



SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS  
900 Wilshire Blvd., Ste. 1700  
Los Angeles, CA 90017  
T: (213) 236-1800  
www.scag.ca.gov

#### REGIONAL COUNCIL OFFICERS

President  
**Clint Lorimore, Eastvale**

First Vice President  
**Jan C. Harnik, Riverside County  
Transportation Commission**

Second Vice President  
**Carmen Ramirez, County of Ventura**

Immediate Past President  
**Rex Richardson, Long Beach**

#### COMMITTEE CHAIRS

Executive/Administration  
**Clint Lorimore, Eastvale**

Community, Economic &  
Human Development  
**Jorge Marquez, Covina**

Energy & Environment  
**David Pollock, Moorpark**

Transportation  
**Art Brown, Buena Park**

## HYBRID (IN-PERSON & REMOTE PARTICIPATION) \*

# EXECUTIVE/ ADMINISTRATION COMMITTEE

### *In-Person & Remote Participation\**

**Wednesday, April 6, 2022  
3:00 p.m. – 4:00 p.m.**

*\*Public Participation: The SCAG offices are currently closed to members of the public. Please see next page for detailed instructions on how to participate in the meeting.*

### *To Attend and Participate on Your Computer:*

**<https://scag.zoom.us/j/889726747>**

### *To Attend and Participate by Phone:*

**Call-in Number: 1-669-900-6833**

**Meeting ID: 889 726 747**

### **PUBLIC ADVISORY**

Given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A), the meeting will be conducted in a hybrid manner (both in-person and remotely by telephonic and video conference); however, SCAG's offices are currently closed to the general public and public participation will occur as described in the instructions below.

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Maggie Aguilar at (213) 630-1420 or via email at [aguilarm@scag.ca.gov](mailto:aguilarm@scag.ca.gov). Agendas & Minutes are also available at: [www.scag.ca.gov/committees](http://www.scag.ca.gov/committees).

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1420. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



## Instructions for Public Comments

*You may submit public comments in two (2) ways:*

1. **In Writing:** Submit written comments via email to: [ePublicComment@scag.ca.gov](mailto:ePublicComment@scag.ca.gov) by **5pm on Tuesday, April 5, 2022**. You are **not** required to submit public comments in writing or in advance of the meeting; this option is offered as a convenience should you desire not to provide comments in real time as described below.

All written comments received after 5pm on Tuesday, April 5, 2022 will be announced and included as part of the official record of the meeting.

2. **In Real Time:** If participating in real time via Zoom or phone, during the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called, use the “raise hand” function on your computer or \*9 by phone and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer. For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called; items listed on the Consent Calendar will be acted on with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.

If unable to connect by Zoom or phone and you wish to make a comment, you may submit written comments via email to: [ePublicComment@scag.ca.gov](mailto:ePublicComment@scag.ca.gov).

***In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.***



## Instructions for Participating in the Meeting

SCAG is providing multiple options to view or participate in the meeting:

### To Participate and Provide Verbal Comments on Your Computer

1. Click the following link: <https://scag.zoom.us/j/889726747>.
2. If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
3. Select “Join Audio via Computer.”
4. The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
5. During the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called (see note above regarding items on the Consent Calendar), use the “raise hand” function located in the participants’ window and wait for SCAG staff to announce your name. SCAG staff will unmute your line when it is your turn to speak. Each speaker is limited to oral comments totaling 3 minutes for all matters, or as otherwise directed by the presiding officer.

### To Listen and Provide Verbal Comments by Phone

1. Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
2. Enter the **Meeting ID: 889 726 747**, followed by #.
3. Indicate that you are a participant by pressing # to continue.
4. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.
5. During the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called (see note above regarding items on the Consent Calendar), press \*9 to add yourself to the queue and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Each speaker is limited to oral comments totaling 3 minutes for all matters, or as otherwise directed by the presiding officer.



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**EAC - Executive/Administration Committee**  
**Members – April 2022**

- 1. Hon. Clint Lorimore**  
Chair, Eastvale, RC District 4
- 2. Hon. Jan C. Harnik**  
1st Vice Chair, RCTC Representative
- 3. Sup. Carmen Ramirez**  
2nd Vice Chair, Ventura County
- 4. Hon. Rex Richardson**  
Imm. Past President, Long Beach, RC District 29
- 5. Hon. Jorge Marquez**  
CEHD Chair, Covina, RC District 33
- 6. Hon. Frank A. Yokoyama**  
CEHD Vice Chair, Cerritos, RC District 23
- 7. Hon. David Pollock**  
EEC Chair, Moorpark, RC District 46
- 8. Hon. Deborah Robertson**  
EEC Vice Chair, Rialto, RC District 8
- 9. Hon. Art Brown**  
TC Vice Chair, Buena Park, RC District 21
- 10. Hon. Alan Wapner**  
LCMC Chair, SBCTA Representative
- 11. Hon. Peggy Huang**  
LCMC Vice Chair, TCA Representative
- 12. Hon. Kathryn Barger**  
Pres. Appt., Los Angeles County
- 13. Hon. Larry McCallon**  
Pres. Appt., Highland, RC District 7
- 14. Hon. Cheryl Viegas-Walker**  
Pres. Appt., El Centro, RC District 1
- 15. Sup. Donald Wagner**  
Pres. Appt., Orange County

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**OUR MISSION**

*To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.*

**OUR VISION**

*Southern California's Catalyst for a Brighter Future*

**OUR CORE VALUES**

*Be Open | Lead by Example | Make an Impact | Be Courageous*





- 16. Hon. Andrew Masiel**  
Tribal Govt Regl Planning Board Representative
  
- 17. Ms. Lucy Dunn**  
Business Representative - Non-Voting Member

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## EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**Wednesday, April 6, 2022**  
**3:00 PM**

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** *(The Honorable Clint Lorimore, Chair)*

### **PUBLIC COMMENT PERIOD (Matters Not on the Agenda)**

This is the time for persons to comment on any matter pertinent to SCAG's jurisdiction that is *not* listed on the agenda. Although the committee may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon at this time. Public comment for items listed on the agenda will be taken separately as further described below.

**General information for all public comments:** Members of the public are encouraged, but not required, to submit written comments by sending an email to: [ePublicComment@scag.ca.gov](mailto:ePublicComment@scag.ca.gov) by 5pm on Tuesday, April 5, 2022. Such comments will be transmitted to members of the legislative body and posted on SCAG's website prior to the meeting. Any writings or documents provided to a majority of the Executive Administration Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) are available at the Office of the Clerk, located at 900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017 during normal business hours and/or by contacting the office by phone, (213) 630-1420, or email to [aguilarm@scag.ca.gov](mailto:aguilarm@scag.ca.gov). Written comments received after 5pm on Tuesday, April 5, 2022, will be announced and included as part of the official record of the meeting. Members of the public wishing to verbally address the Executive/Administration Committee in real time during the meeting will be allowed up to a total of 3 minutes to speak on items on the agenda, with the presiding officer retaining discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting. The presiding officer has the discretion to equally reduce the time limit of all speakers based upon the number of comments received. If you desire to speak on an item listed on the agenda, please wait for the chair to call the item and then indicate your interest in offering public comment by either using the "raise hand" function on your computer or pressing \*9 on your telephone. For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called; items listed on the Consent Calendar will be acted upon with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.



## REVIEW AND PRIORITIZE AGENDA ITEMS

### ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings Under AB 361  
*(Ruben Duran, BB&K Board Counsel)*

### RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

### CONSENT CALENDAR

#### Approval Items

2. Minutes of the Regular Meeting – March 2, 2022
3. Resolution No. 22-642-1 Approving Amendment 3 to the FY 2021-22 Overall Work Program Budget
4. Contract Amendment Greater Than 30% of the Contract's Original Value: Contract No. 20-002-C01 Amendment No. 3, General Counsel Services
5. Contract Amendment Greater Than 30% of the Contract's Original Value: Contract No. 21-054-C01 Amendment No. 2, Amazon Web Services (AWS) Infrastructure for the Regional Data Platform
6. Contracts \$200,000 or Greater: Contract No. 21-047-C01 MRFP 14, Regional Resilience Framework
7. Contracts \$200,000 or Greater: Contract No. 21-048-C01 MRFP 03, Sustainable Communities Program Parking Bundle
8. Contracts \$200,000 or Greater: Contract No. 22-025-C01, Truck Route Study
9. AB 1944 (Lee and C. Garcia) and AB 2449 (Rubio) - Brown Act Reform



## EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

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10. S 3649 (Padilla) - Transportation Equity Act

11. SB 942 (Newman) - LCTOP Reform: Free or Reduced Fare Transit Program

### Receive and File

12. REAP 2 Program Development Framework and Process

13. Executive/Administration Committee Strategic Work Plan Progress Report Quarter Ending March 31, 2022

14. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999

15. CFO Monthly Report

### **CFO REPORT**

*(Cindy Giraldo, Chief Financial Officer)*

### **PRESIDENT'S REPORT**

*(The Honorable Clint Lorimore, Chair)*

### **EXECUTIVE DIRECTOR'S REPORT**

*(Kome Ajise, Executive Director)*

### **FUTURE AGENDA ITEMS**

### **ANNOUNCEMENTS**

### **CLOSED SESSION**

#### **Public Employment**

Pursuant to California Government Code Section 54957(b)(1)

Public Employee Performance Evaluation

Title: Executive Director

#### **Public Employment**

Pursuant to California Government Code Section 54957.6

Conference with Labor Negotiators

Agency designated representatives: Ruben Duran, Board Counsel

Unrepresented employee: Executive Director

### **REPORT OF CLOSED SESSION ACTIONS**

### **ADJOURNMENT**



**AGENDA ITEM 1  
REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

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**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**From:** Michael Houston, Director of Legal Services/Chief Counsel  
(213) 630-1467, houston@scag.ca.gov

**Subject:** Findings to Continue Holding Virtual Regional Council and Committee  
Meetings Under AB 361

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**EXECUTIVE DIRECTOR'S  
APPROVAL**

**RECOMMENDED ACTION FOR EAC:**

That the Executive/Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

**RECOMMENDED ACTION FOR RC:**

That the Regional Council (RC): (1) ratify the prior actions of the Executive/Administration Committee taken at its March 2, 2022 meeting relating to findings made pursuant to Government Code Section 54953(e)(3); (2) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the RC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (3) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the RC, EAC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**EXECUTIVE SUMMARY:**

*On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency pursuant to Government Code Section 8625 in relation to the COVID-19 public health crisis. Notwithstanding the decline in COVID-19-related cases and hospitalizations and the general relaxing of COVID-19-related mandates, this State of Emergency is still in force. Social distancing measures are also still being recommended, as further discussed below. Amendments to the Brown Act in Government Code section 54953(e) (hereafter, "Section 54953(e)") allow legislative bodies to conduct remote/teleconferenced meetings without posting the location of teleconferenced meeting sites or making such sites available to the public (as is required by Section 54953(b)(3)), provided that certain conditions facilitating "real time" public participation and other requirements are satisfied. SCAG's Regional Council Policy Manual permits the holding of remote and teleconferenced meetings in the manner permitted by Section 54953(e). Teleconference meetings include meetings that are held in a "hybrid" manner (that is, with both remote and "in-person" participation, and where the public is not permitted to attend in-person).*

*Since the enactment of Section 54953(e), the EAC, SCAG's Policy Committees, its other committees and the RC have been meeting pursuant to Section 54953(e), subdivision (1)(A). SCAG's legislative bodies may continue meeting pursuant to Section 54953(e) provided that certain findings are made to continue doing so. Further, to continue meeting in such manner, the meetings must be held pursuant to the requirements of subdivision (e) of Section 54953.*

*This staff report includes findings that the EAC and RC can make to continue meeting remotely. Action by the EAC and RC will facilitate and authorize all of SCAG's legislative bodies (the RC, EAC, Policy Committees, other committees and task forces) to continue utilizing teleconference/videoconference meetings for a thirty-day period. Further continuation of this practice would require the EAC and/or RC to reconsider the then-current circumstances and make findings accordingly.*

**BACKGROUND:**

The United States Secretary of Health and Human Services declared a public health emergency based on the threat cause by COVID-19 on January 31, 2020. The President of the United States issued a Proclamation Declaring a National State of Emergency Concerning COVID-19 beginning March 1, 2020. Thereafter, the Governor of California issued a Proclamation of State of Emergency pursuant to Government Code Section 8625 in relation to the COVID-19 public health crisis on March 4, 2020. This proclamation has not yet been repealed or rescinded and is currently in force, notwithstanding declines in in COVID-19-related cases and hospitalizations and the general relaxing of COVID-19-related mandates. As a result, a state of emergency continues to be declared in California with respect to COVID-19.

Pursuant to Assembly Bill (AB) 361, which amended the Brown Act's teleconferencing provisions, Section 54953(e) allows legislative bodies to meet virtually without posting the remote meeting locations and without providing public access at such locations (as is generally required by section 54953(b)(3)), provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees. Additionally, Section 54953(e) imposes transparency requirements to the management of remote and teleconference public meetings held under this section. Specifically, Section 54953(e) imposes two requirements for remote public meetings:

1. Public agencies hosting teleconference meetings pursuant to Section 54953(e) in lieu of traditional in-person or teleconferenced meetings must permit direct "real time" public comment during the teleconference and must leave open the opportunity for public comment until the comment period is closed during the ordinary course of the meeting. The opportunity to make public comment must be of a sufficient duration to allow actual public participation.
2. Any action by the governing body during a public teleconference meeting held under Section 54953(e) must occur while the agency is actively and successfully broadcasting to members of the public through a call-in option or an internet-based service option. If a technical disruption within the agency's control prevents members of the public from either viewing the meeting of the public agency or prevents members of the public from offering public comment, the agency must cease all action on the meeting agenda until the disruption ends and the broadcast is restored.

SCAG has implemented the requirements for conducting public meetings in compliance with the prior executive orders and Section 54953(e). Teleconference accessibility via call-in option or an internet-based service option (via the Zoom Webinars platform) is listed on the published agenda for each meeting of SCAG legislative bodies, and on SCAG's website. Further, SCAG provides access for public comment opportunities in real time at the time noted on the agenda. The holding of remote meetings in compliance with Section 54953(e) promotes the public interests of facilitating robust public participation on a remote platform and, further, protecting the public, SCAG's members and its employees during the winter season when congregation indoors and newly identified variants (including Omnicron) pose health risk.

Since the enactment of Section 54953(e), the EAC, SCAG's Policy Committees, its other committees and the RC have been meeting pursuant to provisions in Government Code section 54953(e)(1)(A) because a declared state of emergency exists and County of Los Angeles Public Health Department and the City of Los Angeles currently recommends a variety of social distancing measures (including recommended masking, recommending avoidance of crowded indoor spaces and to maintain six feet of social distancing, especially in cases where, as is the case here, the vaccination status of

persons outside your household is unknown).<sup>1</sup> The continued importance of social distancing measures is exemplified by recent local health order recommendations to continue adhering to public health measures and recognition that local agencies and businesses may desire to adhere to more stringent health protocols than formally mandated.<sup>2</sup>

SCAG's legislative bodies may continue meeting pursuant to Section 54953(e) if certain findings are periodically made and provided, further, that such meetings continue to be held pursuant to the requirements of subdivision (e) of Section 54953. The required findings include: (1) the legislative body has reconsidered the circumstances of the state of emergency and (2) that either (i) state or local officials continue to recommend measures to promote social distancing or (ii) an in-person meeting would constitute an imminent risk to the safety of attendees.

SCAG's Regional Policy Manual permits holding teleconference/videoconference meetings and permits the President to waive certain requirements in the Policy Manual where state law permits such waiver. Likewise, SCAG's Bylaws authorize the EAC to make decisions and take actions binding on SCAG if such decisions or actions are necessary prior to the next regular meeting of the Regional Council. (Art. V.C(3)(a).) Given the Regional Council's regular meeting on March 3<sup>rd</sup> will occur following the meetings of the Policy meetings held earlier that day, SCAG's Bylaws authorize the EAC to make the findings contained in this staff report.

If the findings below are made by the EAC, all SCAG legislative bodies (i.e., the RC, EAC, Policy Committees and other SCAG committees and task forces) are authorized to meet pursuant to Section 54953(e) for thirty days. Further continuation beyond this period would require the EAC and/or RC to reconsider the then-current circumstances.

#### **FINDINGS:**

The recommendations in this staff report are based on the following facts and findings, made pursuant to Government Code Section 54953(e)(3), which are incorporated into the recommended action taken by the EAC and RC, as noted above:

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<sup>1</sup> See <https://coronavirus.lacity.org/> (visited March 9, 2022) Los Angeles County Public Health Department notation that social distancing is still a recommended practice.

<sup>2</sup> See <https://www.lamayor.org/sites/g/files/wph1781/files/page/file/20220304%20SAFER%20LA%20ORDER%202020.03.19%20%28REV%202022.03.04%29.pdf> (City of Los Angeles Mayoral Order), noting "All persons living and working within the City of Los Angeles should continue to always practice required and recommended COVID-19 infection control measures at all times and when among other persons when in community, work, social, or school settings, especially when multiple unvaccinated persons from different households may be present and in close contact with each other, especially when in indoor or crowded outdoor settings." Also, noting "Consistent and correct mask use (covering nose and mouth) is especially important indoors when in close contact with others (less than six feet from) who are not fully vaccinated against COVID-19 or whose vaccination status is unknown."



1. The EAC and RC have reconsidered the circumstances of the state of emergency initially declared by the Governor on March 4, 2020, pursuant to section 8625 of the California Emergency Services Act, relating to the COVID-19 public health crisis and find that the declaration remains in effect. The continuation of virtual meetings will allow for full participation by members of the public, consistent with continued social distancing recommendations, and will facilitate the purposes of such social distancing recommendations by preventing large crowds from congregating at in indoor facilities for extended periods of time. Given that the vaccination status of meeting participants (including members of the public) is not known, it is prudent to use caution in protecting the health of the public, SCAG's employees and its membership where, as here, adequate virtual means exist to permit the meeting to occur by teleconference/videoconference with the public being afforded the ability to comment in real time.<sup>3</sup>
2. The EAC and RC find that state and local officials continue to recommend measures to promote social distancing as exemplified by the discussion and footnoted provisions above. Further the Los Angeles County Department of Public Health and City of Los Angeles continue to recommend measures to promote social distancing, including recommendations to avoid crowded indoor spaces and to maintain six feet of social distancing, especially in cases where the vaccination status of persons outside a person's household is unknown. The continued importance of social distancing measures is exemplified by recent health order recommending the need to continued adherence to public health measures and recognition that local agencies and businesses may desire to adhere to more stringent health protocols than formally mandated. Finally, SCAG's primary offices and its regional offices remain closed to the public in relation to the COVID-19 emergency declaration.

**CONCLUSION:**

Staff recommends the actions described above be taken based on the findings contained in this staff report. Should further remote meetings pursuant to Section 54953(e) be warranted, the EAC and/or RC are required to reconsider the circumstances and make findings to continue holding meetings in this manner.

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<sup>3</sup> See

<https://www.lamayor.org/sites/g/files/wph1781/files/page/file/20220304%20SAFER%20LA%20ORDER%202020.03.19%20%28REV%202022.03.04%29.pdf>, noting "People at risk for severe illness or death from COVID-19—such as unvaccinated older adults and unvaccinated individuals with underlying medical conditions associated with higher risk for severe COVID-19—and members of their household, should defer participating in activities with other people outside their household where taking protective measures, including wearing face masks and social distancing, may not occur or will be difficult, especially indoors or in crowded spaces. For those who are not yet fully vaccinated, staying home or choosing outdoor activities as much as possible with physical distancing from other households whose vaccination status is unknown is the best way to prevent the risk of COVID-19 transmission."

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**FISCAL IMPACT:**

None.



**AGENDA ITEM 2**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**MINUTES OF THE MEETING**  
**EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)**  
**WEDNESDAY, MARCH 2, 2022**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO AND AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

**Members Present**

<b>Hon. Clint Lorimore, President</b>	<i>Eastvale</i>	<b>District 4</b>
<b>Hon. Jan Harnik, 1<sup>st</sup> Vice President</b>		<b>RCTC</b>
<b>Hon. Carmen Ramirez, 2<sup>nd</sup> Vice President</b>		<b>Ventura County</b>
Hon. Jorge Marquez, Chair CEHD	<i>Covina</i>	District 33
Hon. Frank Yokoyama, Vice Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David Pollock, Chair, EEC	<i>Moorpark</i>	District 46
Hon. Sean Ashton, Chair, TC	<i>Downey</i>	District 25
Hon. Art Brown, Vice Chair, TC	<i>Buena Park</i>	District 21
Hon. Kathryn Barger, President’s Appt.		Los Angeles County
Hon. Peggy Huang, Vice Chair, LCMC		TCA
Hon. Cheryl Viegas-Walker, President’s Appt.	<i>El Centro</i>	District 1
Hon. Larry McCallon, President’s Appt.	<i>Highland</i>	District 7
Hon. Donald P. Wagner, President’s Appt.		Orange County
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative

**Members Not Present**

<b>Hon. Rex Richardson, Imm. Past President</b>	<i>Long Beach</i>	<b>District 29</b>
Hon. Deborah Robertson, Vice Chair, EEC	<i>Rialto</i>	District 8
Hon. Alan D. Wapner, Chair, LCMC		SBCTA

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**Staff Present**

Kome Ajise, Executive Director  
Darin Chidsey, Chief Operating Officer  
Debbie Dillon, Chief Strategy Officer  
Cindy Giraldo, Chief Financial Officer  
Sarah Jepson, Director of Planning  
Carmen Fujimori, Human Resources Director  
Javiera Cartagena, Director of Government and Public Affairs  
Julie Shroyer, Chief Information Officer  
Michael Houston, Chief Counsel, Director of Legal Services  
Jeffery Elder, Deputy Legal Counsel  
Ruben Duran, Board Counsel  
Maggie Aguilar, Clerk of the Board

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Clint Lorimore called the meeting to order at 3:00 p.m. President Lorimore asked Regional Councilmember Larry McCallon, Highland, District 7, to lead the Pledge of Allegiance.

Given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A), President Lorimore announced the meeting was being held both in person and virtually (telephonically and electronically).

**PUBLIC COMMENT PERIOD**

President Lorimore opened the Public Comment Period and outlined instructions for public comments. He noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda.

He reminded the public to submit comments via email to [ePublicComment@scag.ca.gov](mailto:ePublicComment@scag.ca.gov). The Board Counsel Ruben Duran acknowledged there were no written public comments for items not listed on the agenda.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no prioritization of agenda items.

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**ACTION ITEM**

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

President Lorimore opened the Public Comment Period.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

The comprehensive staff report was included in the agenda packet. A recording of the meeting, including the presentations, can be found on SCAG's website.

A MOTION was made (Ramirez) that the Executive Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (McCallon) and passed by the following votes:

**AYES:** Ashton, Barger, Brown, Harnik, Huang, Lorimore, Marquez, Masiel, McCallon, Pollock, Ramirez, Viegas-Walker, Wagner, and Yokoyama (14)

**NOES:** None (0)

**ABSTAIN:** None (0)

2. Approval of the Fiscal Year 2022-23 Draft Comprehensive Budget

President Lorimore opened the Public Comment Period.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

Kome Ajise, Executive Director, briefly stated that the framework for developing the budget was rooted in SCAG's multi-year Strategic Plan, which focuses on SCAG's vision and priorities. He explained that SCAG was required by federal and state law to develop an Overall Work Program

(OWP) each year. He indicated that after a 30-day public comment review period, the OWP will be submitted to the Regional Council for final approval on May 5. He also stated that the general fund budget and membership assessment will also be forwarded to the General Assembly for approval on May 5. He reported that the proposed budget meets SCAG's primary responsibility requirements and furthers the implementation of the long-range Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), also known as Connect SoCal. He further noted that the FY 2022-23 draft comprehensive budget also highlights funding support and activities as the agency prepares for the development of Connect SoCal 2024.

Cindy Giraldo, Chief Financial Officer, reported that the proposed FY 22-23 budget complies with SCAG's primary responsibility to develop the SCS, the federal transportation improvement program, the annual OWP, and the transportation-related local air quality management plans. She noted that as shown in Table 1 of the staff report provided, the budget totals just under \$119.6 million, which is down from \$176.8 million in the current fiscal year. She indicated that the reflected decline is the result of progress made in expending the REAP 2019 funds, which accounts for \$14.7 million of the decline, and the completion of grants with partner transit agencies which accounts for another \$40 million. She reported that not yet accounted for in the budget were the expected REAP 2021 funds which will bring in approximately \$245 million in new revenue for the region. Once fully programmed, the FY23 budget will be approximately \$365 million, nearly a 100% growth or double the current fiscal year budget, and not the 32% decline currently reflected. Ms. Giraldo further reported that on the expenditure side, the largest component of the budget was the OWP which accounts for \$112 million or 94 percent of the total \$120 million budget. She noted that in January, they had the annual OWP development meeting with Caltrans, FHWA and FTA, and that feedback received from the federal and state agencies was supportive of both the work SCAG accomplished and of the proposed OWP before the EAC. She explained that within the staff report, on page 17 of the agenda packet a chart had been provided that details the total budget for each program within the OWP and within the comprehensive budget document starting on page 44 there was narratives on each program that describes the program's objectives and its alignment with SCAG's strategic plan. She also reported that major cost components of the budget include salaries and benefits for SCAG employees which totals \$36.6 million of the proposed budget and the consultant budget, the largest component, totaling \$59.5 million, which includes money set aside for distribution to sub-recipients. She indicated that together these 2 items account for 80% of the total budget. She further explained that total salaries and benefit cost amount of \$36.6 million was just under a \$4 million increase over prior year and noted that this increase was predominately attributed to the addition of 11 permanent and 3 limited terms positions, as outlined in Attachment 2 to the staff report provided, and escalating payments toward the CalPERS unfunded pension liability. She also indicated that the budget also continues to fund SCAG's Merit Pay Program, the continuation of the Vacation Cash-out pilot program, and the work at SCAG employee benefit, which includes the employee technology allowance, the one-time home office setup stipend, and the transit pass reimbursement program, all of which were approved by the EAC and the Regional Council as part of



the budget amendment. She stated that no new employee benefits are being requested for approval as part of the budget before them. Lastly, she reported that the general fund revenues include membership dues of \$2.3 million and that a detailed breakdown of the membership dues by agency was provided within the comprehensive budget document starting on page 84 of the agenda packet. She highlighted that the dues were calculated in compliance with the methods outlined in the SCAG Bylaws.

