



SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS  
900 Wilshire Blvd., Ste. 1700  
Los Angeles, CA 90017  
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www.scag.ca.gov

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County Transportation Authority

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Corridor Agencies

Energy & Environment  
Linda Parks, Ventura County

Transportation  
Curt Hagman, San Bernardino  
County

## MEETING NO. 611

# REGIONAL 7 C I B7 @ fF7 Ł

### *Please Note Time and Location*

*Thursday, May 2, 2019*

*9:00 a.m. – 10:00 a.m.*

**JW Marriott Desert Springs Resort & Spa**

**74-855 Country Club Drive**

**Desert Salons 7 and 8**

**Palm Desert, CA 92260**

**(213) 236-1800**

**In conjunction with the Regional Conference  
and General Assembly**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Tess Rey-Chaput at (213) 236-1908 or via email at REY@scag.ca.gov. Agendas & Minutes are also available at: [www.scag.ca.gov/committees](http://www.scag.ca.gov/committees)

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1908. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



**Regional Council  
Members – May 2019**

- 1. Hon. Alan Wapner**  
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  - 2. Hon. Bill Jahn**  
1st Vice President, Big Bear Lake, RC District 11
  - 3. Hon. Randon Lane**  
2nd Vice President, Murrieta, RC District 5
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  - 8. Hon. Megan Beaman-Jacinto**  
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Air District Representative
  - 10. Hon. Stacy Berry**  
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  - 13. Hon. Art Brown**  
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  - 14. Hon. Wendy Bucknum**  
Mission Viejo, RC District 13
  - 15. Hon. Joe Buscaino**  
Los Angeles, RC District 62
  - 16. Hon. Gilbert Cedillo**  
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- 17. Hon. Margaret Clark**  
Rosemead, RC District 32
  - 18. Hon. Jonathan Curtis**  
La Canada Flintridge, RC District 36
  - 19. Hon. Steve DeRuse**  
La Mirada, RC District 31
  - 20. Hon. Eric Garcetti**  
Member-at-Large
  - 21. Hon. James Gazeley**  
Lomita, RC District 39
  - 22. Hon. Lena Gonzalez**  
Long Beach, RC District 30
  - 23. Sup. Curt Hagman**  
San Bernardino County
  - 24. Hon. Jan Harnik**  
RCTC Representative
  - 25. Hon. Marqueece Harris-Dawson**  
Los Angeles, RC District 55
  - 26. Hon. Carol Herrera**  
Diamond Bar, RC District 37
  - 27. Hon. Steven Hofbauer**  
Palmdale, RC District 43
  - 28. Hon. Peggy Huang**  
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  - 29. Hon. Jose Huizar**  
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  - 30. Hon. Jim Hyatt**  
Calimesa, RC District 3
  - 31. Hon. Tim Holmgren**  
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  - 32. Hon. Cecilia Iglesias**  
Santa Ana, RC District 16
  - 33. Hon. Mike Judge**  
VCTC Representative
-



- 34. Hon. Kathleen Kelly**  
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  - 36. Hon. Paul Krekorian**  
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  - 39. Hon. Steve Manos**  
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  - 43. Hon. Marsha McLean**  
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  - 44. Hon. Dan Medina**  
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  - 45. Hon. LDennis Michael**  
Rancho Cucamonga, RC District 9
  - 46. Hon. Fred Minagar**  
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  - 47. Hon. Judy Mitchell**  
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  - 50. Hon. Frank Navarro**  
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- 68. Hon. Tim Sandoval**  
Pomona, RC District 38
  
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Huntington Beach, RC District 64
  
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  - 72. Hon. David Shapiro**  
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  - 73. Hon. Christina Shea**  
Irvine, RC District 14
  
  - 74. Hon. Marty Simonoff**  
Brea, RC District 22
  
  - 75. Sup. Hilda Solis**  
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  - 76. Hon. Karen Spiegel**  
Riverside County
  
  - 77. Hon. Tri Ta**  
Westminster, RC District 20
  
  - 78. Hon. Jess Talamantes**  
Burbank, RC District 42
  
  - 79. Hon. Donald Wagner**  
Orange County
  
  - 80. Hon. Cheryl Viegas-Walker**  
El Centro, RC District 1
  
  - 81. Hon. Herb Wesson**  
Los Angeles, RC District 57
  
  - 82. Randall Lewis**  
Ex-Officio Member, Business Representative
-



Southern California Association of Governments  
74-855 Country Club Drive – JW Marriott Desert Springs Resort & Spa  
Palm Desert, California 92260  
**Thursday, May 2, 2019**  
**9:00 AM**

The Regional Council may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
*(The Honorable Alan D. Wapner, President)*

**PUBLIC COMMENT PERIOD**

Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Council, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker. The President has the discretion to reduce the time limit based upon the number of speakers and may limit the total time for all public comments to twenty (20) minutes.

**CLOSED SESSION**

Public Employment  
Pursuant to California Government Code Section 54957 (b) (1)  
Title: Executive Director

**RECONVENE OPEN SESSION**

**REVIEW AND PRIORITIZE AGENDA ITEMS**

**ACTION/DISCUSSION ITEM/S**

1. Employment Agreement for Executive Director Page 9  
*(Frank Lizarraga, Jr., General Counsel)*

**RECOMMENDED ACTION:**

Review and approve negotiated key terms of Employment Agreement for Executive Director effective April 5, 2019, and authorize SCAG President Alan Wapner to execute approved Agreement.

2. Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget Page 11  
*(Kome Ajise, Executive Director)*

**RECOMMENDED ACTION:**

It is recommended that the Regional Council: (1) Adopt the Fiscal Year 2019-20 (FY 2019-20) Final Comprehensive Budget and corresponding Resolution No. 19-611-1; and (2) Authorize the submittal of the FY 2019-20 Final Overall Work Program (OWP) to the California Department of Transportation (Caltrans), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA).



### CONSENT CALENDAR

#### Approval Items

- |   |          |
|---|----------|
| 3. Minutes of the Meeting - April 4, 2019   | Page 81  |
| 4. Approval for Additional Stipend Payments   | Page 92  |
| 5. Contract Amendment that exceeds \$75,000, as well as 30% of the contract's original value  | Page 94  |
| 6. Contracts \$200,000 or Greater: 19-034-C01, Integrated Passenger and Freight Rail Forecast | Page 102 |
| 7. Contracts \$200,000 or Greater: 19-038-C01, Inland Empire Comprehensive Corridor Plans     | Page 123 |
| 8. AB 252 (Daly, Frazier) – DOT Environmental Review Process                                  | Page 137 |
| 9. AB 1093 (Rubio) – Municipal Separate Storm Sewer Systems                                   | Page 140 |

#### Receive and File

- |  |          |
|--|----------|
| 10. May State and Federal Legislative Monthly Update | Page 143 |
| 11. CFO Monthly Report                               | Page 146 |

### BUSINESS REPORT

*(Randall Lewis, Ex-Officio Member)*

### EXECUTIVE DIRECTOR'S REPORT

*(Kome Ajise, Executive Director)*

### PRESIDENT'S REPORT

*(The Honorable Alan D. Wapner, President)*

Recognition of Past Regional Council and Policy Committee Members

### FUTURE AGENDA ITEM/S

### ANNOUNCEMENT/S

### ADJOURNMENT

The next meeting of the Regional Council is scheduled for Thursday, June 6, 2019 at SCAG, 900 Wilshire Boulevard, Suite 1700, Los Angeles, CA 90017.

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Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
**May 2, 2019**

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**To:** Regional Council (RC)

**From:** Frank Lizarraga, General Counsel, Legal Services

**Subject:** Employment Agreement for Executive Director

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**RECOMMENDED ACTION:**

Review and approve negotiated key terms of Employment Agreement for Executive Director effective April 5, 2019, and authorize SCAG President Alan Wapner to execute approved Agreement.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 5: Recruit, support, and develop a world-class workforce and be the workplace of choice.

**EXECUTIVE SUMMARY:**

*At its April 4, 2019 meeting, the Regional Council unanimously approved the hiring of Kome Ajise as SCAG Executive Director; appointed SCAG President Alan Wapner and First Vice President Bill Jahn as negotiators for Mr. Ajise's Employment Agreement; and to bring the Agreement back to the Regional Council for approval. Pending approval of the Employment Agreement, Mr. Ajise will be the acting Executive Director effective April 5, 2019. At the time of writing this report, the key terms of the Employment Agreement for Mr. Ajise were still being negotiated. A supplemental report will be provided prior to the meeting for the Regional Council's review and approval.*

**BACKGROUND:**

With the resignation of Hasan Ikhata last fall, SCAG undertook a nationwide executive search. On April 4, 2019, the Regional Council unanimously approved the hiring of Kome Ajise as SCAG's Executive Director. The Regional Council directed SCAG President Alan Wapner and First Vice President Bill Jahn to serve as the Agency's negotiators for the purposes of establishing the terms and conditions of Mr. Ajise's Employment Agreement as Executive Director. The Regional Council further decided that pending approval of the Employment Agreement, Mr. Ajise will be acting Executive Director effective April 5, 2019. The Regional Council also directed that Mr. Ajise's proposed Employment Agreement be brought back to the Regional Council at its May 2, 2019 meeting and that Darin Chidsey return as Chief Operating Officer and continue to receive his current salary pending approval of Mr. Ajise's Employment Agreement.

At the time of writing this report, the key terms of Mr. Ajise's Employment Agreement were still being negotiated. Upon the conclusion of the subject negotiations, a supplemental report will be provided to the Regional Council to reflect the key terms of the Executive Director's Employment



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Agreement, as well as its fiscal impact. The supplemental report will be distributed to the Regional Council on a separate cover prior to the May 2, 2019 Regional Council meeting.



Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
May 2, 2019

To: Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

From: Basil Panas, Chief Financial Officer, Budget & Grants, 213-236-1817, panas@scag.ca.gov

Subject: Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget

**RECOMMENDED ACTION:**

It is recommended that the Regional Council: (1) Adopt the Fiscal Year 2019-20 (FY 2019-20) Final Comprehensive Budget and corresponding Resolution No. 19-611-1; and (2) Authorize the submittal of the FY 2019-20 Final Overall Work Program (OWP) to the California Department of Transportation (Caltrans), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA).

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal

**EXECUTIVE SUMMARY:**

*On March 7, 2019, the Regional Council approved the FY 2019-20 Draft Comprehensive Budget which included the Draft OWP and the General Fund Budget. Additionally, the Regional Council authorized the release of the Draft FY 2019-20 OWP for a 30-day public comment period, and transmittal of the FY 2019-20 General Fund Budget and Membership Dues Assessment to the SCAG General Assembly for adoption on May 2, 2019.*

*The Draft OWP was submitted to Caltrans, FHWA and FTA for their review and comment. All comments received to the Draft OWP have been addressed and incorporated into the FY 2019-20 Final OWP. The OWP complies with federal and state requirements, including requirements under the federal Fixing America's Surface Transportation Act (FAST Act) and the Moving Ahead for Progress in the 21st Century Act (MAP-21) and under California Senate Bill 375 (SB 375), and it reflects a concentrated focus on the development of the 2020 Regional Transportation Plan and Sustainable Communities Strategy (2020 RTP/SCS) or Connect SoCal.*

*Staff recommends approval of the FY 2019-20 Final Comprehensive Budget, including the OWP and the General Fund Budget, in the amount of \$91.4 million, which is \$1.1 million or 1.2% more than the Draft Comprehensive Budget. The budget increase results from adding Active Transportation Program (ATP) Cycle 4 grant funds to implement projects awarded to local agencies as part of SCAG's 2018 Sustainable Communities Program.*



**BACKGROUND:**

As a Metropolitan Planning Organization (MPO), SCAG is required by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the California Department of Transportation (Caltrans) to develop an annual work program, or Overall Work Program (OWP). The OWP identifies the work that will be accomplished during the fiscal year of July 1, 2019 through June 30, 2020 (FY 2019-20). It discusses the planning priorities, the needs of the region, and the specific programs to meet those needs. The OWP complies with federal and state requirements, including requirements under the federal Fixing America’s Surface Transportation Act (FAST Act) and the Moving Ahead for Progress in the 21st Century Act (MAP-21) and under California Senate Bill 375 (SB 375), and it reflects a concentrated focus on the development of the 2020 Regional Transportation Plan and Sustainable Communities Strategy (2020 RTP/SCS) or Connect SoCal.

**DISCUSSION:**

The FY 2019-20 Final Comprehensive Budget is \$91.4 million. Table 1 provides a summary of revenue sources in the Final Comprehensive Budget.

<b>Table 1. FY 2019-20 Revenues</b>	
<b>REVENUE</b>	<b>FINAL</b>
FHWA PL	\$ 23,169,366
FTA 5303	\$ 14,855,692
FEDERAL OTHER	\$ 3,366,348
SB 1 FORMULA GRANT	\$ 12,730,939
SB 1 COMPETITIVE GRANT	\$ 245,654
SB 1 ADAPTATION	\$ 531,122
STATE OTHER	\$ 7,964,382
FTA 5312/5339	\$ 4,558,656
TDA	\$ 10,284,111
CASH/LOCAL OTHER	\$ 8,693,136
IN-KIND COMMITMENTS	\$ 3,838,646
TOLL CREDITS	\$ 718,703
GENERAL FUND	\$ 3,945,334
INDIRECT COST CARRYFORWARD	\$ (3,460,363)
<b>TOTAL</b>	<b>\$ 91,441,726</b>

The following provides more information on the revenue sources in the FY 2019-20 Final Comprehensive Budget:

- \$23.2 million from FHWA PL and \$14.8 million from FTA 5303 also known as Consolidated Planning Grant (CPG) funds for metropolitan planning activities.
- \$3.4 million from other Federal sources, including: \$1.2 million of FHWA SP&R and \$0.9 million of FTA 5304 for Caltrans Transportation Planning projects; \$1.0 million of ATP funds; \$0.2 million of Office of Traffic Safety (OTS) funds to support the Go Human program; and \$0.1 million from other special grants.

- \$12.7 million of formula grants and \$0.7 million of competitive and adaptation grants from Senate Bill (SB) 1 The Road Repair and Accountability Act of 2017 to support SCAG’s Sustainable Communities Strategy (SCS), Sustainability Planning Grant Program; and Future Communities Initiative.
- \$7.9 million from other State sources, including: ATP funds of \$4.9 million; and MSRC funds of \$3.0 million.
- \$4.5 million of FTA Discretionary and Formula Grant, Section 5312 and Section 5339 funds which SCAG will pass-through to local transit agencies for specialized transportation programs and projects.
- \$10.3 million of TDA funds that SCAG receives from the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to fund local initiatives and to provide cash match for projects funded with state and federal funds.
- \$8.6 million of cash and in-kind commitments from local agencies for local projects funded with state and federal funds.
- \$3.8 million of in-kind commitments provided by local agencies to fulfill the match requirements for SCAG staff costs funded with CPG funds.
- \$0.7 million of Toll Credits used as a substitution for local cash match for planning activities funded with FHWA PL and FTA 5303, which allows for work to be 100% funded with federal funds.
- \$3.9 million of General Fund revenues from membership dues and General Assembly sponsorships and registrations.

Table 2 provides a summary of expenditures in the FY 2019-20 Final Comprehensive Budget.

<b>Table 2. FY 2019-20 Expenditures</b>	
<b>EXPENDITURES</b>	<b>FINAL</b>
SALARIES	\$ 17,144,874
CONSULTANTS	\$ 37,940,823
PASS-THROUGH PAYMENTS	\$ 4,480,619
LOCAL OTHER	\$ 8,168,896
IN-KIND COMMITMENTS	\$ 3,838,646
OTHER COSTS	\$ 19,128,863
CAPITAL & DEBT SERVICE	\$ 739,005
<b>Total</b>	<b>\$ 91,441,726</b>

The following provides more information on the expenditures in the FY 2019-20 Final Comprehensive Budget:

- \$17.1 million for salaries for SCAG staff.

- \$37.9 million for consultant services retained by SCAG to perform specialized work.
- \$4.5 million of FTA Discretionary and Formula Grant, Section 5312 and Section 5339 funds, that SCAG will pass-through to local transit agencies for specialized transportation programs and projects.
- \$8.1 million of cash and in-kind commitments from local agencies for local projects funded with state and federal funds.
- \$3.8 million in-kind commitments provided by local agencies to fulfill the match requirements for SCAG staff costs funded with CPG funds.
- \$19.1 million for others costs, including: \$9.0 million for fringe benefits; and \$10.1 million for other non-labor costs, such as rent/operating expenses, hardware/software costs, resources/materials, etc.
- \$0.7 million for capital purchases and debt service payments for furniture/fixtures and audio visual equipment for SCAG offices.

**FISCAL IMPACT:**

The FY 2019-20 Comprehensive Budget serves to guide the management of the agency's financial resources. The OWP is SCAG's transportation planning grant application for federal funds and contract for the state fiscal year, July 1 through June 30. Approval of the budget document will allow SCAG to receive federal planning funds for FY 2019-20.

**ATTACHMENT(S):**

1. FY 2019-20 Final Comprehensive Budget
2. Reso 19-611-1
3. FY 2019-20 Final Overall Work Program



**SCAG**<sup>TM</sup>

INNOVATING FOR A BETTER TOMORROW

FINAL  
**Comprehensive  
Budget**

**Fiscal Year 2019-2020**

May 2019

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Southern California Association of Governments

## Comprehensive Budget

Fiscal Year 2019-20



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# FINAL Comprehensive Budget

Fiscal Year 2019-2020

## SECTION I Overview

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Organization

## Introduction

This document contains the Southern California Association of Governments (SCAG) or Association Comprehensive Budget for Fiscal Year 2019-20.

The annual budget for consists of:

- **The Overall Work Program (OWP)**  
A federal, state and locally funded budget consisting of projects related to regional planning in the areas of transportation, housing and the environment.
- **FTA Discretionary and Formula Grant Budget**  
A budget for federal grant funds of which SCAG is the designated recipient and must pass through to eligible public agencies for specialized transportation programs and projects.
- **TDA Capital and Debt Service Budget**  
A budget for the local transportation funds that the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties allocate to SCAG as the multi-county planning agency for the region.
- **The General Fund (GF)**  
A budget that utilizes Association members' dues for activities not eligible for federal and state funding.
- **The Indirect Cost Budget (IC)**  
The budget for the administrative and operations support of the Association.
- **The Fringe Benefits Budget (FB)**  
The budget for the fringe benefits and leave time of Association employees.

# Organization

## SCAG Organization

The Southern California Association of Governments (SCAG), founded in 1965, is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law as the Multicounty Designated Transportation Planning Agency for the six (6) county Southern California region. Through SCAG, city and county governments throughout Southern California come together to develop solutions to common problems in transportation, housing, air quality, and other issues.

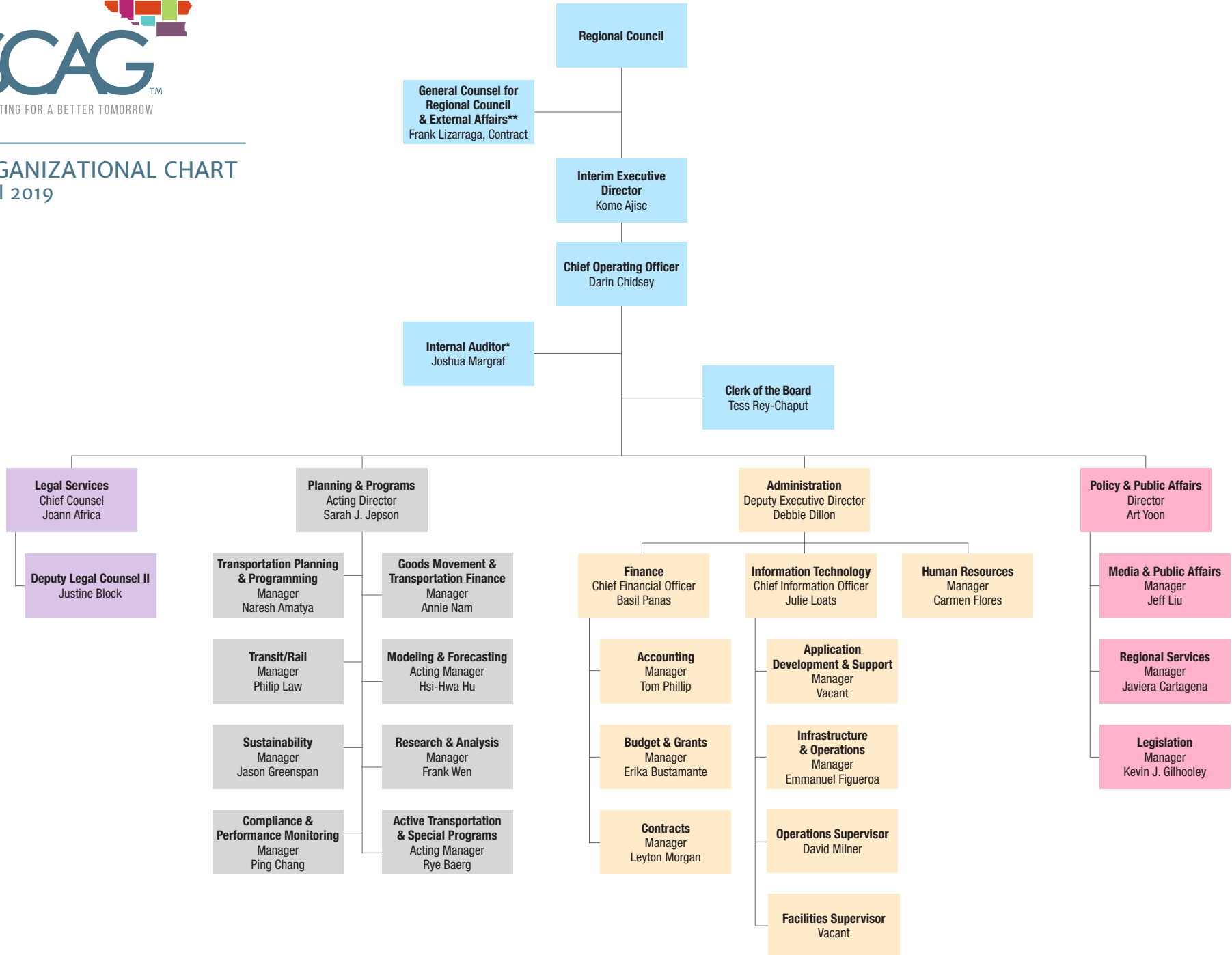
To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

SCAG’s primary responsibilities include: the development of the Regional Transportation Plan (RTP), which includes the Sustainable Communities Strategy (SCS); the Federal Transportation Improvement Program (FTIP); the annual Overall Work Program (OWP); and the transportation-related portions of local air quality management plans. Under the federal Clean Air Act, SCAG is responsible for determining if regional transportation plans and programs are in conformity with of applicable state air quality plans. SCAG’s additional functions include the intergovernmental review of regionally significant development projects, and the periodic preparation of a Regional Housing Needs Assessment (RHNA).

In addition to the six (6) counties and 191 cities that make up SCAG’s region, there are six (6) County Transportation Commissions (CTCs) that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. The agency also operates via a number of critical partnerships at the local, state and federal levels. In addition to its federal and state funding partners (Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, California Transportation Commission, California Department of Transportation, etc.), SCAG’s planning efforts are closely coordinated with regional transit operators, Tribal Governments and fifteen sub-regional Councils of Governments (COGs) or joint power agencies that represent SCAG’s cities and counties.

The framework for developing the FY 2019-20 Comprehensive Budget is SCAG’s multi-year Strategic Plan that focuses on SCAG’s vision and priorities and improves the organization and its operations. The FY 2019-20 Comprehensive Budget supports Strategic Plan Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products. All the work programs funded in the budget support at least one of the seven Strategic Plan Goals.

**ORGANIZATIONAL CHART**  
April 2019



\* Takes direction from the Audit Committee  
\*\* Takes direction from the Regional Council

# Strategic Plan

## Strategic Plan Components

### Vision Statement

Southern California's Catalyst for a Brighter Future.

### Mission Statement

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

### Core Values

#### Be Open

Be accessible, candid, collaborative and transparent in the work we do.

#### Lead by Example

Commit to integrity and equity in working to meet the diverse needs of all people and communities in our region.

#### Make an Impact

In all endeavors, effect positive and sustained outcomes that make our region thrive.

#### Be Courageous

Have confidence that taking deliberate, bold and purposeful risks can yield new and valuable benefits.

# Strategic Plan

## Strategic Plan Goals

### GOAL #1

Produce innovative solutions that improve the quality of life for Southern Californians.

#### Objectives

- A. Create plans that enhance the region's strength, economy, resilience and adaptability by reducing greenhouse gas emissions and air pollution.
- B. Be the leading resource for best practices that lead to local implementation of sustainable and innovative projects.
- C. Ensure quality, effectiveness, and implementation of plans through collaboration, pilot testing, and objective, data-driven analysis.
- D. Identify partnership opportunities with the private sector yield public benefits.
- E. Facilitate inclusive and meaningful engagement with diverse stakeholders to produce plans that are effective and responsive to community needs.
- F. Partner with the broader research community to ensure plans are informed by the most recent research and technology.

### GOAL #2

Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

#### Objectives

- A. Cultivate dynamic knowledge of the major challenges and opportunities relevant to sustainability and quality of life in the region.
- B. Develop and implement effective legislative strategies at both the state and federal level.
- C. Advocate for the allocation, distribution and expenditure of resources to meet the region's needs.
- D. Promote and engage partners in a cooperative regional approach to problem-solving.
- E. Act as the preeminent regional convener to shape regional, state and national policies.

### GOAL #3

Be the foremost data information hub for the region.

