



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
November 7, 2019

MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
THURSDAY, OCTOBER 3, 2019

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: http://scag.iqm2.com/Citizens/

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting at 900 Wilshire Boulevard, Suite 1700, Los Angeles, CA 90017. A quorum was present.

Members Present

- Hon. Bill Jahn, President
Hon. Clint Lorimore, 2nd Vice President
Hon. Alan Wapner, Imm. Past President
Hon. Peggy Huang, Chair, CEHD
Sup. Linda Parks, Chair, EEC
Hon. David Pollock, Vice Chair, EEC
Hon. Cheryl Viegas-Walker, Chair, TC
Hon. Jess Talamantes, Vice Chair, TC
Hon. Jan Harnik, Chair, LCMC
Hon. Margaret Clark, Vice Chair, LCMC
Hon. Frank Navarro, President's Appt.
Hon. L. Dennis Michael, President's Appt.
Hon. Margaret Finlay, President's Appt.
Sup. Luis Plancarte, President's Appt.
Mr. Randall Lewis, Ex-officio
Hon. Brian McDonald
Big Bear Lake
Eastvale
Moorpark
El Centro
Burbank
Rosemead
Colton
Rancho Cucamonga
Duarte
Lewis Group of Companies
Chemehuevi Indian Tribe
District 11
District 4
SBCTA
TCA
Ventura County
District 45
District 1
District 42
RCTC
District 32
District 6
District 9
District 35
Imperial County
Business Representative
Tribal Govt Reg'l Plng Board

Members Not Present

- Hon. Rex Richardson, 1st Vice President
Hon. Stacy Berry, Vice Chair, CEHD
Long Beach
Cypress
District 29
District 18

Staff Present

- Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

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Debbie Dillon, Chief Strategy Officer  
Basil Panas, Chief Financial Officer  
Joann Africa, Chief Counsel/Director of Legal Services  
Art Yoon, Director of Policy and Public Affairs  
Sarah Jepson, Acting Director of Planning  
Julie Loats, Chief Information Officer  
Tess Rey-Chaput, Office of Regional Council Support

### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Bill Jahn called the meeting to order at 9:00 a.m. and asked City of Rancho Cucamonga Mayor L. Dennis Michael to lead the Pledge of Allegiance.

### **PUBLIC COMMENT PERIOD**

There was no public comment speaker.

### **REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no prioritization of agenda items.

### **ACTION/DISCUSSION ITEMS**

1. Resolution No. 19-615-1 Regarding Acceptance of the Office of Traffic Safety Grant Funds to support the Active Transportation Safety and Encouragement Campaign

President Jahn introduced the item and asked Kome Ajise, Executive Director, to provide background information.

A MOTION was made (Navarro) adopting Resolution No. 19-615-1 authorizing SCAG to accept, if awarded, the Office of Traffic Safety grant funds to support the Go Human Campaign. Motion was SECONDED (Talamantes) and passed by the following votes:

**AYE/S:** Finlay, Harnik, Huang, Jahn, McDonald, Michael, Navarro, Plancarte, Pollock, Talamantes, Walker and Wapner (12)

**NOE/S:** None (0)

**ABSTAIN:** None (0)

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2. Resolution No. 19-615-2 Regarding Authorization to Approve Notice of Exemption (NOE) for SCAG 2017 Disadvantaged Communities Active Transportation

President Jahn introduced the item and asked Kome Ajise, Executive Director, to provide background information.

A MOTION was made (Viegas-Walker) adopt Resolution No. 19-615-2 to approve the filing of a California Environmental Quality Act (CEQA) Notice of Exemption (NOE) in Imperial County for the SCAG 2017 Disadvantaged Communities Planning Initiative, subject to the 30-day public inspection period. Motion was SECONDED (Pollock) and passed by the following votes:

**AYE/S:** Clark, Finlay, Harnik, Huang, Jahn, Lorimore, McDonald, Michael, Navarro, Plancarte, Pollock, Talamantes, Walker and Wapner (14)

**NOE/S:** None (0)

**ABSTAIN:** None (0)

3. Contracts \$200,000 or Greater: 20-002-C01, Board Counsel Services

President Jahn introduced the item and asked Kome Ajise, Executive Director, to provide background information.

A MOTION was made (Wapner) to recommend that the Regional Council approve Contract No. 20-002-C01 in an amount not to exceed \$495,480 with Best Best & Krieger, LLP, and to provide Board Counsel Services and as-needed litigation services, subject to final review by SCAG Internal Audit and negotiation. There was direction to staff to work with the firm in lowering the hourly rates for the paralegal and legal assistant labor categories for as-needed litigation services. Motion was SECONDED (Harnik) and passed by the following votes:

**AYE/S:** Clark, Finlay, Harnik, Huang, Jahn, Lorimore, McDonald, Michael, Navarro, Plancarte, Pollock, Talamantes, Walker and Wapner (14)

**NOE/S:** None (0)

**ABSTAIN:** None (0)

President Jahn welcomed Ruben Duran, partner for Best Best & Krieger, who is in the audience today. Mr. Duran made brief comments and thanked the Committee.