EAC members asked questions regarding the unfunded pension liability and the consultant budget.

Ms. Giraldo briefly reported that unfunded pension liability was at about \$48 million and that it would be about 10 years before pension payments actually peak and they would see a reduction. With respect to the consultant budget, Ms. Giraldo reported that staff would be working on future budget iterations to clearly show account balances within the general budget the distinction between how much is going to sub recipients versus how much is going to consultant contracts. She noted that there were several agencies that SCAG awards to or will actually do the procurements for and so that budget remains within consultants. She also indicated that of the \$59.5 million consultant budget, about half of that was going to sub recipients for the MSRC program, the Last Mile Freight program, and REAP 2019.

Executive Director Ajise emphasized that all of the consultant's expenditure that they see in the budget is work that's going to one city or county for a project that is SCAG related.

The comprehensive staff report was included in the agenda packet. A recording of the meeting, including the presentations, can be found on SCAG's website.

A MOTION was made (Brown) that the Executive/Administration Committee (EAC) recommend that the Regional Council: 1) Approve the Fiscal Year 2022-23 (FY 2022-23) Draft Comprehensive Budget in the amount of \$119,579,605; 2) Authorize the release of the Draft Overall Work Program (OWP) to initiate the 30-day public comment period; and 3) Approve the General Fund Budget and Membership Assessment and transmit to the General Assembly. Motion was SECONDED (Barger) and passed by the following votes:

**AYES:** Ashton, Barger, Brown, Harnik, Huang, Lorimore, Marquez, Masiel, McCallon, Pollock, Ramirez, Viegas-Walker, Wagner, and Yokoyama (14)

**NOES:** None (0)

**ABSTAIN:** None (0)

**CONSENT CALENDAR**

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President Lorimore opened the Public Comment Period.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.

#### Approval Items

3. Minutes of the Regular Meeting – February 2, 2022
4. SB 922 (Wiener) - CEQA Exemption for Transit Projects

#### Receive and File

5. Fiscal Year (FY) 2020-21 External Audit
6. 2022 Outlook for Go Human Active Transportation and Safety Program
7. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
8. CFO Monthly Report

A MOTION was made (Pollock) to approve Consent Calendar, Items 3 through 4; Receive and File Item 5 through 8. Motion was SECONDED (Ashton) and passed by the following votes:

**AYES:** Ashton, Barger, Brown, Harnik, Huang, Lorimore, Marquez, Masiel, McCallon, Pollock, Ramirez, Viegas-Walker, Wagner, and Yokoyama (14)

**NOES:** None (0)

**ABSTAIN:** None (0)

#### **INFORMATION ITEM**

9. Policy Development Framework for Connect SoCal 2024

President Lorimore opened the Public Comment Period.

Seeing no public comment speakers, President Lorimore closed the Public Comment Period.



Executive Director Ajise provided a brief introduction of Item Number 9 and noted that last year the EAC convened a Strategic Planning Session. He explained that one action that was identified in that session was the need to create a policy development framework for Connect SoCal. He stated that one of their priorities for the year, as outlined in the President's and SCAG's EAC Strategic Work Plan, was to elevate and expand the elected leadership involvement for regional policy development across all of the committees and to ensure staff has clear direction on the collective priorities, and that those priorities are addressed as they advance the work of developing the regional plan. He explained that Connect SoCal was the primary policy document that guides their regional planning activities and the work at SCAG, so it was important to make sure that they develop a process. He explained that to kick off this process, SCAG hosted a Joint Policy Committee (JPC) last month to set the stage for the issues that they would be looking at and to bring some of their key partners to talk about opportunities they see for the region and to address regional challenges. He stated that based on the JPC discussion and the Regional Council's previous policy actions, staff had prepared a Draft Policy Framework for Connect SoCal 2024. He indicated that this was really to begin the conversation on key policy issues to be addressed in the plan update and where the policy committees will focus on these issues as part of the framework. He stated that staff was now seeking the EAC's feedback on the Draft Policy Development Framework for Connect SoCal 2024. He noted that in April, staff intends to bring a discussion on the Draft Policy Framework back to each of the committees to gain further input on their priorities and the work program specific to each committee, and then staff plans to return to the EAC and RC in June for further direction and action on the framework. He emphasized that this was a living document, and they would revise and adjust as the planning process unfolds. He expressed appreciation for the EAC and the Board interest in establishing and developing a shared understanding upfront to make sure their work and the items they bring before them are guided by policymakers.

Ms. Sarah Jepson, Director of Planning, provided an overview of the basic structure of the document and the areas staff was seeking feedback on. She indicated that the first piece that this draft policy framework lays out was the draft plan vision and goals for Connect SoCal 2024, which would look very familiar to the members as it captures the same goals and vision as previous plans but typically includes updates and further evolution from previous plans. She also noted that the plan includes series of draft goals that aim to align and promote mobility, more livable communities, a healthier environment, and a stronger economy. She stated that the next section of the report included key policy priority areas and that much of their work would be taking a look at what was in the plan in the past and refining and enhancing strategies. She also reported that the main policy priority areas that staff had identified their continued work on were: 1) the core vision of the plan, in order to better align land use and transportation planning to achieve their goals; and 2) Key Connections, which have a stronger emphasis on how they leverage technology to further strengthen their goals, and that were really critical in helping them achieve a higher greenhouse gas reduction target. She also noted that they also looked at new emerging issues like equity, resilience, and economy that they would want to bring forward for further discussion as part of this plan

development process. She further reported that the final section of this framework was what they were calling the policy leadership and outlook section. She highlighted the three policy committees at SCAG, which were the main policy bodies and outlined the key policy priorities that staff would be bringing forward to each of the committees and seeking guidance on. She noted that they would also use the Joint Policy Committees as needed to look at pertinent cross functional issues and seek coordinated actions and recommendations as needed. Lastly, she outlined a series of new special Connect SoCal subcommittees that align with the emerging issues that had been identified. The subcommittees were: 1) Next Generation Infrastructure, looking at all of the investments they anticipate coming to the region, how they align that with the goals that were set forth in the inclusive economic recovery strategy, as well as some of the new federal and state policies that are really looking towards how they leverage investments to also enhance and address climate issues; 2) Resilience and Conservation; and 3) Restorative Justice, to further advance the ideas that were put forward around racial equity and how to enhance their environmental justice practices. In closing, she stated that the goal was to bring this early to the committee to get their feedback.

Regional Councilmember Peggy Huang, TCA, asked where water fits in the framework. Ms. Jepson stated they had conversations about water being integrated in multiple parts of the planning process and had talked about it in terms of sustainable development and how they continue to grow the communities with more limited water resources. She stated that in their program environmental document, they looked at the impacts of the plan on water resources and indicated that one of their key connections in the last plan was on housing supportive infrastructure and really looking at the broader resource needs that have to be in place in order to support the level of housing production that they were aiming for in the region. She noted that water related issues would be in several different committees and several different parts of the conversation.

First Vice President Jan Harnik, RCTC, stated that she could see the water issue being addressed in the subcommittee on Resilience and Conservation. She also asked staff to provide examples of what resilience looks like. Executive Director Ajise indicated that it was the ability to be able to bounce back from impacts in the economy or physical, in terms of weather or disaster. He stated thinking ahead and building capacity to withstand these impacts was once element of resiliency.

Regional Council Member David Pollock, Moorpark, District 46, made comments relating to the water discussion and stated that he definitely agreed that it was something that Energy and Environment Committee should be tasked with.

The comprehensive staff report was included in the agenda packet. A recording of the meeting, including the presentations, can be found on SCAG's website.

### **CFO REPORT**

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Cindy Giraldo, Chief Financial Officer reported that staff had completed the preparation of the next year FY23 budget and Annual Comprehensive Financial Statements for the past fiscal year. She indicated that they continue to pursue new opportunities to bring funding to the SCAG region and that there was four active grant applications which included 1) a \$1.2 million OTS grant to fund the continued investment and evolution of the Go Human campaign; 2) a partnership with UC Santa Barbara that was a grant application that was submitted to seek \$270k in funding for the university to be used for evaluating new methods for soliciting informed public opinion on housing issues in the SCAG region; 3) a grant application that was submitted to the Department of Energy for about \$108k in funding for Year 2 of the Clean Cities network outreach, education and performance tracking program; and 4) that staff was working on the advance funding application to be submitted to HCD for REAP 2021 funds. She also reported that the Controller position had been filled by Mr. Emad Gewaily, CPA. Lastly, she informed the EAC that Ms. Kana Sato-Nguyen, who had been working as the Acting Budget and Grants Manager, had accepted the position on a permanent basis.

### **PRESIDENT'S REPORT**

President Lorimore introduced Ms. Lucy Dunn as the new Business Representative who was replacing Mr. Randall Lewis. He provided a brief overview of her background and accomplishments.

Ms. Dunn expressed it was a pleasure to join them all and that it was an honor. She noted that Mr. Lewis had been a good counselor to her in this process. She thanked them all for their support.

President Lorimore also announced that Regional Council Member Sean Ashton (RC District 25) would be resigning his council seat, effective March 18, for a work opportunity. He recognized Regional Council Member Ashton's service at SCAG.

Regional Council Member Ashton thank the members for their support and noted it had been an honor to serve. He thanked several members.

Lastly, President Lorimore reported that the next EAC meeting was scheduled for Wednesday, April 6, 2022, at 3:00 p.m.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Ajise expressed appreciation for Ms. Dunn joining SCAG. He also provided a brief update on the Regional Data Platform that was launched on February 23 and noted benefits of the platform. He stated that RDP was available through the Regional Hub at <https://hub.scag.ca.gov/> or that the agencies could reach out to SCAG's Local Information Services Team (LIST) to provide technical assistance on the use of the tool and on the Local Data Exchange. Lastly, he



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provided an update on the 2022 Outlook for the Go Human Program and noted that Item Number 6 on the agenda was a report that covers the strategies and resources SCAG is providing to communities to support pedestrian and bicycle safety this year.

**FUTURE AGENDA ITEMS**

There were no future agenda items.

**ANNOUNCEMENTS**

There were no announcements.

**ADJOURNMENT**

There being no further business, President Lorimore adjourned the Regular Meeting of the Executive Administration Committee at 4:02 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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**AGENDA ITEM 3**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Cindy Giraldo, Chief Financial Officer  
(213) 630-1413, giraldo@scag.ca.gov

**Subject:** Resolution No. 22-642-1 Approving Amendment 3 to the FY 2021-22  
Comprehensive Budget including the Overall Work Program

**RECOMMENDED ACTION:**

It is recommended that, the Executive/Administration Committee (EAC) and the Regional Council (RC):

- 1) Approve Resolution No. 22-642-1 adopting an amendment to the Fiscal Year 2021-22 (FY 2021-22) Comprehensive Budget including the Overall Work Program (OWP) budget; and
- 2) Authorize the Executive Director, or his designee, to submit the Amendment 3 to the FY 2021-22 OWP to the California Department of Transportation (Caltrans).

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

**EXECUTIVE SUMMARY:**

*Staff recommends that the Executive/Administration Committee (EAC) and Regional Council (RC) approve Resolution No. 22-642-1, adopting a third amendment to the FY 2021-22 Comprehensive Budget including the OWP budget. This amendment increases the OWP budget, in the amount of \$13,827,388, increasing the total budget from \$135.3 million to \$149.1 million (Amendment 3). Amendment 3 is a formal amendment to FY 2021-22 OWP, which includes:*

- *\$4.9 million in grant balance adjustments for Consolidated Planning Grant (CPG) funds, as well as \$0.96 million adjustments in Transportation Development Act (TDA) funds and In-Kind Commitments for ongoing regional transportation projects;*
- *\$0.24 million for U.S. Department of Energy (DOE) grant funds to support testing and evaluation of curb management operations as a subrecipient to the Los Angeles Cleantech Incubator (LACI);*
- *\$0.01 million for Year 1 of the DOE grant funds to support the AI-based mobility monitoring system and analytics demonstration pilot as a subrecipient to the University of California, Irvine (UCI);*

- *\$0.11 million for Year 2 of the DOE grant funds to perform outreach in support of expanding alternative fuels in SCAG region;*
- *\$6.75 million for Mobile Source Air Pollution Reduction Review Committee (MSRC) Last Mile Freight Program (LMFP) grant funds to help goods movement providers invest in clean truck and infrastructure technology;*
- *\$0.6 million for California Energy Commission's (CEC) Research Hub for Electric Technologies in Truck Applications (RHETTA) grant funds to study supporting infrastructure for medium and heavy-duty zero-emission trucks as a subrecipient to the Electric Power Research Institute (EPRI);*
- *\$0.02 million for the California Department of Housing and Community Development (HCD) grant funds passed through by the City of Santa Ana to support the Southern California Go Human Campaign; and*
- *\$0.25 million for the California Emerging Technology Fund (CETF) grant funds for overall general support for SCAG's broadband program.*

**BACKGROUND:**

On May 6, 2021, the EAC and RC adopted the FY22 Final Comprehensive Budget, which included the FY22 OWP budget in the amount of \$94.1 million. The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) subsequently approved SCAG's FY22 OWP on June 29, 2021.

Thereafter, SCAG submitted administrative Amendment 1 to the FY22 OWP to program the Regional Early Action Planning 2019 (REAP 2019) full grant award, the Active Transportation Program (ATP) Cycle 5 grant funds, additional TDA funds to support the existing state-funded projects, and a grant balance adjustment for the FY21 OTS Pedestrian and Bicycle Safety program. Additionally, the amendment included the reallocation of CPG funds that resulted in budget-neutral changes. Amendment 1 increased the OWP budget from \$94.1 million to \$134.4 million.

On December 1, 2021, the EAC, acting on behalf of the RC, approved Amendment 2 to the FY 22 OWP increasing the budget from \$134.4 million to \$135.3 million for programming CPG funds, TDA funds, Sustainable Transportation Planning grant funds, various federal and state grants including REAP 2019 grant for ongoing regional transportation and housing projects; adjusting staff time allocations in various OWP projects as well as adding new OWP projects (Broadband Planning and Local Information Services Team); programming the Inclusive Economic Recovery Strategy (IERS) grant funds to support the implementation of the IERS; and programming the FY22 Office of Traffic Safety (OTS) grant funds to support the Southern California Go Human Campaign.

On January 27, 2022, and March 2, 2022, Caltrans issued the final FY22 FHWA PL and FY22 FTA 5303 allocations, respectively. Combined, it was \$2.3 million higher than the amount programmed in SCAG's FY22 OWP. This amendment includes revising the amount programmed for CPG funds to

reflect the final allocations for this fiscal year as well as to program the remaining CPG carryover funds, in the amount of \$2.6 million, from the prior fiscal years.

**DISCUSSION:**

Staff recommends that the EAC and the RC approve Amendment 3 to the FY 2021-22 Comprehensive Budget, which includes an amendment to the FY22 OWP, in the amount of \$13.8 million, increasing the budget from \$135.3 million to \$149.1 million. Table 1 provides a summary of FY22 OWP revenue changes for the adjustments to federal transportation planning grants and the local funds supporting the grants, as well as adjustments to Federal Other, MSRC LMFP, State Other, and local grant funds. The changes to revenue resulted in a net increase of \$13.8 million. The most significant changes include grant balance adjustments for CPG funds and in-kind commitments as well as programming of the new grant funds.

<b>FUNDING SOURCES</b>	<b>Amend#2</b>	<b>Change</b>	<b>Amend#3</b>
FHWA PL - Metropolitan Planning	\$ 23,042,594	\$ 3,813,448	\$ 26,856,042
FTA 5303 - Metropolitan Planning	\$ 18,486,300	\$ 1,076,800	\$ 19,563,100
FHWA SPR - Strategic Partnership Grants	\$ 896,958	\$ -	\$ 896,958
FTA 5304 - Sustainable Communities Grants	\$ 451,044	\$ -	\$ 451,044
FEDERAL OTHER	\$ 2,447,837	\$ 356,477	\$ 2,804,314
SB 1 - Sustainable Communities Formula Grants	\$ 10,851,028	\$ -	\$ 10,851,028
SHA - Sustainable Communities Grants	\$ 855,504	\$ -	\$ 855,504
REAP 2019 Grant Program	\$ 42,608,322	\$ -	\$ 42,608,322
MSRC Last Mile Freight Program Grant	\$ 10,000,000	\$ 6,751,000	\$ 16,751,000
STATE OTHER	\$ 12,902,428	\$ 622,548	\$ 13,524,976
TDA	\$ 5,899,377	\$ 293,322	\$ 6,192,699
IN-KIND COMMITMENTS	\$ 4,804,824	\$ 663,793	\$ 5,468,617
CASH/LOCAL OTHER	\$ 2,060,127	\$ 250,000	\$ 2,310,127
<b>TOTAL</b>	<b>\$ 135,306,343</b>	<b>\$ 13,827,388</b>	<b>\$ 149,133,731</b>

- 1) \$4,890,248 increase for grant balance adjustments for the CPG funds (\$3,813,448 increase for FHWA PL, \$1,076,800 increase for FTA 5303) for ongoing regional transportation projects;
- 2) \$356,477 increase for Federal Other, including \$107,500 for Year 2 of the DOE grant for alternative fuels outreach project, \$10,000 for Year 1 of the DOE grant funds passed through by UCI for AI-based mobility monitoring system and analytics demonstration pilot project, and \$238,977 for DOE grant funds passed through by LACI for testing and evaluation of curb management operations;
- 3) \$6,751,000 increase for MSRC LMFP grant funds to support clean truck and infrastructure technology implementation for Phase 1 Selected Contingency List;

- 4) \$622,548 increase for State Other, including \$600,048 for CEC grant funds passed through by EPRI to study supporting infrastructure for medium and heavy-duty zero-emission trucks and \$22,500 for HCD grant funds passed through by the City of Santa Ana to support the Southern California Go Human Campaign;
- 5) \$293,322 increase for TDA funds for ongoing regional transportation projects;
- 6) \$663,793 increase for balance adjustments for the third-party contributions as a result of various grant balance adjustments; and
- 7) \$250,000 increase for Cash/Local Other to include \$250,000 in CETF funds to support SCAG’s Broadband Program.

Table 2 provides a summary of FY22 OWP expenditure changes for the adjustments to federal transportation planning grants and the local funds supporting the grants, as well as adjustments to Federal Other, MSRC LMFP, State Other, and local grant funds. The most significant changes are an increase for consultants to support the various grant-funded activities, as well as an increase for other costs to account for the funds set aside to support FY23 OWP activities.

OWP EXPENDITURES	Amend#2	Change	Amend#3
SALARIES & BENEFITS	\$ 43,961,262	\$ 50,500	\$ 44,011,762
CONSULTANTS *	\$ 77,020,630	\$ 7,192,127	\$ 84,212,757
NON-PROFITS/IHL	1,176,911	\$ (434,889)	742,022
IN-KIND COMMITMENTS	\$ 4,804,824	\$ 663,793	\$ 5,468,617
CASH/LOCAL OTHER	\$ 879,977	\$ -	\$ 879,977
OTHER COSTS	\$ 7,462,739	\$ 6,355,857	\$ 13,818,596
<b>TOTAL</b>	<b>\$ 135,306,343</b>	<b>\$ 13,827,388</b>	<b>\$ 149,133,731</b>
* Consultants included: consultant, consultant TC, consultant IC REAP and cloud services			

The proposed changes to expenditure categories are:

- 1) \$50,500 increase for staff resources, including one position upgrade as well as FTE adjustments in the OWP;
- 2) \$7,192,127 increase to the consultant budget related to various grants;
- 3) \$434,889 decrease to the non-profit/institution for higher learning category to align with various grants;
- 4) \$663,793 increase to in-kind commitments to support various grants; and
- 5) \$6,355,857 increase in other costs to set aside the funds to support FY23 OWP activities.



The list of budget changes for Amendment 3 to the FY22 OWP is included in Attachment 2. The full report for Amendment 3 to the FY22 OWP is available at <https://scag.ca.gov/sites/main/files/file-attachments/fy21-22-owp-amend03.pdf>.

#### Salaries and Benefits Budget

Amendment 2 to the budget presented to the EAC and RC in December included salaries and benefits costs for 194 positions in the amount of \$43.96 million. This amendment includes a position upgrade for the IERS grant-funded position from Assistant Regional Planner to Associate Regional Planner to align with the approved classification in the final grant budget. The amended budget increases the salaries and benefits costs for 194 positions to \$44.01 million. The work-time and fringe benefits costs associated with the position upgrade are approximately \$10K and will be fully covered by the IERS grant.

#### Budget Resolution Changes

Based on a review of the budget resolution language performed by the SCAG Legal Services and Finance divisions, changes to the resolution language have been incorporated to add clarity to authority that has been historically delegated to the SCAG Executive Director. The SCAG Bylaws, Article VII, give the SCAG Executive Director authority to administer the Personnel Rules. Resolution No. 22-642-1 (5) clarifies the required alignment between the personnel authority and the budget authority by designating and authorizing the SCAG Executive Director to make administrative amendments to the Comprehensive Budget to implement the Personnel Rules. Resolution No. 22-642-1 (10) also gives the SCAG Executive Director the authority to allocate additional TDA funding to projects that are included in the approved OWP through administrative amendments when such exceedance is necessary to execute or implement the OWP approved by the Regional Council. These proposed changes in the attached budget resolution provide and clarify the budget authority levels necessary to ensure business continuity and maximize operational efficiency.

#### **FISCAL IMPACT:**

Amendment 3 to the FY 2021-22 Comprehensive Budget, including the OWP, results in an OWP budget increase of \$13.8 million from \$135.3 million to \$149.1 million. After approval by the EAC and RC, Amendment 3 to the FY22 OWP will be submitted to Caltrans for final approval.

#### **ATTACHMENT(S):**

1. Resolution No. 22-642-1 Approving Amendment 3 to the FY 2021-22 Comprehensive Budget including the Overall Work Program (OWP)
2. List of Budget Changes - FY22 OWP Amendment 3



RESOLUTION NO. 22-642-1

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) APPROVING AMENDMENT 3 TO THE FISCAL YEAR 2021-22 COMPREHENSIVE BUDGET, INCLUDING THE OVERALL WORK PROGRAM

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017 T: (213) 236-1800 www.scag.ca.gov

REGIONAL COUNCIL OFFICERS

- President Clint Lorimore, Eastvale
First Vice President Jan C. Harnik, Riverside County Transportation Commission
Second Vice President Carmen Ramirez, County of Ventura
Immediate Past President Rex Richardson, Long Beach

COMMITTEE CHAIRS

- Executive/Administration Clint Lorimore, Eastvale
Community, Economic & Human Development Jorge Marquez, Covina
Energy & Environment David Pollock, Moorpark
Transportation Art Brown, Buena Park

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six-county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.; and

WHEREAS, SCAG has developed the Fiscal Year (FY) 2021-22 Comprehensive Budget that includes the following budget components: the Overall Work Program (OWP); the FTA Discretionary and Formula Grant Budget; the TDA Capital and Debt Service Budget; the General Fund Budget; the Indirect Cost Budget; and the Fringe Benefits Budget; and

WHEREAS, the OWP is the basis for SCAG's annual regional planning activities and budget; and

WHEREAS, in conjunction with the OWP Agreement and Master Fund Transfer Agreement, the OWP constitutes the annual funding contract between the State of California Department of Transportation (Caltrans) and SCAG for the Consolidated Planning Grant (CPG), and the Sustainable Transportation Planning Grants; and

WHEREAS, SCAG is also eligible to receive other Federal and/or State grant funds and/or local funds for certain regional transportation planning related activities. For such funding upon award, the funds are implemented through the OWP and SCAG and the applicable Federal or State agency shall execute the applicable grant agreement(s); and

WHEREAS, SCAG's Regional Council approved the FY 2021-22 Comprehensive Budget including the OWP in May 2021, which was subsequently approved by Caltrans in June 2021. The Regional Council approved Amendment 1 to the OWP in September 2021 and Amendment 2 was approved in December 2021; and

WHEREAS, Amendment 3 to the FY 2021-22 Comprehensive Budget including the OWP, will result in an OWP budget increase of \$13,827,388, from \$135,306,343 to \$149,133,731; and

WHEREAS, Amendment 3 to the FY 2021-22 Comprehensive Budget including the OWP, along with its corresponding staff report and this resolution, has been reviewed and discussed by SCAG's Regional Council on April 7, 2022.

Attachment: Resolution No. 22-642-1 Approving Amendment 3 to the FY 2021-22 Comprehensive Budget including the Overall Work Program

**NOW, THEREFORE, BE IT RESOLVED, by the Regional Council of the Southern California Association of Governments, that Amendment 3 to the FY 2021-22 Comprehensive Budget including the OWP is approve and adopted.**

**BE IT FURTHER RESOLVED THAT:**

1. The Regional Council hereby authorizes submittal of Amendment 3 to the FY 2021-22 OWP to the participating State and Federal agencies.
2. The Regional Council hereby authorizes submittal of SCAG's approved FY 2021-22 Indirect Cost Rate Proposal (ICRP) to the participating State and Federal agencies.
3. SCAG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance.
4. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby designated and authorized to execute all related agreements and other documents on behalf of the Regional Council.
5. The SCAG Bylaws give the SCAG Executive Director authority to administer the Personnel Rules. In accordance with that authority, the SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby designated and authorized to make administrative amendments to the FY 2021-22 Comprehensive Budget including the OWP to implement the Personnel Rules.
6. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make and submit to the applicable funding agencies, the necessary work program, and budget amendments to SCAG's FY 2021-22 Comprehensive Budget including the OWP, based on actual available funds and to draw funds as necessary on a line of credit or other requisition basis.
7. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to submit grant applications and execute the applicable grant agreements and any amendments with the applicable Federal or State agency and to implement grant funds through SCAG's OWP, and this includes submittal and execution of the required Overall Work Program Agreement (OWPA) and the Master Fund Transfer Agreement (MFTA) with Caltrans, as part of the Caltrans Sustainable Transportation Planning Grant Programs.
8. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2021-22 OWP that do not affect the delivery of regional transportation planning tasks, activities, steps, products, or the funding amounts listed on the OWPA.
9. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2021-22 General Fund Budget; the Indirect Cost Budget; the Fringe Benefit Budget; FTA Discretionary and Formula Grant Budget; and the TDA Budget that do not exceed the overall funding amounts approved by the SCAG Regional Council and the participating State and Federal agencies.
10. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2021-22 TDA Budget, including exceeding the TDA Budget approved by the Regional Council, for the purpose of allocating additional funding to projects that are included in the approved OWP, when such exceedance is necessary to execute or implement the OWP approved by the Regional Council.

11. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to negotiate and execute subrecipient agreements (e.g., memorandum of understanding) and related documents, on behalf of the Regional Council, involving the expenditure of funds programed under the FY 2021-22 Comprehensive Budget including the OWP.

**PASSED, APPROVED AND ADOPTED** by the Regional Council of the Southern California Association of Governments at its regular meeting this 7<sup>th</sup> day of April, 2022.

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Clint Lorimore  
President, SCAG  
Mayor, Eastvale

Attested by:

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Kome Ajise  
Executive Director

Approved as to Form:

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Michael R.W. Houston  
Chief Counsel

FY 2021-22 OWP Amendment 3  
List of Budget Changes

Director	Project/Task No.	Category	Budget Change	CPG FHWA_PL	CPG FTA_5303	TDA	FTA 5304	FHWA SPR	SHA	FY20 SB1 Formula	FY21 SB1 Formula	FY22 SB1 Formula	State Others	REAP AB 101	REAP 2021	FY21 OTS	FY22 OTS	DOE	MSRC	ATP	ERS Grant	Cash/Local Other	In-Kind Commitments	Justification						
Jepson	010-0170.01	Staff	\$ 22,215	19,667																				2,548	Reconcile existing FTEs for staff to accurately reflect work responsibilities and tasks (reduced to match availability). Re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.					
Jepson	010-1631.02	Staff	\$ (32,017)	(28,345)																					(3,672)	Adjust FTE allocations to more accurately reflect time expended to date.				
Jepson	010-2106.02	Staff	\$ (10,736)	(9,505)																					(1,231)	Reconcile existing FTEs for staff to accurately reflect work responsibilities and tasks.				
Jepson	010-2106.02	Staff	\$ (7,158)	(6,337)																					(821)	This request is to add additional staff to LIST to provide RDP-LDX technical assistance to local jurisdictions for the development of Connect SoCal.				
Jepson	015-0159.01	Staff	\$ 313,315	(1,600)	278,978																				35,937	Reduce the Consultant budget by \$90,250 and re-purpose the funds to GL 55950 Temporary help under 015-0159.01 RTP Financial Planning & 015-0159.02 Transportation User Fee. Transfer funds of \$1,600 travel budget to cover urgent travel need for 055.1531.01 - Southern California Economic Growth Strategy. Increased budget to prepare and support the work that would be carried over to FY23.				
Jepson	015-0159.02	Staff	\$ 50,972	45,125																						5,847	Reduce the Consultant budget by \$90,250 and re-purpose the funds to GL 55950 Temporary help under 015-0159.01 RTP Financial Planning & 015-0159.02 Transportation User Fee.			
Jepson	020-0161.04	Staff	\$ 582,800	515,953																						66,847	Increase budget to prepare and support the work that would be carried over to FY23. To re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.			
Jepson	020-0161.05	Staff	\$ (20,573)	(18,213)																						(2,360)	This request is to add additional staff to LIST to provide RDP-LDX technical assistance to local jurisdictions for the development of Connect SoCal.			
Jepson	020-0161.05	Steps/ Products/ Objective	\$ -																									Updated the completion date for Product 42 to 6/30/22.		
Jepson	020-0161.06	Staff	\$ 226,401	200,433																						25,968	Increase budget to prepare and support the work that would be carried over to FY23.			
Jepson	020-0161.06	Steps/ Products/ Objective	\$ -																									Update references of Environmental Justice Working Group in the objective, Steps and Products to Equity Working Group.		
Jepson	030-0146.02	Staff	\$ 3,432	22,728	(19,690)																					394	This request is to add additional staff to LIST to provide RDP-LDX technical assistance to local jurisdictions for the development of Connect SoCal. Re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.			
Jepson	045-0142.12	Staff	\$ 254,702	225,487																							29,215	Increase budget to prepare and support the work that would be carried over to FY23.		
Jepson	045-0142.23	Staff	\$ 339,603	300,650																							38,953	Increase budget to prepare and support the work that would be carried over to FY23.		
Jepson	045-0142.25	Staff	\$ 308,223	272,870																							35,353	Increase budget to prepare and support the work that would be carried over to FY23.		
Jepson	050-0169.01	Staff	\$ (36,019)	(31,887)																							(4,132)	This request is to add additional staff to LIST to provide RDP-LDX technical assistance to local jurisdictions for the development of Connect SoCal.		
Jepson	050-0169.06	Staff	\$ (5,704)	(5,050)																							(654)	Reconcile existing FTEs for staff to accurately reflect work responsibilities.		
Jepson	050-0169.07	Consultant	\$ (90,250)	(90,250)																									Reduce the Consultant budget by \$90,250 and re-purpose the funds to Temporary help GL under 015-0159.01 RTP Financial Planning & 015-0159.02 Transportation User Fee.	
Jepson	050-0169.08	Non-Profits/HIL	\$ -	(44,265)	44,265																								Swap funding source of Non-Profit Budget, \$44,265, from FTA 5303 to TDA (M-02-22).	
Jepson	050-0169.08	Steps/ Products/ Objective	\$ -																										Update references of Public Health Working Group in the steps and products to Equity Working Group.	
Jepson	055-0133.06	Staff	\$ 3,913	3,464																							449	To re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.		
Jepson	055-0133.06	Steps/ Products/ Objective	\$ -																										Steps updated to Staff/Consultant.	
Jepson	055-1531.01	Staff	\$ 2,727	2,414																							313	Transfer funds of \$1,600 travel budget to cover urgent travel need for 055.1531.01 - Southern California Economic Growth Strategy for staff. Re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.		
Jepson	055-4856.01	Staff	\$ 3,372	2,985																							387	Re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.		
Jepson	055-4856.02	Staff	\$ 9,900	8,764																							1,136	Re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.		
Jepson	065-0137.12	Staff	\$ (8,177)																										Reconcile FTEs for staff to accurately reflect work responsibilities.	
Jepson	070-0130.12	Staff	\$ 139,238	123,267																								15,971	Increase budget to prepare and support the work that would be carried over to FY23.	
Cartagena	090-0148.01	Consultant	\$ -	(98,629)	98,629																								Budget for Contract 23-QS-C01, Videographer Services for the SCAG 2022 Regional Conference and General Assembly; funding switch from CPG to TDA, net change is \$0.	
Cartagena	090-0148.01	Staff	\$ 230,694	204,233																								26,461	Increase budget to prepare and support the work that would be carried over to FY23.	
Cartagena	095-1633.01	Staff	\$ 566,003	501,083																								64,920	Increase budget to prepare and support the work that would be carried over to FY23.	
Jepson	100-4901.01	Consultant	\$ 250,000																			\$ 250,000						Program grant funds in the amount of \$250,000 from California Emerging Technology Fund (CETF) for overall general support for SCAG to promote Digital Inclusion among the Local Government Members.		
Jepson	100-4901.01	Staff	\$ 16,797	14,870																								1,927	Re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.	
Jepson	100-4901.01	Staff	\$ (4,903)	(4,341)																								(562)	Reconcile FTEs for staff to accurately reflect work responsibilities.	
Giraldo	120-0175.01	Staff	\$ 524,551	501,083	(36,698)																							60,166	Adjust FTE allocations to more accurately reflect time expended to date. Increased budget to prepare and support the work that would be carried over to FY23.	
Giraldo	120-0175.02	Staff	\$ 64,168			\$ 64,168																							Adjust FTE allocations to more accurately reflect time expended to date.	
Jepson	130-0162.13	Staff	\$ 3,087	2,733																								354	Re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.	
Jepson	130-0162.18	Consultant	\$ (366,000)	(366,000)																									Shift \$366k of the consultant budget to 115-4912.02.	
Jepson	130-0162.18	Staff	\$ 195,789	249,536	(76,204)																							22,457	Reconcile FTEs for staff to accurately reflect work responsibilities. Increase budget to prepare and support the work that would be carried over to FY23. Re-allocate Misc. Labor Budget from 310-4874.01 which was set aside for the internal recruitment in FY22 Amendment 02. This shift is to reconcile the labor budget change, based on the promoted staff's FTE allocation.	
Jepson	140-0121.02	Staff	\$ 41,165	36,443																								4,722	Adjust FTE allocations to more accurately reflect time expended to date.	
Jepson	140-0121.08	Staff	\$ 156,217	138,299																								17,918	Increase budget to prepare and support the work that would be carried over to FY23.	
Jepson	145-4818.01	Steps/ Products/ Objective	\$ -																										Update Product delivery dates.	
Jepson	145-4846.01	Steps/ Products/ Objective	\$ -																										Update Steps and Products end dates.	
Jepson	145-4865.01	Steps/ Products/ Objective	\$ -																										Update Product delivery dates.	
Jepson	145-4867.01	Steps/ Products/ Objective	\$ -																										Update Steps and Products end dates.	
Jepson	145-4885.01	Staff	\$ -																										Update GL from misc. labor future to misc. labor.	
Jepson	155-4863.01	Consultant	\$ (714)																				\$ (583)					(131)	Move remaining cash and in-kind match to 290-4904.01 to complete project.	
Jepson	225-3564.14	Steps/ Products/ Objective	\$ -																										Update Steps and Products end dates.	
Jepson	225-3564.16	Consultant	\$ 455,139																										Update budget to reflect expenditures.	
Jepson	225-3564.16	Non-Profits/HIL	\$ (471,139)																										Updating budget to reflect expenditures.	
Jepson	225-3564.16	Staff	\$ 133,714			\$ 117,714																							Updating budget to reflect expenditures.	
Jepson	225-3564.17	Consultant	\$ (6,000)																										Updating budget to reflect expenditures.	
Jepson	225-3564.17	Staff	\$ (59,975)																										Updating budget to reflect expenditures.	
Jepson	225-4837.01	Staff	\$ (11,557)																										Adjust FTE allocations to more accurately reflect time expended to date.	
Jepson	225-4837.01	Steps/ Products/ Objective	\$ -																										Update Steps and Products end dates.	
Jepson	230-0174.05	Staff	\$ (19,717)	(17,455)																									(2,262)	This request is to add additional staff to LIST to provide RDP-LDX technical assistance to local jurisdictions for the development of Connect SoCal.

Attachment: List of Budget Changes - FY22 OWP Amendment 3





# AGENDA ITEM 4 REPORT

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Cindy Giraldo, Chief Financial Officer  
(213) 630-1413, giraldo@scag.ca.gov

**Subject:** Contract Amendment Greater Than 30% of the Contract's Original Value:  
Contract No. 20-002-C01 Amendment No. 3, General Counsel Services

**RECOMMENDED ACTION:**

Approve Amendment No. 3 to Contract No. 20-002-C01, with Best Best & Krieger, LLP, which amendment (1) increases the contract in an amount not to exceed \$48,870, increasing the contract value from \$858,960 to \$907,830, to provide additional as needed Board Counsel Services and (2) exercises a one (1) year term extension, which extension right is provided in the original contract. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

**EXECUTIVE SUMMARY:**

*On October 3, 2020 SCAG awarded Contract 20-002-C01 to Best Best & Krieger, LLP (BBK) to provide legal services as Board Counsel to the Regional Council and its committees and to provide certain "on call" services, including litigation services and other services as approved by the Executive Director. Under this agreement, BBK performs two (2) Tasks. "Task 1" provides legal services that include, but are not limited to: attending and serving as Board Counsel at Regional Council (RC) and other committee meetings; consulting and providing advice to the RC, committees, Executive Director and other staff on various legal matters; assisting with the annual performance review of the Executive Director; reviewing and revising as needed proposed changes to the SCAG Bylaws and RC policies; and additional services as requested by the RC or the Executive Director. Task 1 services are rendered in accordance with an agreed-upon flat monthly fee, starting at \$8,000 per month for FY 2019-20, with indexing in subsequent years. "Task 2" are as needed services which include, but are not limited to, litigation assistance (if approved by the Regional Council) and other services (as approved by the Executive Director), in accordance with*



*an agreed upon hourly rate structure. The contract is for three (3) years, with two additional 12-month options, for a total of 60-months.*

*This Amendment 3 would increase funding by \$48,870 for the vendor to perform Task 2 work that is within scope of the original agreement, such as assisting SCAG with responding to an increased level of public records requests, including requests where the Legal Department is unable to participate due to ethical/professional conflicts of interest.*

*In addition to increasing funding, Amendment 3 would exercise an option to extend the contract for an additional year, as permitted by the contract.*

*This amendment when combined with a previous amendment exceeds \$75,000, as well as 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it requires the Regional Council's approval.*

**BACKGROUND:**

**Staff recommends executing the following amendment greater than 30% of the contract's original value:**

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Amendment Amount</u>
Best Best & Krieger, LLP (20-002-C01)	The consultant shall provide additional Board Counsel Services.	\$48,870

**FISCAL IMPACT:**

Funding of \$48,870 is available in the FY22 Indirect Cost Program budget, in Project Number 810-0120.09.

**ATTACHMENT(S):**

1. Contract Summary 20-002-C01 Amendment 3
2. Contract Summary 22-002-C01 Amendment 3 COI



**CONSULTANT CONTRACT NO. 20-002-C01 AMENDMENT 3**

**Consultant:** Best Best & Krieger, LLP

**Background & Scope of Work:** On October 3, 2020 SCAG awarded Contract 20-002-C01 to Best Best & Krieger, LLP (BBK) to provide legal services as Board Counsel to the Regional Council and its committees and to provide certain “on call” services, including litigation services and other services as approved by the Executive Director. Under this agreement, BBK performs two (2) Tasks. “Task 1” provides legal services that include, but are not limited to: attending and serving as Board Counsel at Regional Council (RC) and other committee meetings; consulting and providing advice to the RC, committees, Executive Director and other staff on various legal matters; assisting with the annual performance review of the Executive Director; reviewing and revising as needed proposed changes to the SCAG Bylaws and RC policies; and additional services as requested by the RC or the Executive Director. Task 1 services are rendered in accordance with an agreed-upon flat monthly fee, starting at \$8,000 per month for FY 2019-20, with indexing in subsequent years. Task 2 are as needed services which include, but are not limited to, litigation assistance (if approved by the Regional Council) and other services (as approved by the Executive Director), in accordance with an agreed upon hourly rate structure. The contract is for three (3) years, with two addition 12-month options, for a total of 60-months. In November of last year, this contract was amended (pursuant to Amendment 2) that was approved by the Executive/Administration Committee (EAC) and Regional Council (RC) to augment funds due to prior expenditure made when SCAG was without internal legal counsel.

This amendment would increase the contract value by \$48,870 from \*\$858,960 to \$907,830. This amendment also includes a one (1) year term extension, which extension right is part of the original contract (which provides SCAG with options to extend the contract as described above.

The funding increase is due the need to engage the vendor for Task 2 work that is within scope of the original agreement relating to an increased level of public records request, including requests where the Legal Department is unable to participate due to ethical/professional conflicts of interest are ongoing and will require outside counsel to perform legal review where internal resource is not able to do so.

\* Note there was a typo in the November 2021 EAC/RC Staff Report which incorrectly stated \$857,960 as the contract total, when it should have been \$858,960, \$1,000 higher.

**Project’s Benefits & Key Deliverables:** The project’s benefits and key deliverables include, but are not limited to:

- Legal Counsel Services to the Regional Council on a flat fee monthly basis in FY 2022-23.
- As Needed Task 2 services on an hourly fee basis.

**Strategic Plan:** This item supports SCAG’s Strategic Plan **Goal: 1:** Produce innovative solutions that improve the quality of life for Southern Californians; and **Goal 4:** Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

<b>Amendment</b>	Amendment 3	\$48,870
<b>Amount:</b>	Amendment 2	\$363,480
	Amendment 1 (administrative only)	\$0
	Original contract value	<u>\$495,480</u>
	<b>Total contract value is not to exceed</b>	<b>\$907,830</b>

This amendment when combined with a previous amendment exceeds \$75,000, as well as 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it requires the Regional Council's approval.

**Contract Period:** October 23, 2019 through June 30, 2023 (subject to extension as noted above, of which one extension of one year is being sought by this amendment).

**Project Number:** 810-0120.09 \$48,870

Funding source: Indirect Cost Budget

Funding of \$48,870 is available in the FY22 Indirect Cost budget, in Project Number 810-0120.09.

**Basis for the Amendment:** This amendment is needed to (1) extend the term of an additional 12-month period and to engage the consultant for Task 2 work that is within scope of the original agreement relating to an increased level of public records request, including requests where the Legal Department is unable to participate due to ethical/professional conflicts of interest are ongoing and will require outside counsel to perform legal review where internal resource are not able to do so.

**Conflict Of Interest (COI) Form - Attachment  
For April 7, 2022 Regional Council Approval**

Approve Amendment No. 3 to Contract No. 20-002-C01, with Best Best & Krieger, LLP, in an amount not to exceed \$48,870, increasing the contract value from \$858,960 to \$907,830, to provide additional as needed Board Counsel Services. This amendment also includes a one (1) year term extension, which extension right is part of the original contract (which provides SCAG with options to extend the contract as described above). Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Best Best & Krieger, LLP (prime consultant)	Yes - form attached

# SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 20-002-C01 Amendment 3

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

**Name of Firm:** Best, Best & Krieger LLP  
**Name of Preparer:** Ruben Duran, Partner  
**Project Title:** Board Counsel  
**Date Submitted:** 03/30/2022

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____





**AGENDA ITEM 5**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Cindy Giraldo, Chief Financial Officer  
(213) 630-1413, giraldo@scag.ca.gov

**Subject:** Contract Amendment Greater Than 30% of the Contract's Original Value:  
Contract No. 21-054-C01 Amendment No. 2, Amazon Web Services (AWS)  
Infrastructure for the Regional Data Platform

**RECOMMENDED ACTION:**

Approve Amendment No. 2 to Contract No. 21-054-C01, Regional Data Platform (RDP) – Amazon Web Services (AWS), with DLT Solutions, in an amount not to exceed \$94,001, increasing the contract value from \$155,990 to \$250,000, and extending the Term from April 30, 2022, to June 30, 2022, to enable the consultant to continue to provide AWS cloud infrastructure services. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 3: Be the foremost data information hub for the region.

**EXECUTIVE SUMMARY:**

*On April 1, 2021, SCAG awarded Contract 21-054-C01 to DLT Solutions to provide Amazon Web Services (AWS) cloud computing services. SCAG has the critical mission of supporting 191 cities and six counties in Southern California with regional governance of transportation, planning and economic development. A significant component of this mission is providing complete and up-to-date data, methods and tools to member agencies to support local planning activities. The cloud infrastructure will enable SCAG to fulfill this mission through the implementation of a modern and comprehensive Regional Data Platform that will promote more efficient, cost-effective, and transparent planning across the SCAG region.*

*This increase is due to an increase in SCAG's computing capacity needs under the production environment of the Regional Data Platform (RDP) AWS cloud infrastructure. As SCAG continues the implementation of the RDP, AWS continues to provide flexible and readily available computing resources.*



*This amendment exceeds \$75,000 and when combined with a previous amendment also exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it requires the Regional Council's approval.*

**BACKGROUND:**

**Staff recommends executing the following amendment greater than 30% of its original value:**

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Amendment Amount</u>
DLT Solutions (21-054-C01)	The vendor shall provide AWS cloud computing services.	\$94,001

**FISCAL IMPACT:**

Funding of \$94,001 is available in the FY22 Indirect Cost budget in project number 811-1163.08.

**ATTACHMENT(S):**

1. Contract Summary 21-054-C01 Amendment 2
2. Contract Summary 21-054-C01 Amendment 2 COI



**CONTRACT NO. 21-054-C01 AMENDMENT NO. 02**

**Consultant:** DLT Solutions

**Background & Scope of Work:** On April 1, 2021, SCAG awarded Contract 21-054-C01 to DLT Solutions to provide Amazon Web Services (AWS) cloud computing services. SCAG has the critical mission of supporting 191 cities and six counties in Southern California with regional governance of transportation, planning and economic development. A significant component of this mission is providing complete and up-to-date data, methods and tools to member agencies to support local planning activities. The cloud infrastructure will enable SCAG to fulfill this mission through the implementation of a modern and comprehensive Regional Data Platform that will promote more efficient, cost-effective, and transparent planning across the SCAG region.

This amendment also increases the contract value from \$155,999 to \$250,000 (\$94,001) and extends the contract term from 4/30/22 to 6/30/22.

This increase is due to an increase in SCAG’s computing capacity needs under the production environment of the Regional Data Platform (RDP) AWS cloud infrastructure. As SCAG continues the implementation of the RDP, AWS continues to provide flexible and readily available computing resources.

**Project’s Benefits & Key Deliverables:** This project directly supports the development and implementation of the Regional Data Platform. Key benefits include flexibly to increase SCAG’s computing capacity to meet the specialized needs of the Regional Data Platform, flexible high-capacity data storage, efficient and cost-effective computing resources.

**Strategic Plan:** This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.

<b>Amendment</b>	Amendment 2	\$94,001
<b>Amount:</b>	Amendment 1	\$35,999
	Original contract value	<u>\$120,000</u>
	<b>Total contract value is not to exceed</b>	<b>\$250,000</b>

This amendment exceeds \$75,000 and when combined with a previous amendment also exceeds 30% of the contract’s original value. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it requires the Regional Council’s approval.

**Contract Period:** April 1, 2021, through June, 30, 2022

**Project Number:** 811-1163.08 \$94,001  
Funding sources: Indirect Cost

**Basis for the Amendment:** In accordance with SCAG’s Procurement Manual (January 2021) Section 9.3, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by using an

Attachment: Contract Summary 21-054-C01 Amendment 2 (Contract Amendment Greater Than 30% of the Contract’s Original Value: Contract

Intergovernmental Agreement (Master Service Agreement – MSA, also known as a Leveraged Purchase Agreement – LPA) The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy-backing” on the agreement.) SCAG utilized an MSA with the U.S. Communities Contract Number 4400006643 that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.

As SCAG’s computing capacity increases so are the cost associated with utilizing this AWS cloud infrastructure contract. Monthly recurring costs are determined based on the amount of utilization. As previously stated, this project directly supports the development and implementation of the Regional Data Platform, one of SCAG’s critical projects. The AWS cloud infrastructure will enable SCAG to develop and implement a modern and comprehensive Regional Data Platform that will promote more efficient, cost-effective, and transparent planning across the SCAG region.

**Conflict Of Interest (COI) Form - Attachment  
For April, 7, 2022 Regional Council Approval**

Approve Amendment No. 2 to Contract No. 21-054-C01, Regional Data Platform (RDP) – Amazon Web Services (AWS), with DLT Solutions, in an amount not to exceed \$94,001, increasing the contract value from \$155,990 to \$250,000, and extending the Term from April 30, 2022 to June 30, 2022, to enable the consultant to continue to provide AWS cloud infrastructure services. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
DLT Solution (prime consultant)	No - form attached

# SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 21-054-C01

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: DLT Solutions, LLC  
Name of Preparer: Elizabeth white  
Project Title: DLT Quote No. 5065453  
Date Submitted: Mar 30, 2022

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<u>N/A</u>	<u>N/A</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

Attachment: Contract Summary 21-054-C01 Amendment 2 COI (Contract Amendment Greater Than 30% of the Contract's Original Value:

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
N/A	N/A	N/A

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
N/A	N/A

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
N/A	N/A

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
N/A	N/A	N/A

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Elizabeth white, hereby declare that I am the (position or title) Director of Contracts of (firm name) DLT Solutions, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated Mar 30, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

DocuSigned by:  
  
 148307806878448 \_\_\_\_\_ Mar 30, 2022 \_\_\_\_\_  
 Signature of Person Certifying for Proposer Date  
 (original signature required)

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



**AGENDA ITEM 6**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Cindy Giraldo, Chief Financial Officer  
(213) 630-1413, giraldo@scag.ca.gov

**Subject:** Contracts \$200,000 or Greater: Contract No. 21-047 MRFP 14, Regional Resilience Framework

**RECOMMENDED ACTION:**

Approve Contract No. 21-047 MRFP 14 in an amount not-to-exceed \$504,954, to AECOM Technical Services Inc., to assist with developing a Regional Resilience Framework. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

**EXECUTIVE SUMMARY:**

*To better anticipate a wide range of potential futures and strengthen the resilience and preparedness of the region, SCAG and Consultant shall develop a "Regional Resilience Framework" (Resilience Framework) to identify, understand, and prioritize the degree of shocks and stressors across the myriad settings and jurisdictions in the SCAG region. The overall goal of the Resilience Framework is to create a collection of resilience planning resources and initialize a collaborative information network to strengthen resilience across the SCAG region. The study area for this project is the whole SCAG region consisting of Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura Counties.*

**BACKGROUND:**

**Staff recommends executing the following contract \$200,000 or greater:**

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
AECOM, Technical Services Inc.	Consultant shall engage with a diverse set of stakeholders across the SCAG region; will	\$504,954

(21-047 MRFP 14)

undergo an exploratory scenario process to augment the 2024 and 2028 RTP/SCS planning processes; and will develop a toolkit of resources to assist local jurisdictions with assessing vulnerability and resilience and identify strategies for strengthening local resilience.

