



Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
January 5, 2022

NO. 638
MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, DECEMBER 1, 2021

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO AND AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

Members Present

Hon. Clint Lorimore, President	<i>Eastvale</i>	District 4
Hon. Jan Harnik, 1st Vice President		RCTC
Hon. Carmen Ramirez, 2nd Vice President		Ventura County
Hon. Frank Yokoyama, Vice Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David Pollock, Chair, EEC	<i>Moorpark</i>	District 46
Hon. Sean Ashton, Chair, TC	<i>Downey</i>	District 25
Hon. Art Brown, Vice Chair, TC	<i>Buena Park</i>	District 21
Hon. Kathryn Barger, President’s Appt.		Los Angeles County
Hon. Alan D. Wapner, Chair, LCMC		SBCTA
Hon. Peggy Huang, Vice Chair, LCMC		TCA
Hon. Larry McCallon, President’s Appt.	<i>Highland</i>	District 7
Hon. Donald P. Wagner, President’s Appt.		Orange County
Mr. Randall Lewis, Ex-officio	<i>Lewis Group of Companies</i>	Business Representative
Hon. Deborah Robertson, Vice Chair, EEC	<i>Rialto</i>	District 8

Members Not Present

Hon. Rex Richardson, Imm. Past President	<i>Long Beach</i>	District 29
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative
Hon. Cheryl Viegas-Walker, President’s Appt.	<i>El Centro</i>	District 1

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Director of Planning
Carmen Fujimori, Human Resources Director
Javiera Cartagena, Director of Government and Public Affairs
Julie Shroyer, Chief Information Officer
Michael Houston, Chief Counsel, Director of Legal Services
Jeffery Elder, Deputy Legal Counsel
Ruben Duran, Board Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Clint Lorimore called the meeting to order at 3:00 p.m. President Lorimore asked Alan Wapner, SBCTA, to lead the Pledge of Allegiance.

Given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A), President Lorimore announced the meeting was being held both in person and virtually (telephonically and electronically).

PUBLIC COMMENT PERIOD

President Lorimore opened the Public Comment Period and outlined instructions for public comments. He noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda.

He reminded the public to submit comments via email to ePublicComment@scag.ca.gov. Board Counsel Ruben Duran acknowledged there were no written public comments received by email before or after the deadline.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

President Lorimore opened the Public Comment Period.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

Board Counsel Duran reported this was a request that the EAC make findings (the staff report outlines the necessary findings) as required by AB 361 that would allow that body to continue to meet remotely while there was an ongoing pandemic. He reported these findings had to be made every 30 days by each legislative body in California.

Vice President Harnik asked if this could be done within the Consent Calendar.

Board Counsel Duran stated it was something they could look into.

A MOTION was made (Brown) that the Executive Administration Committee (EAC), acting on behalf of the Regional Council (RC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings for a period of thirty (30) days pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (Barger) and passed by the following votes:

AYES: Ashton, Barger, Brown, Harnik, Huang, Lorimore, McCallon, Pollock, Ramirez, Robertson, Wagner, Wapner and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

ACTION ITEM

2. Resolution No. 21-638-1 Approving Amendment 2 to the FY 2021-22 Overall Work Program Budget, the Indirect Cost Budget and TDA Capital Budget

President Lorimore opened the Public Comment Period.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

Cindy Giraldo, Chief Financial Officer (CFO), provided a brief report on the amendments to the Fiscal Year 2021-22 (FY22) Overall Work Program (OWP) budget, the Indirect Cost Budget and Transportation Development Act (TDA) Capital Budget, and indicated this was outlined in detail in the staff report.

Second Vice President Ramirez, Ventura, asked the CFO to expand on staffing capacity issues she had mentioned. Ms. Giraldo explained the need for staffing increases to help manage the workload that was on the horizon successfully.

Supervisor Barger, President's Appointment, Los Angeles County, asked questions regarding SCAG's guidelines for telework, technology allowance, and one-time stipend to purchase needed office furniture or equipment for remote office set-up. Ms. Giraldo addressed the questions.