#### Objectives

- A. Develop and maintain models, tools, and data sets that support innovative plan development, policy analysis and project implementation.
- B. Become the information hub of Southern California by improving access to current, historical, local, and regional data sets that reduce the costs of planning and increase the efficiency of public services.

# Strategic Plan

- C. Allocate resources to accelerate public sector innovation related to big data, open data and smart communities with a focus on social equity in the deployment of new technologies across the region.
- D. Develop partnerships and provide guidance by sharing best practices and promoting collaborative research opportunities with universities, local communities and the private sector regionally, nationally, and internationally.
- E. Facilitate regional conversations to ensure data governance structures are in place at the local and regional level to standardize data sets, ensure timely updates of data, and protect the region's data systems and people.
- F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.

## GOAL #4

Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

### Objectives

- A. Promote information-sharing and local cost savings with enhanced services to member agencies through networking events, educational and training opportunities, technical assistance, and funding opportunities.
- B. Provide resources and expertise to support local leaders and agencies in implementing regional plans.
- C. Expand SCAG's ability to address local and regional planning and information needs by prioritizing regular engagement with members to develop innovative, insight-driven, and interactive tools.
- D. Promote data-driven decision making, government transparency, and information as public engagement tools to increase opportunities for the public to inform local and regional policy.
- E. Identify, support, and partner with local champions to foster regional collaboration.

## GOAL #5

Recruit, support, and develop a world-class workforce and be the workplace of choice.

### Objectives

- A. Integrate the Strategic Plan into SCAG's day-to-day operations by defining roles and responsibilities across the agency.
- B. Prioritize a diverse and cooperative environment that supports innovation, allows for risk-taking, and provides opportunities for employees to succeed.
- C. Encourage interdepartmental collaboration through the use of formal and informal communication methods.
- D. Adopt and support enterprise-wide data tools to promote information sharing across the agency.



# Strategic Plan

- E. Anticipate future organizational needs of the agency by developing a systematic approach to succession planning that ensures leadership continuity and cultivates talent.
- F. Invest in employee development by providing resources for training programs, internal mentorship opportunities, and partnerships with universities.
- G. Foster a culture of inclusion, trust, and respect that inspires relationship-building and employee engagement.

## GOAL #6

Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

### Objectives

- A. Leverage cutting-edge communication tools and strategies to maximize connectivity and sustain regional partnerships.
- B. Produce clear and consistent communications, media, and promotional campaigns that exemplify agency values and standards.
- C. Enhance the SCAG brand as a respected and influential voice for the region increasing awareness of agency's work and purpose.
- D. Practice robust public engagement, conducting proactive outreach to traditionally underrepresented communities as well as long-term stakeholders.

## GOAL #7

Secure funding to support agency priorities to effectively and efficiently deliver work products.

### Objectives

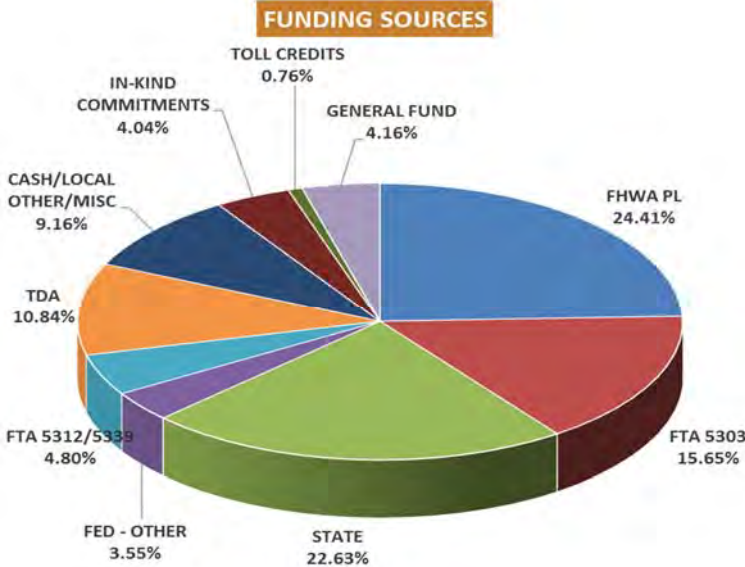
- A. Pursue innovative funding opportunities for planning and infrastructure investments.
- B. Maximize efficiency and effectiveness in resource allocation to maintain adequate working capital, appropriate reserves, and investments, and utilize resources in a timely and responsible fashion.
- C. Pioneer best practices and streamline administrative processes to better support agency activities.
- D. Focus resources to maintain and expand programs that are aligned with agency values.

# Comprehensive Budget

## FY 2019-20 Comprehensive Budget

### How the Budget is Funded

SCAG receives most of its funding from the Federal Consolidated Planning Grant (CPG) which consists of Metropolitan Planning Funds from the Federal Highway Administration (FHWA PL) and Federal Transit Administration (FTA Section 5303). More information on CPG is detailed on page 14. The following chart illustrates the source and relative value of SCAG’s funding sources.



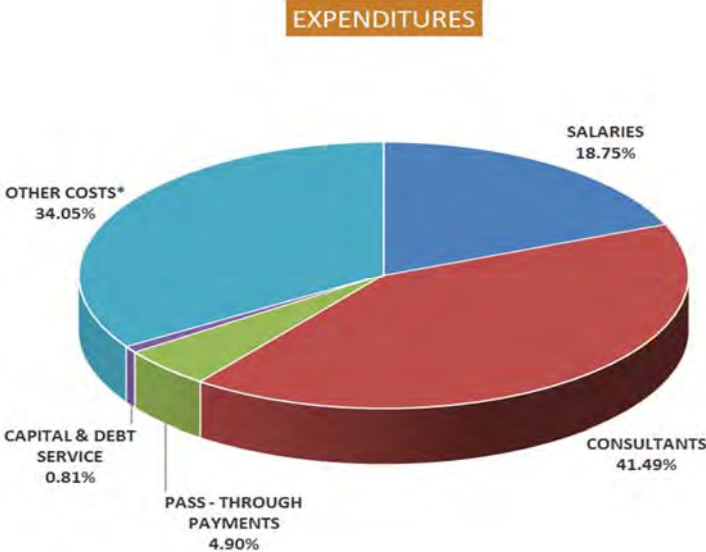
\*May not total 100.00% due to rounding

Funding Sources	Amount
FHWA PL	23,169,366
FTA 5303	14,855,692
STATE	21,472,097
FED - OTHER	3,366,348
FTA 5312/5339	4,558,656
TDA	10,284,111
CASH/LOCAL OTHER	8,693,136
IN-KIND COMMITMENTS	3,838,646
TOLL CREDITS	718,703
GENERAL FUND	3,945,334
SUBTOTAL	94,902,089
INDIRECT COST CARRYFORWARD	(3,460,363)
TOTAL REVENUES	91,441,726

### How the Budget is Allocated

# Comprehensive Budget

SCAG allocates its budget into four major categories. The following chart illustrates the relative values of each category.



Expenditures	Amount
SALARIES	\$ 17,144,874
CONSULTANTS**	37,940,823
PASS - THROUGH PAYMENTS	4,480,619
CAPITAL & DEBT SERVICE	739,005
OTHER COSTS*	31,136,405
<b>TOTAL EXPENDITURES</b>	<b>\$ 91,441,726</b>

\*Other includes benefits, direct and indirect non-labor costs (see pages 12-13)

\*\*Consultants includes the cost categories: Consultant, Consultant TC, Non-Profits/IHL, and Cloud Services (see page 12)

# Comprehensive Budget

## Comprehensive Line Item Budget: FY17 through FY20

GL Account	Line Item	FY17 Actuals	FY18 Actuals	FY19 Amend No. 2	FY20 Proposed	% Incr. (Decr)
500XX	Staff	14,468,552	\$ 14,275,871	\$ 15,679,498	\$ 17,144,874	9%
54300	Consultant	10,496,007	8,997,306	32,231,134	30,700,604	-5%
54302	Non-Profits/IHL	-	-	-	485,000	
54303	Consultant TC	-	-	-	6,265,889	
54340	Legal	234,211	220,154	280,000	360,000	29%
54360	Pass-Through Payments	4,130,075	8,424,962	12,075,472	4,480,619	-63%
55210	Software Support	574,491	519,697	700,309	769,400	10%
55220	Hardware Support	106,523	123,077	86,000	415,000	383%
55230	Computer Maintenance	-	-	2,000	250,000	12400%
55240	Repair-Maintenance	41,676	21,903	15,000	26,500	77%
55250	Cloud Services	-	-	-	489,330	
5528X	3rd Party Contributions	3,172,766	2,918,831	4,556,881	5,739,013	26%
55284	Toll Credits	-	-	-	718,703	
55310	Furniture & Fixture Principal	-	97,023	231,850	239,928	3%
55315	Furniture & Fixture Interest	-	19,464	49,426	39,239	-21%
55320	Audio-Visual Equipment Principal	-	33,766	102,665	133,703	30%
55325	Audio-Visual Equipment Interest	-	6,193	21,886	26,135	19%
55400	Office Rent / Operating Expense	1,643,221	877,112	724,350	1,538,000	112%
55410	Office Rent Satellite	150,701	152,668	245,883	260,000	6%
55415	Off-Site Storage	-	2,947	2,500	5,000	100%
55420	Equipment Leases	86,550	114,674	120,000	100,000	-17%
55425	Lease Obligation Payment	-	1,555,787	-	-	
55430	Equipment Repair-Maintenance	60,566	40,551	26,500	1,000	-96%
55435	Security Services	96,653	64,218	100,000	100,000	0%
55440	Insurance	174,857	150,011	199,089	238,385	20%
55441	Payroll / Bank Fees	29,867	25,593	27,500	27,500	0%
55445	Taxes	4,849	5,659	5,000	5,000	0%
55460	Materials & Equipment < \$5,000	144,636	1,440,975	14,000	64,000	357%
55510	Office Supplies	81,782	84,206	93,800	73,800	-21%
55520	Graphic Supplies	7,976	5,119	7,500	7,500	0%
55530	Telephone	178,371	177,299	170,000	195,000	15%
55540	Postage	10,134	305	10,000	12,000	20%
55550	Delivery Services	5,918	3,587	-	5,000	
55580	Outreach/Advertisement	-	74,156	-	50,000	
55600	SCAG Memberships	178,220	151,396	200,450	192,200	-4%
55610	Professional Memberships	11,396	11,514	11,500	15,500	35%
55611	Professional Dues	-	-	-	1,350	
55620	Resource Materials/Ssubscriptions	427,997	451,350	988,756	1,007,255	2%
55700	Depreciation - Furniture & Fixture	38,110	80,790	232,000	185,000	-20%
55710	Depreciation - Computer	17,126	-	35,000	-	-100%
55715	Amortization - Software	161,873	161,873	250,000	1,684	-99%
55720	Amortization - Lease	7,534	35,007	70,000	62,500	-11%
55725	Fixed Asset Write-Down	-	15,548	-	-	
55730	Capital Outlay	-	1,656,202	300,000	300,000	0%
55800	Recruitment - Advertising	10,968	12,937	20,000	25,000	25%
55801	Recruitment - Other	43,434	20,676	38,000	45,000	18%
55810	Public Notices	47,562	5,894	58,500	59,500	2%
55820	Staff Training	-	70	20,000	30,000	50%
55830	Networking Meetings/Special Events	35,006	18,942	30,000	27,000	-10%
55840	Training Registration	-	-	65,000	65,000	0%
55860	Scholarships	24,000	36,000	32,000	32,000	0%
55910	RC/Committee Meetings	5,199	22,032	20,000	25,000	25%
55912	RC Retreat	9,796	9,734	5,000	10,000	100%
55914	RC General Assembly	496,545	557,488	375,000	672,000	79%

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Comprehensive Budget

## Comprehensive Line Item Budget: FY17 thru FY20 (continued)

GL Account	Line Item	FY17 Actuals	FY18 Actuals	FY19 Amend No. 2	FY20 Proposed	% Incr. (Decr)
55915	Demographic Workshop	27,551	26,785	18,000	28,000	56%
55916	Economic Summit	92,328	108,378	80,000	100,000	25%
55918	Housing Summit	107,565	-	40,000	20,000	-50%
55920	Other Meeting Expense	135,901	127,825	126,000	131,500	4%
55925	RHNA Subregional Delegation	-	-	-	500,000	
55930	Miscellaneous Other	157,472	192,421	1,022,281	405,694	-60%
55940	Stipend-RC Meetings	209,340	191,350	207,422	210,485	1%
55950	Temporary Help	81,493	177,077	38,500	105,000	173%
55980	Contingency - General Fund	15,390	907,338	-	-	
56100	Printing	28,229	29,713	126,362	68,000	-46%
58100	Travel	218,697	232,040	366,750	427,590	17%
58101	Travel - Local	63,114	72,254	44,250	73,500	66%
58110	Mileage	78,095	88,011	70,400	76,000	8%
58150	Staff Lodging Expense	8,411	13,294	-	13,500	
58200	Travel-Registration Fees	88,289	53,445	5,000	-	-100%
58800	RC Sponsorships	144,058	184,596	135,000	200,000	48%
59090	Expense - Local Other	-	1,592,130	9,767,224	6,268,529	-36%
60110	Retirement-PERS	3,818,058	3,737,123	4,607,315	5,389,857	17%
60120	Retirement-PARS	72,418	73,867	73,621	75,094	2%
60200	Health Insurance - Active Employees	1,252,185	1,212,326	1,353,600	1,478,400	9%
60201	Health Insurance - Retirees PAYGO	526,584	537,875	636,009	636,009	0%
60202	Health Insurance - Retirees GASB 45	398,309	317,727	242,805	242,805	0%
60210	Dental Insurance	185,370	180,804	217,049	235,826	9%
60220	Vision Insurance	51,563	50,173	59,632	65,501	10%
60225	Life Insurance	85,127	86,181	83,863	78,190	-7%
60240	Medicare Tax Employers Share	207,324	204,226	218,855	240,279	10%
60245	Social Security Tax Employers	24,147	19,210	38,250	-	-100%
60250	Medicare Tax ER - Interns	-	-	-	6,917	
60255	Social Security ER - Interns	-	-	-	36,491	
60300	Tuition Reimbursement	34,886	39,836	32,832	43,776	33%
60310	Transit Passes	137,564	140,382	156,639	137,749	-12%
60315	Bus Passes NT - Interns	-	-	-	38,093	
60320	Carpool Reimbursement	420	420	420	420	0%
60400	Workers Compensation Insurance	168,588	132,586	170,048	170,048	0%
60405	Unemployment Compensation Insurance	20,308	34,585	35,000	35,000	0%
60410	Miscellaneous Employee Benefits	58,934	80,273	66,035	66,954	1%
60415	SCAG 457 Match	143,631	81,129	120,500	96,500	-20%
60450	Benefits Administrative Fees	3,592	3,204	2,914	3,508	20%
60500	Automobile Allowance	16,420	18,420	18,420	14,400	-22%
	Total	46,076,506	54,627,570	90,710,445	91,441,726	1%

\*Totals may not add due to rounding

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)



# FINAL Comprehensive Budget

Fiscal Year 2019-2020

## SECTION II Budget Components

# Overall Work Program

## Overall Work Program (OWP)

### The Flow of Funds

Traditionally, the majority of OWP funding has come to SCAG via the Federal appropriations process. Some funding has been directly allocated to SCAG, and some has “passed through” via the California Department of Transportation (Caltrans).

### Summary of Revenue Sources

#### Consolidated Planning Grant (CPG)

In 1997, FHWA/FTA instituted a transportation planning funds process called the Consolidated Planning Grant (CPG). In California, the four CPG fund sources are described below.

#### Federal Highway Administration (FHWA) Metropolitan Planning (FHWA PL)

Metropolitan Planning funds, otherwise known as PL funds, are available for MPOs to carry out the metropolitan transportation planning process required by 23 U.S.C. 134, including development of metropolitan area transportation plans and transportation improvement programs.

The state must make all federally authorized PL funds available to the MPOs in accordance with a formula developed by the state, in consultation with the MPOs and approved by the FHWA.

#### Federal Transit Administration Metropolitan Planning, Section 5303 (FTA §5303)

All MPOs with an urbanized area receive FTA §5303 funds each year to develop transportation plans and programs. The percentage of the California apportionment of FTA §5303 each MPO receives is determined by a formula agreed to by the MPOs, Caltrans and FTA.

The FTA §5303 formula has two components, a base allocation and a population component which distributes funds according to the MPOs percentage of statewide urbanized area population as of the most recent decennial census.

The Sustainable Transportation Planning Grant Program was developed to align with Caltrans’ updated mission and other State priorities by providing two discretionary grants, Sustainable Communities and Strategic Partnerships, and includes a combination of State and federal funding. The Grant Program runs on an annual cycle and awards roughly \$10 million in grant funding available. In FY 2017-18, the grants were substantially augmented with passage of Senate Bill (SB) 1, The Road Repair and Accountability Act of 2017. SB 1 adds approximately \$25 million in Sustainable Communities grants and \$20 million over three years for Adaptation Planning grants.

# Overall Work Program

## FHWA State Planning and Research Part I – Strategic Partnership Grants (SP&R)

Caltrans is authorized by FHWA to award grants to MPOs for regional transportation planning studies with a statewide or multi-regional perspective and benefit. Caltrans awards these grants through an annual, competitive selection process.

## FTA State Planning and Research, Section 5304 Sustainable Communities Grants (FTA §5304)

The FTA authorized Caltrans to competitively award grants to MPOs for projects that demonstrate consistency with the program’s objectives and projects with the transit component addressing multimodal planning projects that focus on transit.

## Senate Bill (SB) 1 Formula Grants

Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017, authorized the grant funding to support and implement Regional Transportation (RTP) Sustainable Communities Strategies (SCS) and to ultimately achieve the State’s greenhouse gas (GHG) reduction target. The SB1 formula funds for the MPOs reflect the same formula used to distribute FHWA PL funds.

Beginning in FY 2017-18, approximately \$12.5 million in Sustainable Communities Formula Grants from SB 1 will reside under the Sustainable Transportation Planning Grant Program and will be allocated via formula (consistent with the FHWA PL formula) annually by ORP to the 18 MPOs for furthering the region’s RTP SCS.

## Local Funds

Each of the funding sources described above requires that local cash or in-kind services be provided as match. The Association uses a combination of the following sources for match:

### Transportation Development Act (TDA)

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside, and San Bernardino counties to allocate up to ¾ of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. As the largest source of non-federal funding received by SCAG, TDA is used to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

### Cash Match/Local Funds

Funding from local agencies is provided to SCAG to serve as matching funds to the CPG and other grants that require local match for consultant expenditures as a condition of receiving grant funds. For example, the CPG requires a match of 11.47%. In addition, local agencies such as Transportation Commissions periodically provide funding for specific projects such as localized modeling work.



# Overall Work Program

## In-Kind Match

The CPG and other grants accept in-kind match, as well as cash match, to fulfill the local match requirement for staff costs that is a condition of receiving grant funds. In-kind match reflect services, such as staff time, provided by a local agency in support of the work funded by a grant.

## FTA Pass-Through Funds

As the Designated Recipient of Section 5339 and Section 5312 FTA funds, SCAG is required to pass them through to eligible public agencies. SCAG administers these grant programs which provide capital funding to replace, rehabilitate and purchase buses, vans, and fixed guide-way, as well as to construct related facilities and to purchase related equipment.

## Special Grant Funds

SCAG receives various discretionary grant funds to carry out a wide array of planning programs such as Go Human Campaign, Pedestrian and Bicycle Safety Program, Clean Cities Coalition, Future Communities Pilot Program, and Sustainable Communities Grant Program.

### AB2766/Mobile Source Air Pollution Reduction Review Committee (MSRC) Funds

State Health & Safety Code Section 44225 (AB2766) established the Mobile Source Air Pollution Reduction Review Committee to develop a work program to fund projects which help reduce air pollution from motor vehicles within the South Coast Air District. MSRC provides to SCAG the financial assistance which primarily supports Go Human Campaign and Future Communities Pilot Program.

### Office of Traffic Safety (OTS) Pedestrian and Bicycle Safety Funds

California Office of Traffic Safety competitively award to various agencies for projects that increase awareness of traffic rules, rights, and responsibilities among different age groups.

### Department of Energy/National Energy Tech Lab Funds

The Department of Energy/National Energy Tech Lab provides financial assistance to fund projects which provide technical aid and targeted outreach, within the coalition's territory, to raise awareness and foster a greater understanding of alternative fuels and advanced vehicle technologies in order to increase the market and decrease petroleum dependence.

### Active Transportation Program (ATP) Funds

The Active Transportation Program was created by Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) to encourage increased use of active modes of transportation, such as biking and walking. The ATP program is funded from various federal and state funds appropriated in the annual Budget Act. Caltrans provides the administrative oversight for the Programs and ensures that the terms and conditions of the California Transportation Commission's guidelines.

# Overall Work Program

## OWP Document

The core regional transportation planning document is the OWP and its core product is completion of the Regional Transportation Plan (RTP). The OWP is developed by SCAG on an annual basis and:

- Introduces the agency
- Provides users with an overview of the region
- Focuses on the SCAG regional planning goals and objectives

The OWP serves as the planning structure that SCAG must adhere to for the state fiscal year, which is July 1 through June 30 of the following calendar year. The OWP includes three component pieces:

1. **Regional Prospectus**  
The prospectus section provides the context for understanding the work activities proposed and gives information about the region. It includes, but is not limited to:
  - The region’s regional planning approach
  - The agency’s organizational structure and interagency arrangements
  - An overview of governmental and public involvement
  - The progress made towards implementing the RTP/SCS
2. **Work Elements**  
The Work Element identifies specific planning work to be completed during the term of the OWP, as well as a narrative of previous, on-going and future year’s work to be completed. It also includes the sources and uses of funds.
3. **Budget Revenue & Expenditure Reports**  
These summary reports are a listing of all the work elements in the OWP by funding sources and expenditure category.

The OWP, in conjunction with the Overall Work Program Agreement (OWPA) and the regional planning Master Fund Transfer Agreement (MFTA), constitutes the annual funding agreement between the State and SCAG. Although the OWP includes all planning projects to be undertaken by SCAG during the fiscal year, the OWPA and MFTA do not include special federal and state grants.

# Overall Work Program

## OWP Budget

The OWP Budget can be viewed two ways: The first is a line item budget displaying how the OWP budget is allocated. The second is a chart showing the same budget by project and major budget category.

Following the budget tables are brief descriptions of each project in the OWP.

Cost Category	FY19 Amend No. 2	FY20 Proposed	Incr (Decr)
500XX Staff	\$ 8,217,078	8,651,727	\$ 434,649
54300 Consultant	30,287,112	29,075,454	(1,211,658)
54302 Non-Profits/IHL	-	485,000	485,000
54303 Consultant TC	-	6,265,889	6,265,889
54340 Legal	-	200,000	
55210 Software support	247,231	250,000	2,769
55250 Cloud Services	-	489,330	
5528X Third party contribution	4,556,881	5,739,013	1,182,132
55284 Toll Credits	-	718,703	718,703
55520 Graphic supplies	5,000	5,000	-
55540 Postage	-	2,000	
55580 Outreach/Advertisement	-	50,000	50,000
55610 Professional membership	-	2,500	2,500
55620 Resource materials/subscriptions	931,456	934,455	2,999
55810 Public notices	56,000	57,000	1,000
55830 Networking Meetings/Special Events	3,500	3,500	-
55920 Other meeting expense	83,500	54,000	(29,500)
55930 Miscellaneous other	943,934	184,828	(759,106)
56100 Printing	75,862	15,000	(60,862)
58100 Travel	249,750	252,250	2,500
58101 Travel-local	2,500	17,500	15,000
58110 Mileage	25,800	24,000	(1,800)
58200 Travel-registration	5,000	-	(5,000)
Sub-total	\$ 45,690,604	53,477,149	\$ 7,786,545
51000 Fringe benefits	\$ 6,151,162	6,641,021	\$ 489,859
51001 Indirect costs	\$ 13,442,164	19,069,577	\$ 5,627,413
Total	\$ 65,283,930	79,187,747	\$ 13,903,817

\*Totals may not add due to rounding

# Overall Work Program

This table shows the same budget by work element and major budget category.

Work Element		FY20 Proposed Budget			
		Total *	Other Costs	Consultant	Consultant TC
010	System Planning	2,040,383	1,540,383	50,000	450,000
015	Transportation Finance	1,282,429	832,429	-	450,000
020	Environmental Planning	1,839,576	1,239,576	-	600,000
025	Air Quality and Conformity	595,305	595,305	-	-
030	Federal Transportation Improvement Program (FTIP)	2,835,385	2,835,385	-	-
045	Geographic Information Systems (GIS)	3,754,547	3,127,759	-	626,788
050	Active Transportation Planning	3,025,703	2,575,703	-	450,000
055	Regional Forecasting, Socioeconomic Technical & Policy Analysis	3,384,812	2,574,412	210,400	600,000
060	Corridor Planning	156,586	156,586	-	-
065	Sustainability Program	2,004,194	1,093,293	550,000	360,901
070	Modeling	7,704,661	6,593,131	489,330	622,200
080	Performance Assessment & Monitoring	929,580	929,580	-	-
090	Public Information and Communications	3,857,683	3,226,683	-	631,000
095	Regional Outreach and Public Participation	4,159,050	3,834,050	-	325,000
100	Intelligent Transportation Systems (ITS)	542,622	242,622	-	300,000
120	OWP Development and Administration	1,279,910	1,279,910	-	-
130	Goods Movement	2,180,324	1,730,324	-	450,000
140	Transit and Rail Planning	1,951,501	1,174,404	377,097	400,000
145	Sustainable Communities, Strategic Partnerships and Adaption Planning Grant Program	4,082,919	605,698	3,477,221	-
160	Project Management	794,315	794,315	-	-
225	Special Grant Projects	8,067,923	985,341	7,082,582	-
230	Regional Aviation and Airport Ground Access Planning	367,759	367,759	-	-
265	Express Travel Choices Phase III	49,232	49,232	-	-
266	Regional Significant Locally - Funded Projects	137,582	37,582	100,000	-
267	Clean Cities Program	131,694	131,694	-	-
275	Sustainable Communities Program	9,768,632	532,985	9,235,647	-
280	Future Communities Initiative	8,245,098	2,477,591	5,767,507	-
290	Research, Planning and Engagement for Sustainable Communities	4,018,342	1,793,342	2,225,000	-
Total Direct Costs		79,187,747	43,357,074	29,564,784	6,265,889

\*Totals may not add due to rounding

\*Includes indirect costs, fringe benefits, non-labor and in-kind match.