**FISCAL IMPACT:**

Funding of \$250,000 is available in the FY 2021-22 Overall Work Program (OWP) in Project Number 290.4896.01. The remaining funding of \$254,954 is pending Regional Council approval under the FY 2022-23 OWP in Project Number 290.4896.02, subject to budget availability.

**ATTACHMENT(S):**

1. Contract Summary 21-047 MRFP 14
2. Contract Summary 21-047 MRFP 14 COI



## CONSULTANT CONTRACT NO. 21-047 MRFP 14

<b>Recommended Consultant:</b>	AECOM, Technical Services Inc.	
<b>Background &amp; Scope of Work:</b>	To better anticipate a wide range of potential futures and strengthen the resilience and preparedness of the region, SCAG and Consultant will develop a “Regional Resilience Framework” (Resilience Framework) to identify, understand, and prioritize the degree of shocks and stressors across the myriad settings and jurisdictions in the SCAG region. Consultant will engage with a diverse set of stakeholders across the SCAG region; will undergo an exploratory scenario process to augment the 2024 and 2028 RTP/SCS planning processes; and will develop a toolkit of resources to assist local jurisdictions with assessing vulnerability and resilience and identify strategies for strengthening local resilience. The overall goal of the Resilience Framework is to create a collection of resilience planning resources and initialize a collaborative information network to strengthen resilience across the SCAG region. The study area for this project is the whole SCAG region consisting of Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura Counties.	
<b>Project’s Benefits &amp; Key Deliverables:</b>	The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none"><li>• Regional Resilience Outreach and Engagement Strategy;</li><li>• Matrix of Resilience Shocks, Stressors, Indicators, and Performance Metrics;</li><li>• Resilience Exploratory Scenario Analyses;</li><li>• Resilience Toolkit for Local and Regional Jurisdictions;</li><li>• Resilience Financing and Funding Report and Matrix and</li><li>• Resilience Case Studies.</li></ul>	
<b>Strategic Plan:</b>	This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians, and Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.	
<b>Contract Amount:</b>	Total not to exceed	\$504,954
	AECOM (Prime Consultant)	\$278,728
	Katherine Padilla & Associates (KPA), Inc. (Subconsultant)	\$97,452
	Fehr & Peers (Subconsultant)	\$128,774
<b>Contract Period:</b>	Notice to Proceed through June 30, 2023.	
<b>Project Number(s):</b>	290.4896.01 \$250,000 290.4896.02 \$254,954 Funding source(s): FY22 SB 1 Sustainable Communities (SC) Formula, FY23 SB 1 Sustainable Communities (SC) Formula, Transportation Development Act (TDA)	
	Funding of \$250,000 is available in the FY 2021-22 Overall Work Program (OWP) in Project Number 290.4896.01. The remaining funding of \$254,954 is pending Regional Council approval under the FY 2022-23 OWP in Project Number 290.4896.02, subject to budget availability.	

**Request for Proposal (RFP):**

SCAG staff notified 19 firms on the bench of the release of RFP 21-047 MRFP 14 by email. SCAG received the following four (4) proposals in response to the solicitation:

<b>AECOM (2 subconsultants)</b>	<b>\$504,954</b>
Arup (2 subconsultants)	\$504,930
Ascent Environmental, Inc. (2 subconsultants)	\$503,095
WSP (2 subconsultants)	\$504,969

**Basis for Selection:**

The PRC recommended AECOM, Technical Services Inc. for the contract award because the Consultant:

- Provided a detailed and the best outreach and engagement plan focused on engaging with community-based organizations and low-income and communities of color;
- Showed the strongest understanding of the resilience toolkit of resources that will be developed for local and regional jurisdictions, and how the outreach will need to be integrated throughout the development of the resilience resources and deliverables;
- Holds extensive experience working with MPOs and working on resilience at a regional planning scales;
- Provided the most detailed structure and process for conducting the technical analysis under the task for Regional Resiliency Exploratory Scenario Planning;
- Described the best integration of the Regional Resilience Framework deliverable into development of Connect SoCal 2024 and 2028; and
- Proposed the most appropriate and significant number of hours to each of the project tasks.

Although other firms proposed a lower price, the PRC did not recommend these firms for contract award because the firms:

- Technical approach did not showcase a detailed or innovative approach to the project;
- Consultant team showed the least experience with exploratory scenario planning; and
- Provided significantly fewer hours compared to the recommended offeror (price per hour was significantly higher compared to the recommended offeror).

**Conflict of Interest (COI) Form - Attachment  
For April 7, 2022 Regional Council Approval**

Approve Contract No. 21-047 MRFP 14 in an amount not-to-exceed \$504,954, to AECOM Technical Services Inc., to assist with developing a Regional Resilience Framework. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
AECOM (prime consultant)	No - form attached
Fehr & Peers (subconsultant)	No - form attached
Katherine Padilla & Associates (subconsultant)	No - form attached

# SCAG CONFLICT OF INTEREST FORM

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

**Name of Firm:** AECOM Technical Services, Inc.  
**Name of Preparer:** Charlene Dekker  
**Project Title:** Regional Resilience Framework  
**RFP Number:** No. 21-047-MRFP-14      **Date Submitted:** 2/28/2022

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES  NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Charlene Dekker, hereby declare that I am the (position or title) Vice President, Director of Operations of (firm name) AECOM Technical Services, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated March 28, 2021 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

  
Signature of Person Certifying for Proposer  
(original signature required)

March 29, 2022  
Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

**Name of Firm:** Fehr & Peers

**Name of Preparer:** Jeremy Klop

**Project Title:** SCAG Regional Resilience Framework

**RFP Number:** No. 21-047-MRFP-14      **Date Submitted:** February 25, 2022

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____



5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

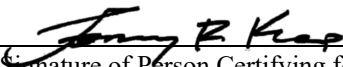
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Jeremy Klop, hereby declare that I am the (position or title) Principal of (firm name) Fehr & Peers, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 02/22/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


02/22/2022

---

Signature of Person Certifying for Proposer Date  
(original signature required)

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED" then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; where the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List".

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal.

**Name of Firm:** Katherine Padilla & Associates (KPA), Inc.  
**Name of Preparer:** Katherine Padilla Otanez  
**Project Title:** SCAG REAP  
**RFP Number:** \_\_\_\_\_ **Date Submitted:** Feb. 22, 2022

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members had any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) KATHERINE PADILLA OTAZ, hereby declare that I am the (position or title) PRESIDENT of (firm name) KATHERINE PADILLA ASSOC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/22/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Katherine Padilla OTAZ  
 Signature of Person Certifying for Proposer  
 (original signature required)

FEBRUARY 22, 2022  
 Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



# AGENDA ITEM 7 REPORT

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
April 6, 2022

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

EXECUTIVE DIRECTOR'S  
APPROVAL

**From:** Cindy Giraldo, Chief Financial Officer  
(213) 630-1413, giraldo@scag.ca.gov

**Subject:** Contracts \$200,000 or Greater: Contract No. 21-048 MRFP 03,  
Sustainable Communities Program Parking Bundle

**RECOMMENDED ACTION:**

Approve Contract No. 21-048 MRFP 03 in an amount not-to-exceed \$215,469, with Walker Consultants, to develop for the City of Desert Hot Springs a parking management plan encompassing the commercial and light industrial hubs of the City to facilitate new development, and provide mobility options accommodating to all users. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

**EXECUTIVE SUMMARY:**

*The consultant shall develop for the City of Desert Hot Springs a parking management plan encompassing the commercial and light industrial hubs of the City to facilitate new development, and provide mobility options accommodating to all users. Also, as a part of this project, the consultant shall perform a comprehensive examination of the City of Garden Grove's existing on-street parking in specific neighborhoods to provide an improved experience to those who work, visit, or live in Garden Grove.*

**BACKGROUND:**

**Staff recommends executing the following contract \$200,000 or greater:**

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Walker Consultants (21-048 MRFP 03)	The consultant shall develop a parking management plan encompassing the	\$215,469

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commercial and light industrial hubs of the City of Desert Hot Springs to facilitate new development, and provide mobility options accommodating to all users.

**FISCAL IMPACT:**

Funding of \$215,469 is available in the FY 2021-22 OWP budget in Project Number 275.4895.01, and any funding amount that is not spent in FY 2021-22 will be carried over into the FY 2022- 2023 OWP budget.

**ATTACHMENT(S):**

1. Contract Summary 21-048 MRFP 03
2. Contract Summary 21-048 MRFP 03 COI



## CONSULTANT CONTRACT NO. 21-048 MRFP 03

**Recommended Consultant:**

Walker Consultants

**Background & Scope of Work:**

The consultant shall provide services for a Sustainability Planning Grant for the City of Garden Grove and the City of Desert Hot Springs. Specifically, the consultant shall inventory current parking practices and strategies, for managing demand and propose strategies to manage parking needs more efficiently.

This project will focus on advancing parking management in selected sites within each city. Parking management is a major need for cities and strategies can potentially help achieve a balanced transportation system. It can be used to regulate supply, reduce street congestion through pricing, and encourage transit use.

The Parking Management Plans will directly align with Connect SoCal's Sustainable Community Strategy (SCS) goals and strategies by focusing growth near destinations and mobility options, creating an opportunity to leverage technology innovations, support the implementation of sustainable policies, promote a green region, and take a GHG reducing approach to transportation planning and future development.

**Project's Benefits & Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

1. Providing an assessment of the supply and demand for on-street parking to include a determination on the need for additional parking. This will include an evaluation of existing conditions including the days and hours of parking enforcement, current parking restrictions, and associated signage effectiveness;
2. Developing strategies to improve the maintenance and management of on-street parking. This includes ways to generate safe, convenient, and available parking solutions for residents, businesses, and visitors;
3. Recommending design and operational improvements/options to increase the efficiency of on-street parking, including parking related signage.

**Strategic Plan:**

This item supports SCAG's Strategic Plan Goal: 1: Produce innovative solutions that improve the quality of life for Southern Californians. Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

**Contract Amount:**

<b>Total not to exceed</b>	<b>\$215,469</b>
Walker Consultant (prime consultant)	\$143,706
IBI Group	\$71,763

**Contract Period:**

Notice to Proceed through June 30, 2023

**Project Number(s):** 275.4895.01 \$215,469  
Funding source(s): FY22 SB 1 Sustainable Communities (SC) Formula and Transportation Development Act (TDA)

Funding of \$215,469 is available in the FY 2021-22 OWP budget in Project Number 275.4895.01, and any amount that is not spent in FY 2021-22 will be carried over into the FY 2022- 2023 OWP budget.

**Request for Proposal (RFP):** SCAG staff released MRFP 21-048 MRFP 03 to all 21 firms on SCAG’s Transportation Planning Bench. A total of 57 firms downloaded the RFP. SCAG received two (2) proposals in response to the solicitation, but one proposal was non responsive. Please see below for the one proposal received:

**Walker Consultants (1 subconsultant) \$215,469**

After receiving only one responsive proposal, staff surveyed 21 firms that received the RFP to determine why each did not submit a proposal. 5 firms responded to staff’s inquiry, which disclosed the main reason these firms did not respond was they did not have enough time to submit proposal (even though we advertised the RFP our standard three-weeks) and did not have the required expertise.

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting

The PRC consisted of the following individuals:

- Jaimee Lederman, Sr. Regional Planner (Project Manager), SCAG
- Paul Guerrero, Sr. Analyst, City of Garden Grove
- Jeremy Marks, Junior Planner, SCAG
- Daniel Porras, Assistant City Manager, City of Desert Hot Springs

**Basis for Selection:** The PRC recommended Walker Consultants for the contract award because the consultant;

- Demonstrated an excellent understanding of the project, specifically understanding the unique parking challenges for each city and neighborhood, offering a considered approach to stakeholder outreach throughout the project, and grounding the parking management plan in other local policies;
- Provided an excellent technical approach, for example included proprietary curb data collection and management software application to streamline data collection on existing conditions and allow technical analysis that could compare the results of different policy recommendations. Also propose interactive online service for making planning information available to the public and allowing for comments; and
- Demonstrated excellent experience in parking management plans and curb data collection across a diverse range of locations.



**Conflict of Interest (COI) Form - Attachment  
For April 7, 2022 Regional Council Approval**

Approve Contract No. 21-048 MRFP 03 in an amount not-to-exceed \$215,469, with Walker Consultants, to develop for the City of Desert Hot Springs a parking management plan encompassing the commercial and light industrial hubs of the City to facilitate new development, and provide mobility options accommodating to all users. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Walker Consultants (prime consultant)	No - form attached
IBI Group (subconsultant)	No - form attached

# SCAG CONFLICT OF INTEREST FORM

MRFP No. 21-048 03

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Walker Consultants  
Name of Preparer: Steffen Turoff  
Project Title: Request for Proposal (RFP) No. 21-048-MRFP 03,  
Sustainable Communities Program Parking Bundle

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Steffen Turoff, hereby declare that I am the (position or title) Principal and Director for Planning, Los Angeles of (firm name) Walker Consultants, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 12, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Steffen 

January 12, 2022

\_\_\_\_\_  
Signature of Person Certifying for Proposer  
(original signature required)

\_\_\_\_\_  
Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

MRFP No. 21-048 03

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: IBI Group, A California Partnership

Name of Preparer: William Delo, Director

Project Title: Sustainable Communities Program Parking Bundle (21-048-MRFP 03)

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<u>N/A</u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
N/A		

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
N/A	

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
N/A	

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
N/A		

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) William Delo, hereby declare that I am the (position or title) Director of (firm name) IBI Group, A California Partnership, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 01/12/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

      01/12/2022  
 Signature of Person Certifying for Proposer      Date  
 (original signature required)

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



**AGENDA ITEM 8**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Cindy Giraldo, Chief Financial Officer  
(213) 630-1413, giraldo@scag.ca.gov

**Subject:** Contracts \$200,000 or Greater: Contract No. 22-025-C01, Truck Route Study

**RECOMMENDED ACTION:**

Approve Contract No. 22-025-C01 in an amount not to exceed \$324,540 with The Regents of University of California at Riverside (UCR), to conduct a truck route study. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

**EXECUTIVE SUMMARY:**

*The consultant shall conduct a study that will focus on key areas made up of truck routes, residential areas along those routes, and warehousing hubs, to address changes that can be made in the first mile to improve the local environment, reduce air pollution, and enable last-mile mobility innovation at the end of trips.*

**BACKGROUND:**

**Staff recommends executing the following contract \$200,000 or greater:**

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
The Regents of University of California at Riverside (UCR) (22-025-C01)	The consultant shall conduct a study that will focus on key areas made up of truck routes, residential areas along those routes, and warehousing hubs, to address changes that can be made in the first mile to improve the local	\$324,540



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environment, reduce air pollution, and enable last-mile mobility innovation at the end of trips.

**FISCAL IMPACT:**

Funding of \$225,000 is available in the FY 2021-22 OWP budget in Project Number 275.4895.01, and the remaining \$99,540 is expected to be available in the FY 2022-23 OWP budget in Project Number 275.4895.02, subject to budget availability.

**ATTACHMENT(S):**

1. Contract Summary 22-025-C01
2. Contract Summary 22-025-C01 COI

**CONSULTANT CONTRACT NO. 22-025-C01**

**Recommended Consultant:**

The Regents of the University of California at Riverside (UCR)

**Background & Scope of Work:**

The Inland Empire in Southern California has grown to be one of the largest hubs of goods movement systems in the nation; more than 44% of the goods bought and consumed in the United States pass through the Inland Empire on their way to their final destinations. A considerable amount of infrastructure, employment, and capital are connected to the logistics and supply chain industry of the Inland Empire. At the end of 2020, the Southern California logistics industry employed about 383,000 workers.

At the heart of the Inland Empire, the City of Rialto has regional significance as a major warehousing hub and job center. The Smart Cities Plan to Mitigate Impacts of Warehousing and Logistics Project is a study of existing warehousing and logistics conditions in the City of Rialto. This Project is intended to define and quantify costs and benefits, evaluate technological and pricing solutions, and include goals, policies, programs, a pilot project, and an implementation plan for regulatory changes and investment in intelligent transportation infrastructure. By increasing the accessibility and mobility of people and freight with technology and innovative designs, this project will help create a more sustainable, equitable transportation system in the region and support regional economic vitality.

To complete this Project, the consultant will focus on key areas made up of truck routes, residential areas along those routes, and warehousing hubs, and is intended to address changes that can be made in the first mile to improve the local environment, reduce air pollution, and enable last mile mobility innovation at the end of trips.

**Project’s Benefits & Key Deliverables:**

The project’s benefits and key deliverables include, but are not limited to:

- Helping the city, surrounding region, as well as SCAG region understand similar challenges and plan for mitigating the impacts of warehousing and logistics; and
- Using smart technologies to capture data giving the region an opportunity to explore innovative methods for data collection.

**Strategic Plan:**

This item supports SCAG’s Strategic Plan Goals: Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

**Contract Amount:**

**Total not to exceed** **\$324,540**  
UCR (prime consultant)

**Contract Period:**

Notice to Proceed through June 30, 2023

**Project Number(s):**

275.4895.01    \$225,000  
275.4895.02    \$99,540  
Funding source(s): FY22 SB 1 Sustainable Communities (SC) Formula, FY23 SB 1 Sustainable Communities (SC) Formula, and Transportation Development Act (TDA)

Attachment: Contract Summary 22-025-C01 (Contracts \$200,000 or Greater: Contract No. 22-025-C01, Truck Route Study)

Funding of \$225,000 is available in the FY 2021-22 OWP budget in Project Number 275.4895.01, and the remaining \$99,540 is pending Regional Council approval under the FY 2022-23 OWP budget in Project Number 275.4895.02, subject to budget availability.

**Request for Proposal (RFP):**

SCAG staff notified 2,614 firms of the release of RFP 22-025-C01 via SCAG's Solicitation Management System website. A total of 57 firms downloaded the RFP. SCAG received the following two (2) proposal proposals in response to the solicitation:

<b>UCR (No subconsultants)</b>	<b>\$324,540</b>
IBI Group(3 Subconsultants)	\$349,256

**Selection Process:**

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting

The PRC consisted of the following individuals:

Prithvi Deore, Assistant Regional Planner(Project Manager), SCAG  
Siri Champion, Sr. Planner, City of Rialto  
Marisa Laderach, Sr. Regional Planner, SCAG

**Basis for Selection:**

The PRC recommended The Regents of the University of California at Riverside(UCR) for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically in their task descriptions for literature review, detailed out technical part along with challenges and mitigations to carry out the project. The engagement section is also highlighted with previous experience. The data collection plan is also detailed along with usage of technologies to support the work.
- Provided the best technical approach, for example, as mentioned previously, the consultant is experience and understanding of technologies that can be integrated in the study; and
- Proposed the lowest price.

**Conflict of Interest (COI) Form - Attachment  
For April 7, 2022, Regional Council Approval**

Approve Contract No. 22-025-C01 in an amount not to exceed \$324,540 with The Regents of University of California at Riverside (UCR), to conduct a truck route study. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
The Regents of the University of California at Riverside(UCR) (prime consultant)	No - form attached

Attachment: Contract Summary 22-025-C01 (Contracts \$200,000 or Greater: Contract No. 22-025-C01, Truck Route Study)

# SCAG CONFLICT OF INTEREST FORM

RFP No. 22-025

RFP No./Contract No. \_\_\_\_\_

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: The Regents of the University of California, Riverisde

Name of Preparer: Ursula N. Prins

Project Title: City of Rialto Smart Cities Plan to Mitigate impacts of warehousing logistics

RFP Number: 22-025 Date Submitted: 11-12-2021

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____



5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

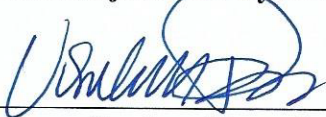
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Ursula Prins, hereby declare that I am the (position or title) PreAward Manager of (firm name) The Regents of the University of California and I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11-12-2021 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

      11 12 2021  
 Signature of Person Certifying for Proposer      Date  
 (original signature required)

*Responses provided are based on my current knowledge as this information is not readily available or provided to my office.*

**NOTICE**  
 A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



# AGENDA ITEM 9 REPORT

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
April 6, 2022

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

EXECUTIVE DIRECTOR'S  
APPROVAL

**From:** Javiera Cartagena, Director of Government and Public Affairs  
(213) 236-1980, cartagena@scag.ca.gov

**Subject:** AB 1944 (Lee and C. Garcia) and AB 2449 (Rubio) - Brown Act Reform

**RECOMMENDED ACTION:**

Support

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*The Ralph M. Brown Act requires local government business to be conducted at open and public meetings. Existing law allows the legislative body of a local agency to use teleconferencing as long as each teleconference location is identified in the notice and agenda of the meeting and accessible to the public. Given the last couple years of the COVID-19 pandemic, many local agencies subject to the Brown Act, including SCAG, have met remotely and demonstrated that meeting virtually was not only possible but vital for members of the public. Assemblymembers Alex Lee (D-San Jose) and Cristina Garcia (D-Bell Gardens) introduced Assembly Bill (AB) 1944 and Assemblymember Blanca Rubio (D-West Covina) introduced Assembly Bill (AB) 2449 to modernize the Brown Act.*

*Staff presented AB 1944 and AB 2449 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on March 15, 2022, after which the LCMC unanimously voted to forward a “support” position to the Regional Council. The Committee also recommended that staff work with the authors to clarify certain provisions and add an urgency clause to make them effective immediately upon Governor Newsom’s signature.*

**BACKGROUND:**

The Ralph M. Brown Act was enacted in 1953 and generally requires that all meetings of a legislative body of a local agency be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda,



providing for the ability of the public to have an opportunity to comment on agenda items, and generally prohibits deliberation or action on items not listed on the agenda. The existing law allows the legislative body of a local agency to use teleconferencing as long as a quorum of the members participate from locations within the boundaries of the agency's jurisdiction. In order to teleconference, the teleconference location of each member who will be participating in the public meeting is required to be identified in the notice, each teleconference location must be accessible to the public, members of the public must be allowed to address the legislative body at each teleconference location, and the legislative body must post an agenda at each teleconference location.

Due to the COVID-19 pandemic, local agency boards struggled to conduct their meetings in compliance with the Brown Act's requirements while still abiding by stay-at-home orders. As a result, in March 2020, Governor Gavin Newsom issued Executive Order N-29-20 to grant local agencies flexibility with some Brown Act requirements while meeting remotely. However, the Governor's executive order was due to expire on September 30, 2021. These flexibilities would not continue to apply to the current pandemic or future emergencies like wildfires, floods, toxic leaks, or other events that make in-person gatherings dangerous. In the interim, the Legislature approved AB 361 (Chapter 165, Statutes of 2021), which permits local agencies to continue to meet virtually and remotely during a state-declared emergency without having to meet a quorum and other requirements of teleconference meetings under the Brown Act through January 1, 2024. Furthermore, AB 361 requires a majority vote by a legislative body every 30 days in order to continue allowing members to participate virtually without meeting existing Brown Act requirements.

#### **AB 1944**

On February 10, 2022, Assemblymembers Alex Lee (D-San Jose) and Cristina Garcia (D-Bell Gardens) introduced AB 1944. This bill would specify that a local agency subject to the Brown Act could vote to allow their members to teleconference into a meeting without having to reveal the address of a private location in the notice and agenda or make the private location accessible to the public. The bill would also require a video stream of a meeting be accessible to the public whenever members teleconference into meetings. Furthermore, an option for the public to address the legislative body either by phone or video would need to be available to ensure that the public is able to participate in the meeting.

AB 1944 was referred to the Assembly Committee on Local Government, but a hearing date has not yet been set.

#### **Support**

- Gilroy City Councilmember Zach Hilton
- Pinole Mayor Pro Tem Devin T. Murphy

#### **Opposition**

- N/A

- Santa Clara School Board Member Vickie Fairchild
- Santa Clara School Board Member Bonnie Lieberman
- San Jose Housing Commissioner Martha O'Connell
- Seaside City Councilmember Jon Wizard
- South San Francisco Councilmember James Coleman
- San Bruno Park District Trustee Andriana Shea
- Santa Ana City Councilmember Jessie Lopez
- Sacramento City Councilmember Katie Valenzuela
- South San Francisco Unified School District Board of Trustees John Baker
- North Westwood Neighborhood Councilmember Andrew Lewis

**AB 2449**

On February 17, 2022, Assemblymember Blanca Rubio (D-West Covina) introduced AB 2449. This bill would allow a local agency subject to the Brown Act to use teleconferencing if a quorum of the members of a legislative body participate in person from a singular location clearly identified on the agenda that is open to the public and within the local agency's jurisdiction. This bill would change the Brown Act's requirements so that a local agency would no longer have to identify the teleconference location, make each teleconference location accessible to the public, allow members of the public to address the legislative body at each teleconference location, or post an agenda at each teleconference location.

AB 2449 was referred to the Assembly Committee on Local Government, but a hearing date has not yet been set.

**Support**

- Three Valleys Municipal Water District (*sponsor*)
- San Gabriel Valley Economic Partnership
- Southern California Water Coalition

**Opposition**

- N/A

**Prior Committee Action**

Staff presented AB 1944 and AB 2449 to the LCMC at its meeting on March 15, 2022, with a recommended support position. AB 1944 and AB 2449 are consistent with Regional Council-adopted policy and legislative priorities that support legislative efforts to modernize the Brown Act to increase public participation, keep up with emerging technology, and allow local government agencies flexibility in conducting official meetings via teleconference and other electronic means.

Following a period of discussion, the LCMC unanimously voted to forward a support recommendation to the Regional Council. Staff was also instructed to encourage the authors to add

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an urgency clause to their bills to make them effective immediately upon Governor Newsom's signature. The flexibilities to meet remotely under AB 361 are only in place during a declared state of emergency and when other criteria are met. Given the declining COVID case rates, Governor Newsom could revoke the state of emergency declaration and end AB 361 flexibilities.

