



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
**August 1, 2019**

**MINUTES OF THE MEETING  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)  
THURSDAY, JUNE 6, 2019**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC).

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting at 900 Wilshire Boulevard, Suite 1700, Los Angeles, CA 90017. A quorum was present.

**Members Present**

Hon. Bill Jahn, Chair	<i>Big Bear Lake</i>	District 11
Hon. Randon Lane, 1 <sup>st</sup> Vice Chair	<i>Murrieta</i>	District 5
Hon. Rex Richardson, 2 <sup>nd</sup> Vice Chair	<i>Long Beach</i>	District 29
Hon. Alan Wapner, Imm. Past Chair		SBCTA Representative
Hon. Stacy Berry, Vice Chair, CEHD	<i>Cypress</i>	District 18
Sup. Linda Parks, Chair, EEC		Ventura County
Hon. David Pollock, Vice Chair, EEC	<i>Moorpark</i>	District 45
Hon. Cheryl Viegas-Walker, Chair, TC	<i>El Centro</i>	District 1
Hon. Jess Talamantes, Vice Chair, TC	<i>Burbank</i>	District 42
Hon. Clint Lorimore, Chair, LCMC	<i>Eastvale</i>	District 4
Hon. Margaret Clark, Vice Chair, LCMC	<i>Rosemead</i>	District 32
Hon. Frank Navarro, President’s Appt.	<i>Colton</i>	District 6
Hon. L. Dennis Michael, President’s Appt.	<i>Rancho Cucamonga</i>	District 9
Hon. Margaret Finlay, President’s Appt.	<i>Duarte</i>	District 35
Mr. Randall Lewis, Ex-officio	<i>Lewis Group of Companies</i>	Business Representative

**Member Not Present**

Hon. Peggy Huang, Chair, CEHD		TCA
Sup. Luis Plancarte, President’s Appt.	<i>Chemehuevi Indian Tribe</i>	Imperial County
Mr. Brian McDonald		Tribal Government Regional Planning Board Representative

**Staff Present**

**OUR MISSION**

*To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.*

**OUR VISION**

*Southern California’s Catalyst for a Brighter Future*

**OUR CORE VALUES**

*Be Open | Lead by Example | Make an Impact | Be Courageous*

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Kome Ajise, Executive Director  
Darin Chidsey, Chief Operating Officer  
Frank J. Lizarraga, Jr., General Counsel  
Joann Africa, Director of Legal Services/Chief Counsel  
Basil Panas, Chief Financial Officer  
Art Yoon, Director of Policy and Public Affairs  
Sarah Jepson, Acting Planning Director

### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Bill Jahn called the meeting to order at 9:00AM. President Jahn requested a moment of silence to recognize the 75<sup>th</sup> Anniversary of D-Day. Following the moment of silence, The Honorable Randon Lane, First Vice President was called upon to lead the Pledge of Allegiance.

### **PUBLIC COMMENT PERIOD**

None.

### **REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no prioritization of agenda items.

### **ACTION / DISCUSSION ITEM**

#### 1. Active Transportation Database Caltrans Partnership

Rye Baerg, SCAG staff provided background on the Active Transportation Database Caltrans Partnership. The EAC was asked to consider approval of Resolution No. 19-612-4 to enter into a contractual agreement with Caltrans to expand the Active Transportation database statewide. In spring 2019 SCAG expanded its Active Transportation database that now has the ability to align with federal data collection standards, provides a mobile app, and will also be integrated with automated calendars and sensors across the region to collect Big Data.

SCAG will fund \$293,917 over three fiscal years through approval of SCAG's Overall Work Plan (OWP) number 050.0169.07 and pending approval of subsequent overall work plans. Caltrans will provide \$1,175,666 in Active Transportation Funds through the Active Transportation Resource Center.