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Overall Work Program

## OWP Work Elements

The following section provides a summary of each OWP Work Element and the Strategic Plan Goal it supports.

### 010 System Planning

Manager: Naresh Amatya

#### Program Objective:

Transportation System Planning involves long-term planning for system preservation, system maintenance, optimization of system utilization, and strategic system expansion of all modes of transportation for people and goods in the six-county region, including Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura. The RTP/SCS is the primary vehicle SCAG uses to achieve our transportation system planning goals and objectives. As the MPO for this region, one of SCAG's major responsibilities is to develop, administer, and update the RTP/SCS. The primary objective of this work element is to ensure SCAG is fulfilling its roles and responsibilities in this area as the designated MPO and RTPA for this region. The focus of FY2019-20 will be to continue to manage, guide, and monitor progress of the 2016 RTP/SCS and develop the 2020 RTP/SCS (Connect SoCal). SCAG will ensure that Connect SoCal is consistent with state and federal requirements while addressing the region's transportation needs.

#### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

### 015 Transportation Finance

Manager: Annie Nam

#### Program Objective:

This work program is critical to addressing some of SCAG's core activities—specifically, satisfying federal planning requirements on financial constraint; ensuring a reasonably available revenue forecast through the RTP/SCS planning horizon, and addressing system level operation and maintenance cost analyses along with capital cost evaluation of transportation investments. In FY 2019-20, this work program will continue development of the Connect SoCal financial plan.

#### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

# Overall Work Program

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

## 020 Environmental Planning

Manager: Ping Chang

### Program Objective:

Prepare environmental documentation to ensure regulatory compliance with applicable federal and state laws. Review environmental plans, programs and projects of regional significance. Monitor changes in environmental compliance requirements such as OPR's update to the State California Environmental Quality Act (CEQA) Guidelines and recent case laws regarding CEQA litigation. The focus of FY 2019-20 will be developing Connect SoCal Programmatic Environmental Impact Report (PEIR), pursuant to CEQA and to provide stakeholder support regarding CEQA implementation. SCAG will integrate its programs within the PEIR as mitigation measures in an effort to reduce region wide impacts. Under this program, SCAG will also develop and disseminate strategies related to Planning and Environment Linkages (PEL), utilizing resources from the U.S. Department of Transportation (DOT) and Federal Highway Administration (FHWA). On environmental justice, SCAG staff will also monitor potential changes to EJ requirements and related policies (i.e. SB1000, AB617), provide support services to member agencies, as needed, to ensure regulatory compliance, and provide on-going outreach opportunities with local jurisdictions and EJ stakeholders to discuss and collect input on environmental justice issues relevant to the region by means of the Environmental Justice Working Group. And SCAG staff will use these outreach opportunities to monitor implementation of EJ policies and assist local jurisdictions that may benefit from SCAG's wide range of EJ analysis and data.

### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

## 025 Air Quality and Conformity

Manager: Ping Chang

### Program Objective:

Oversee and/or perform regional transportation conformity and GHG emission analyses. Ensure that the RTP/SCS, FTIP and their amendments meet federal transportation Conformity requirements and state SB 375 regional GHG emission reduction targets. Oversee and/or provide

# Overall Work Program

support for SCAG air quality planning, analysis, documentation and policy implementation. This includes collaboration with the California Air Resources Board (ARB) and local air districts in the SCAG region in developing air quality management plans/state implementation plans (AQMPs/SIPs), including new transportation conformity emission budgets to meet federal transportation conformity requirements. Facilitate federally required interagency consultation via SCAG’s Transportation Conformity Working Group (TCWG), including the processing and acting as clearinghouse for the particulate matter (PM) hot spot analysis for transportation projects within the region. Continue the process to ensure the timely implementation of transportation control measures (TCMs). Continue to track and participate in relevant air quality rulemaking. Collaborate with six County Transportation Commissions in the SCAG region to compile, review, and upload federally required information for projects funded by the Congestion Mitigation and Air Quality Improvement Program (CMAQ).

**Strategic Plan:**

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

## 030 Federal Transportation Improvement Program (FTIP)

**Manager: Naresh Amatyia**

**Program Objective:**

The Federal Transportation Improvement Program (FTIP) is a multimodal list of capital improvement projects programmed over a six-year period. The FTIP is the program that implements the RTP. The currently approved FTIP is the 2019 FTIP and was federally approved and found to conform on December 17, 2019. The program contains approximately \$34.6 billion worth of projects beginning FY 2018-19 to FY 2023-24. The FTIP must include all federally funded transportation projects in the region, as well as all regionally significant transportation projects and projects for which approval from a federal agency is required regardless of funding source. The FTIP is developed to incrementally implement the programs and projects in the RTP/SCS in accordance with federal and state requirements. The FTIP is amended on an on-going basis, as necessary, thereby allowing projects consistent with the RTP/SCS to move forward toward implementation.

**Strategic Plan:**

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

# Overall Work Program

## 045 Geographic Information Systems (GIS)

Manager: Frank Wen

### Program Objective:

To support SCAG's ongoing role as a Regional Information Center and manager for all data and information related to Southern California and to provide data support and mapping capabilities to better serve the needs of the agency and our partner agencies. This program will also provide data and information to stakeholders to promote economic development and enhance the effectiveness of decision-makers. Additional goals include discovering and developing cutting edge web-GIS applications and tools for data sharing and innovative planning; providing advanced spatial analytics and visualization for insights of data and information; providing an interconnected platform for integrated planning and regional collaboration.

A top priority will be to develop a Regional Data Platform (RDP) in support of Goals 3, 4 and 6 of SCAG Strategic Plan; continue on the implementation and development of an Enterprise GIS system (including GIS hardware/software, GIS database, GIS analysis, and GIS applications) that will serve as the guide for meeting Objective #4 of the SCAG Strategic Plan; keep to provide GIS training, data cleanup/updating/sharing/standardizing and other value-added GIS services and products to our local jurisdictions. The program will play essential and critical roles to Connect SoCal development and other SCAG plans and programs.

### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians;

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy;

Supports Goal #3 – Be the foremost data information hub for the region; and

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

## 050 Active Transportation Planning

Manager: Rye Baerg

### Program Objective:

Staff will finalize the active transportation and public health components of Connect SoCal, as well as, play a significant role in the stakeholder engagement and outreach process to ensure the plan resonates and empowers countywide and local agencies to advance policies and projects that align with regional



# Overall Work Program

planning goals. Staff will continue to research and explore opportunities and partnerships to implement the core regional active transportation strategies, including initiating a new study on reducing the vehicles miles travelled associated with school trips. In addition, staff will develop partnerships and strategies that are coordinated with the rapid deployment of micro-mobility services to advance complete streets goals and reduce the use of SOVs for short trips. Staff will also work with Caltrans, counties and individual cities to fund local active transportation plans and multi-jurisdictional active transportation projects that are part of the RTP/SCS.

Staff will also continue to manage the Regional Active Transportation Program, including providing technical assistance to project sponsors, managing planning and program grants, tracking project delivery, and preparing program amendments, as necessary. Staff will provide leadership and input at the state and regional level to ensure future funding cycles align with regional planning goals. Through continued collaboration with the California Transportation Commission, Caltrans and the Southern California Regional Transportation Planning Agencies, SCAG will also work to improve the application and allocation procedures.

As part of this work element, staff will also provide public health analyses and technical assistance to guide and support local planning efforts that advance regional policies. This includes continued collaboration on the Caltrans Strategic Highway Safety Plan Challenge Areas related to active transportation and providing technical support on safety performance measures.

Efforts will also be continued to expand regional capability to measure the impact of active transportation investments, including through better data collection, modeling and co-benefit analysis (focusing on greenhouse gas emissions, public health and the economy).

### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

## 055 Regional Forecasting, Socioeconomic Technical & Policy Analysis

Manager: Frank Wen

### Program Objective:

The key focus of this work element is to collect, compile, assess, analyze, and research socioeconomic,

# Overall Work Program

technology advancement, and demographic data and their trends, develop value-added information products, including but not limited to regional and county-level population, household and employment estimates and projections, policy and regional planning implications in housing, land use, transportation, economy, job creation, innovative financing mechanisms, etc. which will be used for implementing and evaluating the 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS), and developing the innovative strategies for Connect SoCal. Essential to the program is the development of state-of-the-art growth forecasting methodology and best practices in environmental justice, land use, housing, construction and socioeconomic trends analysis.

This program also addresses the following: promote and advance in-house research and capacity with trainings and teaching research methodology, data, analytical tools—GIS, statistics, programming across the agency. Collaboration with universities, research institutes and international planning partners and peer agencies jointly conduct research and data sharing on important and emerging regional challenges and issues. Serve as the regional data and information hub, promote data and information driven decision making process and outcome. Additional program objectives include actively promote and advocate SCAG's innovative planning practices and experiences across the nation and internationally by organizing and conducting summits, workshops, symposiums, participation, presentation at key conferences, and publications in the peer-reviewed journals.

### Strategic Plan:

- Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians;
- Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy;
- Supports Goal #3 – Be the foremost data information hub for the region; and
- Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.
- Supports Goal #6 - Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

## 060 Corridor Planning

Manager: Naresh Amatyia

### Program Objective:

Provide input to the RTP/SCS on the design concept and scope of major transportation corridor investments, as identified upon the completion of corridor planning studies conducted under this work element and in partnership with other agencies. Ensure that corridor planning studies are completed in accordance with

# Overall Work Program

federal transportation planning requirements as identified in 23 CFR 450.

## Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

## 065 Sustainability Program

Manager: Jason Greenspan

### Program Objective:

SCAG’s Sustainability Program is a core effort for implementing the 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). The program demonstrates that the region can achieve both mobility and air quality goals through local land use and policy changes along with targeted transportation investments. The program also focuses on developing regional resiliency strategies; explores pressing issues and possible challenges Southern California’s residents may face in the coming decades; and considers ways to address potential disruptions to anticipated regional development patterns and transportation investments.

### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

## 070 Modeling

Manager: Hsi-Hwa Hu

### Program Objective:

Provide data and modeling services for the development and implementation of the RTP/SCS, FTIP, and other major land use and transportation planning initiatives. Analyze socioeconomic data and build analytical foundations for planning activities. Develop demographic and employment growth forecast through collaborating with local jurisdictions and peer planning agencies and building consensus. Continue to provide small area socioeconomic data for scenario planning and transportation modeling. Provide member agencies tools to analyze the impacts of their land use and planning decisions. Develop, maintain and improve SCAG’s modeling tools to more effectively forecast travel demand and estimate resulting air quality. Maintain a leadership role in the Southern California modeling community by coordinating the Region’s modeling activities and by providing technical assistance and data services to member agencies and other public institutions. Promote model consistency through an active subregional modeling program. Continue ongoing modeling collaboration with SCAG’s partners to advance the region’s modeling practices.

# Overall Work Program

**Strategic Plan:**

Supports Goal #3 – Be the Foremost Data Information Hub for the Region.

## 080 Performance Assessment & Monitoring

**Manager: Ping Chang**

**Program Objective:**

Consistent with federal performance-based planning and monitoring guidance, provide performance assessment and monitoring of the SCAG region, particularly the implementation of the 2016 RTP/SCS and development of Connect SoCal. Tasks include the monitoring and assessment of regional growth and development trends, transportation system performance, environmental quality, regional sustainability and climate resilience, public health, and the socioeconomic well-being of the SCAG population, including household income and housing affordability. The results of the monitoring and assessment program provide the basis for informed policy-making and support plan implementation, particularly in relation to regional transportation planning and required federal performance monitoring and reporting. This program also works with the California Department of Transportation in the coordination and data collection mandated under the Highway Performance Monitoring System (HPMS).

**Strategic Plan:**

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

## 090 Public Information & Communications

**Manager: Jeff Liu**

**Program Objective:**

Develop and execute a comprehensive external communications program that informs diverse audiences about SCAG programs, plans, initiatives and services through various email and social media channels, engagement with local media, video production, websites and print collateral.

**Strategic Plan:**

Supports Goal #6 – Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

# Overall Work Program

## 095 Regional Outreach & Public Participation

Manager: **Javiera Cartagena**

### Program Objective:

Engage regional stakeholders in the SCAG planning and programming process through the support and enhancement of outreach efforts to local governments, Tribal Governments, and members of the various stakeholder entities, including community, environmental, business, and academic groups, as well as other interested parties. The SCAG Regional Offices are critical components in these efforts, with SCAG staff assigned to an office in each county in the SCAG region.

### Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy; Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

## 100 Intelligent Transportation Systems (ITS)

Manager: **Philip Law**

### Program Objective:

Continue engaging with regional stakeholders on ITS and ITS related matters, including use and maintenance of the updated Regional ITS Architecture. Maintain the web-accessible Architecture and provide documentation to maximize usability of the Architecture and ensure on-going maintenance. Seek to provide training and educational opportunities to stakeholders on ITS related topics in partnership with FHWA/Caltrans as opportunities become available.

### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

## 120 OWP Development & Administration

Manager: **Erika Bustamante**

### Program Objective:

Develop, administer, and monitor the Overall Work Program (OWP). The OWP is a required function of SCAG as the Metropolitan Planning Organization (MPO) for this region and provides a detailed description of the planning activities that will be completed by the MPO and its partners in the fiscal year.

# Overall Work Program

## Strategic Plan:

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

## 130 Goods Movement

Manager: Annie Nam

## Program Objective:

This work program focuses on integrating freight related transportation initiatives into the regional transportation planning process, including efforts to refine and support the implementation of the Comprehensive Regional Goods Movement Plan and Implementation Strategy. This strategy includes proposals set forth in the 2016 RTP/SCS.

## Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

## 140 Transit and Rail Planning

Manager: Philip Law

## Program Objective:

Support and engage transit and rail operations in corridor and regional planning efforts and in further refining the transit and rail strategies for inclusion in Connect SoCal. Monitor FTA rulemaking and guidance related to new provisions for performance based planning and coordinate with transit operators to address specific requirements related to transit safety and transit asset management (TAM), as they relate to metropolitan transportation planning. Assess and monitor regional transit system performance. Work with transit operators through the Regional Transit Technical Advisory Committee to ensure stakeholder input and participation in the metropolitan transportation planning process, consistent with the SCAG MOUs with the transit operators.

## Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

# Overall Work Program

## 145 Sustainable Communities, Strategic Partnerships and Adaptation Planning Grant Program

Manager: Erika Bustamante

### Program Objective:

To encourage local and regional planning that furthers state goals; to identify and address statewide, interregional, or regional transportation deficiencies on the State highway system; and to support planning actions at the local and regional levels that advance climate change efforts on the transportation system.

### Strategic Plan:

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy;

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

## 160 Project Management

Manager: Caitlin Sims

### Program Objective:

Improve SCAG's project management practices to support our project managers in delivering quality products and services on time and within budget through the development of a Project Management Manual and training's that outlines the project management processes and procedures that all SCAG project managers will be expected to follow.

### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver work products.

## 225 Special Grant Projects

Manager: Rye Baerg

### Program Objective:

To fund and participate in environmental and transportation specialized projects with funding from discretionary grants and/or local funds contributed by local jurisdictions. Grants assist the region and local agencies to better integrate land use, technology and transportation planning to develop alternatives for addressing growth, sustainability and to assess efficient infrastructure investments

# Overall Work Program

that meet community needs. In addition, staff has secured multiple grants to support Go Human, a Regional Active Transportation Safety and Encouragement Campaign. The Campaign will be implemented in partnership with the six county health departments and six county transportation commissions and aims to increase levels of active transportation while reducing collisions. The multi-faceted campaign will include partnering with local agencies on demonstration projects, coordinating safety trainings and workshops, and increasing public awareness of the rules of the road through outreach and advertising partnerships.

SCAG will also administer an ATP grant to develop a regional template for active transportation plans in disadvantaged communities. The template will be used to partner with at least six cities to prepare active transportation plans.

**Strategic Plan:**

- Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians;
- Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy;
- Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

## 230 Regional Aviation & Airport Ground Access Planning

Manager: Naresh Amatya

**Program Objective:**

Continue to monitor progress of the 2016 RTP/SCS Aviation Program and support policies and actions, including promotion of regionalization at airports within the region, and continue to prepare for updating the Regional Aviation Element in Connect SoCal.

**Strategic Plan:**

- Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.
- Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.



# Overall Work Program

## 265 Express Travel Choices Phase III

Manager: Annie Nam

### Program Objective:

Develop an implementation strategy for mobility innovations and incentives.

### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of life for Southern Californians.

Supports Goal #7 – Secure funding to support agency priorities to effectively and efficiently deliver.

## 266 Regional Significant Locally-Funded Projects

Manager: Erika Bustamante

### Program Objective:

This work program funds projects with local funds that are not eligible for Federal planning funds.

### Strategic Plan:

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

## 267 Clean Cities Program

Manager: Jason Greenspan

### Program Objective:

Administer the U.S. Department of Energy (DOE) Clean Cities Program for the SCAG Clean Cities Coalition, including performing outreach and marketing in support of expanding alternative fuels in the SCAG region through on going funds from DOE and funds from the California Energy Commission (CEC). Partner with public and private entities to displace petroleum gasoline use by encouraging purchase of alternative vehicles, increasing efficiency of existing fleet vehicles, and reduction of vehicle miles traveled (VMT).

### Strategic Plan:

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

# Overall Work Program

## 275 Sustainable Communities Program

Manager: Jason Greenspan

### Program Objective:

The Sustainable Communities Program (SCP) is a proven, recognized and effective framework for deploying essential planning resources throughout the SCAG region. This collaborative initiative provides assistance to member local jurisdictions to coordinate sustainable transportation, land use and regional policies and issues in local planning. The SCP seeks to provide needed planning resources to local jurisdictions for sustainability planning efforts; develop local plans that support the implementation of the 2016 RTP/SCS; and increase the region's competitiveness for federal and state funds. The program seeks planning solutions to local growth challenges and results in strategies that promote local and regional sustainability through the integration of transportation and land use, with particular focus on developing and practical strategies to reduce greenhouse gases. It will continue to be a critical tool in achieving SB 375 targets and other State goals aimed at reducing GHG emissions. The three main program categories – Integrated Land Use; Active Transportation; and Green Region Initiative – provides a framework for supporting State priorities and reducing vehicle miles travelled (VMT).

### Strategic Plan:

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians;

Supports Goal #2 – Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy;

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

## 280 Future Communities Initiative

Manager: Frank Wen & Philip Law

### Program Objective:

The Future Communities Initiative, guided by the Emerging Technologies Committee, includes early action items aimed at harnessing the power of new technologies, big data, open data as well as enhanced analytics to promote innovation in regional and local planning and reduce transportation demand. Tools and resources provided through the initiative will enable more informed regional and local policy making, increase the efficiency of public service delivery, and ensure the financial sustainability of future cities. The Future Communities Initiative will play a key role in reducing VMT and GHG emissions by modernizing regional land-use and transportation planning tools, fostering data-driven collaboration with SCAG's partner agencies, and providing local agencies with planning resources to pilot new technologies and initiatives to reduce travel demand.

# Overall Work Program

**Strategic Plan:**

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians;

Supports Goal #3 – Be the foremost data information hub for the region.

Supports Goal #4 – Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

## 290 Research, Planning, and Engagement for Sustainable Communities

**Manager: Jason Greenspan**

**Program Objective:**

SCAG staff initiated implementation of the 2016 RTP/SCS immediately after its adoption, and has since launched research, planning and studies in preparation for the 2020 SCS. Much of SCAG’s research and planning is focused on reducing single occupancy vehicle trips and transportation related GHG through: advancing mode shift; transportation demand management; operational efficiency; system accessibility; and integration of future transportation, employment and land use.

**Strategic Plan:**

Supports Goal #1 – Produce innovative solutions that improve the quality of live for Southern Californians.

Supports Goal #2 – Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

# FTA Discretionary and Formula Grant Budget

## FTA Discretionary and Formula Grant Budget

### What is the FTA Discretionary and Formula Grant Budget?

SCAG is the Designated Recipient of Federal Transit Administration (FTA) Urbanized Area Formula Grants under 49 U.S.C. Section 5307 for the large urbanized areas (UZAs) with populations of 200,000 or more (according to the latest U.S. Census) in the SCAG region. Pursuant to the two-year transportation reauthorization bill that was signed into Law on July 6, 2012, the Moving Ahead for Progress in the 21st Century Act (MAP-21; P.L. 112-131), funding is authorized for 49 U.S.C. Section 5339 Bus and Bus Facilities Formula Grants Program and U.S.C. Section 5312 National Research & Technology Program to SCAG due to being the Section 5307 Designated Recipient.

As the Designated Recipient, SCAG is responsible to apply for and pass through Section 5339 and Section 5312 grant funds for specialized transportation programs and projects, which provide capital funding to replace, rehabilitate and purchase buses, vans, fixed guide-way, as well as to construct related facilities and purchase related equipment.

### FTA Discretionary and Formula Grant Budget

The following table shows the FTA Discretionary and Formula Grant line item budget.

Cost Category	FY19 Amend No. 2	FY20 Proposed	Incr (Decr)
500XX Staff	\$ 58,477	\$ 50,282	\$ (8,195)
54360 Pass Through Payments			
Riverside Transit Agency	2,332,519	640,755	(1,691,764)
SunLine Transit Agency	4,157,953	1,309,864	(2,848,089)
Metro-Foothill	5,585,000	2,530,000	(3,055,000)
54360 Total	\$ 12,075,472	\$ 4,480,619	\$ (7,594,853)
55930 Miscellaneous Other	\$ 64,847	\$ 78,051	\$ 13,204
59090 Exp Local Other			
Riverside Transit Agency	583,025	160,289	(422,736)
SunLine Transit Agency	676,199	245,240	(430,959)
Metro-Foothill	8,508,000	5,863,000	(2,645,000)
59090 Total	\$ 9,767,224	\$ 6,268,529	\$ (3,498,695)
Sub-total	\$ 21,966,020	\$ 10,877,481	\$ (11,088,539)
51000 Fringe Benefits	\$ 46,162	\$ 39,976	\$ (6,186)
51001 Indirect Costs	\$ 97,894	\$ 112,546	\$ 14,652
Total	\$ 22,110,076	\$ 11,030,003	\$ (11,080,073)

# TDA Capital and Debt Service Budget

## TDA Capital and Debt Service Budget

### What is the TDA Budget?

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to allocate up to ¾ of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. SCAG uses TDA to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

### TDA Capital and Debt Service Budget

In FY 2019-20, the TDA budget includes \$9,545,106 for SCAG consultants and staff related costs, and \$739,005 for capital purchases and debt service payments for furniture/fixtures and audio visual equipment for the new SCAG offices.

The following table shows the TDA line item budget.

	FY19 Amend No. 2	FY20 Proposed	Incr (Decr)
<b>REVENUES:</b>			
TDA Revenue	\$ 5,722,249	\$ 6,106,496	\$ 384,247
Transfer from Fund Balance	758,341	4,177,615	3,419,274
<b>Total Revenues</b>	<b>6,480,590</b>	<b>10,284,111</b>	<b>3,803,521</b>
<b>EXPENDITURES:</b>			
500XX Staff	\$ 596,478	\$ 1,510,825	\$ 914,347
54300 SCAG consultant	4,011,423	3,800,114	(211,309)
54302 Non-Profits/IHL	-	55,629	55,629
55250 Cloud Services	-	56,127	56,127
55920 Other meeting expense	3,344	1,376	(1,968)
55930 Miscellaneous other	106,326	22,252	(84,074)
58100 Travel	6,459	34,598	28,139
58110 Mileage	1,500	-	(1,500)
<b>Sub-total</b>	<b>4,725,530</b>	<b>5,480,921</b>	<b>755,391</b>
51000 Fringe benefits - Reg Staff	253,779	881,605	627,826
51003 Fringe benefits - Intern	-	82,086	82,086
51001 Indirect Cost	795,454	3,100,494	2,305,040
<b>Non-Capital</b>	<b>\$ 5,774,763</b>	<b>\$ 9,545,106</b>	<b>\$ 3,770,343</b>
55310 F&F Principal	231,850	239,928	8,078
55315 F&F Interest	49,426	27,635	(21,791)
55320 AV Principal	102,665	133,703	31,038
55325 AV Interest	21,886	6,390	(15,496)
55730 Capital Outlay	300,000	300,000	-
55930 Miscellaneous Other	-	31,349	31,349
<b>Capital &amp; Debt Service</b>	<b>\$ 705,827</b>	<b>\$ 739,005</b>	<b>\$ 33,178</b>
<b>Total Expenditures</b>	<b>\$ 6,480,590</b>	<b>\$ 10,284,111</b>	<b>\$ 3,803,521</b>

# General Fund Budget

## General Fund Budget (GF)

### What is the General Fund Budget?

The General Fund (GF) has been established to: provide support to the Regional Council (RC) and its Subcommittees for the costs of stipends and travel; fund costs not eligible for grant reimbursement; provide a source of working capital; finance program expenditures, which must be paid prior to sending requisitions to certain federal and state grantors; and authorize establishment of, and borrowing from, a line of credit. The General Fund is not an available resource to fund project costs otherwise chargeable to grants.

