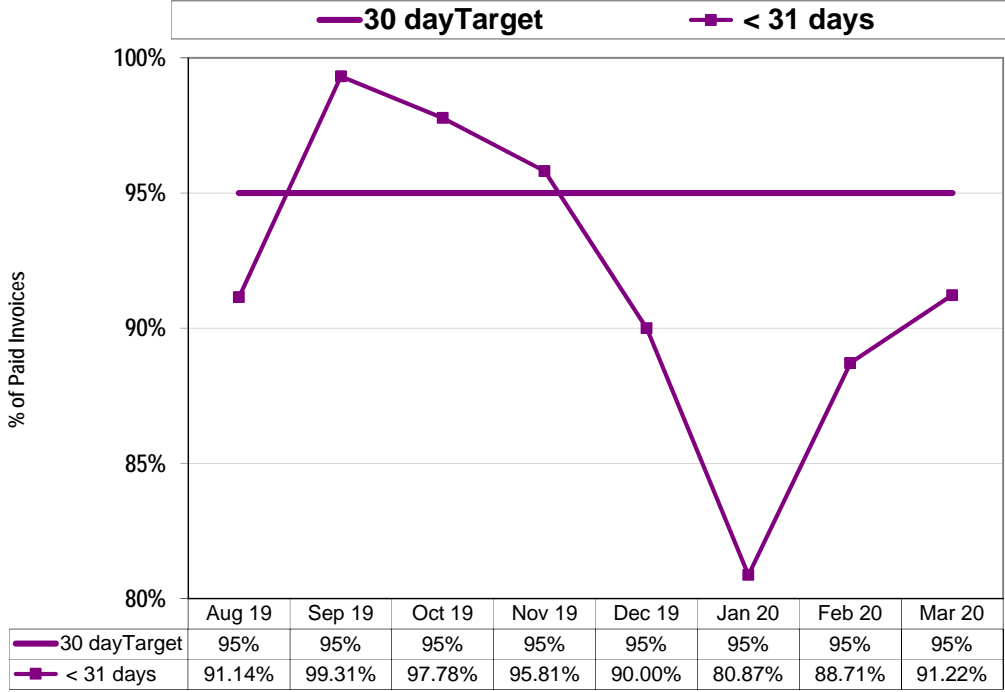
SUMMARY

Through March 2020, SCAG was over-recovered by \$2,182,977.85 due to unspent Indirect Cost budget. This is in line with the over-recovery built in to the FY20 IC rate.

Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was not met.

SUMMARY

91.22% of March 2020's payments were made within 30 days of invoice receipt.

At month-end, 33 invoices remained unpaid less than 30 days.

OVERVIEW

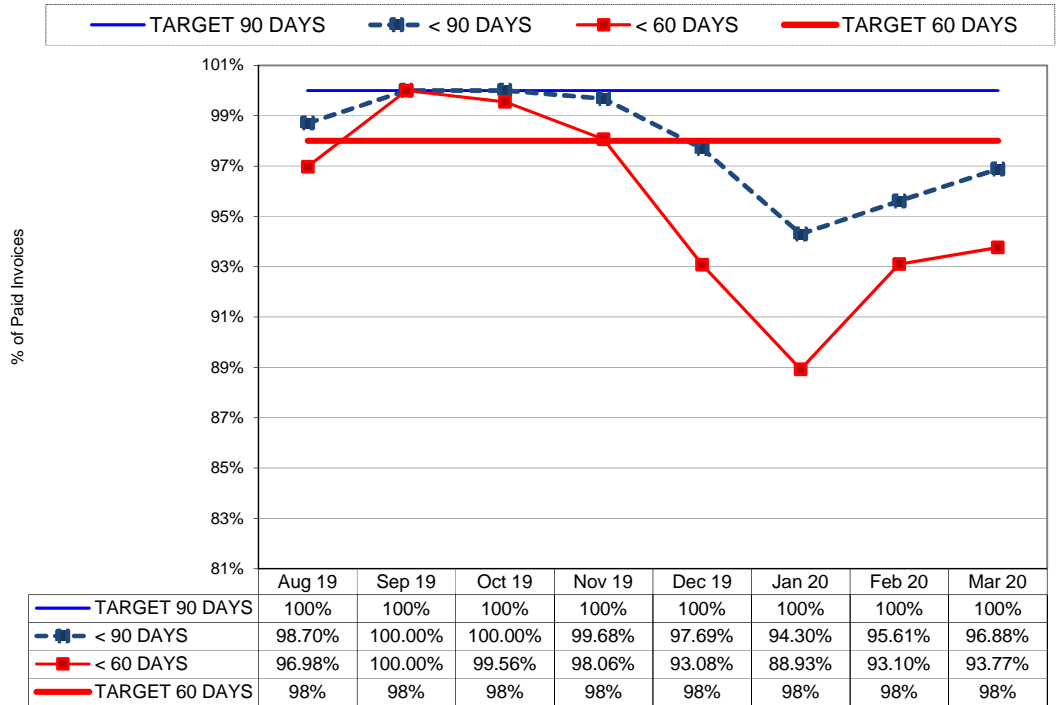
The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were not met during this period.