Immediate Past Chair Alan Wapner inquired why the SCAG/Caltrans Active Transportation Database was being entered into via a resolution versus a contractual agreement. Joann Africa,

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Director of Legal Services/Chief Counsel responded that this is the first step to entering into a contract with Caltrans for this partnership. Caltrans requested a resolution from SCAG showing support of the Regional Council for the purposes of their funding contribution. The next step will be to prepare a contract and issue a request for proposal for this project. Kome Ajise, Executive Director informed this is a common practice at Caltrans; they want to know that SCAG staff has the intent of the board to enter into the agreement. Any resulting contract will be returned to the EAC for approval.

A MOTION was made (Viegas-Walker) to approve Resolution No. 19-612-4 authorizing an agreement with Caltrans to expand the Active Transportation database. Motion was SECONDED (Finlay) and passed by the following votes:

**AYE/S:** Jahn, Lane, Richardson, Wapner, Berry, Parks, Pollock, Viegas-Walker, Talamantes, Lorimore, Clark, Navarro, Michael, Finlay (14)

**NOE/S:** None (0)

**ABSTAIN:** None (0)

### **CONSENT CALENDAR**

Prior to calling for a motion on the Consent Calendar, President Jahn took a moment to call out Agenda Item 15 - SCAG Randall Lewis Wellness Program.

Hannah Brunelle, SCAG staff, provided a presentation on the Randall Lewis Wellness Program. Initial prospective teams among the SCAG departments have been formed with SCAG officers to lead the teams.

### **Approval Items**

2. Minutes of the Meeting - April 4, 2019
3. Proposed Revisions to Regional Council Policy Manual related to Regional Council District Representative Election Procedures
4. Legal Services Contract
5. AB 11 (Chiu) - Community Redevelopment Law of 2019
6. AB 47 (Daly) - Driver Records: Points: Districted Driving

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7. AB 335 (Garcia) - Imperial County Transportation Commission
  9. SCAG Membership and Sponsorships
  10. Contracts \$200,000 or Greater: 19-030-C01, SCAG Regional Greenprint
  11. Contracts \$200,000 or Greater: 19-050-C01, Riverside Active Transportation Plan (ATP) Phase 2
  12. Contracts \$200,000 or Greater: 19-040-C01, City of Wildomar Active Transportation Plan
  13. Notice of Exemption (NOE) for the SCAG 2019 Local Demonstration Initiative
  14. Notice of Exemption (NOE) San Gabriel Valley Greenway Network Implementation Plan

**Receive and File**

15. SCAG Randall Lewis Employee Wellness Program
16. SCAG Environmental Plan
17. June State and Federal Legislative Monthly Update
18. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999

A MOTION was made (Clark) to approve the Consent Calendar items 2-14, except for agenda item 8 that was pulled for discussion, and Receive and File items 15-18. Motion was SECONDED (Berry) and passed by the following votes:

**AYE/S:** Jahn, Lane, Richardson, Wapner, Berry, Parks, Pollock, Viegas-Walker, Talamantes, Lorimore, Clark, Navarro, Michael, Finlay (14)

**NOE/S:** None (0)

**ABSTAIN:** None (0)

**PULLED AGENDA ITEMS**

8. S. 923 (Feinstein) - Fighting Homelessness through Services and Housing Act
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Discussion ensued with several members expressing concerns about homelessness in general and the necessity to include services beyond rapid re-housing and wraparound services. Art Yoon, Director of Policy and Public Affairs responded the intent of S. 923 as proposed by Senator Feinstein does include language to address the concerns expressed, and does allow greater flexibility to the housing authorities to provide proper treatment on multiple levels.