The RC is responsible for conducting the affairs of SCAG pursuant to Article V (A) 4 of the By-Laws. Among other duties, the RC reviews and may revise, amend, increase or decrease the proposed annual GF budget as prepared by the Chief Financial Officer. The RC submits the approved GF budget to members of the General Assembly (GA) at least thirty (30) days before the annual meeting for review. After adoption of the budget and the annual assessment schedule by the GA, the RC controls all GF expenditures in accordance with the budget.

### Membership Dues Assessments

The By-Laws require the Executive Director to annually submit the GF budget to the RC. Upon its adoption, the GA fixes membership assessment for all members of SCAG in amounts sufficient to provide the funds required by the GF budget. Member dues are calculated in accordance with the guidelines of the By-Laws.

# General Fund Budget

## General Fund Line Item Budget

The following table shows General Fund revenues and expenditures by task.

		FY18 ACTUAL	FY19 AMEND NO.2 BUDGET	FY20 PROPOSED BUDGET	FY19 AMEND NO. 2 TO FY20 PROPOSED INCR (DECR)
REVENUE:	Membership Dues:				
	Counties	300,111	307,523	315,132	7,609
	Cities	1,577,575	1,637,939	1,690,277	52,338
	Commissions	88,500	88,500	88,500	-
	Transportation Corridor Agency	10,000	10,000	10,000	-
	Air Districts	10,000	10,000	10,000	-
	Sub-total	1,986,186	\$ 2,053,962	\$ 2,113,909	\$ 59,947
	Interest	103,616	95,000	95,000	-
	Other	38,702	121,650	41,800	(79,850)
	General Assembly Sponsorships & Registrations	392,095	340,000	340,000	-
	Proceeds of Financing	1,943,484	-	-	-
	Transfer from Fund Balance	-	-	1,354,625	1,354,625
Sub-total	2,477,898	\$ 556,650	\$ 1,831,425	\$ 1,274,775	
Total Revenues	4,464,084	\$ 2,610,612	\$ 3,945,334	\$ 1,334,722	
EXPENDITURES:					
Task .01 Regional Council	Regional Council:				
	Staff Time	110	9,904	10,102	198
	Legal Services	114,943	105,000	120,000	15,000
	Miscellaneous Other	1,165	1,000	-	(1,000)
	Networking Mtgs/Special Events	495	15,000	1,000	(14,000)
	Other Meeting Expense	6,673	20,000	10,000	(10,000)
	Printing	-	500	-	(500)
	RC/Committee Meeting	22,032	20,000	25,000	5,000
	RC Retreat	9,734	5,000	10,000	5,000
	Stipends	191,350	207,422	210,485	3,063
	Travel - Outside	59,082	25,000	60,000	35,000
	Travel - Local	35,803	20,000	35,000	15,000
	Travel - Reg Fees	8,331	-	-	-
	Mileage - Local	23,606	15,000	25,000	10,000
Task sub-total	473,325	\$ 443,826	\$ 506,587	\$ 62,761	
Task 0.02 Legislative	External Legislative:				
	Staff Time	-	6,575	5,718	(857)
	Federal Lobbyist	-	100,000	115,000	15,000
	Other Meeting Expense	23,358	20,000	40,000	20,000
	Resource Materials / Subscriptions	3,216	-	2,000	2,000
State Lobbyist	92,399	95,850	100,000	4,150	
Task sub-total	118,974	\$ 222,425	\$ 262,718	\$ 40,293	
Task .03 RHNA	RHNA:				
	Staff Time	56,193	195,782	211,886	16,104
	RHNA Subregional Delegation	-	-	500,000	500,000
	Legal Services	-	50,000	-	(50,000)
Task sub-total	56,193	\$ 245,782	\$ 711,886	\$ 466,104	

# General Fund Budget

## General Fund Line Item Budget (continued...)

		FY18 ACTUAL	FY19 AMEND NO.2 BUDGET	FY20 PROPOSED BUDGET	FY19 AMEND NO. 2 TO FY20 PROPOSED INCR (DECR)
Task 0.04 Other Non-Labor	Other Non-Labor:				
	Bank Fees	12,058	12,500	12,500	-
	Contingency	907,338	-	-	-
	Demographic Workshop	26,785	18,000	28,000	10,000
	Economic Summit	108,378	80,000	100,000	20,000
	Housing Summit	-	40,000	20,000	(20,000)
	Legal Services	65,813	-	-	-
	Miscellaneous Other	29,471	6,000	101,966	95,966
	Office Supplies	15,765	20,000	-	(20,000)
	Other Meeting Expense	85,749	-	25,000	25,000
	Professional Memberships	10,630	11,500	11,500	-
	SCAG Consultant	323,528	60,000	76,400	16,400
	SCAG Memberships	52,717	108,500	116,000	7,500
	Scholarships	36,000	32,000	32,000	-
	Sponsorships	181,596	135,000	200,000	65,000
	Travel	1,968	4,500	2,500	(2,000)
	Travel - Local	1,456	500	1,500	1,000
Staff Lodging Expense	13,294	-	13,500	13,500	
Mileage - Local	303	500	500	-	
	Task sub-total	1,872,851	\$ 529,000	\$ 741,366	\$ 212,366
Task .06 GA	General Assembly:				
	Staff Time	3,232	26,372	28,423	2,051
	General Assembly	557,488	375,000	672,000	297,000
	Miscellaneous Other	40,533	-	-	-
	Printing	8,017	25,000	25,000	-
	Travel - O outside	15,232	-	-	-
	Travel - Local	1,399	-	-	-
	Mileage	1,636	3,000	3,000	-
	Task sub-total	627,538	\$ 429,372	\$ 728,423	\$ 299,051
Task .07 LHI	Leasehold Improvements:				
	Capital Outlay	391,092	-	-	-
	SCAG Consultant	146,006	-	-	-
	Task sub-total	537,097	\$ -	\$ -	\$ -
Task .10 Capital	Capital Outlay > \$5K:				
	Capital Outlay	360,781	-	-	-
		360,781	\$ -	\$ -	\$ -
Task .11 Public Records Administration	Public Records Administration:				
	Staff Time	1,786	20,658	21,154	496
		1,786	\$ 20,658	\$ 21,154	\$ 496
Task .14 International Collaboration	International Collaboration:				
	Staff Time	9,003	9,514	9,959	445
	Printing	-	5,000	5,000	-
	Travel	14,860	5,000	30,000	25,000
	Travel - Local	177	-	-	-
	Mileage	57	-	-	-
		24,097	\$ 19,514	\$ 44,959	\$ 25,445



# General Fund Budget

General Fund Line Item Budget (continued...)

		FY18 ACTUAL	FY19 AMEND NO. 2 BUDGET	FY20 PROPOSED BUDGET	FY19 AMEND NO. 2 TO FY20 PROPOSED INCR (DECR)
Task .20 Go Human Events	Go Human Events:				
	Go Human	229	-	-	-
		229	\$ -	\$ -	\$ -
Task .22 Debt Service, F&F and AV	Debt Service, F&F and AV				
	F&F Principal	97,023	-	-	-
	F&F Interest	19,464	-	-	-
	AV Principal	33,766	-	-	-
	AV Interest	6,193	-	-	-
		156,446	\$ -	\$ -	\$ -
Task .23 Other Labor	Other Labor:				
	Staff Time	10,893	10,924	14,072	3,148
		10,893	\$ 10,924	\$ 14,072	\$ 3,148
Total for all tasks		4,240,210	\$ 1,921,501	\$ 3,031,165	\$ 1,109,664
Allocated Fringe Benefits		62,175	220,821	239,606	18,785
Allocated Indirect Costs		128,350	468,290	674,563	206,273
Total		4,430,734	\$ 2,610,612	\$ 3,945,334	\$ 1,334,722

\*Totals may not add due to rounding

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Fringe Benefits Budget

## Fringe Benefits Budget (FB)

### What is the Fringe Benefits Budget?

Fringe benefits (FB) are employee-associated costs such as leave expenses (vacation, holidays, personal floating holidays, sick leave, etc.), health plan expenses, retirement plan expenses, workers' compensation insurance, unemployment insurance, bus/rail/carpool expenses, tuition reimbursement expenses, and deferred compensation expenses. These costs are expressed as a rate for full-time regular staff. The rate is the pooled costs of the fringe benefits divided by the total salaries for full-time regular staff.

To participate in SCAG's fringe benefits program, staff must hold benefits-eligible positions as regular, at-will or limited-term positions. Some of these programs provide staff and their families with financial protection if they become ill or disabled. Others are designed to aid them in preparing for retirement or in meeting educational costs they incur for themselves. Others are designed to allow staff and their family's time to recreate and spend time together.

The employee-associated costs are related to SCAG's full-time staff to generate a fringe benefits burden rate. The fringe benefits burden is applied to all staff charges in OWP, General Fund and Indirect projects.

A rate is applied to all OWP, GF and IC salaries, e.g., for every \$1,000 of salaries, the FB budget is \$795.05 (79.5047%).

Some part-time staff, interns, and temporary employees are eligible for SCAG's limited fringe benefits. Part-time staff, interns, and temporary employee benefits are calculated separately and are not part of the fringe benefits burden rate.

# Fringe Benefits Budget

## Fringe Benefits Budget

The following table shows the Fringe Benefits line item budget.

GL Account	Line Item	FY19 Amend No. 2	FY20 Proposed	Incr (Decr)
60002	Sick leave	272,404	327,982	55,578
60004	PFH	245,056	294,351	49,295
60003	Holiday	571,934	655,580	83,646
60001	Vacation	1,023,687	1,042,023	18,336
60032	Sick - Interns	-	15,900	15,900
60110	PERS	4,607,315	5,389,857	782,542
60120	PARS	73,621	75,094	1,473
60200	Health insurance - actives	1,353,600	1,478,400	124,800
60201	Health insurance - retirees PAYGO	636,009	636,009	-
60202	Health insurance - retirees GASB 45	242,805	242,805	-
60210	Dental insurance	217,049	235,826	18,777
60220	Vision insurance	59,632	65,501	5,869
60225	Life insurance	83,863	78,190	(5,673)
60240	Medicare tax employers - regular staff	218,855	240,279	21,424
60245	Social security tax employers - regular staff	38,250	-	(38,250)
60250	Medicare tax employers - interns	-	6,917	6,917
60255	Social security tax employers - interns	-	36,491	36,491
60300	Tuition reimbursement	32,832	43,776	10,944
60310	Bus passes - regular staff	156,639	137,749	(18,890)
60315	Bus passes - interns	-	38,093	38,093
60320	Carpool reimbursement	420	420	-
60400	Workers compensation	170,048	170,048	-
60405	Unemployment compensation Insurance	35,000	35,000	-
60410	Miscellaneous employee benefits	66,035	66,954	919
60415	SCAG 457 match	120,500	96,500	(24,000)
60450	Benefits administrative fees	2,914	3,508	594
60500	Automobile allowance	18,420	14,400	(4,020)
		10,246,888	11,427,653	1,180,765

\*Totals may not add due to rounding

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Indirect Cost Budget

## Indirect Cost Budget (IC)

### What is the Indirect Cost Budget?

The Indirect Cost Budget is established to provide funding for staff salaries, fringe benefits and other non-labor costs that are not attributable to an individual direct program project, except on a pro-rata basis. The Indirect Cost Allocation Plan (ICAP) is based on Caltrans guidelines and requires their approval.

### How is the Indirect Cost Budget Funded?

An IC rate, approved by Caltrans, is applied to all productive staff salaries and fringe costs. For example, for every \$1,000 of direct salaries and fringe, the IC budget is \$1,246.98 (124.6975%). A review of the comprehensive line item budget chart beginning on page 12 shows the impact of this concept. Notice that the OWP (pg. 18) and General Fund (pg. 40) budgets have each allocated funds for indirect costs which represents each budget component's share of funding the Indirect Cost program.

# Indirect Cost Budget

## Indirect Cost Budget

The following table shows the IC budget by category.

GL Account	Cost Category	FY19 Amend No. 2	FY20 Proposed	Incr (Decr)
	Staff	\$ 5,011,133	\$ 5,805,706	\$ 794,573
54300	SCAG consultant	1,688,172	1,333,750	(354,422)
54340	Legal	125,000	40,000	(85,000)
55210	Software support	453,078	519,400	66,322
55220	Hardware support	86,000	415,000	329,000
55230	Computer maintenance	2,000	250,000	248,000
55240	Repair- maintenance	15,000	26,500	11,500
55315	Furniture & Fixture Interest	-	11,604	11,604
55325	Audio-visual Equipment Interest	-	19,745	19,745
55400	Office rent / Operating expense	724,350	1,538,000	813,650
55410	Office rent satellite	245,883	260,000	14,117
55415	Off-site Storage	2,500	5,000	2,500
55420	Equipment leases	120,000	100,000	(20,000)
55430	Equip repairs and maintenance	26,500	1,000	(25,500)
55435	Security Services	100,000	100,000	-
55440	Insurance	199,089	238,385	39,296
55441	Payroll / bank fees	15,000	15,000	-
55445	Taxes	5,000	5,000	-
55460	Materials & equipment < \$5K	14,000	64,000	50,000
55510	Office supplies	73,800	73,800	-
55520	Graphic Supplies	2,500	2,500	-
55530	Telephone	170,000	195,000	25,000
55540	Postage	10,000	10,000	-
55550	Delivery services	-	5,000	5,000
55600	SCAG memberships	91,950	76,200	(15,750)
55610	Professional memberships	-	1,500	1,500
55611	Professional dues	-	1,350	1,350
55620	Resource materials	57,300	70,800	13,500
55700	Depreciation - furniture & fixture	232,000	185,000	(47,000)
55710	Depreciation - computer	35,000	-	(35,000)
55715	Amortization - software	250,000	1,684	(248,316)
55720	Amortization - lease	70,000	62,500	(7,500)
55800	Recruitment adverting	20,000	25,000	5,000
55801	Recruitment - other	38,000	45,000	7,000
55810	Public notices	2,500	2,500	-
55820	In House Training	20,000	30,000	10,000
55830	Networking Meetings/Special Events	11,500	22,500	11,000
55840	Training Registration	65,000	65,000	-
55920	Other meeting expense	2,500	2,500	-
55930	Miscellaneous other	6,500	9,500	3,000
55950	Temporary help	38,500	105,000	66,500
56100	Printing	20,000	23,000	3,000
58100	Travel	82,500	82,800	300
58101	Travel - local	21,250	19,500	(1,750)
58110	Mileage	26,100	23,500	(2,600)
	Sub-total	\$ 10,179,605	\$ 11,889,224	\$ 1,709,619
51000	Fringe benefits - regular staff	3,828,743	4,491,785	663,042
51003	Fringe benefits - interns	-	15,315	15,315
	Total	\$ 14,008,348	\$ 16,396,323	\$ 2,387,975

\*Totals may not add due to rounding

# Indirect Cost Budget

## IC Functional Activities

The Indirect Cost budget is spread across several functional areas within the agency. The following chart describes the functional areas.

Group	Area	Functional Activity
Administration	Finance	Finance is responsible for all financial activities of the agency, including accounting, budget & grants, investment policy, contracts, procurement, internal audits, and directing outside audits.
	Human Resources	Human Resources (HR) is responsible for staff recruitment, employee relations, training, employee benefits, maintaining personnel records, and administration of personnel rules and systems.
	Information Technology	Information Technology (IT) supports IT operations, computers for office staff, modeling and GIS capabilities, phone systems, video conferencing and networks as well as Facilities/property management for all of SCAG offices.
Agency-wide Management		The Agency-wide Management section is responsible for the management of staff, the budget, and day-to-day operations of the departments. The Executive Director is the official representative of the agency and its policies.
Legal Services		Legal Services is responsible for all internal and external legal affairs of the Association.
Policy & Public Affairs	Legislation	This unit is responsible for interfacing with the legislative processes at the federal and state level.
	Regional Services & Public Affairs	The primary responsibility of this unit is to maintain and expand governmental, community and private sector participation in the regional planning work of SCAG. This is done by working with cities and counties, local government officials, community and business interest groups.



# FINAL Comprehensive Budget

Fiscal Year 2019-2020

## SECTION III Appendices

# Budget Line Items

## Description of Budget Line Item

The following chart shows budget line items and a description.

Account/Line Item	Description
500XX Staff	Staff wages including non-worktime.
54300 Consultant	Outside experts retained to provide special expertise.
54302 Non-Profits/IHL	Partnerships with non-profit organizations and institutes of higher learning (IHL).
54303 Consultant TC	Same as 54300 above. Toll credits are used in lieu of local matching funds, which allows for work to be 100% funded with federal funds.
54340 Legal	Outside legal experts retained to provide special expertise.
54360 Pass-Through Payments	Payments received by SCAG but passed through to other agencies.
55210 Software Support	Fees paid for telephone support and updates of SCAG's high end desktop and network software.
55220 Hardware Support	Fees paid for maintenance and repair contracts on SCAG's computer servers.
55230 Computer Maintenance	Fees paid for maintenance on SCAG computers.
55240 Repair - Maintenance	Processes that do not enhance function or extend the useful life of an asset are expensed as repairs.
55250 Cloud Services	Monthly recurring costs for cloud compute and storage capacity.
5528X 3rd Party Contribution	Like-kind contribution from other agencies that are match for SCAG's grants.
55284 Toll Credits	Toll credits are earned when the state funds a capital transportation investment with toll revenues earned on existing toll facilities. Toll credits that can be used as a substitution for local matching funds, which allows for work to be 100% funded with federal funds.
55310 Furniture & Fixture Principal	Principal paid for furniture and fixture.
55315 Furniture & Fixture Interest	Interest paid for furniture and fixture.
55320 Audio-visual Equipment Principal	Principal paid for audio-visual equipment.
55325 Audio-visual Equipment Interest	Interest paid for audio-visual equipment.
55400 Office Rent / Operating Expense	Rent and operating expense paid for SCAG's main office.



# Budget Line Items

Account/Line Item	Description
55410 Office Rent Satellite	Rent paid for SCAG's satellite offices.
55415 Off-site Storage	Fees paid for off-site storage.
55420 Equipment Leases	Fees paid for copier, telephone, postage, equipment, etc.
55425 Lease Obligation Payment	Lease obligation payable to the landlord of the Los Angeles office in FY18.
55430 Equipment Repairs - Maintenance	Fees paid to outside vendors to repair SCAG owned equipment.
55435 Security Services	The cost of physical security services at SCAG's locations.
55440 Insurance	SCAG's liability insurance.
55441 Payroll / Bank Fees	Fees paid for payroll processing & bank services.
55445 Taxes	Personal property taxes levied on SCAG's assets.
55460 Materials & Equipment <\$5,000	Used to buy capital equipment with unit costs under \$5,000 (it's not necessary to capitalize and depreciate).
55510 Office Supplies	Routine office supplies and paper for copy machines.
55520 Graphic Supplies	Materials used in the production of documents for agency communications, presentations, etc.
55530 Telephone	SCAG's monthly telephone fees paid for both voice and data lines.
55540 Postage	Postage and delivery fees.
55550 Delivery Services	Cost of outside courier delivery and other non-USPS services.
55580 Outreach/Advertisement	Cost of advertising and public outreach for SCAG programs and services.
55600 SCAG Memberships	Pays for SCAG to belong to various organizations.
55610 Professional Memberships	Fees paid on behalf of SCAG employees to belong to certain professional organizations.
55611 Professional Dues	Dues paid on behalf of SCAG employees for professional licenses (Certified Public Accountant, Certified Internal Auditor or State Bar).
55620 Resource Materials / Subscriptions	Fees for book purchases, subscriptions and data acquisition.

# Budget Line Items

Account/Line Item	Description
55700 Depreciation - Furniture & Fixtures	The general fund buys assets that have a cost greater than \$5,000 using account 55730, Capital Outlay. The cost is recovered when depreciation is charged to a grant using this account.
55710 Depreciation - Computer	Same as 55700 above.
55715 Amortization - Software	To account for amortization of software.
55720 Amortization - Lease	To account for amortization of leasehold improvements.
55725 Fixed Asset Write-Down	Adjustments to the carrying cost of capitalized assets.
55730 Capital Outlay	Fixed asset purchases greater than \$5,000. The cost is recovered when depreciation is charged to a grant.
55800 Recruitment - Advertising	Advertising in certain journals and publications regarding job opportunities at SCAG.
55801 Recruitment - Other	Moving expenses and cost of sponsoring foreign employees (visas).
55810 Public Notices	Legal advertising that SCAG must undertake to support certain programs or grants.
55820 Staff Training	Used to provide access to outside training opportunities or to bring experts for in-house training.
55830 Networking Meetings / Special Events	Cost of informational events attended by SCAG staff and elected officials.
55840 Training Registration	Training registration cost for staff.
55860 Scholarships	Contributions by SCAG to offset the educational expense of selected students.
55910 RC/Committee Meetings	Pays for the food and other expenses associated with hosting RC and committee meetings.
55912 RC Retreat	The RC holds an annual off-site retreat. This budget pays for the actual meeting expenses such as meals and conference facilities.
55914 RC General Assembly	The by-laws require an annual meeting of the membership. This budget pays for the actual meeting expenses such as meals and conference facilities.
55915 Demographic Workshop	Pays for the meeting expenses of the annual workshop that addresses demographic issues.
55916 Economic Summit	Pays for the meeting expenses of the annual summit that addresses economic issues.
55918 Housing Summit	Pays for the expenses of the annual summit that addresses housing issues.

# Budget Line Items

Account/Line Item	Description
55920 Other Meeting Expense	Pays for other, non-food expenses related to meeting support.
55925 RHNA Subregional Delegation	Financial assistance for subregional entities who accept delegation of the RHNA process.
55930 Miscellaneous Other	Pays for other, minor expenses not categorized elsewhere.
55940 Stipend-RC Meeting	Stipends paid to RC Members for attending meetings.
55950 Temporary Help	SCAG occasionally uses employment agencies to provide short term staffing.
55980 Contingency – General Fund	Funds available for unforeseen spending.
56100 Printing	Pays for outside printing costs of SCAG publications and brochures.
58100 Travel	Pays for staff and RC travel on behalf of SCAG projects.
58101 Travel – Local	Travel inside the SCAG region.
58110 Mileage	Cost of automobile travel at the IRS rate per mile.
58150 Staff Lodging Expense	General funds used to pay for staff lodging expenses, under certain conditions, greater than state or federal guidelines.
58200 Travel-Registration Fees	Pays for conference and seminar registration fees.
58800 RC Sponsorships	General funds allocated to events supported by RC actions.
59090 Expense-Local Other	Cash contributions from local agencies for projects funded with federal pass-through funds from SCAG.
60110 Retirement-PERS	Pays for employee share of contributions to PERS.
60120 Retirement-PARS	SCAG contribution to the supplemental defined benefit retirement plan.
60200 Health Insurance – Active Employees	SCAG contribution for employee health insurance
60201 Health Insurance -Retirees PAYGO	Retiree health insurance premiums paid to CalPERS.
60202 Health Insurance - Retirees GASB 45	Retiree health insurance premiums paid to the California Employers' Retiree Benefit Trust, as computed by an actuary.
60210 Dental Insurance	SCAG contribution for employee dental insurance

# Budget Line Items

Account/Line Item	Description
60220 Vision Insurance	SCAG contribution for employee vision insurance
60225 Life Insurance	SCAG cost of life insurance for each benefit-eligible employee.
60240 Medicare Tax Employer Share	SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.
60245 Social Security Tax Employers	Employer's share of social security on wages paid.
60250 Medicare Tax ER – Interns	SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.
60255 Social Security ER – Interns	Employer's share of social security on wages paid.
60300 Tuition Reimbursement	All employees can participate in a tuition reimbursement program for work related classes.
60310 Transit Passes	All employees who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.
60315 Bus Passes NT – Interns	Interns who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.
60320 Carpool Reimbursement	Eligible employees who are members of a carpool receive a specified monthly allowance.
60400 Workers Compensation Insurance	This is mandated insurance for employees that provides a benefit for work-related injuries.
60405 Unemployment Comp Insurance	Payments for unemployment insurance claims filed by former employees.
60410 Miscellaneous Employee Benefits	The cost of SCAG's Employee Assistance Program.
60415 SCAG 457 Match	SCAG managers and directors receive matching funds for 457 Plan deferred compensation contributions.
60450 Benefits Administrative Fees	These fees pay for third parties who administer SCAG's cafeteria plan.
60500 Automobile Allowance	Allowances payable to executives in accordance with employment contracts.