93.77% of March 2020's payments were within 60 days of invoice receipt and 96.88% within 90 days. Invoices unpaid 30-60 days totaled 25; 60-90 days: 7; >90 days: 11.

INVOICE AGING



Attachment: Monthly Charts [Revision 2] (CFO Monthly Report)



Office of the CFO
Consolidated Balance Sheet

	2/29/2020	3/31/2020	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 2,504,116	\$ 1,905,645		
LA County Investment Pool	\$ 7,465,832	\$ 4,615,751		
Cash & Investments	\$ 9,969,948	\$ 6,521,396	\$ (3,448,552)	Expenses of \$6.3M with Revenues of \$2.88M. Balance from cash.
Accounts Receivable	\$ 10,853,317	\$ 14,094,130	\$ 3,240,813	Billings of \$889K to FTA 5303, \$1.4M to FHWA, \$232K to FTA 5304, \$491K to SB1, \$88K to MSRC, \$55K from FHWA - ATP & \$54K to ATPDCP.
Other Current Assets	\$ 2,764,672	\$ 2,554,697	\$ (209,975)	Net amort of \$100K in prepaids expensed plus IC fund over-recovery of \$109K.
Fixed Assets - Net Book Value	\$ 5,957,615	\$ 5,957,615	\$ -	No change.
Total Assets	\$ 29,545,551	\$ 29,127,837	\$ (417,714)	
	\$ (539,963)			
	\$ (4,401,565)			
Accounts Payable	\$ (4,941,528)	\$ (4,634,521)	\$ 307,007	Uptrend in processing of invoices ready for payment.
Employee-related Liabilities	\$ (630,223)	\$ (797,580)	\$ (167,357)	February had 10 unpaid working days while March had 12.
Deferred Revenue	\$ (675,968)	\$ (675,968)	\$ -	No Change
Total Liabilities and Deferred Revenue	\$ (6,247,719)	\$ (6,108,068)	\$ 139,651	
Fund Balance	\$ 23,297,833	\$ 23,019,769	\$ (278,064)	
WORKING CAPITAL				
	2/29/2020	3/31/2020	Incr (decr) to working capital	
Cash	\$ 9,969,948	\$ 6,521,396	\$ (3,448,552)	
Accounts Receivable	\$ 10,853,317	\$ 14,094,130	\$ 3,240,813	
Accounts Payable	\$ (4,941,528)	\$ (4,634,521)	\$ 307,007	
Employee-related Liabilities	\$ (630,223)	\$ (797,580)	\$ (167,357)	
Working Capital	\$ 15,251,514	\$ 15,183,425	\$ (68,089)	

Attachment: Monthly Charts [Revision 2] (CFO Monthly Report)