Furthermore, for AB 1944, the Committee requested that staff work with the authors to clarify the definition of "a location that is not public" if a member of a legislative body elects to teleconference, so the address does not need to be made public. As written, it is unclear if a hotel is a public place.

SCAG staff also presented two amendments that the authors of AB 1944 intend to offer. First, the bill authors would like to clarify that the teleconferencing and remote participation flexibilities in the bill are contingent upon the availability of a video stream of a meeting. Secondly, if a legislative body elects to use teleconferencing, the authors would like to require that the legislative body cast a majority vote to use its authorities. AB 1944 is silent on how often the body must take this vote. The Committee agreed that a legislative body should only take one vote to take advantage of the bill's teleconferencing flexibilities.

**FISCAL IMPACT:**

Work associated with the staff report on AB 1944 and AB 2449 is contained in the Indirect Cost budget, Legislation 810-0120.10.



**AGENDA ITEM 10**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Javiera Cartagena, Director of Government and Public Affairs  
(213) 236-1980, cartagena@scag.ca.gov

**Subject:** S 3649 (Padilla) - Transportation Equity Act

**RECOMMENDED ACTION:**

Watch

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*On February 15, 2022, US Senator Alex Padilla (D-CA) introduced Senate Bill (S) 3649, which would re-establish and codify the Transportation Equity Committee (TEC) to provide independent advice and recommendations to the Secretary of Transportation on issues relating to transportation equity from transportation planning, design, research, policy, and advocacy stakeholders. Staff presented S 3649 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on March 15, 2022, after which the LCMC voted 10 to 2 to forward a “watch” position to the Regional Council.*

**BACKGROUND:**

In 2016, the United States Department of Transportation, led by Secretary Anthony Foxx under the Obama Administration, established the Advisory Committee on Transportation Equity (ACTE) through the rulemaking process for two years. The Committee was created to convene stakeholders to provide recommendations on issues related to transportation equity, including the role of transportation policy on health, housing, environmental justice, and other related matters. The Committee members came from various public, private, and non-profit organizations, including:

- Chairman Michael Nutter – Professor of Professional Practice in Urban & Public Affairs, Columbia University School of International and Public Affairs
- Mr. Billy Altom – Executive Director, Association of Programs for Rural Independent Living
- Ms. Ann Ferro – President and CEO, American Association of Motor Vehicle Administrators

- Ms. Angela Glover Blackwell – President and CEO, PolicyLink
- Dr. Joe Grengs – Professor, University of Michigan Urban and Regional Planning
- Mr. Van Jones – President, Dream Corps (participated by teleconference)
- Mr. Robert Puentes – President and CEO, ENO Center
- Dr. Beverly Scott – Chief Executive Officer, Beverly Scott Assoc., LLC
- Dr. Jim Spencer – Associate Dean of Research and Graduate Studies, Clemson University
- Mr. Phillip Washington – Chief Executive Officer, Los Angeles County Metropolitan Transportation Authority

In 2018, the Trump Administration dissolved the ACTE, almost a year before it was set to expire in its initial charter. On November 3, 2021, US Senator Alex Padilla, recognizing the need to ensure historic levels of transportation funding and programs are equitably distributed, led 16 of his colleagues to send a letter to the US Department of Transportation to re-establish the ACTE. However, Senator Padilla also recognizes that re-establishing the Committee through the rulemaking process would allow it to be easily dissolved by a future Administration. As a result, Senator Padilla has authored S 3649 to codify the Committee.

Additional information on S 3649 is included below.

#### **S 3649**

S 3649, the Transportation Equity Act, was authored by United States Senator Alex Padilla (D-CA) and introduced on February 15, 2022.

This bill would require the Secretary of Transportation to establish the Transportation Equity Committee (TEC) no later than 120 days after the bill is signed into law. The TEC would be tasked with providing advice on issues relating to transportation equity from transportation planning, design, research, policy, and advocacy stakeholders. The TEC would give advice and recommendations to the Secretary on transportation equity by developing a strategic plan that analyzes national transportation metrics and the effect of transportation equity on factors like economic development, connectivity, accessibility, and public engagement. The TEC will also be tasked with evaluating the Department of Transportation's work related to connecting people to economic opportunities, revitalizing communities by carrying out various activities related to transportation and opportunity and ensuring equal access to transportation for all residents.

The TEC membership will consist of between nine (9) and fifteen (15) appointees selected by the Secretary of Transportation who must have expertise in related areas, including housing, health care, disability access, and the environment. Membership must also reflect diverse backgrounds, geography, and viewpoints from academia, community groups, industry and business, nongovernmental organizations, State and local governments, federally recognized Indian Tribes, advocacy organizations, and indigenous groups. Each member will serve a two-year term with no

more than two (2) consecutive term reappointments. The Secretary may replace a member if the member misses three (3) consecutive meetings.

The TEC must meet at least two (2) times per year, with no more than nine (9) months between meetings. The Secretary will also select a Federal employee as the Designated Federal Officer who will coordinate the Committee and offer administrative support.

S 3649 was referred to the Committee on Commerce, Science, and Transportation and is pending a hearing. Secretary Buttigieg responded to Senator Padilla's letter and expressed support for re-establishing the TEC, and his response letter is attached to this report. Further, the following Senators have co-sponsored the bill:

- Sen. Warnock, Raphael G. [D-GA]
- Sen. Blumenthal, Richard [D-CT]
- Sen. Booker, Cory A. [D-NJ]
- Sen. Carper, Thomas R. [D-DE]
- Sen. Casey, Robert P., Jr. [D-PA]
- Sen. Duckworth, Tammy [D-IL]
- Sen. Feinstein, Dianne [D-CA]
- Sen. Heinrich, Martin [D-NM]
- Sen. Markey, Edward J. [D-MA]
- Sen. Merkley, Jeff [D-OR]
- Sen. Peters, Gary C. [D-MI]
- Sen. Reed, Jack [D-RI]
- Sen. Sanders, Bernard [I-VT]
- Sen. Smith, Tina [D-MN]
- Sen. Van Hollen, Chris [D-MD]
- Sen. Wyden, Ron [D-OR]

Former Transportation Secretary Elaine Chao stated the following when asked why the Advisory Committee on Transportation Equity was dissolved and if she would consider reinstating it:

*The Advisory Committee on Transportation Equity was established in 2016 to provide advice and recommendations about comprehensive, interdisciplinary issues related to transportation equity. The Department determined to sunset the Committee. Please be assured, the Department will continue to handle the important work of equity and access in transportation.*

#### **Prior Committee Action**

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Staff presented S 3649 to the LCMC at its meeting on March 15, 2022 with a recommendation to “support” because S 3649 is consistent with the following points from the Regional Council-adopted legislative platform:

- Recognizing that systemic racism continues to create barriers to success for people of color, SCAG seeks to lead and join in legislative efforts that reverse the effects of inequitable policies, processes, and practices related to planning decisions in the region.
- Support legislative efforts that further a “Health in All Policies” approach to facilitate equitable health outcomes related to SCAG’s core public health focus areas: accessibility (to healthy food, parks, and open space, and other services), affordable housing, air quality, climate resiliency, economic wellbeing, health equity, physical activity, and safety.

In addition, S 3649 is consistent with the Regional Council-adopted Race Equity Resolution NO. 20-623-2 and Racial Equity Early Action Plan, which calls for SCAG to advance racial equity through our policies, practices, and activities. The Early Action Plan calls for SCAG to identify new actions and commitments to improve regional conditions in partnership with other agencies and institutions across sectors, putting the community in the center of efforts.

After robust discussion, the LCMC voted 10 to 2 to forward a “watch” recommendation to the Regional Council. During the LCMC’s deliberations, several members of the Committee expressed concern that the bill did not contain bipartisan authorship. In addition, some members of the Committee noted that the bill, given its February 15, 2022 introduction date, may warrant additional time to be evaluated by stakeholders and members of the public before SCAG offers its official imprimatur. Lastly, some concerns were expressed related to general bureaucratic hurdles and the costs associated with standing up another committee.

To provide information for members of the RC on the above questions and concerns, staff contacted Senator Padilla’s office. Through his staff, Senator Padilla indicated that he solicited support for this proposal from his Republican colleagues and according to their comments, those members did not want to support a bill inconsistent with the Trump Administration’s decision to dissolve the Committee.

The Office of the Under Secretary for Policy of the Department of Transportation shall provide the necessary funding, logistics, and administrative support for the Committee. According to a report from the Federal Advisory Committee Act database, the previously established Committee had a cost of about \$20,000 per fiscal year to pay for support staff. Senator Padilla’s policy advisor advised SCAG staff that funds to re-establish the Committee would come from the Department of Transportation’s existing administrative funding.



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The bill language for S 3649 is attached to this staff report.

**FISCAL IMPACT:**

Work associated with the staff report on S 3649 is contained in the Indirect Cost budget, Legislation 810-0120.10.

**ATTACHMENT(S):**

1. EAC - RC - 04072022 - S 3649 (Padilla) - Transportation Equity Act - Letter from Secretary Buttigieg
2. EAC - RC - 04072022 - S 3649 (Padilla) - Transportation Equity Act Bill Language





THE SECRETARY OF TRANSPORTATION  
WASHINGTON, DC 20590

March 1, 2022

The Honorable Alex Padilla  
United States Senate  
Washington, DC 20510

Dear Senator Padilla:

Thank you for your letter requesting that the U.S. Department of Transportation (DOT) re-establish the Advisory Committee on Transportation Equity (ACTE) to advise and identify opportunities to promote transportation equity.

Done right, transportation policy has the potential to be a tremendous tool for advancing equity, while creating jobs and promoting growth. Equity also promotes engaged and vibrant communities. One of our top priorities at DOT is to embed equity in everything we do, and make sure we understand how our decisions impact all communities, particularly underrepresented groups. The Department is already making large strides in identifying ways to strengthen equity and access across transportation projects and systems. An advisory committee would certainly be an asset to bolster this work.

I strongly support re-establishing the ACTE and have asked my team to begin gathering information about the committee and prepare a proposal for its re-establishment. Equity is one of the Department's top priorities. Convening a group of DOT experts on equity in transportation is key to moving forward to establish an equity lens throughout the Department.

The ACTE will play an important role in reaching our equity goals and we support re-establishing it. I look forward to continuing to work together to ensure a safer and more equitable transportation future for every American. If I can provide further information or assistance, please reach out or contact Mohsin Syed, Principal Deputy Assistant Secretary for Governmental Affairs, at [mohsin.syed@dot.gov](mailto:mohsin.syed@dot.gov). A similar response has been sent to each cosigner of your letter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Pete Buttigieg", is positioned above the printed name.

Pete Buttigieg

Attachment: EAC - RC - 04072022 - S 3649 (Padilla) - Transportation Equity Act - Letter from Secretary Buttigieg (S 3649 (Padilla) -

117TH CONGRESS  
2D SESSION

# S. 3649

To establish an advisory committee to provide independent advice and recommendations to the Secretary of Transportation regarding comprehensive, interdisciplinary issues relating to transportation from a variety of stakeholders in transportation planning, design, research, policy, and advocacy, and for other purposes.

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## IN THE SENATE OF THE UNITED STATES

FEBRUARY 15, 2022

Mr. PADILLA (for himself, Mr. WARNOCK, Mr. BLUMENTHAL, Mr. BOOKER, Mr. CARPER, Mr. CASEY, Ms. DUCKWORTH, Mrs. FEINSTEIN, Mr. HEINRICH, Mr. MARKEY, Mr. MERKLEY, Mr. PETERS, Mr. REED, Mr. SANDERS, Ms. SMITH, Mr. VAN HOLLEN, and Mr. WYDEN) introduced the following bill; which was read twice and referred to the Committee on Commerce, Science, and Transportation

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## A BILL

To establish an advisory committee to provide independent advice and recommendations to the Secretary of Transportation regarding comprehensive, interdisciplinary issues relating to transportation from a variety of stakeholders in transportation planning, design, research, policy, and advocacy, and for other purposes.

1 *Be it enacted by the Senate and House of Representa-*  
2 *tives of the United States of America in Congress assembled,*

1 **SECTION 1. SHORT TITLE.**

2 This Act may be cited as the “Transportation Equity  
3 Act”.

4 **SEC. 2. TRANSPORTATION EQUITY COMMITTEE.**

5 (a) DEFINITIONS.—In this section:

6 (1) COMMITTEE.—The term “Committee”  
7 means the Transportation Equity Committee estab-  
8 lished under subsection (b).

9 (2) SECRETARY.—The term “Secretary” means  
10 the Secretary of Transportation.

11 (b) ESTABLISHMENT.—Not later than 120 days after  
12 the date of enactment of this Act, the Secretary shall es-  
13 tablish an advisory committee, to be known as the Trans-  
14 portation Equity Committee, to study and provide advice  
15 on comprehensive and interdisciplinary issues relating to  
16 transportation equity from a variety of stakeholders in  
17 transportation planning, design, research, policy, and ad-  
18 vocacy.

19 (c) PURPOSE OF COMMITTEE.—The Committee shall  
20 provide independent advice and recommendations to the  
21 Secretary on transportation equity, including by devel-  
22 oping a strategic plan that includes recommendations to  
23 the Secretary on national transportation metrics and the  
24 effect of transportation equity on such factors as economic  
25 development, connectivity, accessibility, and public engage-  
26 ment.

1 (d) DUTIES.—The Committee shall evaluate the work  
2 of the Department of Transportation in—

3 (1) connecting people to economic and related  
4 forms of opportunity;

5 (2) revitalizing communities in carrying out  
6 strategic, research, technological, regulatory, com-  
7 munity engagement, and economic policy activities  
8 relating to transportation and opportunity; and

9 (3) ensuring equal access to transportation for  
10 all residents, including those with disabilities and  
11 older adults.

12 (e) MEMBERSHIP.—

13 (1) IN GENERAL.—The Secretary shall appoint  
14 an odd number of not less than 9 but not more than  
15 15 members to the Committee, which shall include  
16 balanced representation with varying points of view  
17 from academia, community groups, industry and  
18 business, nongovernmental organizations, State and  
19 local governments, federally recognized Indian  
20 Tribes, advocacy organizations, and indigenous  
21 groups.

22 (2) BROAD REPRESENTATION.—To the extent  
23 practicable, members of the Committee shall re-  
24 flect—

1 (A) a variety of backgrounds and experi-  
2 ences;

3 (B) geographic diversity, including urban,  
4 rural, Tribal, territorial, and underserved and  
5 marginalized communities throughout the  
6 United States; and

7 (C) individuals with expertise in related  
8 areas such as housing, health care, disability  
9 access, and the environment.

10 (3) REPLACEMENT FOR INACTIVE MEMBERS.—

11 If a member misses 3 consecutive meetings, the Sec-  
12 retary may—

13 (A) remove the member; and

14 (B) appoint a replacement to serve for the  
15 remainder of the term as provided under sub-  
16 section (i).

17 (f) DESIGNATED FEDERAL OFFICER.—

18 (1) IN GENERAL.—The Secretary shall appoint  
19 a full-time Federal employee as the Designated Fed-  
20 eral Officer for the Committee, who shall—

21 (A) serve as the coordinator of the Com-  
22 mittee; and

23 (B) ensure that administrative support is  
24 provided for the Committee, including by car-

1           rying out the responsibilities described in para-  
2           graph (2).

3           (2) RESPONSIBILITIES.—The Designated Fed-  
4           eral Officer shall—

5                   (A) call meetings of the Committee, and  
6                   any subcommittees that the Committee des-  
7                   ignates, after consultation with the Chair;

8                   (B) formulate and approve an agenda, in  
9                   consultation with the Chair, for each meeting;

10                  (C) notify all Committee members of the  
11                  time, place, and agenda for any meeting;

12                  (D) provide administrative support for all  
13                  meetings of the Committee;

14                  (E) attend each Committee and sub-  
15                  committee meeting;

16                  (F) maintain all Committee files and  
17                  records, including minutes from each meeting;

18                  (G) adjourn any meeting when it is deter-  
19                  mined to be in the public interest;

20                  (H) serve as the chair at a meeting, if di-  
21                  rected to do so by the Secretary;

22                  (I) make available to the public meeting  
23                  notes and information; and

1 (J) publish in the Federal Register notice  
 2 of any meeting of the Committee not less than  
 3 15 days before the meeting.

4 (g) MEETINGS.—

5 (1) IN GENERAL.—The Committee shall meet  
 6 not less than 2 times each year, with not more than  
 7 9 months between meetings.

8 (2) TIME AND PLACE.—Meetings of the Com-  
 9 mittee shall be—

10 (A) at a reasonable time;

11 (B) in a place accessible to the public;

12 (C) in a room—

13 (i) large enough to accommodate at  
 14 least 100 people, including the Committee  
 15 members, staff, and a reasonable number  
 16 of interested members of the public; and

17 (ii) that is in compliance with the  
 18 Americans with Disabilities Act of 1990  
 19 (42 U.S.C. 12101 et seq.); and

20 (D) in compliance with section 504 of the  
 21 Rehabilitation Act of 1973 (29 U.S.C. 794).

22 (h) QUORUM.—A quorum shall be a majority of the  
 23 members of the Committee, rounded up to the nearest odd  
 24 number.

25 (i) TERM.—

1           (1) IN GENERAL.—Each member of the Com-  
2           mittee shall serve a 2-year term with not more than  
3           2 consecutive term reappointments.

4           (2) DELAYED REPLACEMENTS.—Notwith-  
5           standing paragraph (1), a member may continue  
6           service until a replacement member is appointed.

7           (j) SUPPORT.—The Office of the Under Secretary for  
8           Policy of the Department of Transportation shall provide  
9           necessary funding, logistics, and administrative support  
10          for the Committee.

11          (k) APPLICATION OF FACCA.—Section 14 of the Fed-  
12          eral Advisory Committee Act (5 U.S.C. App.) shall not  
13          apply to the Committee.

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**AGENDA ITEM 11**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Javiera Cartagena, Director of Government and Public Affairs  
(213) 236-1980, cartagena@scag.ca.gov

**Subject:** SB 942 (Newman) - LCTOP Reform: Free or Reduced Fare Transit Program

**RECOMMENDED ACTION:**

Support

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*On February 8, 2022, Senator Josh Newman (D-Fullerton) introduced Senate Bill (SB) 942. This bill would provide public transit agencies with the flexibility to use Low Carbon Transit Operations Program (LCTOP) funds for free or reduced fare transit programs on an ongoing basis.*

*Staff presented SB 942 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on March 15, 2022, after which the LCMC unanimously voted to forward a “support” position to the Regional Council.*

**BACKGROUND:**

LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by SB 862 (Chapter 36, Statutes of 2014). LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas (GHG) emissions and improve mobility, with a priority on serving disadvantaged communities.

Since the start of 2015, five percent of the annual Cap-and-Trade auction proceeds in the Greenhouse Gas Reduction Fund are continuously appropriated for LCTOP. Funding is distributed based on the State Transit Assistance (STA) formula where 50 percent is designated to regional entities and the other 50 percent for transit operators. Furthermore, to meet requirements outlined under SB 535 (Chapter 830, Statutes of 2012), the state requires agencies that serve designated

disadvantaged communities to use at least 50 percent of their allocated funds to benefit those communities.

LCTOP is administered by the California Department of Transportation (Caltrans) in coordination with the California Air Resource Board (CARB) and the State Controller's Office (SCO). Agencies must prepare a document for Caltrans and CARB illustrating how they will use the funds to reduce GHGs. Caltrans is responsible for ensuring that the statutory requirements of the program are met in terms of project eligibility, greenhouse reduction, disadvantaged community benefit, and other requirements of the law.

Approved projects eligible for LCTOP funds generally support new or expanded bus or rail services, including the initial use of such funds for reduced or free transit fare programs. However, current statutes and regulations governing LCTOP create barriers that preclude the use of LCTOP funds for long-term funding. Under the terms of the current guidelines articulated in the statute, a transit agency can only use LCTOP funds once, as part of the launch of a local program. The current guidelines do not afford a transit agency the ability to utilize these same funds on an ongoing basis for the continuation of a free or reduced fare program that would otherwise meet the criteria governing the program's stringent requirements. The lack of LCTOP funding to continually maintain these programs can stymie the efforts of transit agencies from achieving their goals as envisioned in the chartering legislation.

In the SCAG region, there are transit agencies that are exploring or managing programs associated with free or reduced fares. For example, the Orange County Transportation Authority (OCTA) has operated a "Youth Ride Free" program that was launched in coordination with 29 school districts, including 620 schools, as a promotional pass that allows young riders aged 18 and under to access all Orange County fixed-route buses for free. This is a key part of the county's strategy to improve mobility options, reduce congestion, and reduce GHG emissions. This LCTOP-funded six-month pilot began in September 2021, with passes valid through February 28, 2022. Since the program's inception, the number of unique youth riders has continued to steadily increase, from 7,584 in September 2021 to 12,339 unique riders in December 2021. This provides compelling evidence that the program has succeeded in its aim of ushering in a generation of new riders. Unfortunately, while the initial pilot program qualified to utilize LCTOP funding, the statutory restrictions make LCTOP an unsustainable source of ongoing funding, irrespective of the initial success or long-term prospects for the program.

#### **SB 942**

On February 8, 2022, Senator Josh Newman (D-Fullerton) introduced SB 942. This bill would allow transit agencies to access LCTOP funds to subsidize free or reduced fare programs on an ongoing basis. Furthermore, if an LCTOP-funded pilot meets the program's requirements in its initial application, the transit agency would not be required to demonstrate such requirements in

subsequent years, thereby exempting a transit agency from duplicative reporting requirements. Additionally, SB 942 would create additional flexibility for transit agencies that qualify for LCTOP by allowing funding to be used continuously to maintain such programs without any prescribed time limit.

SB 942 was referred to the Senate Environmental Quality Committee and the Senate Transportation Committee where it was heard on March 22, 2022, and passed with a 16-0-1 vote. This bill is cosponsored by OCTA and the California Transit Association, of which SCAG and the county transportation commissions are members. SB 942 is also supported by the Ventura County Transportation Commission, Mobility 21, California Association for Coordinated Transportation (CALACT), Monterey-Salinas Transit, San Mateo County Transit District, and San Diego Metropolitan Transit System. There is no registered opposition.

#### **Prior Committee Action**

SB 942 was presented to the LCMC via consent calendar at its meeting, on March 15, 2022, with a recommended support position. Subsequently, the LCMC unanimously voted to forward a “support” recommendation to the Regional Council.

SB 942 is consistent with Regional Council-adopted policy and legislative priorities that support:

- Dedicated funding for Transportation Demand Management (TDM) programs and strategies;
- Legislation that would develop new strategies for reducing congestion caused by school trips, such as expanding access to free or reduced student transit passes; and
- Funding mechanisms that employ innovative transportation strategies that reduce congestion and improve mobility, while promoting equity measures.

SB 942 would provide a tool for the region’s transportation agencies to create and sustain free youth ridership programs that expand access to public transit, create lifelong riders, reduces congestion on our streets and roads, and offers an avenue for economic improvement to families who have been negatively impacted by the effects of the COVID-19 pandemic over the past two years.

#### **FISCAL IMPACT:**

Work associated with the staff report on SB 942 is contained in the Indirect Cost budget, Legislation 810-0120.10.



**AGENDA ITEM 12**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

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**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**From:** Megan Dearing, Pincipal Management Analyst  
(213) 630-1522, dearing@scag.ca.gov

**Subject:** REAP 2 Program Development Framework and Process

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**EXECUTIVE DIRECTOR'S  
APPROVAL**

**RECOMMENDED ACTION:**

Receive and File

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

**EXECUTIVE SUMMARY:**

The Regional Early Action Planning Grant Program for 2021 (REAP 2.0) was established as a part of AB 140 for the FY 21-22 budget to support transformative and innovative projects that implement a region’s sustainable communities strategy and help achieve goals of more housing and transportation options that reduce reliance on cars. REAP 2021 will provide grants to regional entities, primarily metropolitan planning organizations (MPOs), through a combination of formula and competitive-based programs. The SCAG region’s formula share is \$246,024,084. To support outreach, program development and development of a full program application, the State has made advance funds of up to 10% of the total allocation (\$24,602,408) available starting in January 2022. This report is to inform the Executive/Administration Committee (EAC) and Regional Council members about the requirements and limitations on usage of the advance funding and share the outreach plan developed to support development of the full REAP 2 application.

**BACKGROUND:**

**REAP 2021**

REAP 2021 was established through AB 140 (July 2021) as part of the mid-year budget revise for the State’s FY 21-22 budget. Approximately \$600 million is available statewide to support transformative and innovative projects that implement a region’s Sustainable Communities Strategy and help achieve goals of more housing and transportation options that reduce reliance on cars. Approximately \$500 million of these funds are from Federal American Recovery Act funding and the

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balance is State General Funds. These new funds will be provided as grants to regional entities, primarily MPOs such as SCAG. The SCAG region's formula share is \$246,024,084, of which an initial allocation of 10 percent of funds are available now, pending approval of SCAG's early application. All REAP 2021 funds are to be obligated by June of 2024 and expended by June 2026, with a final closeout report due June 2026.

The California Housing and Community Development Department (HCD) is the lead for the program and will work collaboratively with the Strategic Growth Council (SGC), Governor's Office of Planning and Research (OPR), and State Air Resources Board (CARB, and with the HCD, SGC and OPR, the "State Partners"), to develop detailed guidelines for implementation.