# Membership Assessment Schedule

## SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

### Proposed Membership Assessment

#### Schedule Fiscal Year 2019-20

as of March 5, 2019

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2019-20
<u>COUNTIES (6)</u>		
IMPERIAL	40,007	7,292
LOS ANGELES	1,057,162	135,195
ORANGE	129,278	37,253
RIVERSIDE	385,953	61,579
SAN BERNARDINO	311,659	54,538
VENTURA	97,865	19,275
SUB-TOTAL	2,021,924	315,132
<u>CITIES (189)</u>		
ADELANTO	35,293	3,845
AGOURA HILLS	20,878	2,229
ALHAMBRA	86,665	8,714
ALISO VIEJO	51,950	5,424
ANAHEIM	357,084	34,593
APPLE VALLEY	73,984	7,512
ARCADIA	57,704	5,969
ARTESIA	16,792	1,841
AVALON	3,867	467
AZUSA	49,954	5,234
BALDWIN PARK	76,708	7,770
BANNING	31,282	3,465
BARSTOW	24,411	2,564
BEAUMONT	48,237	5,072
BELL	36,325	3,943
BELLFLOWER	77,682	7,862
BELL GARDENS	43,051	4,580
BEVERLY HILLS	34,504	3,770
BIG BEAR LAKE	5,512	622
BLYTHE	19,389	2,088
BRADBURY	1,069	201
BRAWLEY	27,417	3,099
BREA	44,890	4,755
BUENA PARK	83,995	8,461
BURBANK	107,149	10,905
CALABASAS	24,296	2,553

# Membership Assessment Schedule

## SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

### Proposed Membership Assessment

Schedule Fiscal Year 2019-20

as of March 5, 2019

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2019-20
CALEXICO	41,199	4,405
CALIMESA	8,876	941
CALIPATRIA	7,488	810
CAMARILLO	68,741	7,015
CANYON LAKE	11,018	1,294
CARSON	93,799	9,390
CATHEDRAL CITY	54,791	5,693
CERRITOS	50,058	5,244
CHINO	86,757	8,723
CHINO HILLS	83,159	8,382
CLAREMONT	36,446	3,954
COACHELLA	45,635	4,825
COLTON	53,724	5,592
COMMERCE	13,067	1,488
COMPTON	99,872	9,966
CORONA	168,574	16,727
COSTA MESA	115,296	11,677
COVINA	49,006	5,145
CUDAHY	24,343	2,557
CULVER CITY	39,860	4,278
CYPRESS	49,978	5,237
DANA POINT	34,071	3,729
DESERT HOT SPRINGS	29,742	3,319
DIAMOND BAR	57,460	5,946
DOWNEY	114,146	11,568
DUARTE	22,013	2,336
EASTVALE	64,855	6,647
EL CENTRO	46,315	4,890
EL MONTE	117,204	11,858
EL SEGUNDO	16,784	1,841
FILLMORE	15,953	1,762
FONTANA	212,000	20,843
FOUNTAIN VALLEY	56,920	5,895
FULLERTON	144,214	14,418
GARDEN GROVE	176,896	17,516
GARDENA	61,246	6,305
GLENDALE	205,536	20,230
GLENDORA	52,703	5,495
GRAND TERRACE	12,524	1,437
HAWAIIAN GARDENS	14,666	1,640

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Membership Assessment Schedule

## SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

### Proposed Membership Assessment

Schedule Fiscal Year 2019-20

as of March 5, 2019

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2019-20
HAWTHORNE	88,772	8,914
HEMET	83,166	8,382
HERMOSA BEACH	19,673	2,115
HESPERIA	94,829	9,488
HIDDEN HILLS	1,892	279
HIGHLAND	54,761	5,690
HOLTVILLE	6,501	716
HUNTINGTON BEACH	202,648	19,956
HUNTINGTON PARK	59,473	6,137
IMPERIAL	19,372	2,086
INDIAN WELLS	5,574	628
INDIO	87,883	8,829
INDUSTRY	437	141
INGLEWOOD	113,559	11,513
IRVINE	276,176	26,925
IRWINDALE	1,450	237
JURUPA VALLEY	106,054	10,801
LA CANADA FLINTRIDGE	20,683	2,210
LA HABRA	62,850	6,457
LA HABRA HEIGHTS	5,454	617
LA MIRADA	49,590	5,200
LA PALMA	15,948	1,762
LA PUENTE	40,686	4,356
LA QUINTA	41,204	4,405
LA VERNE	33,260	3,652
LAGUNA BEACH	23,309	2,459
LAGUNA HILLS	31,818	3,516
LAGUNA NIGUEL	65,377	6,696
LAGUNA WOODS	16,597	1,823
LAKE ELSINORE	63,365	6,506
LAKE FOREST	84,845	8,541
LAKESWOOD	81,179	8,194
LANCASTER	161,485	16,055
LAWDALE	33,607	3,685
LOMA LINDA	23,946	2,520
LOMITA	20,715	2,213
LONG BEACH	478,561	46,107
LOS ALAMITOS	11,863	1,374
LOS ANGELES	4,054,400	385,514
LYNWOOD	72,015	7,325

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Membership Assessment Schedule

## SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

### Proposed Membership Assessment

Schedule Fiscal Year 2019-20

as of March 5, 2019

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2019-20
MALIBU	12,957	1,478
MANHATTAN BEACH	35,991	3,911
MENIFEE	91,902	9,210
MISSION VIEJO	95,987	9,597
MONROVIA	38,787	4,176
MONTCLAIR	39,326	4,227
MONTEBELLO	64,327	6,597
MONTEREY PARK	62,240	6,399
MOORPARK	37,044	4,011
MORENO VALLEY	207,629	20,428
MURRIETA	113,541	11,511
NEEDLES	5,177	591
NEWPORT BEACH	87,182	8,763
NORCO	26,761	3,036
NORWALK	107,546	10,943
OJAI	7,679	828
ONTARIO	177,589	17,581
OXNARD	206,499	20,321
PALM DESERT	52,769	5,501
PALM SPRINGS	47,706	5,021
PALMDALE	158,905	15,811
PALOS VERDES ESTATES	13,519	1,531
PARAMOUNT	56,000	5,808
PASADENA	144,388	14,435
PERRIS	77,837	7,877
PICO RIVERA	64,260	6,590
PLACENTIA	52,755	5,500
POMONA	155,687	15,506
PORT HUENEME	23,929	2,518
RANCHO CUCAMONGA	176,671	17,494
RANCHO MIRAGE	18,738	2,026
RANCHO PALOS VERDES	42,723	4,549
REDLANDS	71,196	7,248
REDONDO BEACH	68,677	7,009
RIALTO	107,041	10,895
RIVERSIDE	325,860	31,634

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)



# Membership Assessment Schedule

## SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

### Proposed Membership Assessment

Schedule Fiscal Year 2019-20

as of March 5, 2019

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2019-20
ROLLING HILLS	1,939	284
ROLLING HILLS ESTATES	8,111	869
ROSEMEAD	55,267	5,738
SAN BERNARDINO	221,130	21,708
SAN BUENAVENTURA	111,269	11,296
SAN CLEMENTE	65,543	6,712
SAN DIMAS	34,507	3,770
SAN FERNANDO	24,602	2,582
SAN GABRIEL	40,920	4,378
SAN JACINTO	48,146	5,063
SAN JUAN CAPISTRANO	36,759	3,984
SAN MARINO	13,272	1,508
SANTA ANA	338,247	32,808
SANTA CLARITA	216,589	21,278
SANTA FE SPRINGS	18,335	1,988
SANTA MONICA	92,416	9,259
SANTA PAULA	31,138	3,451
SEAL BEACH	25,984	2,963
SIERRA MADRE	10,986	1,291
SIGNAL HILL	11,749	1,364
SIMI VALLEY	128,760	12,953
SOUTH EL MONTE	20,882	2,229
SOUTH GATE	98,133	9,801
SOUTH PASADENA	26,047	2,969
STANTON	39,470	4,241
TEMECULA	113,181	11,477
TEMPLE CITY	36,411	3,951
THOUSAND OAKS	130,196	13,090
TORRANCE	149,245	14,895
TUSTIN	82,344	8,304
TWENTYNINE PALMS	27,046	3,063
UPLAND	77,017	7,799
VERNON	209	120
VICTORVILLE	123,701	12,474
VILLA PARK	5,951	664
WALNUT	30,457	3,387
WEST COVINA	108,245	11,009

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# Membership Assessment Schedule

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
 Proposed Membership Assessment  
 Schedule Fiscal Year 2019-20  
 as of March 5, 2019

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2019-20
WEST HOLLYWOOD	36,723	3,980
WESTLAKE VILLAGE	8,358	892
WESTMINSTER	94,476	9,454
WESTMORLAND	2,325	320
WILDOMAR	36,287	3,939
WHITTIER	87,369	8,781
YORBA LINDA	69,121	7,051
YUCCA VALLEY	21,834	2,319
YUCAIPA	54,651	5,680
SUB-TOTAL	16,904,173	1,690,277
GRAND TOTAL-ASSESSMENTS	18,926,097	2,005,409
 <u>COMMISSIONS</u>		
SBCTA	2,174,938	25,000
RCTC	2,415,955	25,000
VCTC	859,073	10,000
ICTC	190,624	3,500
Transportation Corridor Agency		10,000
OCTA	3,221,103	25,000
Air Districts		10,000
SUB-TOTAL	8,861,693	108,500
 TOTAL MEMBERSHIP AND ASSESSMENTS		2,113,909

Attachment: FY 2019-20 Final Comprehensive Budget (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

# SCAG Salary Schedule

	Classification	Ranges						Time Base
		Minimum	Minimum	Midpoint	Midpoint	Maximum	Maximum	
			Hourly		Hourly		Hourly	
1	Accountant I	\$ 58,178.59	\$ 27.97	\$ 66,897.73	\$ 32.16	\$ 75,616.86	\$ 36.35	Monthly
2	Accountant II	\$ 63,404.97	\$ 30.48	\$ 72,914.44	\$ 35.06	\$ 82,423.91	\$ 39.63	Monthly
3	Accountant III	\$ 70,390.48	\$ 33.84	\$ 80,945.23	\$ 38.92	\$ 91,499.98	\$ 43.99	Monthly
4	Accounting Systems Analyst	\$ 77,987.86	\$ 37.49	\$ 89,689.86	\$ 43.12	\$ 101,391.87	\$ 48.75	Monthly
5	Accounting Technician	\$ 45,533.28	\$ 21.89	\$ 52,365.83	\$ 25.18	\$ 59,198.37	\$ 28.46	Hourly
6	Administrative Assistant	\$ 51,601.11	\$ 24.81	\$ 59,329.32	\$ 28.52	\$ 67,057.54	\$ 32.24	Hourly
7	Application Developer	\$ 90,886.60	\$ 43.70	\$ 104,510.95	\$ 50.25	\$ 118,135.29	\$ 56.80	Monthly
8	Assistant Analyst to the Ex Director	\$ 67,996.53	\$ 32.69	\$ 78,185.33	\$ 37.59	\$ 88,374.12	\$ 42.49	Monthly
9	Assistant Internal Auditor	\$ 77,919.09	\$ 37.46	\$ 89,595.17	\$ 43.07	\$ 101,271.25	\$ 48.69	Monthly
10	Assistant Regional Planner	\$ 64,738.25	\$ 31.12	\$ 74,459.67	\$ 35.80	\$ 84,181.09	\$ 40.47	Monthly
11	Assistant to the Executive Director	\$ 109,205.74	\$ 52.50	\$ 125,590.61	\$ 60.38	\$ 141,975.48	\$ 68.26	Monthly
12	Associate Analyst to the Ex Director	\$ 80,762.57	\$ 38.83	\$ 92,874.29	\$ 44.65	\$ 104,986.00	\$ 50.47	Monthly
13	Associate IT Projects Manager	\$ 75,474.55	\$ 36.29	\$ 86,798.40	\$ 41.73	\$ 98,122.25	\$ 47.17	Monthly
14	Associate Regional Planner	\$ 75,474.55	\$ 36.29	\$ 86,798.40	\$ 41.73	\$ 98,122.25	\$ 47.17	Monthly
15	Budget and Grants Analyst I	\$ 63,546.15	\$ 30.55	\$ 73,076.84	\$ 35.13	\$ 82,607.52	\$ 39.72	Monthly
16	Budget and Grants Analyst II	\$ 74,530.67	\$ 35.83	\$ 85,714.00	\$ 41.21	\$ 96,897.32	\$ 46.59	Monthly
17	Chief Counsel/Director of Legal Services	\$ 190,459.68	\$ 91.57	\$ 219,032.54	\$ 105.30	\$ 247,605.40	\$ 119.04	Monthly
18	Chief Financial Officer	\$ 181,261.12	\$ 87.14	\$ 208,452.89	\$ 100.22	\$ 235,644.66	\$ 113.29	Monthly
19	Chief Information Officer	\$ 172,531.61	\$ 82.95	\$ 198,420.47	\$ 95.39	\$ 224,309.33	\$ 107.84	Monthly
20	Chief Operating Officer	\$ 208,165.25	\$ 100.08	\$ 239,390.04	\$ 115.09	\$ 270,614.82	\$ 130.10	Monthly
21	Clerk of the Board	\$ 97,598.59	\$ 46.92	\$ 112,231.74	\$ 53.96	\$ 126,864.89	\$ 60.99	Monthly
22	Community Engagement Specialist	\$ 61,491.14	\$ 29.56	\$ 70,713.50	\$ 34.00	\$ 79,935.86	\$ 38.43	Monthly
23	Contracts Administrator I	\$ 63,546.15	\$ 30.55	\$ 73,076.84	\$ 35.13	\$ 82,607.52	\$ 39.72	Monthly
24	Contracts Administrator II	\$ 74,530.67	\$ 35.83	\$ 85,714.00	\$ 41.21	\$ 96,897.32	\$ 46.59	Monthly
25	Contracts and Purchasing Assistant	\$ 51,567.57	\$ 24.79	\$ 59,308.92	\$ 28.51	\$ 67,050.26	\$ 32.24	Hourly
26	Database Administrator	\$ 86,563.38	\$ 41.62	\$ 99,545.41	\$ 47.86	\$ 112,527.45	\$ 54.10	Monthly
27	Department Manager	\$ 137,635.68	\$ 66.17	\$ 158,281.03	\$ 76.10	\$ 178,926.38	\$ 86.02	Monthly
28	Deputy Clerk of the Board	\$ 78,041.60	\$ 37.52	\$ 89,806.08	\$ 43.18	\$ 101,570.56	\$ 48.83	Monthly
29	Deputy Director (Division)	\$ 158,512.27	\$ 76.21	\$ 182,290.42	\$ 87.64	\$ 206,068.56	\$ 99.07	Monthly
30	Deputy Executive Director	\$ 198,068.68	\$ 95.23	\$ 227,788.10	\$ 109.51	\$ 257,507.53	\$ 123.80	Monthly
31	Deputy Legal Counsel I	\$ 100,262.18	\$ 48.20	\$ 115,307.18	\$ 55.44	\$ 130,352.19	\$ 62.67	Monthly
32	Deputy Legal Counsel II	\$ 120,314.18	\$ 57.84	\$ 138,368.18	\$ 66.52	\$ 156,422.19	\$ 75.20	Monthly
33	Division Director	\$ 172,531.61	\$ 82.95	\$ 198,420.47	\$ 95.39	\$ 224,309.33	\$ 107.84	Monthly
34	Executive Assistant	\$ 76,044.80	\$ 36.56	\$ 89,481.60	\$ 43.02	\$ 102,918.40	\$ 49.48	Monthly
35	GIS Analyst	\$ 74,780.16	\$ 35.95	\$ 85,997.18	\$ 41.34	\$ 97,214.21	\$ 46.74	Monthly
36	GIS Application Developer	\$ 90,886.60	\$ 43.70	\$ 104,510.95	\$ 50.25	\$ 118,135.29	\$ 56.80	Monthly
37	Grants Administrator	\$ 90,195.04	\$ 43.36	\$ 103,713.58	\$ 49.86	\$ 117,232.13	\$ 56.36	Monthly
38	Graphics Designer	\$ 60,134.18	\$ 28.91	\$ 69,154.67	\$ 33.25	\$ 78,175.15	\$ 37.58	Monthly
39	Human Resources Analyst	\$ 69,600.02	\$ 33.46	\$ 80,033.69	\$ 38.48	\$ 90,467.35	\$ 43.49	Monthly
40	Human Resources Assistant	\$ 59,674.57	\$ 28.69	\$ 68,624.42	\$ 32.99	\$ 77,574.28	\$ 37.30	Hourly
41	Internal Auditor	\$ 137,635.68	\$ 66.17	\$ 158,281.03	\$ 76.10	\$ 178,926.38	\$ 86.02	Monthly
42	Lead Accountant	\$ 98,383.51	\$ 47.30	\$ 113,144.86	\$ 54.40	\$ 127,906.21	\$ 61.49	Monthly
43	Lead Budget & Grants Analyst	\$ 90,187.33	\$ 43.36	\$ 103,706.73	\$ 49.86	\$ 117,226.13	\$ 56.36	Monthly
44	Lead Graphics Designer	\$ 71,536.61	\$ 34.39	\$ 82,260.92	\$ 39.55	\$ 92,985.24	\$ 44.70	Monthly
45	Lead IT Projects Manager	\$ 109,205.74	\$ 52.50	\$ 125,590.61	\$ 60.38	\$ 141,975.48	\$ 68.26	Monthly
46	Lead Operations Technician	\$ 71,598.86	\$ 34.42	\$ 82,341.34	\$ 39.59	\$ 93,083.83	\$ 44.75	Monthly
47	Lead Programmer Analyst	\$ 100,323.59	\$ 48.23	\$ 115,368.43	\$ 55.47	\$ 130,413.26	\$ 62.70	Monthly
48	Legislative Aide	\$ 51,601.11	\$ 24.81	\$ 59,329.32	\$ 28.52	\$ 67,057.54	\$ 32.24	Hourly

# SCAG Salary Schedule

	Classification	Ranges						Time Base
		Minimum	Minimum	Midpoint	Midpoint	Maximum	Maximum	
			Hourly		Hourly		Hourly	
49	Legislative Analyst I	\$ 59,255.10	\$ 28.49	\$ 68,142.10	\$ 32.76	\$ 77,029.10	\$ 37.03	Monthly
50	Legislative Analyst II	\$ 70,994.56	\$ 34.13	\$ 81,643.74	\$ 39.25	\$ 92,292.93	\$ 44.37	Monthly
51	Legislative Analyst III	\$ 82,125.49	\$ 39.48	\$ 94,435.44	\$ 45.40	\$ 106,745.39	\$ 51.32	Monthly
52	Legislative Analyst IV	\$ 93,129.65	\$ 44.77	\$ 107,100.36	\$ 51.49	\$ 121,071.08	\$ 58.21	Monthly
53	Management Analyst	\$ 76,040.24	\$ 36.56	\$ 87,450.08	\$ 42.04	\$ 98,859.92	\$ 47.53	Monthly
54	Office Assistant	\$ 44,483.71	\$ 21.39	\$ 51,162.91	\$ 24.60	\$ 57,842.10	\$ 27.81	Hourly
55	Office Services Specialist	\$ 44,483.71	\$ 21.39	\$ 51,162.91	\$ 24.60	\$ 57,842.10	\$ 27.81	Hourly
56	Operations Supervisor	\$ 84,471.30	\$ 40.61	\$ 94,255.62	\$ 45.32	\$ 104,039.94	\$ 50.02	Monthly
57	Operations Technician	\$ 44,483.71	\$ 21.39	\$ 51,162.91	\$ 24.60	\$ 57,842.10	\$ 27.81	Hourly
58	Operations Technician II	\$ 53,407.01	\$ 25.68	\$ 61,414.08	\$ 29.53	\$ 69,421.15	\$ 33.38	Hourly
59	Operations Technician III	\$ 59,674.57	\$ 28.69	\$ 68,624.42	\$ 32.99	\$ 77,574.28	\$ 37.30	Hourly
60	Planning Technician	\$ 60,758.88	\$ 29.21	\$ 69,879.39	\$ 33.60	\$ 78,999.90	\$ 37.98	Hourly
61	Principal Administrative Analyst	\$ 101,899.20	\$ 48.99	\$ 115,377.60	\$ 55.47	\$ 128,856.00	\$ 61.95	Monthly
62	Program Manager I	\$ 102,074.92	\$ 49.07	\$ 117,378.14	\$ 56.43	\$ 132,681.37	\$ 63.79	Monthly
63	Program Manager II	\$ 109,205.74	\$ 52.50	\$ 125,590.61	\$ 60.38	\$ 141,975.48	\$ 68.26	Monthly
64	Programmer Analyst	\$ 74,581.86	\$ 35.86	\$ 85,772.84	\$ 41.24	\$ 96,963.83	\$ 46.62	Monthly
65	Public Affairs Specialist I	\$ 61,491.14	\$ 29.56	\$ 70,713.50	\$ 34.00	\$ 79,935.86	\$ 38.43	Monthly
66	Public Affairs Specialist II	\$ 73,673.60	\$ 35.42	\$ 84,724.64	\$ 40.73	\$ 95,775.68	\$ 46.05	Monthly
67	Public Affairs Specialist III	\$ 85,224.57	\$ 40.97	\$ 97,999.04	\$ 47.11	\$ 110,773.52	\$ 53.26	Monthly
68	Public Affairs Specialist IV	\$ 96,643.98	\$ 46.46	\$ 111,141.89	\$ 53.43	\$ 125,639.80	\$ 60.40	Monthly
69	Receptionist	\$ 44,483.71	\$ 21.39	\$ 51,162.91	\$ 24.60	\$ 57,842.10	\$ 27.81	Hourly
70	Records Analyst	\$ 76,040.24	\$ 36.56	\$ 87,450.08	\$ 42.04	\$ 98,859.92	\$ 47.53	Monthly
71	Regional Affairs Officer I	\$ 61,491.14	\$ 29.56	\$ 70,713.50	\$ 34.00	\$ 79,935.86	\$ 38.43	Monthly
72	Regional Affairs Officer II	\$ 73,673.60	\$ 35.42	\$ 84,724.64	\$ 40.73	\$ 95,775.68	\$ 46.05	Monthly
73	Regional Affairs Officer III	\$ 85,224.57	\$ 40.97	\$ 97,999.04	\$ 47.11	\$ 110,773.52	\$ 53.26	Monthly
74	Regional Affairs Officer IV	\$ 96,643.98	\$ 46.46	\$ 111,141.89	\$ 53.43	\$ 125,639.80	\$ 60.40	Monthly
75	Regional Planner Specialist	\$ 95,398.12	\$ 45.86	\$ 109,699.82	\$ 52.74	\$ 124,001.53	\$ 59.62	Monthly
76	Senior Accountant	\$ 77,911.38	\$ 37.46	\$ 89,596.88	\$ 43.08	\$ 101,282.39	\$ 48.69	Monthly
77	Senior Administrative Assistant	\$ 59,674.57	\$ 28.69	\$ 68,624.42	\$ 32.99	\$ 77,574.28	\$ 37.30	Hourly
78	Senior Analyst to the Ex Director	\$ 91,338.62	\$ 43.91	\$ 105,039.42	\$ 50.50	\$ 118,740.21	\$ 57.09	Monthly
79	Senior Budget & Grants Analyst	\$ 81,986.22	\$ 39.42	\$ 94,287.88	\$ 45.33	\$ 106,589.54	\$ 51.24	Monthly
80	Senior Contracts Administrator	\$ 81,986.22	\$ 39.42	\$ 94,287.88	\$ 45.33	\$ 106,589.54	\$ 51.24	Monthly
81	Senior Economist	\$ 93,368.37	\$ 44.89	\$ 107,376.30	\$ 51.62	\$ 121,384.22	\$ 58.36	Monthly
82	Senior Graphic Designer	\$ 67,805.34	\$ 32.60	\$ 77,973.67	\$ 37.49	\$ 88,142.00	\$ 42.38	Monthly
83	Senior Human Resources Analyst	\$ 84,787.79	\$ 40.76	\$ 97,516.10	\$ 46.88	\$ 110,244.41	\$ 53.00	Monthly
84	Senior Management Analyst	\$ 83,646.80	\$ 40.21	\$ 96,197.63	\$ 46.25	\$ 108,748.45	\$ 52.28	Monthly
85	Senior Operations Technician	\$ 65,649.99	\$ 31.56	\$ 75,489.52	\$ 36.29	\$ 85,329.05	\$ 41.02	Monthly
86	Senior Programmer Analyst	\$ 90,886.60	\$ 43.70	\$ 104,510.95	\$ 50.25	\$ 118,135.29	\$ 56.80	Monthly
87	Senior Regional Planner	\$ 83,037.14	\$ 39.92	\$ 95,493.82	\$ 45.91	\$ 107,950.50	\$ 51.90	Monthly
88	Senior Regional Planner Specialist	\$ 102,074.92	\$ 49.07	\$ 117,378.14	\$ 56.43	\$ 132,681.37	\$ 63.79	Monthly
89	Transportation Modeler I	\$ 63,830.21	\$ 30.69	\$ 73,404.74	\$ 35.29	\$ 82,979.27	\$ 39.89	Monthly
90	Transportation Modeler II	\$ 75,474.55	\$ 36.29	\$ 86,798.40	\$ 41.73	\$ 98,122.25	\$ 47.17	Monthly
91	Transportation Modeler III	\$ 89,068.51	\$ 42.82	\$ 102,435.47	\$ 49.25	\$ 115,802.42	\$ 55.67	Monthly
92	Transportation Modeler IV	\$ 102,074.92	\$ 49.07	\$ 117,378.14	\$ 56.43	\$ 132,681.37	\$ 63.79	Monthly
93	Transportation Modeling Prog Mgr	\$ 109,205.74	\$ 52.50	\$ 125,590.61	\$ 60.38	\$ 141,975.48	\$ 68.26	Monthly
94	Web/Graphic Designer	\$ 66,149.74	\$ 31.80	\$ 76,070.97	\$ 36.57	\$ 85,992.19	\$ 41.34	Monthly

The Southern California Association of Governments (SCAG) is the nation's largest metropolitan planning organization and council of governments. To better serve the 19 million residents and 191 cities it represents, SCAG has an office in each of its six member counties: Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura. For more information about SCAG call (213) 236-1800 or visit us at [scag.ca.gov](http://scag.ca.gov).