Office of the CFO
Fiscal Year-To-Date Expenditure Report Through March 31, 2020

COMPREHENSIVE BUDGET

			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1		Staff & Allocated Fringe Benefits	540,920	540,920	333,149	-	207,771	61.6%
2	51001	10001-51001-P Allocated Indirect Costs	674,563	674,563	415,437	-	259,126	61.6%
3	54300	10001-54300-P SCAG Consultants	291,400	300,087	109,932	74,152	116,003	36.6%
4	54340	10001-54340-P Legal costs	120,000	128,200	29,939	72,287	25,975	23.4%
5	55210	10001-55210-P Software		86,153	73,851	12,302	0	85.7%
6	55441	10001-55441-P Payroll, bank fees	12,500	12,500	4,099	8,401	(0)	32.8%
7	55600	10001-55600-P SCAG Memberships	116,000	116,000	95,309	-	20,691	82.2%
8	55610	10001-55610-P Professional Membership	11,500	11,500	7,195	556	3,749	62.6%
9	55620	10001-55620-P Res mat/sub	2,000	5,960	5,960	-	1	100.0%
10	55830	10001-55830-P Conference - Registration	1,000	1,000	300	-	701	30.0%
11	55860	10001-55860-P Scholarships	32,000	36,000	36,000	-	0	100.0%
12	55910	10001-55910-P RC/Committee Mtgs	25,000	15,000	-	-	15,000	0.0%
13	55912	10001-55912-P RC Retreat	10,000	13,000	12,616	-	384	97.0%
14	55914	10001-55914-P RC General Assembly	672,000	672,000	51,566	19,398	601,036	7.7%
15	55915	10001-55915-P Demographic Workshop	28,000	28,000	-	8	27,992	0.0%
16	55916	10001-55916-P Economic Summit	100,000	100,000	84,742	1	15,256	84.7%
17	55918	10001-55918-P Housing Summit	20,000	20,000	-	-	20,000	0.0%
19	55920	10001-55920-P Other Meeting Expense	75,000	83,500	51,372	32,129	(0)	61.5%
20	55925	10001-55925-P RHNA Subgrl Delegation	500,000	433,800	-	-	433,800	0.0%
21	55xxx	Miscellaneous other	101,966	55,188	40,007	(0)	15,181	72.5%
22	55940	10001-55940-P Stipend - RC Meetings	210,485	210,485	132,520	-	77,965	63.0%
23	56100	10001-56100-P Printing	30,000	30,000	262	437	29,301	0.9%
24	58100	10001-58100-P Travel - outside SCAG region	92,500	93,500	34,972	-	58,528	37.4%
25	58101	10001-58101-P Travel - local	36,500	36,500	30,648	-	5,852	84.0%
26	58110	10001-58110-P Mileage - local	28,500	29,000	20,473	-	8,527	70.6%
27	58150	10001-58150-P Travel Lodging	13,500	13,500	9,700	-	3,800	71.9%
28	58800	10001-58800-P RC Sponsorships	200,000	200,000	80,885	34,570	84,545	40.4%