At the time of this drafting, the REAP program development process is as follows:

- November 22, 2021 – HCD released the REAP 2021 Framework Paper, to solicit stakeholder feedback on their approach to program guidelines. SCAG staff provided comprehensive feedback by the due date of December 8, 2021
- January 3, 2022 – HCD released the Advance Application which allows eligible entities to seek up to 10 percent (10%) of their REAP 2021 allocations, in support of regional engagement in the development of the full application and of an education and outreach strategy, along with other activities determined consistent with program goals and objectives in consultation with the state collaborative partners (CARB, HCD, OPR and SGC)
- March 24, 2022 – State Partners released full draft program guidelines. While applications for the remaining 90 percent (90%) of REAP 2021 funds can be submitted on a rolling basis through December 2022, the State expects robust engagement efforts to drive the proposed programming, thus it is anticipated that a full application will be submitted later in the application window.
- Spring 2022 – State Partners have stated that the final program guidelines will be released in Spring 2022
- December 31, 2022 – Deadline to submit SCAG's full application to the State Partners

***Draft REAP 2021 Program Guidelines (March 24, 2022)***

The State Partners administering REAP 2021 released the draft guidelines on March 24, 2022. SCAG Staff is evaluating the guidelines to determine their impact on our proposed program areas. At the State/MPO Working Group meeting held March 18, 2022, state staff indicated that there are new impacts to the REAP 2021 Guidelines due to funding restrictions. The majority (\$500 million) of REAP 2021 funding will come from State and Local Fiscal Recovery Funds (SLFRF), and the Final Rule outlining the requirements for use of these funds was issued in January 2022. Some activities outlined in the legislature containing the REAP 2021 program have been disqualified under the funding rules, and further restrictions have been placed on the program. As SCAG Staff evaluate the guidelines, potential areas of concern regarding funding will be identified, and plans to address these concerns within the SCAG REAP 2021 program will be developed.

A portion of the REAP 2021 funding (\$100 million) will be allocated from State General Funds, which allows for greater flexibility. The State Partners have indicated that the allocation of these less restrictive funds will follow the formula approach used to initially determine the MPO allocations within the program. Using the REAP 2021 Draft Program Framework (described below), SCAG staff are working to identify the best use for these general funds, which have different requirements and eligible uses from the SLFRF funds.

### ***Draft REAP 2021 Program Framework***

SCAG staff presented the Draft REAP 2021 Program Development Framework to all three SCAG Policy Committees in October 2021. The Draft Framework was developed based on the language in the Trailer Bill that established REAP 2021 and includes a set of core objectives that are aligned with the REAP 2021 priorities, the Connect SoCal Implementation Strategy and the EAC Strategic Work Plan. The core objectives are:

- Support transformative planning and implementation activities that realize Connect SoCal objectives
- Leverage and augment the Connect SoCal Implementation Strategy to support activities that can be implemented quickly and in line with community-driven, pandemic recovery priorities
- Build regional capacity to deliver housing that realizes 6th cycle RHNA goals
- Represent best practices in vehicle miles traveled reduction
- Demonstrate consistency with Equity Early Action Plan
- Promote infill development in Connect SoCal identified Priority Growth Areas

Subsequent to the presentation of the Draft Framework to the policy committees, further refinement on the document has been made, and the revised Draft Framework is attached to this report as Attachment 1. The Framework will be posted to the program website in late March/early April, and will hold two virtual information session to share information on the REAP 2.0 program and the draft Framework. SCAG is holding an open comment period at the time the framework is posted and throughout May.

The comments received during the public comment period will be compiled, summarized and made available on the program website. SCAG will host a workshop to share what we heard from the comments and how they will be incorporated. This workshop will also include an opportunity for stakeholders to participate in an open discussion on the projects within the program areas and how to prioritize these projects. The Draft Framework will be finalized in June, based on the feedback received from stakeholders, and brought to SCAG's policy committees for approval in July.

### ***Outreach Plan***

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Requirements for outreach and engagement for the program have been outlined in the REAP 2021 Draft Guidelines. Those requirements (summarized) are:

- *Eligible entities **must** conduct outreach as part of the development of their application for funds.*
- ***Use outreach to set priorities and develop proposed uses and amounts and various other program components such as the amount retained by the eligible entity versus suballocations, and the blend of planning and implementation uses.***
- *Outreach should proactively **employ a variety of methods** and must make specific efforts to reach disadvantaged and historically underserved communities.*
- *Eligible entities are encouraged to **provide responses to stakeholder** and public input to provide for transparency and **demonstrate how input was incorporated** into planning and implementation activities.*

What this means for SCAG

- SCAG staff **must** include the results of outreach and engagement to develop the full application. The early actions presented to the policy committees as anticipated projects to be included in the advance application were the result of outreach and engagement efforts within the SCS/RTP development process. State partners have not yet indicated if these efforts will be allowed as part of advance funding efforts, or if more outreach and engagement will be required.
- SCAG **may not** decide on **suballocations, priorities, and proposed uses** outside of the outreach process. The framework and advance application objectives shared with the policy committees have been developed to shape the direction and scale of the use of funding by SCAG but **must** be refined and finalized utilizing the results of outreach and engagement efforts.
- SCAG staff will continue to update the policy committees and other stakeholders throughout the application development process.

The proposed programming of the ten percent (10%) funds is designed to allow for staff to move swiftly into stakeholder engagement, building on the draft REAP Program Framework attached to this report.

The full REAP 2021 Outreach Plan is attached to this report as Attachment 2, and features program-wide outreach coupled with program area specific outreach for the main programmatic areas.

#### **NEXT STEPS**

In July 2022, SCAG staff will share the finalized Framework document with the Regional Council and request a recommendation for adoption. Outreach and engagement will continue through the summer and fall, informing the development of the full application for funding, which will be submitted to the State Partners in December 2022.

A timeline for the initial work is included in the attached Draft Framework (Attachment 1).

**FISCAL IMPACT:**

Work associated with this item will be included in the FY22-23 OWP, once funding is received, with no fiscal impact to the existing budget.

**ATTACHMENT(S):**

1. Attachment 1: REAP 2021 DRAFT Framework
2. Attachment 2: REAP 2021 Outreach Plan



## Draft - REAP 2021 Program Development Framework

### Overview & Purpose

The REAP 2021 Program Development Framework, or “Framework,” outlines the core objectives, guiding principles, programmatic areas, major milestones and schedule for allocating funds available to SCAG through the Regional Early Action planning Grant Program for 2021 (REAP 2021) or REAP 2.0. Approximately \$600 million is available statewide to support transformative and innovative projects that implement a region’s Sustainable Communities Strategy (SCS) and help achieve goals of more housing and transportation options that reduce reliance on cars. The SCAG region’s formula share is estimated to be \$246 million, of which an initial allocation of 10 percent (10%) of funds are available for outreach to support program development and the full program funding application. REAP 2.0 draft program guidelines are anticipated from HCD in March 2022, with full program guidelines and the application released in Spring 2022. With the full program guidelines and after an extensive engagement effort, SCAG will develop a comprehensive REAP 2.0 Program Application in the latter part of 2022.

The Framework provides the policy direction to support the stakeholder engagement process and resultant development of the full REAP 2.0 Program application, to ensure SCAG’s REAP 2 program aligns with agency goals and policies. It is based on several guiding and adopted policies, including:

- State plans and directives
  - AB140 Trailer Bill Language (July 2021)
  - REAP 2.0 Draft Framework Paper (Nov 2021)
- SCAG adopted plans
  - Connect SoCal Implementation Strategy (2020)
  - Executive Administration Committee Strategic Action Plan (2021)
  - Racial Equity Early Action Plan (2021)
  - Inclusive Economic Recovery Strategy (2021)
- SCAG 2021 Housing Production Study

Early versions of SCAG’s Framework were presented to the SCAG Policy Committees, Executive Administration Committee (EAC) and the Regional Council. SCAG also got feedback on the Framework from the subregional COG directors and presented the draft to the Regional Housing Working Group and County Transportation Commission (CTC) Planning Directors. This Framework reflects early feedback from these stakeholders and is a draft to guide a more extensive stakeholder engagement process. The Framework may be amended based on feedback and will be presented to the SCAG Regional Council for approval in Summer 2022.

SCAG will apply its advanced funding to implement a comprehensive outreach and engagement strategy in support of development its REAP 2.0 program and the full program application. If allowed by the State ahead of the full program application, SCAG will apply for some its advanced funding to support the Early Action Initiatives further described below and that are part of SCAG’s adopted SCS Implementation Strategy.

## Draft - REAP 2021 Program Development Framework

### Core Program Objectives

- Support transformative planning and implementation activities that realize Connect SoCal objectives
- Leverage and augment the Connect SoCal Implementation Strategy to support activities that can be implemented quickly and in line with community-driven, pandemic recovery priorities
- Build regional capacity to deliver housing that realizes 6<sup>th</sup> cycle RHNA goals
- Represent best practices in vehicle miles traveled reduction
- Demonstrate consistency with Equity Early Action Plan
- Promote infill development in Connect SoCal identified Priority Growth Areas

### Guiding Principles

In developing a program to address these core objectives, SCAG work shall be directed by the following guiding principles:

- Funding shall be allocated to three programmatic areas focused on Early Action to implement Connect SoCal 2020, Housing Supportive Infrastructure and a County Transportation Commission Partnership Program.
- Funding opportunities within each program area will balance formula allocations with competitive programs to ensure funding supports critical planning and implementation activities across the region while also prioritizing the most regional impactful projects.
- Early Action Initiatives shall seek to provide immediate benefit to the region through support for transformative *planning* activities that can be implemented quickly to advance strategies in Connect SoCal 2020 and inform the 2024 plan update. Early Action Initiatives shall comprise no more than 10% of the full program budget.
- The Housing Supportive Infrastructure Program and the County Transportation Commission Partnership Program shall serve as the primary vehicle for awarding REAP 2.0 funds and be focused on Connect SoCal 2020 implementation either through the deployment of pilot projects or support for the creation and/or expansion of new funding programs that directly support housing and mobility solutions. The Programs shall include regional initiatives and technical assistance led by SCAG to advance regionally coordinated and significant solutions as well as county-specific or geographically targeted programs that advance best practices reflecting the unique opportunities in the region.
- The Housing Supportive Infrastructure Program and the County Transportation Commission Partnership Program shall include SCAG-led projects as well as the sub-allocation of resources to implementing agencies.
- Funding guidelines will be developed specific to the Housing Supportive Infrastructure Program and County Transportation Commission Partnership Program or for any sub-programs for which SCAG would competitively award resources to a partner agency and will seek approval by the SCAG Regional Council. Funds available to each program shall be specified in the program guidelines for approval by the Regional Council.
- At least 80% of the REAP 2.0 funding in the full application will be directed to suballocated or partner-led projects, both formula-based and competitive, across all three programmatic areas to ensure efficient and effective delivery of REAP 2.0 and limit administrative costs to SCAG.

## Draft - REAP 2021 Program Development Framework

- SCAG will work to balance funding allocation according to a number of equity considerations; ensuring that under-resourced jurisdictions are not left out due to lack of capacity and that geographic balance is a consideration in the suballocation of funding.
- No resources beyond those approved to support outreach and program development shall be expended until the Program Development Framework has been approved (after stakeholder engagement) and funding eligibility has been confirmed through the release of REAP 2 Program Guidelines by HCD.

### Program Areas:

The Framework proposes that SCAG's REAP 2.0 funds will be administered across three (3) programmatic areas. Further development of programs and guidelines within each program area would occur once the State has provided complete program guidelines (anticipated Spring 2022) and through the stakeholder engagement process:

1. **Early Action Initiatives:** SCAG will expand some existing programs in the Connect SoCal Implementation Strategy to support cities in implementing Connect SoCal.
  - **Sustainable Communities Program (SCP):** The Call for Projects provides resources to local jurisdictions to conduct GHG/VMT reducing planning activities and demonstration projects throughout the SCAG region. SCAG is seeking to implement Call #4, the Call for Equity, Civic Engagement and Environmental Justice focused on under-resourced communities.
  - **Go Human:** SCAG is seeking to expand local resources and toolkits to help cities, counties and communities-based organizations promote safe walking and biking
  - **Regional Data Platform:** Local general plans provide the legal underpinning for land use decisions and set the vision about how a community will grow, reflecting community priorities and values while shaping the future. SCAG's RDP provides data and planning templates and tools to help local jurisdictions update and align various elements of their general plans to advance sustainable planning at the local and regional level. SCAG seeks to partner with subregional agencies and other partners to expand support and training for local jurisdictions to use the RDP as well as provide additional features and functions to help further align local efforts with regional goals through performance dashboarding features.
  - **Sub-regional plans or studies:** Support a number of partnerships and studies centered on core SCS implementation strategies.
2. **Housing Supportive Infrastructure Program** - The Housing Supportive Infrastructure program builds on the concepts put forward in the *Key Connections* in Connect SoCal 2020, as well as current work funded through the REAP 1 program, as well as LEAP and SB2. This program would have 4 main priority areas:
  - **Utilities to support housing development:** Identify transformative programs to invest in the utilities (sewer, gas, electric, broadband) needed to environmentally clear, entitle and ultimately build the housing needed to meet the region's 6<sup>th</sup> cycle RHNA goals, and in the Priority Growth areas identified in Connect SoCal.

## Draft - REAP 2021 Program Development Framework

- **Housing Trust Funds:** Invest in subregional housing trust funds to leverage efforts to deliver affordable housing
  - **Preservation of expiring covenants and naturally occurring affordable housing:** Target existing affordable housing with expiring covenants and/or housing that is naturally affordable without covenants and develop programs to extend covenants and preserve these units as affordable.
  - **Technical Assistance:** Through the outreach process, SCAG will identify additional technical assistance needs for cities, counties and other partners. These may include programs to:
    - i. Help public agencies use their surplus land for affordable housing development
    - ii. Continue land use planning efforts that will support implementation of 6<sup>th</sup> cycle Housing Elements
    - iii. Ensure that the region can secure grant funding in support of affordable housing development.
3. **County Transportation Commission (CTC) Partnership Program:** SCAG will develop a new partnership program with the region's six County Transportation Commissions, to fund the development of plans, programs, pilot projects, and even some signature GHG/VMT reducing capital projects. Regional guidelines will be developed upon the release of the State's guidelines in February of 2022 with the intent to align with Key Connection strategies included in Connect SoCal and advance new concepts for reducing VMT. Key Connections focus on advancing expanded mobility ecosystems and management strategies using innovative policy and/or technology to realize regional planning goals, and account for 30% of the GHG reduction needed to meet SCAG's SB 375 requirements. Examples include shared mobility, congestion pricing studies and pilots, universal basic mobility pilots, transit recovery and integration pilot projects, dedicated lanes and other tactical transit solutions to improve transit travel time and reliability, micro-transit and other mobility-on-demand services providing first/last mile connections, or VMT Mitigation Bank. Staff has initiated some early outreach with CTC staff to gauge opportunities for partnerships and anticipates continued dialogue in developing a regional program. Some early concepts identified to date by CTC staff include extending or expanding student transit pass programs, deployment of mobility hubs, electric carshare programs, seed funding to support VMT mitigation banking and credit programs, etc.

### **Major Milestones and Schedule:**

Based on the latest information from the State, the table below shows the REAP 2021 program development process and associated schedule:

**Draft - REAP 2021 Program Development Framework**

	2021			2022											
	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec
Grant Program Deadlines and Milestones		Framework Document from State Released		Advance Application Released		Draft Guidelines to be Released by State	State Review of SCAG's Advance Application	State Approval of Advance Application/Full Guidelines to be Released by State							Full Application Deadline: 12/31/22
Outreach & Engagement	COG Listening Sessions, Subregional Surveys, Development of Advance Application					Outreach & Engagement work: Consultant and staff						Full Application Developed Using Outreach Results			
Program Development	Staff Present Draft Framework to Policy Committees					Advance Application to be Submitted to State	Revised Draft Framework Provided to EAC/RC	Framework Developed Further and Refined Based on Stakeholder Feedback Engagement Process	Final Framework to be Presented to EAC/RC for Approval and Adoption Updates to be Provided to Policy Committees				Staff reports on Outcome of Outreach and Engagement and presents recommendations to Policy Committees and RC	Full Application to be Submitted to State	
CTC Partnership Program						CTC Partnership Working Group Formed: Draft Guidelines, Establish Formal Process for Execution of CTC Program			Final Guideline Approval, Issue Call for Projects and Select CTC Partnership Projects. TC/RC Approvals						
Housing Supportive Infrastructure Program							Housing Policy Forum	One-on-One Sessions with Housing Trust Funds Open City/County Listening Sessions Focus Groups	Report on preliminary findings, potential calls for projects (CEHD/RC)	Utilities Industry Forum + issue RFI Call for Projects Based on Listening Sessions	Staff to Report Findings from Industry Forum (CEHD/RC)		Initial Program Guidelines (CEHD/RC)		

Attachment: Attachment 1: REAP 2021 DRAFT Framework (REAP 2 Program Development Framework)

## REAP 2021 Outreach Plan

### Background

REAP 2021 was established through AB 140 (July 2021) as part of the mid-year budget revise for the State's FY 21-22 budget. Approximately \$600 million is available statewide to support transformative and innovative projects that implement a region's Sustainable Communities Strategy and help achieve goals of more housing and transportation options that reduce reliance on cars. With funds from the American Rescue Plan Act (ARPA), the State will allocate \$246 million to SCAG, of which an initial allocation of 10 percent of funds are available now, pending approval of SCAG's early application. SCAG will develop programs to disperse these funds throughout the region in support of transformative planning that promotes the core program objectives of REAP 2.0: (1) implementation of the Sustainable Communities Strategies (SCS) portion of Connect SoCal; (2) housing development that realizes 6<sup>th</sup> cycle housing element goals; (3) reduction of Vehicle Miles Travelled (VMT); and (4) Affirmatively Furthering Fair Housing (AFFH). Note that while the program continues with the REAP name, REAP 2021 has a broader focus of eligible programs and activities than REAP 2019. The REAP 2021 funds have a broader set of objectives and can be spent on both planning and capital projects. SCAG also refers to REAP 2019 as REAP 1.0 and REAP 2021 as REAP 2.0. REAP 2021 funds must be obligated by June 2024 and expended by June 2026.

HCD has stated that draft program guidelines will be released by February 2022 and final program guidelines will be available by Spring 2022. Throughout 2022 SCAG will be conducting outreach to a broad array of stakeholders to identify programs and partners and develop the complete REAP 2021 application, due to the State by December 2022.

While the program guidelines for REAP 2021 have not yet been released, SCAG has developed a draft framework to guide its program development activities and stakeholder engagement.

### Goals and Objectives

SCAG will develop and implement the REAP 2.0 program through a comprehensive outreach program that will support both program development and continue through implementation. Feedback from stakeholders will be incorporated in the final REAP program application, will help identify partnership opportunities and will establish priorities for transformative planning and implementation activities that reflect a balance of regional needs and geographical equity. The outreach program will employ a variety of methods to reach a wide range of SCAG stakeholders and ensure that SCAG includes disadvantaged and underserved communities. SCAG will work in concert with other MPOs, public agencies, subregional COGs and community-based partners to consider the potential for joint activities and coordination.

All of this work will be developed in line with SCAG's May 2021 adopted Racial Equity Action Plan, with strategies to ensure that our efforts, materials and programs reference and actualize our commitment to equity and equitable participation. SCAG is committed to ensuring that we have broad representation in our various efforts to solicit information and feedback, particularly from communities that are harder to reach, may be under-resourced and/or represent SCAG's Communities of Concern, EJ and disadvantaged communities, and tribal communities. The outreach will also follow SCAG's adopted [Public Participation Plan](#), which outlines in depth SCAG's various strategies and engagement tools.

### Roles & Responsibilities



## REAP 2021 Outreach Plan

SCAG's Planning and Government and Public Affairs (GPA) Divisions will work in concert to maximize stakeholder outreach and incorporate feedback into the final REAP 2.0 application and program implementation. SCAG has identified two Community Engagement Specialists to lead the outreach and engagement activities at the program-wide level, as well as support department staff in the program-specific level engagement and program development. The Community Engagement Specialists will serve as the point of contact to the public and will manage all consultant contracts with REAP 2.0 outreach related scopes of work. The Community Engagement Specialists will regularly communicate with regional partners and stakeholders on the outreach programs progress and manage the activities identified in this plan.

### Target Stakeholders

The community engagement efforts will both inform and engage a range of constituents and stakeholders throughout the six-county region, as identified in SCAG's Public Participation Plan.

SCAG seeks to ensure that diverse populations are involved in the regional planning process. Equity will serve as a guiding principle; we will ensure that members of disadvantaged and underserved communities are reached by employing traditional and innovative outreach methods. To ensure effective and meaningful communication, the outreach team will need to develop an understanding of the target audience's commonly spoken languages, cultural sensitivities, access to technology, and preferred communications.

Target stakeholders for the REAP 2021 program include:

- Advocacy groups (environmental, housing & transportation)
- City managers
- Community development representatives
- Community-based organizations
- Educational community and institutions
- Elected officials
- Financial sector representatives
- General public
- Governmental and public agencies
- Health and wellness representatives
- Housing trust funds
- Housing developers (non-profit and for-profit)
- Land use experts
- Minority and low-income populations
- Neighborhood and community groups
- Non-profit organizations
- Organizations serving rural area residents
- Philanthropy
- Planners
- Public and private transportation operators

## REAP 2021 Outreach Plan

- Subregional organizations
- Technology vendors
- Transportation planning agencies
- Tribal Governments
- Utility providers

### Applying Past Outreach to Program Development

In recent years, SCAG has completed several projects related to the core program objectives of REAP 2.0. SCAG will build on past work by pairing the past program outreach outcomes with new and innovative outreach activities outlined throughout this plan. SCAG will apply outreach from the following programs to our REAP 2.0 program development: SCS/RTP development and implementation strategy (adopted 2020), Housing Production Study (completed in 2021), Inclusive Economic Recovery Strategy (adopted in 2021), the Racial Equity Action Plan (Adopted in 2021) and the REAP 1.0 program (developed 2020-21, ongoing implementation). These programs have allowed for feedback on how SCAG engages with the public, identification of priority projects, and identification of existing efforts across the region.

### Outreach Materials & Website

Visual and written content that convey key information about the REAP 2.0 program and SCAG's approach to development of the program will be developed for online engagement, newsletters, social media, and websites. These materials may include fact sheets, FAQs, PowerPoint presentations, comment cards, maps, charts, infographics, timelines, surveys and other related resources. To build relationships and trust, the complexity of the information and materials presented to the community should be presented in language that is easy to understand. Materials will be translated upon request.

A dedicated website will be developed for the REAP 2.0 program. The above-referenced program materials will be included on the website, along with links to Staff Reports and other policy committee materials.

Ongoing program updates will also be issued by regular email blasts. SCAG will ensure that all interested parties receive these updates.

### Early-Stage Framework Development Outreach

Based on the REAP 2021 Trailer Bill language, SCAG staff drafted a program framework as a starting place to guide conversations with stakeholders and overall program development. Early outreach to targeted stakeholders on the draft framework took place from October 2021 through February 2022. During this time SCAG coordinated with internal staff and regional partners to solicit feedback and update the framework as new REAP 2.0 program information was released from the State. Some notable outreach activities and accomplishments during this time include:



## REAP 2021 Outreach Plan

- SCAG issued a survey to Subregional COGs and hosted two listening sessions to learn more about Subregional COG priorities and begin identifying potential opportunities for partnership. Based on feedback, SCAG is requesting funding in its advance application to support outreach and engagement partnership opportunities for the Subregional COGs and will schedule one-on-one meetings to further discuss staffing support, as appropriate.
- SCAG staff presented the draft programmatic areas to SCAG Policy Committees in October 2021 and incorporated feedback in the draft framework.
- SCAG conducted informal meetings with utility providers and other trade associations to identify Housing Supportive Infrastructure Program initiatives and partnership opportunities. These meetings helped SCAG identify the concept of an Industry Forum and soliciting a Request for Information (RFI) as the best approach to program development.
- SCAG staff presented a program overview and outreach update to the Regional Housing Working Group.
- SCAG staff conducted several informal meetings with each of the region's county transportation commissions (CTCs), assessing potential projects in the pipeline as well as new developments that could be fostered with new REAP 2.0 funding. Further discussions were held during formally scheduled CTC planning director meetings to better gauge potential project types and associated costs.
- SCAG staff conducted numerous informal industry briefings to better understand the technology landscape specific to the potential for development and implementation of various transformative transportation strategies. More formally, SCAG issued an RFI in August of 2021 to solicit information about technology requirements to support a Mobility Wallet Pilot Program. SCAG staff will be using the responses to help formulate the initial groundwork necessary to support REAP 2021 funded pilot initiatives.

### Program Development Outreach Plan

Using the draft framework as a starting place for discussion, throughout April - June 2022, SCAG will plan and host REAP 2.0 program wide outreach to capture stakeholder feedback and further refine the program specific areas that will drive the full program application.

#### *Virtual Information Sessions*

SCAG will host two virtual information sessions in early April for SCAG staff to present a PowerPoint presentation of the draft framework and host a question-and-answer segment. During the virtual sessions, participants will be encouraged to submit a comment card, which will be made available during the session, through the project website, and by email. Through the comment cards we hope to gather stakeholder input on priority program areas, suggested changes and framework aspects that they would like to remain the same.

#### *Framework Workshop*

SCAG will post the draft framework to the program website in late March. There will be an open-comment period at the time the framework is posted and throughout late April.

## REAP 2021 Outreach Plan

The comments received during the public comment period will be compiled, summarized and made available on the program website. SCAG will host a workshop to share what we heard from the comments and how they will be incorporated. This workshop will also include an opportunity for stakeholders to participate in an open discussion on the projects within the program areas and how to prioritize these projects.

### *SCAG Policy Committee Engagement*

SCAG staff will bring the final framework and the public comment period summary to SCAG's policy committees. Before moving forward to program area specific outreach, SCAG staff will recommend that the policy committees adopt the framework.

### *COG One-On-One Meetings*

SCAG will conduct one-on-one meetings with Subregional COGs in March and April 2022 to identify COG needs, partnership opportunities and the level of participation desired by each COG for development of the REAP 2021 program. These meetings build upon surveys and listening sessions with the COGs issued early in the year.

### *Tribal Engagement*

SCAG will facilitate informal one-on-one meetings and up to two virtual convenings to provide early-on engagement with tribal leaders to gather input and facilitate the determination of an ongoing tribal engagement program. These meetings and convenings will serve to share the draft framework and get feedback on tribal program methods of engagement, format of engagement and topic areas.