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El Centro, CA 92243  
Phone: (760) 353-7800

**RIVERSIDE COUNTY**  
3403 10th St., Ste. 805  
Riverside, CA 92501  
Phone: (951) 784-1513

**VENTURA COUNTY**  
4001 Mission Oaks Blvd., Ste. L  
Camarillo, CA 93012  
Phone: (805) 642-2800

**ORANGE COUNTY**  
OCTA Building  
600 South Main St., Ste. 1233  
Orange, CA 92868  
Phone: (714) 542-3687

**SAN BERNARDINO COUNTY**  
Santa Fe Depot  
1170 West 3rd St., Ste. 140  
San Bernardino, CA 92418  
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**RESOLUTION NO. 19-611-1**

**A RESOLUTION OF THE SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS (SCAG)  
ADOPTING THE FISCAL YEAR 2019-20  
COMPREHENSIVE BUDGET**

**REGIONAL COUNCIL OFFICERS**

President  
Alan D. Wapner, San Bernardino  
County Transportation Authority  
  
First Vice President  
Bill Jahn, Big Bear Lake  
  
Second Vice President  
Randon Lane, Murrieta  
  
Immediate Past President  
Margaret E. Finlay, Duarte

**COMMITTEE CHAIRS**

Executive/Administration  
Alan D. Wapner, San Bernardino  
County Transportation Authority  
  
Community, Economic &  
Human Development  
Peggy Huang, Transportation  
Corridor Agencies  
  
Energy & Environment  
Linda Parks, Ventura County  
  
Transportation  
Curt Hagman, San Bernardino  
County

**WHEREAS**, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.;

**WHEREAS**, SCAG has developed the Fiscal Year (FY) 2019-20 Comprehensive Budget that includes the following budget components: the Overall Work Program (OWP); the FTA Discretionary and Formula Grant Budget; the TDA Capital and Debt Service Budget; the General Fund Budget; the Indirect Cost Budget (ICAP); and the Fringe Benefits Budget; and

**WHEREAS**, the OWP is the basis for SCAG’s annual regional planning activities and budget; and

**WHEREAS**, in conjunction with the OWP Agreement and Master Fund Transfer Agreement, the OWP constitutes the annual funding contract between the State of California Department of Transportation (Caltrans) and SCAG for Consolidated Planning Grant (CPG) funding; and

**WHEREAS**, SCAG is also eligible to receive other Federal and/or State grant funds for certain regional transportation planning related activities. For such funding upon award, the funds are implemented through the OWP and SCAG and the applicable Federal or State agency shall execute the applicable grant agreement(s); and

**WHEREAS**, SCAG’s Regional Council authorized release of the FY 2019-20 Draft OWP for a thirty-day public comment period on March 7, 2019, and submitted the Draft OWP to Caltrans, the Federal Transportation Agency and the Federal Highway Administration for review and comment. All comments received to the Draft OWP have been addressed and incorporated into the FY 2019- Final OWP within the Comprehensive Budget as appropriate.

Attachment: Reso 19-611-1 (Adoption of the Fiscal Year 2019-20 Final Comprehensive Budget)

**NOW THEREFORE, BE IT RESOLVED** by the Regional Council of the Southern California Association of Governments, that the FY 2019-20 Comprehensive Budget is approved and adopted.

**BE IT FURTHER RESOLVED THAT:**

1. The Regional Council hereby authorizes submittal of SCAG's approved FY 2019-20 OWP to the participating State and Federal agencies.
2. The Regional Council hereby authorizes submittal of SCAG's approved FY 2019-20 Indirect Cost Allocation Plan (ICAP) to the participating State and Federal agencies.
3. SCAG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance.
4. The SCAG Interim Executive Director, or in his absence, the Chief Financial Officer, is hereby designated and authorized to execute all related agreements and other documents on behalf of the Regional Council.
5. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to make and submit to the applicable funding agencies, the necessary work program, and budget modifications to the FY 2019-20 based on actual available funds and to draw funds as necessary on a line of credit or other requisition basis.
6. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to submit grant applications and execute the applicable grant agreements and any amendments with the applicable Federal or State agency and to implement grant funds through SCAG's OWP, and this includes submittal and execution of the required Master Fund Transfer Agreement with Caltrans, as part of the Caltrans Sustainable Transportation Planning Grant Programs.
7. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2019-20 OWP that do not affect the delivery of regional transportation planning tasks, activities, steps, products, or the funding amounts listed on the Overall Work Program Agreement (OWPA).

**PASSED, APPROVED AND ADOPTED** by the Regional Council of the Southern California Association of Governments, at its regular meeting this 2<sup>nd</sup> day of May, 2019.

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Alan D. Wapner  
President, SCAG  
San Bernardino County Transportation Authority

Attested by:

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Kome Ajise  
Executive Director

Approved as to Form:

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Joann Africa  
Chief Counsel





Southern California Association of Governments  
74-855 Country Club Drive  
Palm Desert, CA 92260

**NO. 610  
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
REGIONAL COUNCIL  
MINUTES OF THE MEETING  
THURSDAY, APRIL 4, 2019**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE REGIONAL COUNCIL. A VIDEO RECORDING OF THE ACTUAL MEETING IS AVAILABLE ON THE SCAG WEBSITE AT: [www.scag.ca.gov/scagtv/index.htm](http://www.scag.ca.gov/scagtv/index.htm)

The Regional Council of the Southern California Association of Governments (SCAG) held its meeting at the 900 Wilshire Boulevard, Los Angeles, CA 90017. A quorum was present.

**Members Present**

**Hon. Alan D. Wapner, President**

**Hon. Bill Jahn, 1st Vice President**

**Hon. Randon Lane, 2nd Vice President**

**Hon. Margaret E. Finlay, Imm. Past President**

Supervisor Luis Plancarte

Supervisor Kathryn Barger

Supervisor Karen Spiegel

Supervisor Linda Parks

Supervisor Curt Hagman

Hon. Peggy Huang

Hon. Jan Harnik

Hon. Mike T. Judge

Hon. Ben Benoit

Hon. Cheryl Viegas-Walker

Hon. Kathleen Kelly

Hon. Jim Hyatt

Hon. Clint Lorimore

Hon. Frank Navarro

Hon. James Mulvihill

Hon. Deborah Robertson

Hon. Ray Marquez

Hon. Fred Minagar

Hon. Wendy Bucknum

Hon. Christina L. Shea

Hon. Stacy Berry

**Ontario**

**Big Bear Lake**

**Murrieta**

**Duarte**

*Yorba Linda*

*Palm Desert*

*Simi Valley*

*Wildomar*

*El Centro*

*Palm Desert*

*Calimesa*

*Eastvale*

*Colton*

*San Bernardino*

*Rialto*

*Chino Hills*

*Laguna Niguel*

*Mission Viejo*

*Irvine*

*Cypress*

**SBCTA**

**District 11**

**District 5**

**District 35**

Imperial County

Los Angeles County

Riverside County

Ventura County

San Bernardino County

TCA

RCTC

VCTC

Air District Representative

District 1

District 2

District 3

District 4

District 6

District 7

District 8

District 10

District 12

District 13

District 14

District 18

Attachment: Minutes of the Meeting (Minutes of the Meeting - April 4, 2019)

**Members Present...continued**

Hon. Art Brown	<i>Buena Park</i>	District 21
Hon. Marty Simonoff	<i>Brea</i>	District 22
Hon. Sonny Santa Ines	<i>Bellflower</i>	District 24
Hon. Sean Ashton	<i>Downey</i>	District 25
Hon. Ali Saleh	<i>Bell</i>	District 27
Hon. Dan Medina	<i>Gardena</i>	District 28
Hon. Rex Richardson	<i>Long Beach</i>	District 29
Hon. Margaret Clark	<i>Rosemead</i>	District 32
Hon. Steve De Ruse	<i>La Mirada</i>	District 31
Hon. Jorge Marquez	<i>Covina</i>	District 33
Hon. Teresa Real-Sebastian	<i>Monterey Park</i>	District 34
Hon. Jonathan Curtis	<i>La Cañada Flintridge</i>	District 36
Hon. Tim Sandoval	<i>Pomona</i>	District 38
Hon. James Gazeley	<i>Lomita</i>	District 39
Hon. Judy Mitchell	<i>Rolling Hills Estates</i>	District 40
Hon. Meghan Sahli-Wells	<i>Culver City</i>	District 41
Hon. Jess Talamantes	<i>Burbank</i>	District 42
Hon. David Shapiro	<i>Calabasas</i>	District 44
Hon. Carmen Ramirez	<i>Oxnard</i>	District 45
Hon. David Pollock	<i>Moorpark</i>	District 46
Hon. Tim Holmgren	<i>Fillmore</i>	District 47
Hon. Joe Buscaino	<i>Los Angeles</i>	District 62
Hon. Steve Manos	<i>Lake Elsinore</i>	District 63
Hon. Lyn Semeta	<i>Huntington Beach</i>	District 64
Hon. Rita Ramirez	<i>Victorville</i>	District 65
Hon. Megan Beaman Jacinto	<i>Coachella</i>	District 66
Hon. Marsha McLean	<i>Santa Clarita</i>	District 67
Hon. Rusty Bailey	<i>Riverside</i>	District 68
Mr. Randall Lewis	<i>Lewis Group of Companies</i>	Business Representative

**Members Not Present**

Hon. James Predmore	<i>Holtville</i>	ICTC
Supervisor Hilda Solis		Los Angeles County
VACANT		Orange County
Hon. L. Dennis Michael	<i>Rancho Cucamonga</i>	District 9
Hon. Steve Nagel	<i>Fountain Valley</i>	District 15
Hon. Cecilia Iglesias	<i>Santa Ana</i>	District 16
Hon. Charles Puckett	<i>Tustin</i>	District 17
Hon. Trevor O'Neill	<i>Anaheim</i>	District 19
Hon. Tri Ta	<i>Westminster</i>	District 20
VACANT		District 23
Hon. Emma Sharif	<i>Compton</i>	District 26
Hon. Lena Gonzalez	<i>Long Beach</i>	District 30
Hon. Carol Herrera	<i>Diamond Bar</i>	District 37

**Members Not Present...continued**

Hon. Steven Hofbauer	<i>Palmdale</i>	District 43
Hon. Gilbert Cedillo	<i>Los Angeles</i>	District 48
Hon. Paul Krekorian	<i>Los Angeles</i>	District 49/Public Transit Rep.
Hon. Bob Blumenfield	<i>Los Angeles</i>	District 50
Hon. David Ryu	<i>Los Angeles</i>	District 51
Hon. Paul Koretz	<i>Los Angeles</i>	District 52
Hon. Nury Martinez	<i>Los Angeles</i>	District 53
Hon. Monica Rodriguez	<i>Los Angeles</i>	District 54
Hon. Marqueece Harris-Dawson	<i>Los Angeles</i>	District 55
Hon. Curren D. Price, Jr.	<i>Los Angeles</i>	District 56
Hon. Herb Wesson, Jr.	<i>Los Angeles</i>	District 57
Hon. Mike Bonin	<i>Los Angeles</i>	District 58
VACANT	<i>Los Angeles</i>	District 59
Hon. Mitch O’Farrell	<i>Los Angeles</i>	District 60
Hon. José Huizar	<i>Los Angeles</i>	District 61
Hon. Marisela Magana	<i>Perris</i>	District 69
Hon. Eric Garcetti	<i>Los Angeles</i>	Member-at-Large
VACANT		Tribal Gov’t Reg’l Planning Brd.

**Staff Present**

- Darin Chidsey, Interim Executive Director
- Kome Ajise, Director of Planning
- Frank J. Lizarraga, Jr. General Counsel
- Joann Africa, Chief Counsel/Director, Legal Services
- Debbie Dillon, Deputy Executive Director, Administration
- Art Yoon, Director, Policy and Public Affairs
- Basil Panas, Chief Financial Officer
- Julie Loats, Chief Information Officer
- Tess Rey-Chaput, Clerk of the Board

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Alan D. Wapner, President, called the meeting to order at 12:15PM and asked Supervisor Kathryn Barger, County of Los Angeles, to lead the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

President Wapner opened the public comment period.

Haig Kartounian, Public Affairs Manager, SCE, commented regarding Item No. 2 relating to the Consideration of Proposed General Assembly Resolution on Community Choice Aggregation (CCA) Programs. He stated that SCE does not oppose supporting customers choice from purchasing electricity so long as the cost of investments are being made on clean energy and resources are equitably shared. Further, he stated that SCE is committed to providing for all customers regardless of who procures the power generation for them.

Pam O'Connor, former SCAG President and Santa Monica Councilmember, expressed support for Item No. 2 relating to the Consideration of Proposed General Assembly Resolution on Community Choice Aggregation (CCA) Programs. She stated the City of Santa Monica is one of the many cities that participate in the program that allows local control and encouraged the Regional Council with supporting to move the proposed resolution to the General Assembly.

President Wapner closed the public comment period.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no request to prioritize agenda items.

**RECESS TO CLOSED SESSION**

**PUBLIC EMPLOYMENT**

Title: Consider the Appointment of the Executive Director

Pursuant to California Government Code Section 54957 (b) (1)

President Wapner announced the Regional Council would recess into Closed Session and asked the Regional Council members and Heather Renschler of Ralph Andersen & Associates to remain in the meeting room while SCAG Interim Executive Director Darin Chidsey, staff and other members of the public left the meeting room.

**RECONVENE IN OPEN SESSION**

The meeting reconvened in open session at the conclusion of the Closed Session. President Wapner reported the following actions were taken during the Closed Session:

- (1) That the Regional Council unanimously approved the hiring of Kome Ajise as Executive Director;
- (2) That SCAG President Alan Wapner and First Vice President Bill Jahn will act as Negotiators for Kome Ajise's employment contract as Executive Director;
- (3) Pending approval of the employment contract, Kome Ajise will be Acting Executive Director effective April 5, 2019. Mr. Ajise's contract will be brought back to the Regional Council at its May 2, 2019 meeting. Darin Chidsey will return as Chief Operating Officer; however, will continue to receive his current salary pending approval of Mr. Ajise's employment contract.

President Wapner and the Regional Council thanked and applauded Darin Chidsey for his leadership and congratulated Kome Ajise on his new role.

**ACTION/DISCUSSION ITEMS**

- 1. Nomination for the SCAG 2019-20 Officer Position for: President, First Vice President; and Second Vice President

As Chair of the Nominating Committee, the Honorable Margaret Finlay introduced the item and reported that after review of the candidates' applications, the Nominating Committee unanimously nominated the following candidates for the following positions:

For the Position of SCAG President: The Honorable William “Bill” Jahn, Big Bear Lake, RC District 11; for the Position of First Vice President: The Honorable Randon Lane, Murrieta, RC District 5; and for the Position of Second Vice President: The Honorable Rex Richardson, Long Beach, RC District 29.

A MOTION was made (Finlay) to approve the nominations for the SCAG 2019-20 Officer positions as submitted by the Nominating Committee. Motion was SECONDED (Spiegel) and approved by the following votes

**FOR:** Ashton, Bailey, Beaman-Jacinto, Benoit, Berry, Brown, Buscaino, Clark, Curtis, De Ruse, Finlay, Gazeley, Hagman, Harnik, Holmgren, Jahn, Judge, Kelly, Lane, Lorimore, Manos, J. Marquez; R. Marquez; McLean, Medina, Minagar, Mitchell, Mulvihill, Navarro, Parks, Plancarte, Pollock, C. Ramirez; R. Ramirez; Real Sebastian\*, Richardson, Robertson, Sahli-Wells, Sandoval; Santa Ines, Shapiro, Spiegel, Talamantes, Viegas-Walker and Wapner (45)\*

**AGAINST:** None (0).

**ABSTAIN:** None (0).

After the voting was closed, Regional Councilmember Teresa Real Sebastian, Monterey Park, District 34, stated she intended to vote “Yes” on Item No. 1. She indicated that she had an incorrect voting card inserted on her communicator keypad. General Counsel Frank Lizarraga, Jr. directed staff to correct Councilmember Real Sebastian’s vote as a “Yes” vote and is annotated\* above.

## 2. Consideration of Proposed General Assembly Resolution

As Chair of the Bylaws and Resolutions Committee (Committee), the Honorable Randon Lane introduced the item and reported that the Committee met on March 21, 2019 to review the proposed resolution (Item No. 2) and voted (5-4) to forward a recommendation to the General Assembly for consideration as part of its annual meeting on May 2, 2019.

Chair Randon Lane also introduced Item No. 3 regarding consideration of Proposed Amendments to the SCAG Bylaws that were submitted by SCAG President Alan Wapner and Palmdale Mayor Steve Hofbauer to: [A] establish an “Emerging Technologies Committee” as a permanent advisory committee to the Regional Council and Policy Committees; and [B] establish that a city belonging to two or more subregional organizations within the SCAG region may only represent one subregion on the SCAG Policy Committees, respectively, which the Committee also reviewed and recommended for approval.

A MOTION was made (Lane) that the Regional Council approve Item Nos. 2 and 3. Motion was SECONDED (Brown).

In reference to page 74 of the agenda packet, Regional Councilmember Jan Harnik, RCTC, proposed a friendly amendment to the motion and requested that the language to the SCAG Bylaws Article V, Section H regarding the Emerging Technologies Committee have a broader scope than just transportation.

The maker of the motion (Lane) and the seconder (Brown) were in favor of the suggestion and friendly amendment.

In reference to proposed Bylaws amendment [B] submitted by Palmdale Mayor Steve Hofbauer, Regional Councilmember Marsha McLean, Santa Clarita, District 67, stated the proposal that a city belong to one

subregion for purposes of subregional representation on SCAG policy committees, will affect not only the city of Santa Clarita but also other cities [Burbank, Glendale, La Cañada Flintridge, and South Pasadena as later clarified by SCAG staff] who belong to more than one subregion. Further, Regional Councilmember McLean also questioned the absence of a courtesy notice and the issue of equity and requested that the proposed amendment be reviewed and discussed at a later time before a recommendation is made to the General Assembly. Chair Lane responded and asked Joann Africa, Chief Counsel to further provide background information regarding Mayor Steve Hofbauer’s proposal.

Supervisor Linda Parks, Ventura County, requested to vote on the matter regarding the proposed resolution.

A SUBSTITUTE MOTION was made (Parks) that the Regional Council review the following resolution for the General Assembly as submitted by Ventura County Supervisor Linda Parks regarding SCAG’s endorsement of local governments’ ability to form Community Choice Aggregation (CCA) programs, which was recommended for approval by the Bylaws and Resolutions Committee for consideration by the General Assembly at its May 2, 2019 meeting. Motion was SECONDED (Pollock) and passed by the following votes:

**FOR:** Ashton, Bailey, Beaman-Jacinto, Berry, Brown, Buscaino, Clark, Curtis, De Ruse, Finlay, Gazeley, Hagman, Harnik, Holmgren, Jahn, Kelly, Lorimore, Manos, J. Marquez; R. Marquez; McLean, Medina, Minagar, Mitchell, Mulvihill, Navarro, Parks, Plancarte, Pollock, C. Ramirez; R. Ramirez; Real Sebastian\*, Richardson, Sahli-Wells, Sandoval; Santa Ines, Shapiro, Spiegel, Talamantes, Viegas-Walker and Wapner (40)\*

**AGAINST:** Judge and Lane (2).

**ABSTAIN:** None (0).

After the voting was closed, Regional Councilmember Teresa Real Sebastian, Monterey Park, District 34, stated she intended to vote “Yes” on Item No. 2. She indicated that she had an incorrect voting card inserted on her communicator keypad. General Counsel Frank Lizarraga, Jr. directed staff to correct Councilmember Real Sebastian’s vote as a “Yes” vote and is annotated\* above.

### 3. Consideration of Proposed Amendments to the SCAG Bylaws

President Wapner re-introduced Item No. 3 regarding consideration of Proposed Amendments to the SCAG Bylaws that were submitted by SCAG President Alan Wapner and Palmdale Mayor Steve Hofbauer to [A] establish an “Emerging Technologies Committee” as a permanent advisory committee to the Regional Council and Policy Committees; and [B] establish that a city belongs to two or more subregional organizations within the SCAG region may only represent one subregion on the SCAG Policy Committees, respectively.

Regional Councilmember Marsha McLean, Santa Clarita, District 67, reiterated her opposition with recommending to the General Assembly the proposed amendment to the SCAG Bylaws [B] and stated that her city was not notified of such proposal and that the cities of Burbank and Glendale, along with Santa Clarita and San Fernando, will be affected by the amendment change as the cities also belong to other councils of government.

A MOTION was made (Kelly) to vote on Proposed Amendments A and B in Item No. 3 separately. Motion was SECONDED (McLean) and passed by the following votes:

**FOR:** Ashton, Beaman-Jacinto, Berry, Brown, Buscaino, Clark, Curtis, De Ruse, Finlay, Hagman, Harnik, Holmgren, Jahn, Kelly, Lane, Lorimore, Manos, J. Marquez; R. Marquez; McLean, Medina, Minagar, Mitchell, Mulvihill, Navarro, Pollock, Real Sebastian\*, Richardson, Sandoval; Shapiro, Spiegel, Talamantes and Viegas-Walker (33)\*

**AGAINST:** Gazeley, Judge, Plancarte, R. Ramirez and Wapner (5).

**ABSTAIN:** None (0).

After the voting was closed, Regional Councilmember Teresa Real Sebastian, Monterey Park, District 34, stated she intended to vote “Yes” on Item No. 3. She indicated that she had an incorrect voting card inserted on her communicator keypad. General Counsel Frank Lizarraga, Jr. directed staff to correct Councilmember Real Sebastian’s vote as a “Yes” vote and is annotated\* above.

A MOTION was made (Lane) to recommend Proposed Amendment [A] to the General Assembly that was submitted by SCAG President Alan Wapner to establish an “Emerging Technologies Committee” as a permanent advisory committee to the Regional Council and Policy Committees with direction to broaden the scope in the proposed language as suggested by Regional Councilmember Jan Harnik, RCTC. Motion was SECONDED (Harnik) and passed by the following votes:

**FOR:** Ashton, Beaman-Jacinto, Berry, Brown, Buscaino, Clark, Curtis, De Ruse, Finlay, Gazeley, Harnik, Holmgren, Jahn, Judge, Kelly, Lane, Lorimore, Manos, J. Marquez; R. Marquez; McLean, Medina, Minagar, Mitchell, Mulvihill, Navarro, Plancarte, R. Ramirez, Real Sebastian, Richardson, Shapiro, Spiegel, Talamantes, Viegas-Walker and Wapner (35).

**AGAINST:** None (0).

**ABSTAIN:** None (0).

President Wapner re-introduced Item 3 [B] regarding the proposed amendment by Palmdale Mayor Hofbauer.

Supervisor Karen Spiegel, Riverside County, asked for clarification regarding subregional representatives to the policy committees.

Darin Chidsey, Interim Executive Director, provided clarification that each subregion is allotted with a minimum of three (3) subregional seats for appointments to SCAG’s Policy Committees. In some cases, some subregions have more seats if there are more cities that are represented by the Regional Council Districts. Further, Mr. Chidsey stated that if a city belongs to more than one subregion, then that city could have more representatives on the Policy Committees. While the proposed amendment does not affect the Regional Council, it will affect the cities who belong to more than one subregion; therefore, those cities must choose the subregion they would like to belong to be appointed to SCAG’s policy committees.

Joann Africa, Chief Counsel, offered clarification that Palmdale Mayor Steve Hofbauer's proposal indicated a consideration that cities belong to only one SCAG Regional Council district which is already required in the SCAG Bylaws. Thus, the proposed Bylaws Amendment only addresses that cities who are members of more than one subregional organization belong to one subregion for the purposes of SCAG Policy Committee appointments.

Regional Councilmember Teresa Real Sebastian, Monterey Park, District 34, suggested adding language to clarify that this is where a city that serves on multiple subregions. Joann Africa, Chief Counsel, agreed to add the clarifying language as part of the proposed amendment.

Regional Councilmember Marsha McLean, Santa Clarita, District 67, expressed concerns that her city's issue has not been addressed and staff did not provide notification to Santa Clarita and other affected cities that such Bylaw proposal is being recommended to the General Assembly. While SCAG staff acknowledged the oversight, Councilmember McLean expressed concerns and requested the matter be continued and not be voted today as the issue must be resolved prior to being considered by the General Assembly.

Regional Councilmember Jess Talamantes, Burbank, District 42, stated that the city of Burbank is one of the cities that will be affected by the Proposed Bylaw change and asked which other cities will similarly be affected. Joann Africa, Chief Counsel, responded other than Santa Clarita and Burbank, there are three other cities who will be affected by the proposed Bylaw change [Glendale, La Cañada Flintridge and South Pasadena]. She also indicated that the SCAG Bylaws [Article XI] indicate that proposed amendments that are recommended by the Official Representative such as Mayor Hofbauer shall be forwarded to the General Assembly.

A MOTION was made (Lane) that the proposed amendment to the SCAG Bylaws [B] be forwarded to the General Assembly, as recommended by the Bylaws and Resolutions Committee, for consideration at its May 2, 2019 meeting. Motion was SECONDED (Brown).

A SUBSTITUTE MOTION was made (McLean) to oppose the recommendation to the General Assembly of the proposed amendment to the SCAG Bylaws [B] for consideration at its May 2, 2019 meeting. Motion was SECONDED (Talamantes).

**FOR:** Clark, Curtis, Kelly, McLean, Medina, Minagar, R. Ramirez, Real Sebastian, Talamantes, (9).

**AGAINST:** Beaman Jacinto; Berry; Brown; Buscaino; De Ruse; Finlay; Gazeley; Harnik; Holmgren; Jahn; Judge; Lane; Lorimore; Manos; J. Marquez; R. Marquez; Mitchell, Navarro, Plancarte; Richardson; Shapiro; Spiegel; Viegas-Walker and Wapner (24).

**ABSTAIN:** Ashton, (1).

President Wapner announced that the SUBSTITUTE MOTION was DEFEATED; therefore, the Regional Council will vote on the ORIGINAL MOTION (motion by Lane and seconded by Brown) that the proposed amendment to the SCAG Bylaws [B] be forwarded to the General Assembly for consideration at its May 2, 2019 meeting. Motion passed by the following votes:



**FOR:** Beaman Jacinto; Berry; Brown; Buscaino; De Ruse; Finlay; Gazeley; Harnik; Holmgren; Jahn; Judge; Lane; Lorimore; Manos; J. Marquez; R. Marquez; Medina, Minagar, Mitchell, Navarro, Plancarte; Richardson; Shapiro; Spiegel and Wapner (25).