A MOTION was made (Wapner) to approve the Consent Calendar item 8, S. 923 (Feinstein) - Fighting Homelessness through Services and Housing Act. Motion was SECONDED (Lane) and passed by the following votes:

**AYE/S:** Jahn, Lane, Richardson, Wapner, Berry, Parks, Pollock, Viegas-Walker, Talamantes, Lorimore, Clark, Navarro, Michael, Finlay (14)

**NOE/S:** None (0)

**ABSTAIN:** None (0)

#### **CFO REPORT**

Basil Panas, Chief Financial Officer provided an update on the final Corrective Action Plan (CAP) from Caltrans regarding their incurred costs and indirect cost allocation plan audits of SCAG. SCAG must provide their final CAP to Caltrans by August 1, 2019, it was noted this was a new date and an update to the June 25, 2019 date included in the May 7, 2019 determination letter that was included as part of the agenda packet. SCAG is on target to meet the August 1 deadline.

Executive Director Kome Ajise informed that he has reviewed the draft CAP and has requested a meeting with Caltrans to obtain clarification on some of the requirements in the CAP and to clarify the reimbursement requirement to Caltrans.

#### **PRESIDENT'S REPORT**

President Jahn informed that he will defer his President's Report to the Regional Council meeting.

#### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Kome Ajise reported that he has initiated a reorganizational structure by moving operations staff previously reporting under the Chief Strategy Officer (CSO) to the Chief Operations Officer (COO). This has freed up the CSO to work with the COO and Executive Director

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to establish the controls that have been identified.

Mr. Ajise shared briefly on the Activity Based Model that has been developed. This leading-edge, world-class modeling program will be applied to the RTP-SCS for this cycle. SCAG recently underwent a peer review of the Activity Based Model and the outcome was very positive.

#### **FUTURE AGENDA ITEM/S**

None

#### **ANNOUNCEMENT/S**

First Vice President Randon Lane informed that he will be leaving after today's EAC meeting to attend services for a Murrieta staff member that passed away unexpectedly last week. He requested that all keep her family in your thoughts.

#### **ADJOURNMENT**

There being no further business, President Jahn adjourned the meeting at 9:54AM.

The meeting was adjourned in memory of the history of the D-Day and honor those that have served and sacrificed.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

Respectfully submitted by:  
Vicki Hahn, Deputy Clerk

**Executive / Administration Committee Attendance Report**

2019-20																Total M Attend To Da
MEMBERS	CITY	Representing	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR		
Honorable Bill Jahn, Chair	Big Bear Lake	District 11		1											1	
Honorable Randon Lane, 1st Vice Chair	Murrieta	District 5		1											1	
Honorable Rex Richardson, 2nd Vice Chair	Long Beach	District 29		1											1	
Honorable Alan Wapner, Imm. Past. Chair	Ontario	SBCTA		1											1	
Honorable Peggy Huang, Chair, CEHD	Yorba Linda	TCA		0											0	
Honorable Stacy Berry, Vice Chair, CEHD	Cypress	District 18		1											1	
Supervisor Linda Parks, Chair, EEC		Ventura County		1											1	
Honorable David Pollock, Vice Chair, EEC	Moorpark	District 45		1											1	
Honorable Cheryl Viegas-Walker, Chair, TC	El Centro	District 1		1											1	
Honorable Jess Talamantes, Vice Chair, TC	Burbank	District 42		1											1	
Honorable Clint Lorimore, Chair, LCMC	Eastvale	District 4		1											1	
Honorable Margaret Clark, Vice Chair, LCMC	Rosemead	District 32		1											1	
Honorable L. Michael Dennis, President's Appt.	Rancho Cucamonga	District 9		1											1	
Honorable Margaret Finlay, President's Appt.	Duarte	District 35		1											1	
Honorable Frank Navarro, President's Appt.	Colton	District 6		1											1	
Supervisor Luis Plancarte, President's Appt.		Imperial County		0											0	
Brian McDonald	Tribal Gov't Reg. Plan. Bd.			0											0	
Mr. Randall Lewis, Ex-Officio	Lewis Group of Companies	Business Representative		1											1	

Attachment: EAC Attendance (Minutes of the Meeting - June 6, 2019)