29		Total General Fund	3,945,334	3,946,356	1,660,934	254,240	2,031,182	42.1%
30								
31		Staff & Allocated Fringe Benefits	15,383,005	15,559,069	10,440,689	-	5,118,380	67.1%
32	51001	Allocated Indirect Costs	19,182,124	19,401,667	13,019,539	-	6,382,128	67.1%
33	54300	SCAG Consultants	29,075,454	32,713,081	3,098,164	16,079,870	13,535,047	9.5%
34	54302	Non-Profits/IHL	485,000	549,000	40,493	387,500	121,008	7.4%
35	54303	Consultants TC - FTA 5303	6,265,889	6,265,889	1,580,453	1,611,367	3,074,069	25.2%
36	54340	Legal Services - FTA 5303	200,000	200,000	80,426	98,536	21,038	40.2%
38	54360	Pass-through Payments	4,480,619	5,276,178	88,792	5,187,386	0	1.7%
39	55210	Software Support	250,000	250,000	153,792	61,779	34,429	61.5%
40	55250	Cloud Services	489,330	489,330	176,850	39,626	272,854	36.1%
41	5528x	Third Party Contributions	5,739,013	5,671,011	2,755,315	-	2,915,696	48.6%
42	55284	Toll Credits	718,703	-	-	-	0	#DIV/0!
43	55310	F&F Principal	239,928	239,928	178,851	61,077	0	74.5%
44	55315	F&F Interest	27,635	27,635	21,498	6,137	0	77.8%
45	55320	AV Principal	133,703	133,703	99,593	34,110	0	74.5%
46	55325	AV Interest	6,390	6,390	4,960	1,430	0	77.6%
47	55xxx	Office Expenses	2,000	2,000	162	-	1,838	8.1%
48	55520	Hardware Supp	5,000	5,000	1,612	-	3,388	32.2%
49	55580	Outreach/Advertisement	50,000	50,000	9,305	40,695	(0)	18.6%
50	55610	Professional Memberships	2,500	2,500	-	-	2,500	0.0%
51	55620	Resource Materials - subscrib	934,455	934,455	169,020	121,344	644,091	18.1%
52	55730	Capital Outlay	300,000	300,000	-	37,530	262,470	0.0%
53	55810	Public Notices	57,000	57,012	57,013	(0)	(0)	100.0%
54	55830	Conf. Registration	3,500	3,500	3,103	-	397	88.7%
55	55840	Training Registration		1,200	1,200	-	0	100.0%
56	55920	Other Meeting Expense	54,000	54,000	2,453	-	51,547	4.5%
57	55930	Miscellaneous	294,228	2,385,957	-	223,278	2,162,679	0.0%
58	56100	Printing	15,000	15,000	-	-	15,000	0.0%
59	58xxx	Travel	293,750	299,750	68,010	-	231,740	22.7%
60	58800	RC Sponsorships		-	10,000	-	(10,000)	#DIV/0!
61	59090	Exp - Local Other	6,268,529	6,468,397	6,122	-	6,462,275	0.1%
62		Total OWP & TDA Capital	90,956,755	97,361,652	32,067,416	23,991,666	41,302,571	32.9%
63								
64		Comprehensive Budget	94,902,089	101,308,008	33,728,349	24,245,906	43,333,753	33.3%