A MOTION was made (Ramirez) that the EAC, acting on behalf of the Regional Council to 1) approve Resolution No. 21-638-1 adopting amendments to the Fiscal Year 2021-22 (FY22) Overall Work Program (OWP) budget, the Indirect Cost Budget and TDA Capital Budget, and authorizing such other matters as contained in and provided by said resolution; 2) authorize the Executive Director, or his designee, to submit the Amendment 2 to the FY22 OWP to the California Department of Transportation (Caltrans); and 3) authorize the Executive Director, or his designee, to submit the revised FY22 Indirect Cost Rate Proposal (ICRP) and the FY22 Fringe Benefits Cost Rate Proposal to the Federal Transit Administration (FTA). Motion was SECONDED (Pollock) and passed by the following votes:

AYES: Ashton, Barger, Brown, Harnik, Huang, Lorimore, McCallon, Pollock, Ramirez, Robertson, Wagner, Wapner and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

President Lorimore opened the Public Comment Period.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

Approval Items

3. Minutes of the Regular Meeting – November 3, 2021
4. Approval for Additional Stipend Payments
5. Contract Amendment Greater Than 30% of the Contract's Original Value: Contract No. 17-026-C1 Amendment 8, Professional Auditing Services
6. SCAG Memberships and Sponsorships

Receive and File

7. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
8. CFO Monthly Report

A MOTION was made (Barger) to approve Consent Calendar, Items 2 through 7; Receive and File Item 8 through 10. Motion was SECONDED (Harnik) and passed by the following votes:

AYES: Ashton, Barger, Brown, Harnik, Huang, Lorimore, McCallon, Pollock, Ramirez, Robertson, Wagner, Wapner and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

CFO REPORT

Cindy Giraldo, Chief Financial Officer reported the Finance Department would be focusing on the development of the Fiscal Year 2023 budget. She also reported that their business process improvement work would continue into January and indicated they would be bringing to this Committee a change in policy on budget disclosure with Request for Proposals.

President Lorimore opened the Public Comment Period.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

PRESIDENT’S REPORT

President Lorimore reported on several events he attended or participated in during the month which included the Ontario Airport State of the Airport, a visit to the City of Brea’s Tracks project, meetings with Representative Jay Obernolte from Big Bear Lake and Representative Young Kim from Fullerton, and the Orange County Council of Government (OCCOG) General Assembly meeting. Lastly, he reported that the next EAC meeting was scheduled for Wednesday, December 1, 2022, at 3:00 p.m.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Ajise provided a reminder on the Economic Summit that would take place the following day, December 2, 2021. He shared that prior to the start of the event at 9:00 a.m. there would be a registration and networking hour at 8:00 a.m. He provided additional details on the summit.

FUTURE AGENDA ITEMS

Mayor Robertson, Rialto, District 8, requested that SCAG investigate how they could assist smaller communities to get some of their projects shovel ready to be competitive for grant funding. Executive Director Ajise addressed Mayor Robertson’s request.

Second Vice President Ramirez requested an update on what was going on with funding for transit.

ANNOUNCEMENTS

President Lorimore wished everyone Happy Holidays.

ADJOURNMENT

There being no further business, President Lorimore adjourned the Regular Meeting of the Executive Administration Committee at 3:39 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

2021-22															Total M Attend To Da	
MEMBERS	CITY	Representing	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY		
Hon. Clint Lorimore, President	Eastvale	District 4	1	1	D	1	1	1	1						6	
Hon. Jan Harnik, Chair, 1st Vice Chair		RCTC	1	1		1	1	1	1	1						6
Sup. Carmen Ramirez, 2nd Vice Chair		Ventura County	1	1		1	1	1	1	1						6
Hon. Rex Richardson, Imm. Past President	Long Beach	District 29	1	0		0	1	0	0	0						2
Hon. Jorge Marquez, Chair, CEHD	Covina	District 33	1	0		1	1	0	0	0						3
Hon. Frank Yokoyama, Vice Chair, CEHD	Cerritos	District 23	1	1		1	1	1	1	1						6
Hon. David Pollock, Chair, EEC	Moorpark	District 46	1	1		1	1	1	1	1						6
Hon. Deborah Roberston, Vice Chair, EEC	Rialto	District 8	1	1		A	1	1	0	1						5
Hon. Sean Ashton, Chair, TC	Downey	District 25	1	0			1	1	1	1	1					
Hon. Art Brown, Vice Chair, TC	Buena Park	District 21	1	1		1	1	1	1	1						6
Hon. Alan Wapner, Chair, LCMC		SBCTA	1	1		R	1	1	1	1						6
Hon. Peggy Huang, Vice Chair, LCMC		TCA	1	1			1	1	1	1	1					
Sup. Kathryn Barger, President's Appt.		Los Angeles County	1	1		1	0	1	1	1						5
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1		K	1	1	1	1						6
Hon. Cheryl Viegas-Walker, President's Appt.	El Centro	District 1	1	1			1	1	1	0	0					
Sup. Donald P. Wagner, President's Appt.		Orange County	1	1		1	0	1	1	1						5
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	1	0		0	0	1	0	0						2
Mr. Randall Lewis, Ex-Officio Member	Lewis Group of Companies	Business Representative	1	1		1	1	1	1	1						6
			18	14	0	16	15	15	14	0	0	0	0	0		

Attachment: EAC Attendance Sheet 2021-22 (Minutes of the Meeting - December 1, 2021)