## **Framework Core Objectives & Program Development**

Following SCAG's Policy Committees' adoption of the REAP 2021 Program framework, from June to October 2022, SCAG will conduct various program-wide and program-area specific outreach and engagement activities to get stakeholder feedback on program development. These engagement activities include presentations, surveys, virtual convenings, focus groups, and listening sessions.

### *SCAG Policy Committee Engagement*

SCAG staff will engage SCAG's Policy Committee's on the core objectives and projects that will be included in the proposed final application. SCAG will share feedback received during stakeholder engagement and will seek their approval on the work program to include in the final REAP 2021 application.

### *Presentations and Special Events*

SCAG will provide presentations and feedback at regularly scheduled meetings and special events of stakeholders. This may include providing presentations, hosting roundtables, providing event speakers and participating in panels. Thus far, SCAG has committed to hosting a roundtable to share proposed REAP 2.0 programs and seek feedback from attendees at ULI-LA's annual Urban Marketplace entitled "Advancing Equity Through Infrastructure". This is a unique event where attendees can meet with industry and civic leaders to learn about the latest housing and real estate trends, and opportunities essential to successful development projects.

## REAP 2021 Outreach Plan

### *Public Opinion Survey*

SCAG will advise and facilitate activities to assess public opinions on SCAG's REAP 2021 projects, initiatives, and messages. This could be done via surveys, polling, focus groups or other methods. This research would allow SCAG to get feedback from the public on a range of REAP 2021 related issues and to monitor change in attitudes and public confidence in political and civic leadership over time, and importantly to ensure support for the transformative planning and implementation activities funded by the REAP 2021 program.

### *Tribal Engagement – Leadership Summit*

Based on the tribal feedback provided during the early one-on-one meetings and virtual convenings, SCAG will host a tribal leadership summit to learn about ongoing efforts across the region and identify priorities and areas where SCAG can provide technical assistance and, where applicable, direct programmatic support. Based on the feedback provided during the outreach process, SCAG will develop a Regional Tribal Action Plan that outlines an ongoing tribal engagement program, with a summary and recommendations to help prioritize SCAG's work program and identify transformative planning and implementation activities related to tribal needs, to include in the final REAP 2.0 application. Activities will also follow SCAG's Tribal Engagement Consultation Policy.

### *Program Specific Outreach*

In addition to the program wide outreach, staff will pursue additional engagement to develop the programs within the specific program areas identified in the REAP 2.0 Program Framework.

### *Housing Supportive Infrastructure Program – Targeted Outreach*

#### Virtual Focus Groups

SCAG will host fully interactive virtual focus groups of stakeholders to share information on the REAP 2.0 program and seek feedback on core programmatic concepts driving the development of the housing supportive infrastructure program. These focus groups will be organized to seek feedback from targeted cohorts that reflect a particular stakeholder group, with effort to ensure broad participation and representation from organizations that represent disadvantaged communities. The focus groups can also identify opportunities for coordination and collaboration. The focus group sessions will include short presentations from SCAG providing an overview of the program and will allow participants to provide feedback structured by discussion questions.

Potential Stakeholder Groups:

- Cities and Counties
- Community Based Organizations (with an emphasis on organizations working in DACs)
- Developers (Housing – both non-profit and for-profit)

## REAP 2021 Outreach Plan

- Housing Financing Sector (including traditional lending/equity as well as CDFIs and other intermediaries)
- Utility providers
- Land Use Experts
- Housing Trust Funds
- Philanthropy

### City/County Listening Sessions

SCAG will host a series of listening sessions open to staff of SCAG's member cities and counties, with a focus on those working on land use planning, housing and related departments such as public works. This will be an opportunity for planning staff to learn more about the REAP 2021 program and provide feedback on core objectives and prioritization of projects. The listening sessions will be organized geographically and will allow for open dialogue. SCAG will make extended efforts to ensure that staff from cities and counties with a larger proportion of Disadvantaged Communities participate.

### One on One Meetings

As part of developing the housing supportive infrastructure program core objectives, SCAG will conduct limited one-on-one meetings with utility providers, subregional COGs and housing trust funds. The focus of these meetings is to understand efforts across the region that fall within key identified program areas and to figure out how to align program guidelines to facilitate and expand these efforts. To prepare for these meetings, SCAG staff will generate summaries of the targeted sectors. For example, SCAG will develop an inventory of utility providers in the area along with a summary of any existing programs or investments that support housing development. SCAG will also generate a list of housing trust funds in the region and their current status.

### Industry Forum and Request for Information and Proposals

To support development of the utility infrastructure program, SCAG will hold an Industry Forum and follow it with a Request for Information (RFI) or a Request for Information and Proposals (RFIP) to solicit concepts, partnerships and potentially proposals for transformative projects that address sustainable utility infrastructure, infill housing development and reduction of VMT. Based on the responses to the RFI/RFIP, SCAG will either craft program guidelines for a second phase solicitation or enter negotiations to fund proposals that were solicited.

### Housing Forum (Convening 2 Leadership Academy)

Under the REAP 2019 contract with consultant, LeSar Development, SCAG is offering 8 cohorts of Housing Policy Leadership Academy trainings across the SCAG region. As a part of this program, SCAG and LeSar are holding four convenings, in the form of Housing Forums. The first forum focused on new

## REAP 2021 Outreach Plan

legislation at the State and Federal level. The second Forum will focus on new funding sources for housing. SCAG will organize at least one panel and/or breakout session to focus on the proposed REAP 2.0 framework and offer opportunities for feedback on priorities and programs that are most effective at transformative planning and accelerating housing production.

### Regional/County Transportation Commission (CTC) Partnership Program – Targeted Outreach

In addition to the program wide outreach, additional activities to develop regional initiatives and the CTC Partnership Program will include the following.

#### Working Group

SCAG will continue to engage each of the CTCs in the development of the CTC Partnership Program, including convening a formal CTC Partnership Working Group, anticipated to launch in late March. Upon HCD's release of state program guidelines for REAP 2.0, the Working Group will focus on development of regional program guidelines and establish a formal process for executing the CTC Partnership program, including soliciting, screening, and selection of projects that advance key Connect SoCal policies and strategies.

#### Market Sounding and Request for Information and Qualifications/Proposals (RFI/RFP)

Supplemental industry engagement efforts and/or RFI or RFIQ/RFP may be issued to solicit new concepts or to build upon some existing program development efforts specific to transformative transportation strategies. Responses to the RFI/RFP are anticipated to support SCAG's efforts to develop broader regional transportation strategies to augment CTC partnership initiatives.

#### Market Research Groundwork Studies

SCAG will also facilitate studies and surveys to monitor travel of targeted populations, including but not limited to public opinion surveys, stated preference surveys, and focus groups. Work to date, in collaboration with UC Davis, has focused on a longitudinal survey of travel behavior, particularly examining COVID-19 related impacts throughout the SCAG region. Recognizing the challenges associated with capturing travel behavioral changes and trends of disadvantaged populations in broader survey work, SCAG plans to focus further research work on disadvantaged populations, exploring alternative recruitment strategies. Findings from continued research will support the development of SCAG's work program, including the prioritization of transformative initiatives.

### Early Program Initiatives – Targeted Outreach

SCAG will expand some existing programs in the Connect SoCal Implementation Strategy to support cities in implementing Connect SoCal. Early Program Initiatives will seek to provide immediate benefit to the region through developing transformative planning activities that can be implemented quickly to advance the Core Vision or Key Connections in Connect SoCal 2020 and refinement of these strategies in the 2024 plan update. Many of these initiatives were developed with extensive stakeholder engagement, but further development and/expansion of these programs will include additional stakeholder engagement.

## REAP 2021 Outreach Plan

### *Regional Data Platform*

Local general plans provide the legal underpinning for land use decisions and set the vision about how a community will grow, reflecting community priorities and values while shaping the future. Per Government Code section 65302, local general plans must include the following mandatory elements: land use, circulation, housing, conservation, open space, noise, and safety. SCAG's Regional Data Platform (RDP) provides data, planning templates and tools to help local jurisdictions update and align various elements of their general plans to advance sustainable planning at the local and regional level.

SCAG will host two information sessions to get input from local jurisdictions on SCAG's RDP successes and identify ways to make the tool a more valuable resource to support local planning. These sessions will allow SCAG to gain insight on how stakeholders can engage with the tool for a more participatory planning process. SCAG will explore new features and identify needs for additional training or technical support.

Through the Local Information Services Team (LIST), SCAG will continue to engage with subregional COGs, local jurisdictions, and key stakeholders to provide personalized one-on-one technical assistance to familiarize them with the tools and resources in the RDP. This service intends to build consensus, deliver useful information, and obtain feedback from local jurisdictions on SCAG's products like the Housing Element Parcel (HELPR) Tool and the Local Data Exchange (LDX) system.

### *SCP Call #4 Civic Engagement, Equity & Environmental Justice*

SCAG's Sustainable Communities Program (SCP) provides resources to local agencies for local planning and is a key implementation tool of Connect SoCal. The SCP strengthens partnerships to promote healthy, connected, and equitable communities. This Call for Applications is focused on Civic Engagement, Equity & Environmental Justice and prioritizes funding in communities of concern (COCs) and SB 535 disadvantaged communities (DACs) in priority counties.

To support program development, SCAG held two listening sessions in July 2021 with over 53 attendees. Partners were invited to share feedback on the program and provide input on the Call development. Following the listening sessions, SCAG conducted targeted one-to-one meetings with CBOs and other partners in priority areas to further engage partners. SCAG is continuing engagement with various efforts planned for spring and summer 2022, including two listening sessions planned for June, additional one-to-one meetings with partners in priority areas, and a robust communications plan to promote the feedback opportunities. SCAG also plans to present at various Regional Planning Working Groups to promote the Call and receive further input from partners. SCAG will apply the findings to develop program guidelines and identify eligible projects. Stakeholder feedback may also help identify a new call for projects that support infill housing development, reduction of VMT and support multi-mobility goals.

### *Go Human: Active Transportation, Safety Planning & Community Engagement Expansion*

## REAP 2021 Outreach Plan

SCAG continues to expand its strategic community engagement strategies through its award-winning Go Human program. Initially launched in 2015, Go Human aims to reduce VMT by encouraging more people to walk and bike in Southern California and directly addresses the high rates of collisions involving people walking and biking, by promoting a regional approach to community-driven pedestrian and bicyclist safety efforts. The original program was developed with extensive stakeholder engagement and through a co-creative process and every strategy continues to be informed by public feedback.

New outreach will be conducted in Spring and Summer of 2022 to explore expansion of Go Human to leverage the program's current strengths of supporting equity, tactical on-the-ground projects, inclusive & participatory engagement, community-based partnerships, and creative strategies to support broader local planning and community engagement strategies. The results of the outreach will drive the final recommended program expansion and will be reflected in full REAP 2.0 application.

### *Other Programs and Initiatives*

SCAG may seek to develop new programs and initiatives, and would use REAP 2.0 advance funding to conduct planning studies, support the identification of transformative planning activities and test concepts for further implementation. SCAG will facilitate such studies, foundational data collection, and pilot programs, with a goal of incorporating findings into the final REAP program application. Each study or initiative will include targeted stakeholder engagement to ensure that core issues are

### **Reporting and Program Implementation**

The feedback from stakeholders will be incorporated in the final REAP program application; feedback will help identify partnership opportunities, establish priorities for transformative planning and implementation activities that reflect a balance of regional needs and geographical equity. SCAG will ensure all outreach and engagement efforts are incorporated in a final report to be shared publicly. Metrics for success will include the number of stakeholders we reached, the number of comments received and potentially through findings of related public opinion polls. The success of the outreach will be evaluated to determine what worked well and additional outreach activities for program implementation. Post-program-development activities will be determined and implemented later.





## AGENDA ITEM 13 REPORT

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

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**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**From:** Debbie Dillon, Chief Strategy Officer  
(213) 236-1870, Dillon@scag.ca.gov

**Subject:** Executive/Administration Committee Strategic Work Plan Progress  
Report Quarter Ending March 31, 2022

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EXECUTIVE DIRECTOR'S  
APPROVAL

### RECOMMENDED ACTION:

Receive and File

### STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

### EXECUTIVE SUMMARY:

*This is a quarterly status report on progress made on the Executive Committee's Work Plan since December 2021.*

### BACKGROUND:

This is a progress report following up on the EAC Work Plan developed through an interactive EAC and Executive Staff retreat held in June 2021 and adopted by the EAC and RC at the October 2021 meeting.

Following the Special EAC meeting held June 24, 2021, the EAC established clear direction and focus for the executive staff related to its goals and priorities and further communicated its desire for staff to blend the results into the future update to SCAG's Strategic Plan and related work planning. This work plan will remain a fluid and evolving document to be revisited at regular intervals for progress and re-shifting of priorities, as needed.

Staff expects to start the wholistic update to the Strategic Plan in 2022. A consultant has been selected and staff is working through the final stages of developing the first task order. This process will be discussed further with the EAC at a future meeting.

### Priority Area 1: Regional Policy Development—Regional Plan Update

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Connect SoCal, SCAG's Regional Transportation Plan/Sustainable Communities Strategy, provides a regional vision for Southern California's future and establishes the overarching policies and strategies that guide SCAG's regional plans and programs. As staff initiates the process of updating the plan in FY 22, the following goals will be prioritized through the specific actions outlined below.

### Goals

- To build collaborative relationships with stakeholders on policy issues
- To advance clean transportation across Southern California
- To be visionaries for infrastructure and the environment for the next generations
- To find connectivity in modes of transportation and to be the center of collaboration
- To help make local leaders better – leadership development

### Actions

#### 1. *Elevate & Expand Policy Leadership*

To develop visionary policies to advance the EAC's goals, staff will pursue process improvements that enable elected leaders to more actively engage with each other and staff to set policy direction and lead policy discussions for Connect SoCal. This will include:

- a. Changing the process for agenda development and staffing of Policy Chairs to give policy makers a greater role in agenda setting. Create an opportunity for report-outs from Policy Committees for greater awareness and coordination across committees (October 2021)

*Ongoing. Meetings held with Executive Director, Chair and Vice-Chair of each committee in October to establish annual priorities. A Planning Executive and Regional Affairs Officer have been assigned to support each Chair, align agenda development with established priorities, and hold monthly briefings to identify any emerging issues to be brought forward to the committees. A process for Chairs to report-out on the work of the committee is under-development and will be finalized when a regular format and schedule of the legislative body, post COVID-19 pandemic a public health emergency, has been determined.*

- b. Creating opportunities for leadership development and mentorship among Chairs and Vice Chairs (Ongoing)

*Ongoing. SCAG has developed a series of trainings that will support elected officials and interested stakeholders better understand how to advance policy solutions to increase the supply and availability of affordable housing. The SCAG Housing Policy Leadership Academy (SCAG-HPLA) will offer a 10-session online training starting in February 2022 and ending*

*November 2022. A number of Regional Council Members throughout the region recently participated in the SwissCal conference, sponsored by SCAG, Caltrans, and Metro, and led by Seamless Bay Area. The conference featured expert testimony, through facilitated interactive workshops, from Swiss transportation officials on their integrated public transportation ecosystem. This conference supports SCAG's Connect SoCal transit strategy, including its "key connection" for shared mobility and mobility as a service (MaaS). Together with SCAG's MaaS Feasibility White Paper, the lessons learned from the Swiss experience will inform forthcoming Transportation Committee policy discussions as part of the 2024 Connect SoCal update.*

- c. Working with the Executive Board Officers and the Policy Committee Chairs and Vice Chairs to develop a Policy Development Framework for 2024 Connect SoCal that identifies priority policy issues for deeper discussion and establishes a sub-committee structure for policy education, engagement, and consensus building to guide visionary policy development (March 2022)

*On-track. A draft framework was presented to the EAC in March and will be discussed at the Policy Committees in April. A revised version of the framework will be considered for adoption by the EAC and RC in June 2022.*

## 2. Strengthen Stakeholder Engagement

To build collaborative relationships and strengthen stakeholder engagement in regional policy development, staff will:

- a. Provide opportunities to highlight SCAG's work and best practices throughout the region through Board Officer site visits and briefings, including collaboration with existing and new stakeholders and policy makers (Ongoing)

*Ongoing. President Lorimore, along with Board Officers, Regional Councilmembers, and SCAG staff continue to lead site tours across our 6-county region in partnership with member cities to highlight SCAG programs and projects. These included at eighteen visits to cities such as Anaheim, Brea, Long Beach, Murrieta, Placentia, Imperial, and Yorba Linda; a number of organizations such as BizFed, Greater Ontario Business Council, Milken Institute, Ontario Airport, Orange County Council of Governments (OCCOG), Los Angeles and Long Beach Ports, and Western Riverside County Council of Governments (WRCOG); and others. During these visits, President Lorimore met with local elected officials, visited SCAG Go Human demonstrations, toured SCAG funded projects, and more.*

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*SCAG also met with neighboring Metropolitan Planning Organizations as part of ongoing partnership opportunities to discuss areas of cooperation, potential joint projects, and transportation planning efforts, as well as activities that impact both sides of their shared county lines. SCAG Board Officers, Regional Councilmembers, and representatives from partner agencies met with members from Kern Council of Governments (Kern COG) and Santa Barbara Association of Governments (SBAG)*

- b. Develop a Stakeholder Engagement Strategy for the 2024 Connect SoCal Plan based on SCAG's updated Public Participation Plan currently under development, including latest technologies, emphasis on equity and increased participation from tribal governments (Due Spring 2022)

*On-track. A request for proposals is under-development to procure a consultant by Spring 2022 to develop a comprehensive strategy that aligns with the Public Participation Plan. Update to be provided to the Regional Council as part of the February Joint Policy Committee on Connect SoCal 2024. SCAG's PPP was updated and released for public comment in November 2021 and scheduled to be adopted by the Regional Council in April.*

- c. Enhance strategic partnerships with members of the business community, including members of SCAG's Global Land-Use & Economic Council (GLUE). Leverage existing and potential SCAG memberships and sponsorships to promote and share SCAG's mission and work (Ongoing)

*Ongoing. SCAG President Clint Lorimore recently appointed Lucy Dunn, Orange County Business Council CEO Emeritus, as Business Representative to the Regional Council.*

- d. Host bi-monthly meetings and improve communications with the Executive Directors of the sub-regional councils of governments to improve the flow of information to local jurisdictions and increase local engagement in the plan development process. SCAG also developed a monthly written report specifically tailored to the subregional COGs to better communicate issues of common interest (Ongoing).

*Ongoing. SCAG sends out monthly written reports to the Executive Directors to ensure consistent communication and collaboration throughout the region.*

- e. Host bi-annual meetings with City Managers to increase engagement in SCAG's planning process and improve awareness of member benefits (Ongoing)

*Work underway to plan outreach event Spring 2022 to align with the "kick-off" of the Connect SoCal 2024 local data exchange process and to promote resources available*

*through the Regional Data Platform. Briefings and visits to SCAG's subregional council of governments have begun, and city managers are invited to attend the Annual Conference and General Assembly in May 2022 free of charge.*

## **Priority Area #2: Leadership in Resource Deployment—Connect SoCal Implementation**

Build upon the framework established in the Connect SoCal Implementation Strategy to expand and develop new programs with federal and state resources, including REAP 2021, that advance the following goals:

### **Goals**

- To be the leader in resource deployment and convenor of biggest challenges and best practices
- To support efforts to accelerate housing production across Southern California
- To be leaders in the roll out of technologies to communities
- To be good innovators in our region

### **Actions**

#### *1. Pursue REAP 2021 Resources (January 2022)*

Established as a part of AB 140 for the FY 21-22 state budget, approximately \$600 million is available statewide for the Regional Early Action Planning Grant Program for 2021 (REAP 2021). The SCAG region's formula share is estimated to be \$246 million, of which an initial allocation of 10 percent of funds are available starting January 1, 2022. In October, staff will prepare a REAP 2021 Program Development Framework for review by the Policy Committees that is based upon the above Leadership in Resource Deployment goals, supports implementation of Connect SoCal, and can be delivered within the funding constraints of the program. Staff will then prepare an application for funding based on the Program Development Framework for EAC consideration in November and Regional Council approval in January 2022.

*Staff presented a draft REAP 2021 Program Development Framework to the Board in October 2021 and continues to provide feedback to the California Department of Housing and Community Development (HCD) to ensure the funding guidelines align with the priorities identified in the framework. HCD's process for releasing program guidance and the application for initial funding allocations has been delayed. Assuming an application is released by HCD in early January 2022, SCAG staff anticipates returning to the EAC and Regional Council in February 2022 for authorization to pursue an initial allocation of REAP 2021 resources to support program development and pursue early action items, as authorized by HCD.*

#### *2. Accelerate deployment of general plan development tools. (Due Spring 2022)*

Complete the first phase of the Regional Data Platform focused on the development and deployment of general plan development tools. Pursue additional resources including as part of REAP 2021 to leverage the capacity of RDP to advance the Leadership in Resource Deployment goals.

*On-track. Work underway to roll-out the RDP to local agencies this Spring in coordination with the Connect SoCal 2024 local data exchange process. Enhancements are being discussed internally and with subregional agencies and stakeholders for consideration in the FY 22-23 budget development process and SCAG's REAP 2021 application.*

### **Priority Area #3: Legislative Action**

Develop more targeted legislative strategies focused on key policy initiatives. Augment and amplify SCAG's legislative advocacy program to include taking stronger positions on pending legislative bills and SCAG sponsored legislation.

#### **Goals**

- To lead in legislative advocacy

Under the leadership of the Legislative/Communications and Membership Committee (LCMC), and within the parameters of the Regional Council adopted Legislative Platform, be courageous in adopting formal positions that express the Southern California region's legislative concerns, identify legislative solutions to regional challenges that affect SCAG's member agencies and stakeholders, and sponsor legislation to secure the tools needed to achieve state and federal transportation and climate goals.

*Areas of consideration for focus include, but are not limited to, the following:*

#### **State:**

- Regional Housing Needs Assessment (RHNA) Reform – While incorporating the lessons learned from SCAG's 2021 RHNA process, participate in HCD's RHNA "Reform" Committee and identify legislative solutions that will improve future cycles of the RHNA.
- Senate Bill (SB) 375 Reform – Participate and heavily engage in legislative efforts that would update and modernize the state's SB 375 Program, which establishes the regional GHG reduction and SCS processes.
- Housing Production Incentives – In the prolonged absence of redevelopment, continue to advocate for state-supported tools that enable local agencies to implement their housing programs, according to their local visions.

- Brown Act Reform – Support the modernization of the Brown Act to increase public participation and support the wide-spread adoption of virtual meetings and other technologies.

#### Federal:

- Federal Reauthorization Implementation – Monitor, apply, and advocate for funding opportunities that support SCAG programs and regional projects that implement Connect SoCal.
- Southern California Freight-Goods Movements – Monitor, apply, and advocate for initiatives that maximize the Southern California region's share of federal funding opportunities that support our region's freight and goods movement sector.

#### Actions

1. Conducted targeted legislative advocacy with members of the State Assembly's Housing Working Group in support of the Regional Council's housing-related legislative priorities.
  - a. *Staff supported President Lorimore, board officers, and LCMC leadership on seven unique advocacy meetings with Assemblymembers from across the state to support a budget augmentation to the Infill Infrastructure Grant program, expanded use of tax increment financing tools, support for SB 15 (Portantino), and a special legislative hearing on the status of housing element updates in the SCAG region.*
2. Continued to advocate for flexibility for SCAG region cities and counties concerning the deadline for their Housing Element updates and the associated, pending re-zoning deadline
  - a. *With the help of SCAG lobbyists, staff arranged an advocacy meeting with Assemblymember Buffy Wicks within days of her appointment as the new Chair of the Assembly Committee on Housing and Community Development, to enlist her support for Housing Element flexibility and to call a special hearing on the status of Housing Elements in the SCAG region and the impact that non-compliance would have on access to funding to support the development of affordable housing.*
  - b. *Staff submitted a letter to the four SCAG-region members of the Assembly Housing and Community Development Committee requesting their support for Housing Element flexibility and a special hearing.*
3. Dedicated policy discussion on the LCMC agenda to discuss and develop potential legislative efforts, such as the RHNA Reform or Brown Act Reform policy framework
  - a. *After robust discussion and deliberation at the LCMC, the Regional Council voted on January 6, 2022, to support a major budgetary augmentation and expansion of the Infill Infrastructure Grant program as its principal legislative advocacy effort for the year.*





*improvements to it would likely take the form of a budget or budget trailer bill rather than as a traditional policy bill.*

- b. Ongoing*
  7. Develop strategy to engage SCAG members and broader stakeholders to create a robust coalition in support of SCAG's legislative ideas (April 2022)
    - a. SCAG staff is coordinating with the Sacramento Area Council of Governments and the California Association of Councils of Governments to identify shared priorities on an Infill Infrastructure Grant Program expansion with the goal of creating a statewide coalition to support the expansion of this program.*
    - b. Ongoing*
  8. SCAG staff representation in HCD's RHNA reform efforts (Ongoing)
    - a. Pursuant to AB101 (2019), HCD is obligated to make recommendations to the legislature regarding RHNA reform by December 2022, and these recommendations are to reflect a process that engages key stakeholders. Staff have checked in regularly with HCD to learn of any progress toward this effort, with no work started to date. Staff have raised this issue with CalCOG and other MPOs at monthly meetings and have expressed concern regarding the timeline for this process.*
    - b. As we await a timeline for the RHNA reform process, staff are developing a matrix of recent changes to both RHNA and Housing Element law that have proven challenging for cities and counties and are identifying issues and potential solutions to discuss once the RHNA reform process kicks off.*
  9. Convene regional partners to identify and pursue federal funding opportunities for regionally significant infrastructure projects (Monthly)
    - a. SCAG provided 13 letters of support to SCAG member jurisdictions and partners to support local applications for the cap-and-trade funded Transit and Intercity Rail Capital Program.*
    - b. SCAG provided 11 letters of support to SCAG member cities to support local applications for the state funded Clean California Grant Program.*
    - c. On January 28, 2022, SCAG submitted a public comment letter to the U.S. Department of Transportation and the Federal Highways Administration in response to their solicitation of feedback on the development of guidelines for the Electric Vehicle Charging Formula Program and the Charging and Fueling Infrastructure Grant Program.*
    - d. On January 5, 2022, SCAG, along with our sister metropolitan planning organization, the San Diego Association of Governments (SANDAG), submitted a joint advocacy letter to the National Telecommunications and Information Administration*
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*expressing three shared principles for the development of the programs will distribute \$65 billion for broadband related infrastructure.*

- e. On February 7, 2022, SCAG, along with Metrolink and the region's six county transportation commissions, submitted a joint letter to state legislative leadership and the chairs of the Assembly and Senate budget committees in pursuit of budget surplus funding for SCAG region infrastructure priorities.*

10. Leverage membership organizations, such as Coalition for America's Gateways and Trade Corridors and the Regional Broadband Consortium, to influence guidance for funding opportunities (Ongoing)

- a. President Lorimore, LCMC Chair Wapner, and SCAG staff represented the agency at the annual "Conference of Regions" hosted by the National Association of Regional Councils, which included information sharing, workshops, and speeches on best practices and federal funding opportunities. SCAG arranged the content for the conference's "Political Outlook" breakout session. The conference was supplemented with advocacy meetings to support SCAG legislative priorities and a networking event joined by a representative from the San Diego Association of Governments.*
- b. Ongoing*

#### **Priority Area #4: Technology/Innovation Leadership**

Create environment for sharing of innovation to advance work in local and regional planning to address the pressing issues facing the region. By providing a forum for innovation sharing, SCAG leads the region in advancing the adoption of effective and efficient technologies for improving mobility, sustainability, and equity.