Attachment: Monthly Charts [Revision 2] (CFO Monthly Report)



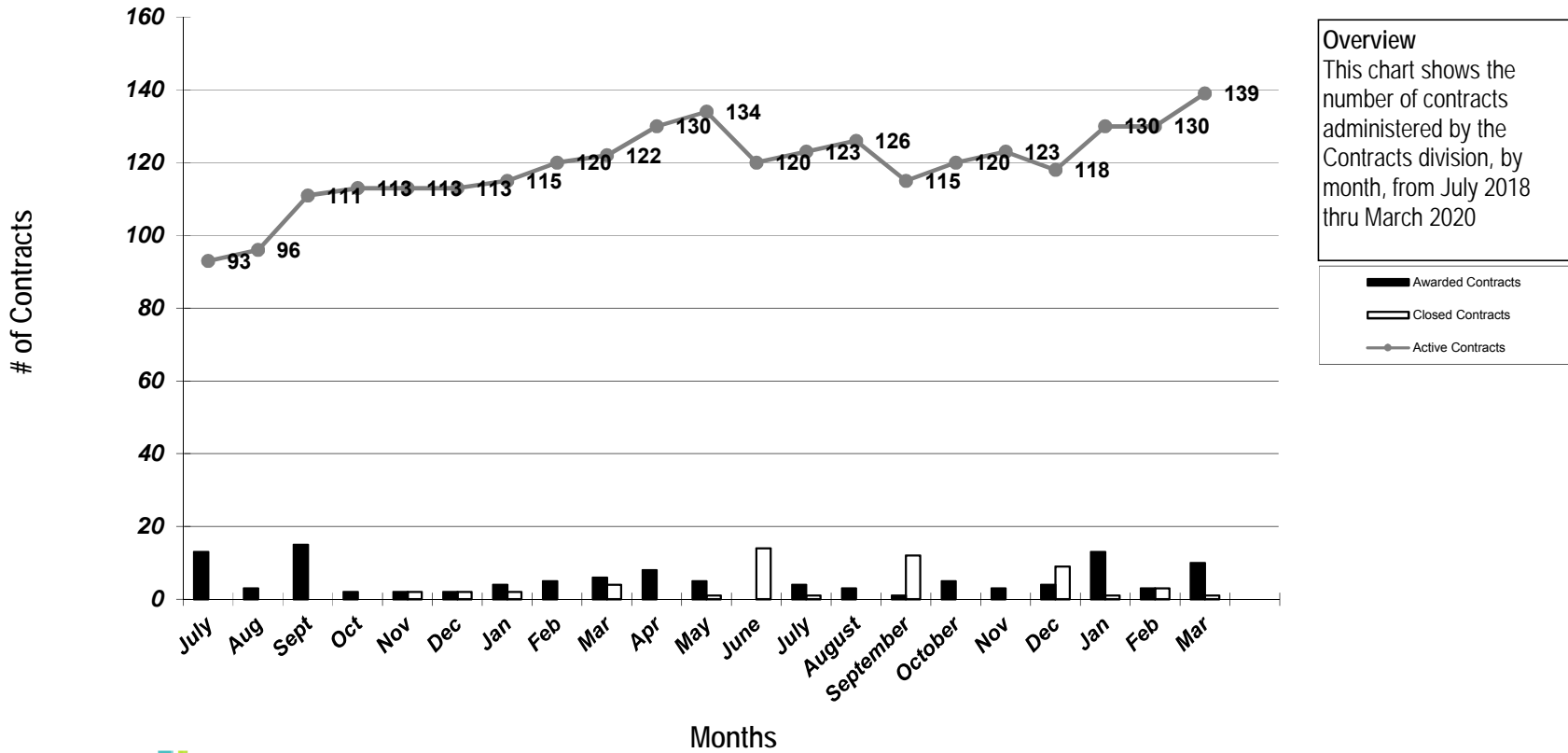
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through March 31, 2020