**AGAINST:** Clark, Curtis, Kelly, McLean, R. Ramirez, Talamantes; and Viegas-Walker (7).

**ABSTAIN:** Ashton (1).

## **CONSENT CALENDAR**

### **Approval Items**

4. Minutes of the Meeting – March 7, 2019
5. Approval for Additional Stipend Payments
6. RHNA Subregional Delegation Guidelines
7. 2019 SCAG Regional Active Transportation Program
8. 2016 RTP/SCSC and 2019 FTIP Conformity Re-determination for 2015 Federal Ozone National Ambient Air Quality Standards (NAAQS)
9. Contracts \$200,000 or Greater: 19-043-C01, Connect SoCal Outreach Forums and Public Hearings
10. Contracts \$200,000 or Greater: 18-040-C01, Regional Data Platform
11. Contracts \$200,000 or Greater: 19-0037-C01, US 101 Multi-Modal Corridor Study
12. AB 10 (Chiu) – Income Taxes: Credits Low-Income Housing: Farmworker Housing
13. AB 11 (Chiu) – Community Redevelopment Law of 2019\*
14. AB 1658 (McCarty) – General Plans: Housing Element: Production Report: Withholding of Transportation
15. SB 5 (Beall, McGuire) – Affordable Housing and Community Development Investment Program\*\*
16. SB 128 (Beall) – Enhanced Infrastructure Financing Districts: Bonds: Issuance\*\*\*

### **Receive and File**

17. April State and Federal Legislative Monthly Update
18. Purchase Orders more than \$5,000 but less than \$200,000; Contracts more than \$25,000 but less than \$75,000
19. CFO Monthly Report

President Wapner announced that the Executive/Administration Committee (EAC) recommended to table AB 11 (Chiu) which is Item No 13\* which will be pulled from the Consent Calendar.

Regional Councilmember Clint Lorimore, Eastvale, District 4, requested to pull Item No. 16\*\*\* relating to SB 128 for a separate discussion.

A MOTION was made (Lane) to approve the Consent Calendar, except for Items 13, 15 and 16. Motion was SECONDED (Plancarte) and passed by the following votes:

**FOR:** Ashton, Beaman Jacinto; Berry; Brown; Clark; Curtis; Finlay; Gazeley; Harnik; Holmgren; Jahn; Judge; Kelly; Lane; Lorimore; Manos; J. Marquez; R. Marquez; Medina, Mitchell; Mulvihill; Navarro, Plancarte; R. Ramirez; Richardson; Shapiro; Spiegel Viegas-Walker and Wapner (29).

**AGAINST:** None (0).

**ABSTAIN:** None (0).

**PULLED AGENDA ITEMS**

15. SB 5 (Beall, McGuire) – Affordable Housing and Community Development Investment Program\*\*

A MOTION was made (Lane) that the Regional Council take a “support” position on SB 5. Motion was SECONDED (Jahn).

**FOR:** Ashton, Beaman Jacinto; Berry; Brown; Clark; Curtis; Finlay; Harnik; Holmgren; Jahn; Judge; Kelly; Lane; Lorimore; Manos; J. Marquez; Medina; Mitchell; Mulvihill; Navarro; Plancarte; R. Ramirez; Richardson; Shapiro; Talamantes; Viegas-Walker and Wapner (25).

**AGAINST:** None (0).

**ABSTAIN:** None (0).

16. SB 128 (Beall) – Enhanced Infrastructure Financing Districts: Bonds: Issuance\*\*\*

Regional Councilmember Clint Lorimore, Eastvale, District 4, stated an opposed position on this bill as he is not in favor of removing the voter threshold [55% voter approval for EIFDs to issue debt].

A MOTION was made (Lorimore) to take an “oppose” position on SB 128. Motion was SECONDED (Harnik).

Regional Councilmember Steve Manos, Lake Elsinore, District 63, stated support for SB 128 as the elimination of the threshold for a voter approval of EIFD bonds would be akin to adding a voter threshold for enterprise bonds which currently do not require a voter approval as it reduces flexibility for cities and counties and there is no reason to have that threshold because it does not create new taxes and is for existing tax increment use only.

A SUBSTITUTE MOTION (Manos) was made for the Regional Council to take a “support” position on SB 128. Motion was SECONDED (Richardson) and approved by the following votes:

**FOR:** Ashton, Beaman Jacinto; Berry; Brown; Curtis; Finlay; Harnik; Holmgren; Jahn; Judge; Kelly; Lane; Manos; J. Marquez; Medina; Mitchell; Mulvihill; Navarro; Plancarte; R. Ramirez; Richardson; Shapiro; Talamantes; Viegas-Walker and Wapner (25).

**AGAINST:** Clark and Lorimore (2).

**ABSTAIN:** None (0).

**PRESIDENT’S REPORT**

President Wapner congratulated and announced the new Chairs and Vice Chairs of the SCAG Policy Committees: CEHD Chair Peggy Huang and Vice Chair Stacy Berry; EEC Chair Linda Parks and Vice Chair David Pollock; TC Chair Cheryl Viegas-Walker and Vice Chair Jess Talamantes.

**INTERIM EXECUTIVE DIRECTOR’S REPORT**

A report was not provided.

**BUSINESS REPORT**

A report was not provided.

**ADJOURNMENT**

There being no further business, President Wapner adjourned the Regional Council meeting at 2:01PM.

In conjunction with the Regional Conference and General Assembly, the next regular meeting of the Regional Council is scheduled for Thursday, May 2, 2019, at the JW Marriott Desert Springs Resort & Spa, 74-855 Country Club Drive, Palm Desert, CA 92260.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE REGIONAL COUNCIL]

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Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
May 2, 2019

To: Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

From: Kome Ajise, Executive Director, Executive Management, 213-236-1835, Ajise@scag.ca.gov

Subject: Approval for Additional Stipend Payments

**RECOMMENDED ACTION:**

Approve additional stipend payments, pursuant to Regional Council Policy Manual, Article VIII, Section B(4) [adopted May 2018], as requested by President Alan D. Wapner and Second Vice President Randon Lane.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

**EXECUTIVE SUMMARY:**

*Pursuant to the Regional Council Stipend Policy, staff is seeking Regional Council approval for additional stipends for SCAG President Alan D. Wapner and Second Vice President Randon Lane.*

**BACKGROUND:**

In accordance with the Regional Council Policy Manual, Article VIII, Section B(4) [adopted May 2018] *“Representatives of Regional Council Members may receive up to six (6) Stipends per month and the SCAG President may authorize two (2) additional Stipends in a single month on a case-by-case basis. SCAG’s First Vice President, Second Vice President and Immediate Past President may receive up to nine (9) Stipends per month. SCAG’s President may receive up to twelve (12) Stipends per month. Approval by the Regional Council is required for payment of any Stipends in excess of the limits identified herein.”*

For the month of March 2019, President Wapner attended the following for SCAG which will count towards his 13 through 21 stipend request:

No.	Meeting Date	Meeting Name
13 <sup>th</sup>	March 6	Executive Search
14 <sup>th</sup>	March 6	Executive Officers Dinner
15 <sup>th</sup>	March 15	Executive Search
16 <sup>th</sup>	March 21	Meeting with Interim Executive Director
17 <sup>th</sup>	March 21	Bylaws and Resolutions Committee Meeting
18 <sup>th</sup>	March 21	San Gabriel Valley COG Meeting
19 <sup>th</sup>	March 25	Executive Search
20 <sup>th</sup>	March 26	Executive Search



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21 <sup>st</sup>	March 27	ICTC Meeting
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For the month of March 2019, Second Vice President Lane attended the following for SCAG which will count towards his 10<sup>th</sup> through 14<sup>th</sup> stipend request:

No.	Meeting Date	Meeting Name
10 <sup>th</sup>	March 18	GA Host Committee
11 <sup>th</sup>	March 21	Audit Committee
12 <sup>th</sup>	March 21	Bylaws and Resolutions Committee
13 <sup>th</sup>	March 25	Executive Search
14 <sup>th</sup>	March 26	Executive Search

**FISCAL IMPACT:**

Funds for stipends are included in the General Fund Budget (800-0160.01: Regional Council).



Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
May 2, 2019

To: Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,  
panas@scag.ca.gov

Subject: Contract Amendment that exceeds \$75,000, as well as 30% of  
the contract's original value: 18-048-C01, General Counsel  
Services

**RECOMMENDED ACTION:**

Approve Amendment No. 2 to Contract No. 18-048-C01 in an amount not to exceed \$90,800 with Lizarraga, Law Firm, APC, to continue to provide General Counsel Services, increasing the contract value from \$109,200 to \$200,000.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

**EXECUTIVE SUMMARY:**

*Contract No. 18-048-C01 was originally set at \$84,000 and increased 30% or \$25,200 to \$109,200 in April 2019 to account for the increased utilization of the General Counsel's services. At this time a further increase of \$90,800 to the contract amount is needed to cover the cost of services for the period March 1 through June 30, 2019. The Regional Council has an ongoing need for these services.*

*This amendment when combined with a previous amendment exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 12/01/16) Section 8.3, it requires the Regional Council's approval.*

**BACKGROUND:**

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Lizarraga, Law Firm, APC. (18-040-C01)	The consultant shall continue to provide General Counsel Services to the Regional Council and the Executive Director.	\$90,800

**FISCAL IMPACT:**



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General funds in the amount of \$90,800 are available in the FY 2018-19 budget in Project Number 800-0160.01.

**ATTACHMENT(S):**

1. Consultant Contract 18-048-C01 COI
2. Contract 18-048-C01

# SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 18-048-C01

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

**Name of Firm:** LIZARRAGA LAW FIRM, APC  
**Name of Preparer:** Frank J. Lizarraga, Jr.  
**Project Title:** Legal Services  
**Date Submitted:** April 22, 2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Consultant Contract 18-048-C01 COI (Contract Amendment that exceeds \$75,000, as well as 30% of the contract's original value:



2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
<u>Margaret E. Finlay</u>	<u>Sept. 13, 2018</u>	<u>\$300.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

**I, (printed full name) Frank J. Lizarraga, Jr., hereby declare that I am the (position or title) Principal/President of (firm name) Lizarraga Law Firm, APC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated April 22, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.**

_____ Signature of Person Certifying for Proposer (original signature required)	<u>April 22, 2019</u> Date
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**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

## CONTRACT 18-048-C01 AMENDMENT 2

**Consultant:** Lizarraga, Law Firm, APC

**Background & Scope of Work:** The position of General Counsel was re-established in July 2012 to help provide legal support to the agency. Given the increased activities of the Regional Council there is an on-going need for these services.

Services in connection with this engagement include, but are not limited to: advising and consulting with the SCAG's Regional Council and its committees on legal matters; attending Metropolitan Planning Organization (MPO) Executive Director's meetings with other MPO legal counsels; attending meetings and pursuing specific assignments as directed by SCAG's Executive Director; collaborating, as needed, on items of Regional Council interest; and reviewing, as necessary, the SCAG Bylaws and Regional Council policies for future opportunities to improve clarity and understanding.

Given the need for these services, in June of 2018, staff awarded the original contract to the consultant, and because of a continuing need for these services, in April of 2019 staff amended the contract, increasing it by \$25,200, from \$84,000 to \$109,200. The Regional Council and Executive Director have an ongoing need for these services, accordingly, this Amendment 2 would increase the contract value \$90,800, from \$109,200 to \$200,000.

Staff is seeking retroactive authority to March 1, 2019, in order to pay the consultant's existing invoices for services. There was a greater need for General Counsel services than originally anticipated due to the leadership transition as well as the consultant's extensive review of SCAG's policies and procedures. Therefore the consultant will exceed the contract ceiling.

**Project's Benefits & Key Deliverables:** The project's benefits and key deliverables include, but are not limited to: providing legal guidance and/or services to SCAG's Executive Director, Chief Counsel, Executive Team members, and SCAG's Regional Council, as requested.

**Strategic Plan:** This item supports SCAG's Strategic Plan, Goal 1: Produce innovative plans that increase sustainability and improve the quality of life for Southern Californians; and Goal 4: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

<b>Amendment Amount:</b>	Amendment 2	\$90,800
	Amendment 1	\$25,200
	Original contract value	<u>\$84,000</u>
	<b>Total contract value is not to exceed</b>	<b>\$200,000</b>

This amendment when combined with a previous amendment also exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 12/01/16) Section 8.3, it requires the Regional Council's approval.

Attachment: Contract 18-048-C01 (Contract Amendment that exceeds \$75,000, as well as 30% of the contract's original value: 18-048-C)

**Contract Period:** June 29, 2018 through June 30, 2019

**Project Number:** 800-0160.01 \$90,800  
Funding source(s): General Fund

**Basis for the Amendment:** The subject contract award is in accordance with the Regional Council Policy Manual, Article VIII, Section 1.2 (updated September 2009, pg. 26), and the SCAG Procurement Manual (sections 3.3. and 3.4) which authorizes the Executive Director or his designee (the Chief Financial Officer) to approve a consultant contract without competition, if the contract is less than \$200,000 and paid for from the General Fund. The sole source selection was made based upon Lizarraga Law Firm's extensive knowledge and legal expertise with advising public agencies, and staff's determination that retaining the firm's services is in the best interests of the agency.

As stated above, The Regional Council and Executive Director have an ongoing need for General Counsel services, accordingly, staff is recommending increasing the contract value to enable the consultant to continue to provide these services.

Attachment: Contract 18-048-C01 (Contract Amendment that exceeds \$75,000, as well as 30% of the contract's original value: 18-048-C)

Approve Amendment No. 2 to Contract No. 18-048-C01 in an amount not to exceed \$90,800 with Lizarraga, Law Firm, APC, to continue to provide General Counsel Services, increasing the contract value from \$109,200 to \$200,000.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Lizarraga, Law Firm, APC	Yes - form attached

Attachment: Contract 18-048-C01 (Contract Amendment that exceeds \$75,000, as well as 30% of the contract's original value: 18-048-C)



Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
May 2, 2019

To: Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

From: Leyton Morgan, Manager of Contracts, Contracts, (213) 236-1982, morganl@scag.ca.gov

Subject: Contracts \$200,000 or Greater: 19-034-C01, Integrated Passenger and Freight Rail Forecast

**RECOMMENDED ACTION:**

Approve Contract No. 19-034-C01 in an amount not to exceed \$785,625 with AECOM Technical Services to provide an existing and future conditions analysis of the passenger, freight rail and goods movement networks, including planned improvements and the potential for implementing clean technologies and operational practices.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**EXECUTIVE SUMMARY:**

*The Consultant shall provide an existing and future conditions analysis of the passenger, freight rail and goods movement networks, including planned improvements and the potential for implementing clean technologies and operational practices. The Consultant shall also prepare forecasts of train movements and goods movement in 2045 and interim years for Connect SoCal planning.*

**BACKGROUND:**

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
AECOM (19-034-C01)	The Consultant shall provide an existing and future conditions analysis of the passenger, freight rail and goods movement networks, including planned improvements and the potential for implementing clean technologies and operational practices. The Consultant shall also prepare forecasts of train movements and goods movement in 2045 and interim years for Connect SoCal planning.	\$785,625



**FISCAL IMPACT:**

Funding in the amount of \$250,000 is available in the FY 2018-19 Overall Work Program (OWP) in project number 290-4829.01 (FY18 SB 1 Formula Grant/TDA); and \$500,000 is included in the FY 2019-20 OWP in project number 290-4829.02 (FY20 SB 1 Formula Grant/TDA), subject to budget approval. The remaining amount of \$35,625 will be requested in a future amendment to the OWP budget.

**ATTACHMENT(S):**

1. Consultant Contract 19-034-C01 COI
2. Contract 19-034-C01

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-034

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: AECOM Technical Services, Inc.

Name of Preparer: Stephen Polechronis

Project Title: SCAG Integrated Passenger & Rail Freight Forecast

RFP Number: 18-037A Date Submitted: January 30, 2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____



2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
Please see attached		

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Stephen Polechronis, hereby declare that I am the (position or title) Senior Vice President of (firm name) AECOM Technical Services, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 30, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



\_\_\_\_\_  
Signature of Person Certifying for Proposer  
(original signature required)

January 30, 2019

\_\_\_\_\_  
Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

## Attachment to SCAG Conflict of Interest Form, Item 5

<i>Name</i>	<i>Date</i>	<i>Dollar Value</i>
Blumenfield, Bob - Bob Blumenfield for Assembly	4/15/2008	\$1000
Brown, Art - Friends of Art Brown (ID #902562)	7/9/2004	\$250
Brown, Art - Mayor, Buena Park	12/13/2001	\$250
Brown, Art - Mayor, Buena Park	11/13/2001	\$250
Buscaino, Jose - Jose Buscaino for City Council	3/22/2012	\$500 (PAC)
Cedillo, Gil - Senator Cedillo Officeholder Committee, Carmel, CA	3/5/2008	\$1000 (PAC)
Englander, Mitchell - Mitchell Englander for City Council 2011	10/5/2010	\$500 (PAC)
Garcetti, Eric - People Who Support Eric Garcetti (LA Mayor)	3/20/2013	\$25,000
Garcetti, Eric - LA City Council-Eric Garcetti	10/5/2009	\$500
Garcetti, Eric - Friends of Eric Garcetti	6/1/2009	\$500
Gonzalez, Lena - Lena Gonzalez for City Council 2018, Long Beach	12/12/2017	\$400 (PAC)
Hahn, Janice - Janice Hahn for Congress	8/7/2013	\$1500 (PAC)
Hahn, Janice - Janice Hahn for Congress	4/24/2013	\$1000 (PAC)
Hahn, Janice - Janice Hahn for Congress	7/24/2012	\$1000 (PAC)
Hahn, Janice - Janice Hahn for Congress	6/10/2011	\$5000 (PAC)
Hahn, Janice - Committee to Re-elect Janice Hahn 2009 (LA City Council)	2/11/2009	\$500
Hahn, Janice - Janice Hahn-Lt Governor 2010 Committee	11/13/2009	\$5000
Hahn, Janice - LA City Council	6/15/2001	\$500
Hahn, Janice - LA City Council	2/6/2001	\$500
Huizar, Jose - Jose Huizar Office Holder Account	3/9/2007	\$500 (PAC)
Huizar, Jose - Jose Huizar Office Holder Account	8/2/2006	\$500 (PAC)
Huizar, Jose - Jose Huizar for LA City Council	6/30/2005	\$500
Martinez, Michele - Michelle Martinez for State Assembly	12/21/2011	\$2500
Martinez, Nury - Nury Martinez for School Board	12/17/2008	\$1000
Murray, Kris - Kris Murray for Anaheim City Council	2/16/2010	\$1700
Nelson, Shawn - Shawn Nelson for Supervisor	12/7/2015	\$250 (PAC)
Nelson, Shawn - Shawn Nelson for Supervisor	6/5/2014	\$500 (PAC)
Posey, Mike - Mike Posey for City Council 2018, Huntington Beach	5/8/2018	\$500 (PAC)
Price, Curren - Price for Senate 2014	6/8/2012	\$2000 (PAC)
Richardson, Rex - Rex Richardson for City Council 2018, Long Beach	12/12/2017	\$400 (PAC)
Wesson, Herb - State Assembly	11/8/2001	\$1050

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-034

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: ECONOMIC DEVELOPMENT RESEARCH GROUP, INC.  
Name of Preparer: PETER PLUMEAU  
Project Title: SCAG INTEGRATED PASSENGER & FREIGHT RAIL FORECAST  
RFP Number: 19-034 Date Submitted: JAN. 18, 2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) PETER E. PLUMBEAU, hereby declare that I am the (position or title) PRESIDENT & CEO of (firm name) ECONOMIC DEVELOPMENT RESEARCH GROUP, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated JAN 18, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 \_\_\_\_\_ Date 1/18/19  
 Signature of Person Certifying for Proposer (original signature required)

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-034

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Cambridge Systematics, Inc.  
Name of Preparer: Vassili Alexiadis  
Project Title: SCAG Integrated Passenger & Freight Rail Forecast  
RFP Number: 19-034 Date Submitted: 1/11/2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____



5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

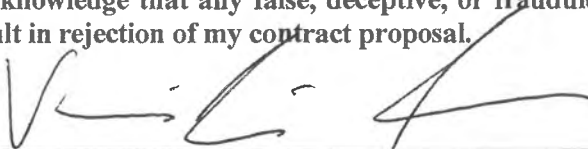
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Vassili Alexiadis, hereby declare that I am the (position or title) Executive Vice President of (firm name) Cambridge Systematics, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/11/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

  
 \_\_\_\_\_      1/11/2019  
 Signature of Person Certifying for Proposer      Date  
 (original signature required)

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-034

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: AFSHA Consulting, Inc.  
Name of Preparer: Khatereh Afshar  
Project Title: SCAG Integrated Passenger & Freight Rail Forecast.  
RFP Number: 19-034 Date Submitted: 01/11/2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES  NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Khatereh Afshar, hereby declare that I am the (position or title) President of (firm name) AFSHA Consulting, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 01/11/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Khatereh Afshar 01/11/2019  
 Signature of Person Certifying for Proposer Date  
 (original signature required)

**NOTICE**

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# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-034

## SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: DB Engineering & Consulting USA Inc.  
Name of Preparer: Marlynn Mabhena  
Project Title: \_\_\_\_\_  
RFP Number: 19-034A Date Submitted: 14 January 2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Carsten Puls, hereby declare that I am the (position or title) President & CEO of (firm name) DB Engineering & Consulting USA Inc, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated \_\_\_\_\_ is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

  
 \_\_\_\_\_      14 January 2019  
 Signature of Person Certifying for Proposer      Date  
 (original signature required)

**NOTICE**

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## CONSULTANT CONTRACT 19-034-C01

**Recommended Consultant:**

AECOM Technical Services

**Background & Scope of Work:**

In 2013, the Southern California Association of Governments (SCAG) completed the Comprehensive Regional Goods Movement Plan and Implementation Strategy (*On the Move*) to further define the regional goods movement system for the development of the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). Since *On the Move*, assumptions underlying the plan have continued to evolve, requiring a need to update the regional train volume forecasts and other pertinent analysis. At the same time, the passenger rail network in the SCAG region is projected to considerably increase its capacity with many projects such as double-tracking and sidings being constructed and planned.

The Consultant shall provide an existing and future conditions analysis of the passenger, freight rail and goods movement networks, including planned improvements and the potential for implementing clean technologies and operational practices. The Consultant shall also prepare forecasts of train movements and goods movement in 2045 and interim years for Connect SoCal planning.

**Project's Benefits & Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- providing existing and future conditions analyses of the passenger and freight rail networks, including planned improvements and the potential for implementing clean technologies;
- forecasting train movements and goods movement in 2045 and interim years for Connect SoCal planning;
- providing a passenger and freight rail facility capacity analysis;
- providing rail infrastructure capital cost estimates and funding strategies; and
- developing a shared use strategy between passenger and freight rail facilities.

**Strategic Plan:**

This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**Contract Amount:**

<b>Total not to exceed:</b>	<b>\$785,625</b>
AECOM (prime consultant)	\$534,790
Cambridge Systematics (subconsultant)	\$111,474
EDR Group (subconsultant)	\$53,009
AFSHA Consulting (subconsultant)	\$48,4575
DB Engineering & Consutling (subconsultant)	\$37,895

Note: AECOM originally proposed \$799,652.18, but staff negotiated the price down to \$785,624.79 without reducing the scope of work.

**Contract Period:**

Notice to Proceed through December 31, 2020

Attachment: Contract 19-034-C01 (Contracts \$200,000 or Greater: 19-034-C01, Integrated Passenger and Freight Rail Forecast)



**Project Number(s):** Funding in the amount of \$250,000 is available in the FY 2018-19 Overall Work Program (OWP) in project number 290-4829.01 (FY18 SB 1 Formula Grant/TDA); and \$500,000 is included in the FY 2019-20 OWP in project number 290-4829.02 (FY20 SB 1 Formula Grant/TDA), subject to budget approval. The remaining amount of \$35,625 will be requested in a future amendment to the OWP budget.

**Request for Proposal (RFP):** SCAG staff notified 3,919 firms of the release of RFP 19-034 via SCAG’s Solicitation Management System website. A total of 35 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

<b>AECOM (4 subconsultants)</b>	<b>\$799,652</b>
HDR Engineering (3 subconsultants)	\$888,078

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Stephen Fox, Senior Regional Planner (Project Manager), SCAG
- Scott Strelecki, Senior Planner (Project Manager), SCAG
- Annie Nam, Manager of Goods Movement and Transportation Finance, SCAG
- Philip Law, Manager of Transit/Rail, SCAG
- James Shankel, Senior Environmental Planner, Caltrans District 8

**Basis for Selection:** The PRC recommended AECOM for the contract award because the Consultant:

- Provided the most comprehensive and detailed technical approach, especially in regards to the crucial rail simulation task underpinning the project’s core analysis, driving the passenger and freight rail forecasts;
- Incorporated innovative approaches with a clear connection to the development of shared use strategies and a strategic corridors initiative through leveraging results from previous projects including published through the National Cooperative Highway Research Program (NCHRP);
- Offered a highly experienced consultant team with extensive rail forecasting knowledge, and established work with key passenger and freight rail stakeholders; and provided the best overall value for the project based upon allocation of resources for project tasks, additional approaches for task deliverables, and offered the lowest cost.