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**CONSENT CALENDAR****Approval Items**

4. Minutes of the Meeting – September 5, 2019
5. Revise SCAG’s Standard Consultant Agreement (boilerplate contract) Language Related to Penalty Clauses
6. Contracts \$200,000 or Greater: 20-003-C01, Mobility Innovations and Pricing Study
7. Resolution No. 19-615-3 Approving Amendment 1 to the FY 2019-20 Overall Work Program (OWP)

**Receive and File**

8. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
9. State and Federal Legislative Update
10. CFO Monthly Report

A MOTION was made (Michael) to approve the Consent Calendar Agenda Items 4 – 7; Receive and File Items 8 – 10. Motion was SECONDED (Lorimore) and passed by the following votes:

**AYE/S:** Clark, Finlay, Harnik\*, Huang, Jahn, Lorimore, McDonald, Michael, Navarro, Plancarte, Pollock, Talamantes, Walker and Wapner (14)\*

**NOE/S:** None (0)

**ABSTAIN:** None (0)

While the voting results were being reviewed, Councilmember Jan Harnik, RCTC, stated she inadvertently voted an “Abstention” and indicated that she intended to vote “Yes” on the Consent Calendar. President Bill Jahn directed staff to correct Councilmember Harnik’s vote as a “Yes” vote and is annotated\* above.

**CFO MONTHLY REPORT**

Basil Panas, Chief Financial Officer, provided an update regarding the Caltrans and SCAG’s Annual Audits; membership dues including budgets and grants.

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**PRESIDENT'S REPORT**

President Jahn reminded the members of the November 7 meeting schedule of the Regional Council and policy committees (CEHD, EEC and TC), as follows: 9AM to 9:30AM EAC; 9:30AM to 11:30AM Joint Meeting of the Regional Council and Policy Committees; 11:30AM to 12PM EEC; and the Regional Council meeting at 12:15PM.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Kome Ajise emphasized that for a number of months now, there are several agenda items related to Connect SoCal that are included in the Policy Committee meeting agendas to help shape the discussions for next month's Joint Meeting of the Regional Council and Policy Committees. Mr. Ajise also reminded the members there is a RHNA Subcommittee meeting scheduled for Monday, October 7, regarding the recommended draft RHNA methodology including the online tool that will be available to see the allocation for each jurisdiction based on the regional housing need determination of 1,344, 740 units issued by the State Department of Housing and Community Development (HCD) for the SCAG region. Pending response from HCD, they should be able to reconfirm what the regional assessment would be. Also, a Special Meeting of the CEHD Committee is scheduled for Monday, October 21, 2019, regarding the recommended draft RHNA methodology.

**FUTURE AGENDA ITEM/S**

None

**ANNOUNCEMENT/S**

Regional Councilmember Cheryl Viegas-Walker, El Centro, District 1, commended staff for including SCAG's Mission, Vision and Core Values in the agenda report templates. She also asked about the upcoming Annual Economic Summit and the VIP Reception. Staff responded.

**ADJOURNMENT**

There being no further business, President Jahn adjourned the meeting at 9:21AM.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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**Executive / Administration Committee Attendance Report**

2019-20															Total Mtgs Attended To Date
MEMBERS	CITY	Representing	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	
Hon. Bill Jahn, Chair	Big Bear Lake	District 11		1		1	1	1							4
Hon. Rex Richardson, 1st Vice Chair	Long Beach	District 29		1		1	1	0							3
Hon. Clint Lorimore, 2nd Vice Chair	Eastvale	District 4		1		1	1	1							4
Hon. Alan Wapner, Imm. Past. Chair		SBCTA		1		1	1	1							4
Hon. Peggy Huang, Chair, CEHD		TCA		0		1	0	1							2
Hon. Stacy Berry, Vice Chair, CEHD	Cypress	District 16		1		1	1	0							3
Supervisor Linda Parks, Chair, EEC		Ventura County		1		0	1	1							3
Hon. David Pollock, Vice Chair, EEC	Moorpark	District 45		1		1	1	1							4
Hon. Cheryl Viegas-Walker, Chair, TC	El Centro	District 1		1		1	1	1							4
Hon. Jess Talamantes, Vice Chair, TC	Burbank	District 42		1		1	1	1							4
Hon. Jan Harnik, Chair, LCMC		RCTC							1						1
Hon. Margaret Clark, Vice Chair, LCMC	Rosemead	District 32		1		1	1	1							4
Hon. L. Michael Dennis, President's Appt.	Rancho Cucamonga	District 9		1		1	0	1							3
Hon. Margaret Finlay, President's Appt.	Duarte	District 35		1		1	1	1							4
Hon. Frank Navarro, President's Appt.	Colton	District 6		1		0	1	1							3
Supervisor Luis Plancarte, President's Appt.		Imperial County		0		1	1	1							3
Hon. Brian McDonald	Chemehuevi Indian Tribe	Tribal Government Regional Planning Board		0		1	1	1							3
Mr. Randall Lewis, Ex-Officio Member	Lewis Group of Companies	Business Representative		1		1	1	1							4