INDIRECT COST EXPENDITURES

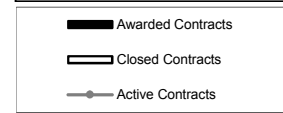
			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	5,649,706	5,647,349	4,489,647		1,157,702	79.5%
2	50013	Regular OT	1,000	1,000	1,547		(547)	154.7%
3	50014	Interns, Temps, Annuity	75,000	75,000	93,641		(18,641)	124.9%
4	50030	Severance	80,000	48,500	27,498		21,002	56.7%
5	51xxx	Allocated Fringe Benefits	4,507,099	4,505,225	3,245,536	-	1,259,689	72.0%
6	54300	SCAG Consultants	292,150	139,631	18,598	12,770	108,263	13.3%
7	54301	Consultants - Other	1,041,600	1,041,600	357,162	258,236	426,202	34.3%
8	54340	Legal	40,000	40,000	(1,500)	1,500	40,000	-3.8%
9	55210	Software Support	519,400	517,303	382,411	35,659	99,233	73.9%
10	55220	Hardware Supp	415,000	573,916	573,916	0	0	100.0%
11	55230	Computer Maintenance	250,000	250,000	-	-	250,000	0.0%
12	55240	Repair & Maint Non-IT	26,500	50,103	50,102	0	0	100.0%
13	55270	Software Purchases		3,597	3,597	-	(0)	100.0%
14	55315	F&F Interest	11,604	11,604	9,026	-	2,578	77.8%
15	55325	AV Interest	19,745	19,745	15,325	-	4,420	77.6%
16	55400	Office Rent DTLA	1,538,000	1,538,000	949,169	588,830	0	61.7%
17	55410	Office Rent Satellite	260,000	260,000	154,934	105,066	(0)	59.6%
18	55415	Offsite Storage	5,000	7,500	2,757	845	3,898	36.8%
19	55420	Equip Leases	100,000	100,000	44,169	50,510	5,321	44.2%
20	55430	Equip Repairs & Maint	1,000	1,690	1,690	-	1	100.0%
21	55435	Security Services	100,000	100,000	39,520	24,249	36,231	39.5%
22	55440	Insurance	238,385	238,385	229,272	-	9,113	96.2%
23	55441	Payroll / Bank Fees	15,000	15,000	8,206	6,794	0	54.7%
24	55445	Taxes	5,000	5,000	624	-	4,376	12.5%
25	55460	Mater & Equip < \$5,000 *	64,000	63,310	2,574	841	59,895	4.1%
26	55510	Office Supplies	73,800	73,800	34,221	39,578	0	46.4%
27	55520	Graphic Supplies	2,500	2,500	-	-	2,500	0.0%
28	55530	Telephone	195,000	195,000	104,213	18,926	71,861	53.4%
29	55540	Postage	10,000	10,000	218	9,781	0	2.2%
30	55550	Delivery Svc	5,000	5,000	2,460	2,540	0	49.2%
31	55580	Outreach/Advertisement		-	-	-	0	#DIV/0!
32	55600	SCAG Memberships	76,200	76,200	57,232	163	18,806	75.1%
33	55610	Prof Memberships	1,500	1,500	240	-	1,260	16.0%
34	55611	Prof Dues	1,350	1,350	759	-	591	56.2%
35	55620	Res Mats/Subscrip	70,800	70,800	38,769	3,998	28,033	54.8%
36	55700	Deprec - Furn & Fixt	185,000	185,000	127,637	-	57,363	69.0%
37	55710	Deprec - Computer Equipment		-	-	-	0	#DIV/0!
38	55715	Amortiz - Software	1,684	1,684	-	-	1,684	0.0%
39	55720	Amortiz - Leasehold Improvements	62,500	62,500	55,501	-	6,999	88.8%
40	55800	Recruitment Notices	25,000	25,000	8,423	-	16,577	33.7%
41	55801	Recruitment - other	45,000	45,000	14,329	30,396	275	31.8%
42	55810	Public Notices	2,500	2,500	-	-	2,500	0.0%
43	55820	In House Training	30,000	30,000	11,989	-	18,011	40.0%
44	55830	Networking Meetings/Special Events	22,500	22,500	5,513	-	16,987	24.5%
45	55840	Training Registration	65,000	65,000	32,774	-	32,226	50.4%
46	55920	Other Mtg Exp	2,500	2,500	25	-	2,475	1.0%
47	55950	Temp Help	105,000	105,000	19,408	-	85,592	18.5%
49	55xxx	Miscellaneous - other	6,500	8,231	460	-	7,771	5.6%
50	56100	Printing	23,000	23,000	9,149	-	13,851	39.8%
51	58100	Travel - Outside	82,800	81,800	22,330	-	59,470	27.3%
52	58101	Travel - Local	19,500	20,000	3,107	-	16,893	15.5%
53	58110	Mileage - Local	23,500	24,000	3,067	-	20,933	12.8%
54	58120	Travel Agent Fees	3,000	3,000	753	-	2,247	25.1%
55		Total Indirect Cost	16,396,323	16,396,323	11,251,998	1,190,683	3,953,642	68.6%

Attachment: Monthly Charts [Revision 2] (CFO Monthly Report)

SCAG Contracts (Year to Date)



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from July 2018 thru March 2020



Summary

As illustrated on the chart, the Contracts Department is currently managing a total of 139 contracts. Sixty-two (62) are Cost Plus Fee contracts; thirty-eight (38) are Lump Sum (formerly Fixed Price) contracts, and the remaining thirty-nine (39) are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 60 contracts for FY 2019-20. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

Office of the CFO
Staffing Report as of April 1, 2020



GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive Office	13	12	0
Legal Services	2	1	1
Finance	23	23	0
Information Technology	21	19	2
Policy & Public Affairs	18	18	0
Planning & Programs	70	66	4
Total	147	139	7

OTHER POSITIONS

GROUPS	Limited Term Positions	Interns or Volunteers	Temp Positions	Agency Temps
Executive Office	0	1	0	0
Finance	0	0	1	0
Policy & Public Affairs	2	1	2	0
Information Technology	1	0	0	0
Planning & Programs	3	10	2	0
Total	6	12	5	0

Attachment: Monthly Charts [Revision 2] (CFO Monthly Report)