#### **Goals**

- To be leaders in the roll out of technologies to communities
- To be good innovators in our region

#### **Actions**

Work with Policy Committees and the Emerging Technologies Committee (ETC) to provide the best available information and tools to our member jurisdictions, including completing activities and promoting lessons learned from the Future Communities Initiative. SCAG must also lead by adopting and using the best available technology in areas of our work.

1. *Implement and Continue to Refine Broadband Work Plan (Ongoing)*

Continue work to implement Resolution No. 21-629-2, which pledges SCAG to assist in bridging the digital divide in underserved communities. The Transportation Committee and Regional Council will receive a report on progress in September and provide guidance on next steps.

*SCAG staff continues to make progress on priorities for bridging the digital divide as outlined in Resolution No. 21-629-2. This included the release of a Joint Request for Qualifications for Prospective Partnerships with SANDAG to identify partners in the public, non-profit and private sectors interested in collaborating on federal and state funding proposals to implement projects that reach unserved and underserved communities. Additional resources to support the development and implementation of SCAG's Broadband Work Program were approved by the EAC on behalf of the RC in December as part of Budget Amendment #2. SCAG staff also received authorization from the EAC and RC in January 2022 to accept a \$250,000 grant from the California Emerging Technology Fund (CETF) to support regional broadband planning. In April 2022, staff will present to the Transportation Committee the findings from the study of vehicle miles traveled (VMT) impacts of broadband, a Caltrans grant-funded effort with CETF and the region's broadband consortia.*

## *2. Regional Data Platform is Live (Launched February 2022)*

The Regional Data Platform (RDP) provides a modern system for holistic planning across the region, fostering a more sustainable and equitable future for Southern California. The platform is providing a robust system for regional data sharing and collaboration in addition to providing long-range planning tools and resources to all member agencies to facilitate better planning at all levels.

*RDP was launched on February 23, 2022. One of the major components in the RDP is a two-way data sharing and workflow, which has been designed to align with the local data exchange (LDX) process for Connect SoCal 2024. Outreach on the RDP has continued over the last quarter, including with SCAG's Technical Working Group (TWG), Subregional Executive Directors, and Subregional Technical Advisory Committee Members, to keep stakeholders engaged in the tool development and updated on the project schedule. SCAG's Local Information Services Team (LIST) has been providing one-on-one technical assistance to local jurisdictions and other stakeholders to promote the tools and resources of RDP, specifically the LDX system.*

## *3. Share Best Practices from Future Communities Pilot Program (Due June 2022)*

In 2018, SCAG and the Mobile Source Air Pollution Reduction Committee (MSRC) made available a new \$2.7 million grant opportunity that would allow local cities and counties to implement new technology and data solutions, while also reducing vehicle miles traveled (VMT) and implementing SCAG's 2016 Regional Transportation Plan/Sustainable Communities Strategy. As pilots will conclude in 2022, SCAG will develop a report and share best practices to support policy

development, improve processes for government service provision, and enhance innovative engagement practices with private sector mobility providers.

*Delayed. The program experienced some setbacks due to the ongoing COVID-19 pandemic, particularly regarding pandemic commodity constraints, supply chain issues, and staff capacity, ultimately resulting in delayed implementation and a nine-month timeline extension granted by MSRC. Four pilots remain on-track for project completion by the end of the current fiscal year, but four will continue into SCAG's next fiscal year. The individual pilots are moving through implementation and data collection, and the program evaluation team continues to monitor, record, and analyze key performance indicators, focusing on the effectiveness of the pilots to reduce VMT and air pollution. When the pilots conclude, SCAG will disseminate project summaries, significant findings, and recommendations for replicability throughout the SCAG region, followed by the release of the final report in March 2023.*

#### 4. Agile IT Phase 2 (Due March 2022)

Continue work to upgrade and modernize SCAG information technology infrastructure, GIS tools, and internal systems to provide staff the most reliable, resilient, and productive technologies for work across the region.

*Significant progress has been made implementing key deliverables of Agile IT Phase 2. Notable milestones include network circuit and equipment upgrades, secondary datacenter back-up installation and configuration underway, conference room upgrades complete, and acquisition of email protection gateway and security training software as key infrastructure modernization continues.*

#### **FISCAL IMPACT:**

None identified at this time. The work included in the 2021/22 work plan is budgeted, however, during the year staff may bring back necessary amendments to the budget to address the needs related to the Priority Areas. Resources were added in Budget Amendment #2 to support Broadband planning and the \$250,000 CETF grant will be added in Budget Amendment #3. REAP 2021 resources will be allocated in a future budget amendment after approval by HCD.



**AGENDA ITEM 14**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Cindy Giraldo, Chief Financial Officer  
(213) 630-1413, giraldo@scag.ca.gov

**Subject:** Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and  
Amendments \$5,000 - \$74,999

**RECOMMENDED ACTION:**

Information Only - No Action Required

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

**BACKGROUND:**

**SCAG executed the following Purchase Orders (PO's) for more than \$5,000 but less than \$200,000**

<u>Consultant/Contract #</u>	<u>PO' Purpose</u>	<u>Amount</u>
Paramount Technologies Inc. dba Pairsoft	FY22 Requisition System	\$23,567
Pinnacle Business Solutions Inc.	FY22 Veeam Software	\$20,088
California Contract Cities Association	FY22 California Contract Cities Association Membership	\$5,000
Futureports	FY22 Future Ports Membership	\$5,000
Mileage Based User Fee Alliance	FY22 Mileage Based User Fee AI	\$5,000

**SCAG executed the following Contracts more than \$25,000 but less than \$200,000**

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
Various (21-047-C01 through 21-047-C35)	Monthly report on Regional Early Action Plan Program (REAP) on-call services.	Various (as identified the attachment)
IBI Group (21-048 MRFP-01)	The consultant shall create a Mobility Technology Plan to define strategies	\$149,885



**SCAG executed the following Contracts more than \$25,000 but less than \$200,000**

<b><u>Consultant/Contract #</u></b>	<b><u>Contract’s Purpose</u></b>	<b><u>Contract Amount</u></b>
	with actionable steps to establish new mobility service capabilities through technology implementation. The overall goal of this project is to harness innovative technology to support lifelong mobility for senior and disabled populations, including removing barriers to access and maintaining the dignity and independence of all persons. The prospective future implementation of autonomous vehicle technology is a focus. It is envisioned that the Mobility Technology Plan will serve as a resource for both the City and other jurisdictions with similar mobility planning interests.	

**SCAG executed these Amendments for more than \$5,000 but less than \$75,000 and less than 30% of the original contract value**

<b><u>Consultant/Contract #</u></b>	<b><u>Amendment’s Purpose</u></b>	<b><u>Amendment Amount</u></b>
KOA Inc.	This amendment provides additional funding to supplement Kit of Parts activations in Indio and three (3) local agency partners, including Pasadena, Azusa, and the Imperial County Transportation Commission (ICTC). This amendment increases the contract for increased consultant support including setup, take down, and evaluation, as well as additional budget to compensate community-based organization (CBO) partners for collaboration on Kit of Parts activations. This increase helps meet the goals of conducting public	\$42,538



SCAG executed these Amendments for more than \$5,000 but less than \$75,000 and less than 30% of the original contract value

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
	engagement to align with ongoing active transportation plans in the cities and support local engagement with CBOs.	

**ATTACHMENT(S):**

1. Contract Summary 21-047-C01 through C38
2. Contract Summary 21-048 MRFP 01
3. Contract Summary 21-008-C01 Amendment 2

**CONSULTANT CONTRACT NOS. 21-047-C01 THROUGH 21-047-C19**  
**MONTHLY REAP FOLLOW UP**

**Selected  
Consultants:**

1. AECOM Technical Services, Inc.
2. Arup North America, Ltd.
3. Ascent Environmental, Inc.
4. BAE Urban Economics, Inc.
5. CTY Housing, Inc.
6. ECONorthwest
7. Estolano Advisors
8. HR&A Advisors Inc.
9. Kimley-Horn and Associates, Inc.
10. Kosmont & Associates, Inc.
11. LeSar Development Consultants
12. National Community Renaissance of California
13. Opticos Design, Inc.
14. Raimi + Associates
15. Stantec Consulting Services, Inc.
16. RDC-S111 (dba Studio One Eleven)
17. Turner Housing Innovation Labs, Inc.
18. Woodsong Associates, LLC
19. WSP USA Inc.

**Background &  
Scope of Work:**

On April 1, 2021, the Regional Council approved a procurement program to accelerate project delivery for the Regional Early Action Plan Program (REAP) and requested staff to report back monthly on procurement activities related to the On Call Services for the REAP Program. This report is to inform the RC of those activities. This report is to inform the Regional Council of procurement activities, contracts and amendments related to the On-call Services for the REAP Program.

In summary, the REAP Program provides a new model for timely implementation of SCAG's local assistance programs and the Regional Council has approved the following:

- (1) Authorized staff to enter into up to a total of \$10,000,000 in On Call Services contracts to implement the Regional Council's approved REAP work program, upon completion of competitive procurement and selection of consultants for the On Call Services;
- (2) Waived SCAG's procurement requirement to first obtain the Executive/Administration Committee's and Regional Council's approval for contracts at or above \$200,000 prior to execution, for any individual contract up to \$500,000 awarded to complete work that is part of the Regional Council's approved REAP grant funded program and authorization for the Executive Director or his/her designee to execute such contracts upon consultation with legal counsel;
- (3) Waived SCAG's procurement requirement necessitating Executive/Administration Committee's and Regional Council approval prior to entering any contract amendment exceeding \$75,000 or 30% (whichever is less) and, instead, requiring amendments of 30% or more to be first approved by the Executive/Administration Committee and Regional Council, and authorizing the Executive Director or his/her designed to execute such amendments upon

consultation with legal counsel; and (4) directing staff to make monthly informational reports to the Regional Council of procurement activities, contracts and amendments related to REAP made pursuant to this action.

**Project’s Benefits & Key Deliverables:** The project’s benefits and key deliverables include, but are not limited to:

- Supporting local jurisdictions in the update of their Housing Elements;
- Assistance with integrated land use planning, urban design and land use policy;
- Assistance with community development finance;
- Assistance with racial equity analysis and training; and
- Assistance with Grant Writing and Grant Program Administration.

**Strategic Plan:** This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**Contract Amount:** **Total not to exceed** **\$10,000,000**

Note: This is for on-call, or as needed services with consultants to be paid upon a Task Order award. As such, there is no specific award amount to each consultant, nor does SCAG guarantee any specific amount of work to a consultant. Therefore, the amount that may be funded to each consultant is not yet determined

**Contract Period:** June 2021 through December 31, 2023

**Project Number(s):** 300.4887.01 – 300.4887.04  
 300.4888.01  
 300.4889.01 – 300.4889.04  
 300.4890.01 – 300.4890.02  
 300.4891.01 – 300.4891.02

Funding source(s): REAP Program Grant

**Update** Below is a table showing the on-call services procurements, and their status at present. Any future dates are subject to change, and procurements may be added or removed to this list.

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
1	Housing Policy Leadership Academy (P&O-1 Leadership Academy)	05/03/21	Agreement Executed	LeSar Development Consultants	\$815,823
2	SCAG Development Streamlining (HPS-1 CEQA)	05/25/21	Agreement Executed	Ascent Environmental, Inc.	\$337,738
3	Advanced Accessory Dwelling Unit (ADU) Bundle (HSD 1-A - Advanced ADU Bundle)	06/30/21	Agreement Executed	AECOM Technical Services, Inc.	\$546,676
4	Westside Cities COG (WSCCOG) Partnership (Project 1)	07/16/21	Agreement Executed	ARUP US, Inc.	\$148,513



MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
5	Other-To Residential Tool Kit	07/30/21	Agreement Executed	Studio One Eleven	\$579,462
6	1-B HSD Preliminary ADU Bundle (HSD 1-B Preliminary ADU Bundle)	08/04/21	Agreement Executed	Woodsong Associates	\$534,765
7	2-A HSD EIFD Bundle	07/30/21	Agreement Executed	Kosmont	\$582,638
8	<del>3-A HSD Objective Development Standards</del>	-	Cancelled	N/A	-
9	2-D HSD One San Pedro EIFD Study	08/11/21	Agreement Executed	Kosmont	\$222,834
10	<del>Digitize Utilities Inventory For Housing Tool</del>	-	Cancelled	N/A	-
11	2-C (HSD) – Heart of Hollywood TIF Study	08/19/21	Agreement Executed	HR&A Advisors	\$240,804
12	Digitize Utilities Inventory For Housing Tool Rerelease of MRFP-10	10/14/21	Consultant Selected/Agreement Routing	Black & Veatch	TBD
13	<del>2-B HSD Palmdale Housing Project</del>	-	Cancelled	-	-
14	Regional Resilience Framework (RRF)	01/13/22	Evaluating/Negotiating	AECOM Technical Services, Inc.	TBD
15	3-E HSD South El Monte Zoning Update	10/01/21	Agreement Executed	WSP USA, Inc.	\$239,394
16	3-C HSD Rialto Specific Plan Update	10/14/21	Agreement Executed	WSP USA, Inc.	\$467,604
17	San Fernando Valley COG (SFVCOG) Partnership Program	11/29/21	Agreement Executed	ARUP US, Inc.	
18	3-A1 HSD Objective Development Standards LA Rerelease of MRFP-8	10/27/21	Agreement Executed	AECOM Technical Services, Inc.	\$198,742
19	<del>3-A2 HSD Objective Development Standards Bundle</del>	-	Cancelled	Woodsong Associates	-
20	HSD 3-D Burbank Media Specific Plan Update	02/08/22	RFP Released		TBD
21	Metro's Joint Development	12/01/21	Evaluating/Negotiating		
22	SRP-1A Westside Cities COG (WSCCOG) REAP Subregional Partnership (Project #2 and #4 - re-release)	12/21/21	RFP Released		TBD
23	Metro's Equitable Housing	12/23/21	Evaluating/Negotiating		TBD
24	2-B HSD Palmdale Housing Project	01/07/22	Evaluating/Negotiating		TBD
25	HPS-1 Grant Application Technical Assistance		RFP Released		TBD

Attachment: Contract Summary 21-047-C01 through C38 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
26	HSD 1-C - Compton ADU Project	01/21/22	RFP Released		TBD
27	HPS-3 TIF EIFD Projects (Barstow, County of Imperial)		Pre-release/RFP Routing		TBD
28	SRP-4 Riverside County Thermal Community Plan	01/31/22	RFP Released		TBD
29	3-A2 HSD Objective Development Standards Bundle Rerelease of MRFP-19	01/26/22	Pre-release/RFP Routing		TBD
30	TOD 2- Metrolink Area Station Analysis	02/15/22	RFP Released		TBD
31	Los Angeles Metro's Joint Development Housing Accelerator Part C	02/09/22	RFP Released		TBD
32	TCC Pomona Technical Assistance	02/14/22	RFP Released		TBD
33	TCC Riverside Technical Assistance	02/14/22	RFP Released		TBD
34	SRP-4 Riverside County Thermal Community Plan	03/09/22	RFP Released		TBD
35					TBD
36	TCC Pomona Technical Assistance		Pre-release/RFP Routing		TBD
37					TBD
38	HSD 1-C - Compton ADU Project				TBD
<b>Total:</b>					<b>\$4,914,993</b>

Attachment: Contract Summary 21-047-C01 through C38 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments

**CONSULTANT CONTRACT NO. 21-048 MRFP-01**

**Recommended Consultant:**

IBI Group

**Background & Scope of Work:**

The Sustainable Communities Program (SCP) is an innovative vehicle for promoting local jurisdictional efforts to test local planning tools. The SCP allows SCAG to strengthen partnerships with local agencies who are responsible for land use and transportation decisions, facilitating coordination and integration of transportation planning with active transportation, housing production and related land use policies that support housing production, safety, smart cities, mobility innovation, transportation demand management, green region initiatives and sustainability. The SCP also serves as the primary funding vehicle mechanism where SCAG partners with local agencies to implement the Connect SoCal’s goals, objectives and strategies of Connect SoCal and achieve an integrated regional development pattern that reduces greenhouse gas (GHG) emissions.

For this project, under the leadership of SCAG, The City of Laguna Woods (“City”) seeks to create a Mobility Technology Plan to define strategies with actionable steps to establish new mobility service capabilities through technology implementation. The overall goal of this project is to harness innovative technology to support lifelong mobility for senior and disabled populations, including removing barriers to access and maintaining the dignity and independence of all persons. The prospective future implementation of autonomous vehicle technology is a focus. It is envisioned that the Mobility Technology Plan will serve as a resource for both the City and other jurisdictions with similar mobility planning interests.

The Mobility Technology Plan and its implementation would enable, expedite, and make more equitable a city where seniors and people with mobility challenges could forego single-occupancy vehicle or taxi trips in favor of using shared, autonomous, and/or zero-emissions vehicles. Such trips would reduce vehicle miles traveled and greenhouse gas emissions, contribute to regional and statewide air quality goals.

**Project’s Benefits & Key Deliverables:**

The Mobility Technology Plan would consist of the following eight components:

- Project Management
- Public Outreach and Engagement
- Literature Review;
- Data Sharing;
- Mobility Service Program Concept of Operations;
- Communications Infrastructure Program;
- Transportation Infrastructure Requirements; and
- Implementation Plan.

**Strategic Plan:**

This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**Contract Amount:**

**Total not to exceed**

**\$149,885**

IBI Group (prime consultant)

Attachment: Contract Summary 21-048 MRFP 01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

**Contract Period:** April 4, 2022 through April 3, 2023

**Project Number(s):** 275-4895.01 \$100,000  
275-4895.02 \$49,885  
Funding source(s): Senate Bill 1 (SB1) and Transportation Development Act (TDA); \$49,885 is expected to be available in 275-4895.02 in FY 2022-23 Overall Work Program (OWP), subject to budget availability.

**Request for Proposal (RFP):** SCAG staff released RFP 21-048 MRFP 01 to all 21 firms on SCAG’s Transportation Planning Bench. Staff received the following two (2) proposals in response to the solicitation:

<b>IBI Group (no subconsultants)</b>	\$149,885
Kimley-Horn – (1 subconsultant)	\$449,756

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations.

After evaluating the proposals received, the PRC interviewed one (1) consultant to get further clarification regarding various points in their proposal, as well as to inquire further of their ability to perform the work required for the City of Laguna Woods. Based upon the information provided by the Consultant during the interview, the PRC determined IBI Group was well suited to perform the duties outlined in the MRFP Scope of Work.

The PRC consisted of the following individuals:

Thomas Bellino, Senior Regional Planner, SCAG  
April Baumgarten, Maintenance Programs Analyst, City of Laguna Woods  
Chris Macon, City Manager, City of Laguna Woods

**Basis for Selection:** The PRC recommended Consultant’s Name for the contract award because the Consultant:

- Demonstrated the best understanding of the project, specifically a masterful understanding of the needs of older adults and people with mobility challenges;
- Provided a wealth of project management experience in areas with similar diversity to the SCAG region;
- Provided the best overall value for the level of effort proposed; and
- Proposed the lowest price.

## CONSULTANT CONTRACT NO. 21-008-C01 AMENDMENT NO. 02

**Consultant:** KOA Inc.

**Background & Scope of Work:** On January 19, 2021, SCAG awarded Contract 21-008-C01. Consistent with the requirements of the California Active Transportation Program (ATP) funding and Senate Bill 1 (SB1) funding, this project shall plan and implement a *Go Human* activation utilizing SCAGs Kit of Parts in the City of Indio and support activation partnerships with six additional agencies, including the Cities of Azusa, Pasadena, El Monte, Buena Park, Cathedral City, and the Imperial County Transportation Commission (ICTC), aligned with ongoing planning processes funded through separate SCAG contracts.

This amendment provides additional funding to supplement Kit of Parts activations in Indio and three (3) local agency partners, including Pasadena, Azusa, and the Imperial County Transportation Commission (ICTC). This amendment increases the contract \$42,538.30 for increased consultant support including setup, take down, and evaluation, as well as additional budget to compensate community-based organization (CBO) partners for collaboration on Kit of Parts activations. This increase helps meet the goals of conducting public engagement to align with ongoing active transportation plans in the cities and support local engagement with CBOs.

**Project's Benefits & Key Deliverables:** The project's benefits and key deliverables include, but are not limited to:

- Planning and implementing *Go Human* activations in seven local agencies across the SCAG region.
- Conducting robust community engagement to receive public input and engaging local stakeholders in the planning process.
- Implementing *Go Human's* resilient streets strategies to support local jurisdictions in recovery and resiliency given COVID-19; and
- Delivering a final report detailing community feedback and support for potential infrastructure improvements.

**Strategic Plan:** This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

<b>Amendment</b>	Amendment 2	\$42,538
<b>Amount:</b>	Amendment 1	\$27,273
	Original contract value	<u>\$320,841</u>
	<b>Total contract value is not to exceed</b>	<b>\$390,652</b>

This amendment does not exceed \$75,000 or 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it does not require the Regional Council's approval.

**Contract Period:** January 19, 2021, through June 30, 2022

**Project Number:** 275-4823U7.05 \$37,659  
275-4823E.05 \$4,879

Funding sources: FY20 Senate Bill 1 Formula Funds (SB1) and Transportation Development Act (TDA).

**Basis for the Amendment:**

This amendment adds funding to support Kit of Parts activations in four local agencies including the City of Indio, Azusa, Pasadena, and the Imperial County Transportation Commission (ICTC), at the request for more support to set up and take down the Kit of Parts. Additionally, this amendment provides additional funding to collaborate with community-based organizations (CBOs) in each of the local agencies as part of the Kit activations.



**AGENDA ITEM 15**  
**REPORT**

Southern California Association of Governments  
Hybrid (In-Person and Remote Participation)  
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room  
Los Angeles, CA 90017  
**April 6, 2022**

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Cindy Giraldo, Chief Financial Officer  
(213) 630-1413, giraldo@scag.ca.gov

**Subject:** CFO Monthly Report

**RECOMMENDED ACTION:**

Information Only - No Action Required

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

**ACCOUNTING:**

In the current fiscal year, staff has prepared and submitted requests for reimbursements of approximately \$24.5 million to Caltrans for work funded with federal and state grants that were completed from July to January 2022. Of this amount, \$20.3 million has been received and \$4.2 million is pending approval by Caltrans.

The Accounting Department is in the process of completing an internal recruitment for an Accountant II position. This recruitment is to fill Debbie Chen's position, who retired from SCAG on March 10<sup>th</sup>.

Since SCAG is largely grant-funded, with the grant revenues paid to SCAG on a reimbursement basis, SCAG maintains an open line of credit with Bank of the West to ensure operational liquidity. This line of credit is renewed annually in March, the process to complete this year's renewal is well underway and should be completed by March 31, 2022.

**BUDGET & GRANTS (B&G):**

Staff completed the development of the FY 2022-23 Draft Comprehensive Budget and OWP. The proposed Comprehensive Budget of \$119.6 million was approved by the EAC on March 2, 2022, and the RC on March 3, 2022. The Draft OWP was released for a 30-day public comment period ending April 3, 2022. The Final Budget will be presented to the EAC and RC for approval in May.

Staff also completed preparing Amendment 3 to the FY 2021-22 Overall Work Program (OWP), in the amount of \$13.8 million, increasing the total budget from \$135.3 million to \$149.1 million.



After approval by the EAC and RC in April 2022, Amendment 3 to the FY22 OWP will be submitted to Caltrans for final approval.

Lastly, staff prepared the draft partial inter-county allocation for FY22 FTA Section 5337 and submitted it to the CTCs for their review and comment. The final partial inter-county allocation and sub-allocation instructions will be released in April 2022 to the CTCs. All related forms are due back to SCAG by the end of May. The partial inter-county allocation for FY22 FTA Section 5339 is on hold due to pending UZA level apportionment data from FTA. The UZA level data is likely to be available as part of the full apportionment notice. The full inter-county allocation for both Sections 5337 and 5339 will be prepared once the full apportionment data is published by FTA.

**CONTRACTS:**

In February 2022 the Contracts Department issued eleven (11) Request for Proposals; awarded two (2) contracts; issued nine (9) contract amendments; and processed thirteen (13) Purchase Orders to support ongoing business and enterprise operations. Staff also administered 183 consultant contracts. Contracts staff continued to negotiate better pricing, year to date, Contracts staff have negotiated approximately \$392,403 in savings.