**Conflict Of Interest (COI) Form - Attachment  
For May 2, 2019 Regional Council Approval**

Approve Contract No. 19-034-C01 in an amount not to exceed \$785,625 with Cambridge Systematics, Inc. to provide an existing and future conditions analysis of the passenger, freight rail and goods movement networks, including planned improvements and the potential for implementing clean technologies and operational practices.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
AECOM (prime consultant)	Yes - form attached
Cambridge Systematics, Inc. (subconsultant)	No - form attached
AFSHA Consulting(subconsultant	No - form attached
DB Engineering & Consulting (subconsultant)	No - form attached



Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
May 2, 2019

To: Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,  
panas@scag.ca.gov

Subject: Contracts \$200,000 or Greater: 19-038-C01, Inland Empire  
Comprehensive Corridor Plans

**RECOMMENDED ACTION:**

Approve Contract No. 19-038-C01 in an amount not to exceed \$513,874 with Cambridge Systematics, Inc. to prepare a comprehensive framework to support regional climate adaptation planning, identify climate change vulnerabilities, assist in capacity building, and provide outreach and other implementation tools for local jurisdictions.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**EXECUTIVE SUMMARY:**

*The consultant will provide two (2) Comprehensive Multimodal Corridor Plans (CMCPs) for the Inland Empire, one focused on east-west flows of people and goods and the other on north-south flows. The CMCPs will be prepared jointly with the Southern California Association of Governments (SCAG), the Riverside County Transportation Commission (RCTC) and the San Bernardino County Transportation Authority (SBCTA), working in partnership with Caltrans District 8.*

**BACKGROUND:**

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Cambridge Systematics, Inc. (19-038-C01)	The CMCPs will have multiple uses that will benefit local, regional, and state agencies as they deal with the balancing of infrastructure, livability, economic, and sustainability needs.	\$513,874

**FISCAL IMPACT:**

Funding of \$513,874 for the Inland Empire Comprehensive Corridor Plans is available in Fiscal Year 2018-19 Overall Work Program (OWP) in Project Number 145-4845C.01 (\$482,448) FTA Section 5304 Strategic Partnerships Transit grant funds; and Project Number 145-4845Q7.01 (\$31,426) RCTC cash match.



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**ATTACHMENT(S):**

1. Consultant Contract 19-038-C01 COI
2. Contract 19-038-C01

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-038

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Cambridge Systematics, Inc.

Name of Preparer: Vassili Alexiadis

Project Title: Inland Empire Comprehensive Corridor Plans

RFP Number: 19-038 Date Submitted: 2/14/2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

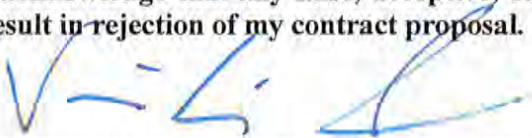
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Vassili Alexiadis, hereby declare that I am the (position or title) Executive Vice President of (firm name) Cambridge Systematics, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/1/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

  
 \_\_\_\_\_  
 Signature of Person Certifying for Proposer (original signature required)

2/1/2019  
 \_\_\_\_\_  
 Date

**NOTICE**

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# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-038

## SECTION I: INSTRUCTIONS

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**Name of Firm:** Iteris, Inc.  
**Name of Preparer:** Ramin Massoumi, PE - Senior Vice President and General Manager  
**Project Title:** Inland Empire Comprehensive Corridor Plans  
**RFP Number:** 19-038      **Date Submitted:** February 14, 2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____



2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Ramin Massoumi, PE, hereby declare that I am the (position or title) Sr. VP and GM of (firm name) Iteris, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated February 1, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



\_\_\_\_\_  
Signature of Person Certifying for Proposer  
(original signature required)

February 1, 2019

\_\_\_\_\_  
Date

**NOTICE**

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# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-038

## SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: VRPA Technologies, Inc.

Name of Preparer: Erik Ruehr

Project Title: SCAG Inland Empire Comprehensive Corridor Plans

RFP Number: 19-038 Date Submitted: 02-01-19

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Erik Ruehr, hereby declare that I am the (position or title) Director of Traffic Engineering of (firm name) VRPA Technologies, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 02/01/19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



\_\_\_\_\_  
Signature of Person Certifying for Proposer  
(original signature required)

02/01/19

\_\_\_\_\_  
Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

## CONSULTANT CONTRACT 19-038-C01

**Recommended Consultant:**

Cambridge Systematics

**Background & Scope of Work:**

Consistent with the requirements of the FY 2018-19 Sustainable Transportation Planning Grant (Strategic Partnerships Program) that funds this project, the consultant shall create two (2) Comprehensive Multimodal Corridor Plans (CMCPs) one for the Inland Empire, focused on east-west flows of people and goods, and the other on north-south flows. The CMCPs shall be prepared jointly with the Southern California Association of Governments (SCAG), the Riverside County Transportation Commission (RCTC) and the San Bernardino County Transportation Authority (SBCTA), working in partnership with Caltrans District 8.

The CMCPs will have multiple uses that will benefit local, regional, and state agencies as they deal with the balancing of infrastructure, livability, economic, and sustainability needs. However, they will also specifically address the intent of the Senate Bill 1 (SB 1) Solutions for Congested Corridors Program (SCCP) by:

- Promoting the integration of transportation, land use, environmental, economic, and other sustainability projects and initiatives;
- Identifying a set of principles for better integrating transportation, development, and environmental decisions;
- Identifying projects for potential funding that are consistent with the SCCP guidelines; and
- Clarifying the relationship of the above to Caltrans District 8 planning documents (e.g. Corridor System Management Plans, Transportation Concept Reports, and the District System Management Plan).

**Project's Benefits & Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Delivering two Comprehensive Multimodal Corridor Plans (CMCPs) for the Inland Empire, one focused on east-west flows of people and goods and the other on north-south flows;
- Creating a prioritized listing of highway, transit, pedestrian and bicycle improvements for potential funding that are consistent with the SCCP guidelines, especially those projects eligible for the next round of SB1 funding; and
- Promoting the integration of transportation, land use, environmental, economic, and other sustainability projects and initiatives in the Inland Empire.

**Strategic Plan:**

This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**Contract Amount:**

<b>Total not to exceed</b>	<b>\$513,874</b>
Cambridge Systematics, Inc. (prime consultant)	\$284,332
Iteris, Inc. (subconsultant)	\$177,682
VRPA Technologies, Inc. (subconsultant)	\$51,860

Note: Cambridge originally proposed \$529,666, but staff negotiated the price down to \$513,874 without reducing the scope of work.

Attachment: Contract 19-038-C01 (Contracts \$200,000 or Greater: 19-038-C01, Inland Empire Comprehensive Corridor Plans)

**Contract Period:** Notice to Proceed through June 30, 2020.

**Project Number(s):** 145-4845.01 \$513,874  
Funding source(s): 145-4845C.01 Federal Transit Administration (FTA) Partnership Planning Grant (\$482,448); and 145-4845Q7.01 Riverside County Transportation Commission (RCTC) Cash Match (\$31,426)

**Request for Proposal (RFP):** SCAG staff notified 2,790 firms of the release of RFP 19-038 via SCAG’s Solicitation Management System website. A total of 95 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

<b>Cambridge Systematic, Inc.(2 subconsultants)</b>	<b>\$529,666</b>
HDR Engineering (3 subconsultants)	\$527,912

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) offerors.

The PRC consisted of the following individuals:

Steve Smith, Director of Planning, San Bernardino County Transportation Authority  
Rena Tang, Branch Chief - System Planning & Traffic Forecasting, Caltrans District 8  
Jenny Chan, Management Analyst - Planning and Programming, Riverside County Transportation Commission  
Kurt Walker, Regional Planner Specialist FTIP/OWP, SCAG  
Philip Chu, Management Analyst III - Federal and State Fund Administration, San Bernardino County Transportation Authority

**Basis for Selection:** The PRC recommended Cambridge Systematics for the contract award because the consultant:

- Demonstrated the best understanding and technical approach. Specifically, Cambridge Systematics demonstrated a strong understanding of the needs and purpose for the CMCPs, as well as context sensitive approaches and vehicle miles travelled (VMT). In addition, Cambridge Systematics best demonstrated how to use existing data that would achieve the overall project objectives;
- Demonstrated the best understanding of future SB1 funding schedules, which is critical for the grant application process for securing SB1 funds for future projects. Specifically, Cambridge Systematics proposed an aggressive schedule that exceeded staff expectations; and
- Demonstrated that they are very experienced with multi-modal Corridor Studies, having completed many similar corridor projects, including the I-105 Corridor Sustainability Study (CSS).

**Conflict Of Interest (COI) Form - Attachment  
For May 2, 2019 Regional Council Approval**

Approve Contract No. 19-038-C01 in an amount not to exceed \$513,874 with Cambridge Systematics, Inc. to prepare a comprehensive framework to support regional climate adaptation planning, identify climate change vulnerabilities, assist in capacity building, and provide outreach and other implementation tools for local jurisdictions.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Cambridge Systematics, Inc.	No- form attached
Iteris, Inc.	No - form attached
VRPA Technologies, Inc,	No - form attached





Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
May 2, 2019

To: Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

From: Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov

Subject: AB 252 (Daly, Frazier) – DOT Environmental Review Process

**RECOMMENDED ACTION:**

Support

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*Since 2007, the California Department of Transportation (Caltrans) has participated in a program called the National Environmental Policy Act (NEPA) Assignment where states like California assume certain NEPA responsibilities over transportation projects. Current law only allows Caltrans to participate in this program until January 1, 2020. Assembly Bill (AB) 252 would remove the sunset giving indefinite consent to Caltrans to continue with this program. Caltrans reports significant reductions in environmental document processing times. Staff presented AB 252 to the Legislative/Communications & Membership Committee (LCMC) at its meeting on April 16, 2019, after which the LCMC unanimously recommended a “support” position to the Regional Council.*

**BACKGROUND:**

The United States Department of Transportation (US DOT) has historically assumed the role of NEPA decision maker in the delivery of transportation projects. In 2005, federal legislation established a pilot program, known as NEPA Assignment, which delegated NEPA decision-making authority to California and four other states. In 2012, NEPA Assignment was made permanent by the “Moving Ahead for Progress in the 21st Century Act” (MAP-21). Participating states may assume federal responsibilities for NEPA actions as long as the states also assume associated risks, including responding to citizen lawsuits filed in federal court.

Since 2007, California has participated in the NEPA Assignment program. According to Caltrans, NEPA Assignment has significantly reduced environmental document processing times and greatly accelerated transportation project delivery. For example, Caltrans reports that there has been a median time savings of 10.7 months in approving draft Environmental Assessment (EA) documents and 11.5 months for final EAs. It also reports a nearly 23-month time savings in finalizing draft Environmental Impact Statements (EISs).

**AB 252**

Introduced by Assembly Members Tom Daly (D-Anaheim) and Jim Frazier (D-Fairfield) on January 23, 2019, AB 252 would indefinitely extend the ability for California to assume responsibility for federal environmental review and approval of transportation projects under NEPA.

AB 252 passed on a unanimous, bipartisan vote of 15-0 from the Assembly Transportation Committee on March 11, 2019. The bill is now in the Assembly Appropriations Committee where a hearing has not yet been scheduled.

**Support**

- Self Help Counties Coalition (sponsor)
- California Transportation Commission
- California State Association of Counties (CSAC)
- California Association of Councils of Government (CALCOG)
- League of California Cities
- Professional Engineers in CA Government
- City of San Diego
- Orange County Transportation Authority
- Ventura County Transportation Commission
- CA American Council of Engineering Companies
- Metropolitan Transportation Commission
- Association of Bay Area Governments

**Opposition**

- None

**Prior Committee Action**

Staff presented AB 252 to the LCMC at its meeting on April 16, 2019, after which the LCMC voted to forward a support recommendation to the Regional Council. Support for AB 252 is consistent with Regional Council-adopted policy and legislative priorities to support measures that expedite and streamline both project development and delivery. Participating in NEPA Assignment removes a layer of bureaucracy in the review of environmental documents, thereby decreasing the time required for approvals while maintaining NEPA protections for California's natural resources and environment. In addition to expediting state projects undertaken by Caltrans, these improvements facilitate the completion of local projects that include federal funding and require NEPA review. Given the passage of Senate Bill 1 and influx of new transportation funding, it is even more crucial that California uses these funds efficiently and quickly.

**FISCAL IMPACT:**

None

**ATTACHMENT(S):**

1. Letter of support from the California State Association of Counties (CSAC)



March 15, 2019

1100 K Street  
Suite 101  
Sacramento  
California  
95814

Telephone  
916.327.7500

Facsimile  
916.441.5507

The Honorable Lorena Gonzalez  
Member, California State Assembly  
State Capitol, Room 2114  
Sacramento, CA 95814

**RE: AB 252 (Daly and Frazier): Caltrans: environmental review: federal program  
As Introduced on January 23, 2019 – SUPPORT  
Set for hearing in Assembly Appropriations Committee March 20, 2019**

Dear Assembly Members Gonzalez:

The California State Association of Counties (CSAC) strongly supports AB 252, which would repeal the sunset date for the State of California’s limited waiver of sovereign immunity, which is necessary to allow the California Department of Transportation (Caltrans) to continue its assumption of National Environmental Policy Act (NEPA) responsibilities. The NEPA Assignment program was made permanent by the “Moving Ahead for Progress in the 21<sup>st</sup> Century Act” (MAP-21).

To assume federal responsibilities under the NEPA Assignment program, Caltrans was required to accept the jurisdiction of the federal courts, necessitating the limited waiver of sovereign immunity. The program streamlines the process for approving transportation projects by allowing Caltrans to assume the Federal Highway Administration’s (FHWA) responsibility for approvals and consultations under NEPA and other federal laws, and requires Caltrans to comply with all FHWA NEPA regulations, environmental policies and formal guidance. The program removes a layer of bureaucracy in the review of environmental documents, thereby decreasing the time required for approvals while maintaining NEPA protections for California’s natural resources and environment.

The NEPA assignment program has allowed Caltrans to achieve time savings in preparing and approving both routine environmental documents as well as full Environmental Impact Statements that require regulatory coordination with federal agencies. In addition to expediting state projects undertaken by Caltrans, these improvements facilitate the completion of local projects that include federal funding and require NEPA review.

For these reasons, CSAC strongly supports AB 252. If you need additional information about our position, please contact me at 916.650.8180 or [clee@counties.org](mailto:clee@counties.org).

Sincerely,

Christopher Lee  
Legislative Representative

cc: Honorable Tom Daly, California State Assembly  
Honorable Jim Fraizer, California State Assembly  
Honorable Members and Consultants, Assembly Appropriations Committee



Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
May 2, 2019

To: Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

From: Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov

Subject: AB 1093 (Rubio) – Municipal Separate Storm Sewer Systems

**RECOMMENDED ACTION:**

Support

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*The federal Clean Water Act requires local governments to obtain permits to operate local stormwater systems, which discharge into streams, rivers, lakes, or the ocean. In California, the permits are issued by the state or regional water boards and require that local governments reduce pollutants in accordance with strict compliance schedules. Assembly Bill (AB) 1093 would require the State Water Board to establish Financial Capability Assessment (FCA) guidelines for cities and counties required to comply with the Clean Water Act, the purpose of which would help local governments assess stormwater compliance costs. Staff presented AB 1093 to the Legislative/Communications & Membership Committee (LCMC) at its meeting on April 16, 2019, after which the LCMC unanimously voted to recommend a “support” position to the Regional Council.*

**BACKGROUND:**

To curb the harmful effects of pollution from stormwater runoff, federal law requires states to set restrictions on the pollutants that can be discharged into water bodies and requires local governments to obtain storm sewer permits. The Clean Water Act provides the state and regional water boards with the authority and framework for regulating storm water discharges under the National Pollutant Discharge Elimination System (NPDES) Permitting Program. The U.S. Environmental Protection Agency (EPA) delegates its NPDES Permitting Program to states. The permitting program regulates stormwater discharges from three potential sources, including municipal separate storm sewer systems (MS4s).

According to the most recent estimate by the EPA, the nation’s wastewater treatment facilities will need \$271 billion over the next 20 years to meet the water quality objectives of the Clean Water Act. In 2012, the Los Angeles Regional Water Board issued a new MS4 stormwater permit, which some consider the strictest permit standards with more than 30 pollutants being monitored. The

total cost of compliance with the MS4 permit for the County of Los Angeles exceeds \$20 billion making compliance costs by Southern California cities among the most expensive in the nation. When imposing stormwater requirements, the state and regional water boards lack consistent information on the costs that local governments incur in complying with storm water requirements.

In 2018, Assembly Member Rubio authored AB 2538, legislation that also would have required the State Water Board to establish FCA guidelines for MS4 permittees that are adequate and consistent when considering the costs to local jurisdictions. AB 2538 passed the Assembly and Senate's respective environmental quality and appropriations committees and received consideration by the entire assembly and senate chambers, all while receiving only one "no" vote. Ultimately, AB 2538 was vetoed by then Governor Jerry Brown. In his veto message on September 28, 2018, Governor Brown said "The State Water Board is currently working on guidelines to assist local agencies in estimating and tracking the costs of compliance with their storm water permits." Guidelines to this effect, however, have not been released.

#### **AB 1093**

Introduced by Assembly Member Blanca Rubio (D-Baldwin Park) on February 21, 2019, AB 1093 would require the State Water Board to establish FCA guidelines for MS4 permit holders that are adequate and consistent when considering the costs to local jurisdictions. As with previous versions of the bill, AB 1093's FCA does not alter or waive water quality standards, but can assist communities in setting achievable schedules for water quality objectives.

AB 1093 was heard in the Assembly Committee on Environmental Safety and Toxic Materials on April 9, 2019 where it was unanimously passed out of committee on a vote of 9-0. The measure was referred to the Assembly Committee on Appropriations where a hearing has not yet been scheduled.

#### **Support**

- Association of California Water Agencies
- Los Angeles County Division, League of California Cities
- San Gabriel Valley Council of Governments

#### **Opposition**

- None

#### **Prior Committee Action**

Staff presented AB 1093 to the LCMC at its meeting on April 16, 2019, after which the LCMC voted to forward a support recommendation to the Regional Council. Support for AB 1093 is consistent with Regional Council-adopted policy and legislative priorities to support efforts that reduce the expense of transportation improvement projects by controlling the escalating costs associated with stormwater runoff requirements. Most cities do not have a dedicated revenue source for stormwater management and these costs compete with other public services like law enforcement, fire, and road maintenance, which are supported by the general fund. AB 1093 aims to assist city and county governments striving to comply with rigorous and expensive state and federal stormwater regulations.



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**FISCAL IMPACT:**

None



Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
May 2, 2019

To: Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

From: Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov

Subject: May State and Federal Report

**RECOMMENDED ACTION:**

Receive and File

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**STATE**

**Special Election Update**

On March 26, 2019, voters headed to the polls in Senate Districts (SD) 1 and 33 for a special election to fill the vacancies left by former Senator Ted Gaines, who was elected to the State Board of Equalization, and former Senator Ricardo Lara, who was elected to be the State's Insurance Commissioner. In SD 1, Assembly Member Brian Dahle (R-Bieber) and Assembly Member Kevin Kiley (R-Rocklin) were the top two vote-getters and advanced to the Special General Election to be held on June 4, 2019. SD 1 covers Alpine, El Dorado, Lassen, Modoc, Nevada, Placer, Plumas, Sacramento, Shasta, Sierra, and Siskiyou counties.

In SD 33, Long Beach Councilmember Lena Gonzalez and Cudahy Councilmember Jack Guerrero received the most votes in the Special Primary Election and advanced to the Special General Election also to be held on June 4, 2019. SD 33 includes the cities of Bell, Bell Gardens, Cudahy, Huntington Park, Lakewood, Long Beach, Lynwood, Maywood, Paramount, Signal Hill, South Gate, Vernon, and portions of Los Angeles.

**Deadlines for State Bills to Be Heard in Committees**

The period between April 26, 2019 and May 31, 2019 contain numerous bill deadlines that must be met in order for legislation to move forward. The first was Friday, April 26, which was the last day for policy committees to meet and report to the fiscal committees those bills that have a fiscal impact. Friday, May 3, is the last day for policy committees to meet and report to the floor non-fiscal bills introduced in their house. Friday, May 17, is the deadline for fiscal committees to meet and report to the floor bills introduced in their house. Lastly, Friday, May 31, is the last day for each house to pass bills introduced in that house.

**NOFA Released on SB 2 Planning Grants Program**

On March 28, 2019, the California Department of Housing and Community Development (HCD) announced the release of a Notice of Funding Availability (NOFA) for the Senate Bill (SB) 2 Planning Grants Program. Approximately \$123 million is available to all local governments in California for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production. Funding will be initially available to eligible applicants on a noncompetitive, over-the-counter basis. Applications under this funding guideline will be accepted through November 30, 2019. The full NOFA can be found here: <https://bit.ly/2UKYK9a>.

**DMV Releases Proposed Regulations Allowing Testing of Autonomous Delivery Vehicles**

On April 12, 2019, the California Department of Motor Vehicles (DMV) released proposed regulations that create a framework for companies to test or deploy light-duty autonomous delivery vehicles on public roads. The release of the regulations mark the beginning of a 45-day public comment period, ending on May 27, 2019. The proposed regulations allow for companies to test autonomous delivery vehicles weighing less than 10,001 pounds with an approved permit from the DMV. Comments may be submitted to [LADRegulations@dmv.ca.gov](mailto:LADRegulations@dmv.ca.gov) during the public comment period.

**FEDERAL**

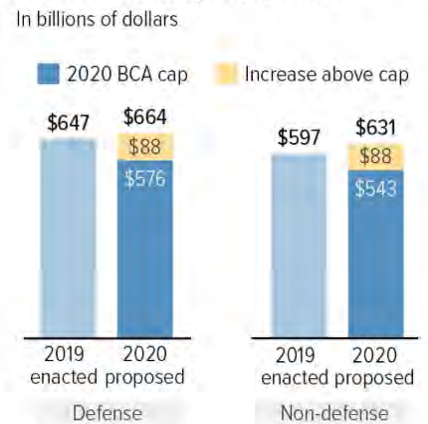
**U.S. Senate Confirms New Leader for FHWA**

On March 28, 2019, the U.S. Senate confirmed Nicole Nason to lead the Federal Highway Administration (FHWA) by a vote of 95-1. The top job at the FHWA had been vacant for the entirety of President Trump’s first two years in office. Nason previously held numerous federal positions, including serving as Administrator of the National Highway Traffic Safety Administration (NHTSA) under former President George W. Bush.

**Spending Caps Increased Under Bill Approved by House Budget Committee**

On April 5, 2019, the U.S. House of Representatives Budget Committee adopted H.R. 2021, the *Investing for the People Act of 2019*, which amends sections of the *Budget Control Act of 2011* by raising the defense and non-defense discretionary spending caps for fiscal years 2020 and 2021. Without a budget cap agreement, current law would require that total defense and non-defense discretionary spending be cut by more than 10% in 2020. The bill sets the cap for non-defense discretionary funding at \$631 billion, a 5.7% increase over the 2019 cap, and \$646 billion in 2021. For defense funding, the bill sets a cap the \$664 billion for 2020, and \$680 billion in 2021. H.R. 2021 still needs to be adopted by the full House of Representatives, as well as the Senate.

**House Budget Committee Proposal Would Avert Deep Cuts in Discretionary Programs**



Note: BCA = 2011 Budget Control Act, which imposed annual caps on total defense and non-defense discretionary funding. Cap figures shown include reduction required by sequestration budget cuts.  
Source: CBPP analysis of Office of Management and Budget data



**USDOT Releases NOFO for BUILD Grants**

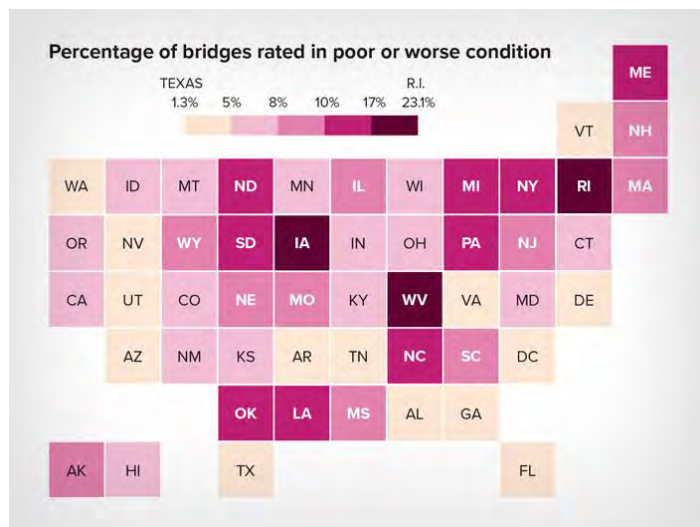
The US Department of Transportation (USDOT) released a Notice of Funding Opportunity (NOFO) on April 17, 2019 for the Better Utilizing Investments to Leverage Development (BUILD) grants program, formerly known as TIGER. \$900 million is available on a competitive basis for projects that will have a significant local or regional impact. Of the \$900 million, \$15 million is set aside for the planning, preparation, or design of eligible projects. Applications must be submitted by 8:00 PM E.D.T. on Monday, July 15, 2019. The full NOFO can be found here: <https://bit.ly/2GmUC5p>.

**Transportation Secretary Elaine Chao Testifies Before House Appropriations Committee**

U.S. Transportation Secretary Elaine Chao testified before the House Appropriations Committee on April 10, 2019 to discuss President Trump’s Fiscal Year (FY) 2020 budget request for the USDOT. Secretary Chao touted President Trump’s request for \$1 billion in funding for BUILD grants, as well as the \$2 billion funding request for Infrastructure for Rebuilding America (INFRA) grants for freight projects. Overall, the President’s budget request for USDOT is 22% less than the FY 2019 enacted level. Secretary Chao was also questioned on other issues, including concerns over the Boeing 737-MAX to highway safety and autonomous vehicles.

**2019 Report of U.S. Bridges Released**

The American Road and Transportation Builders Association (ARTBA) recently released a report on the status of the nation’s bridges by state. The report states that \$171 billion is needed to fix nearly 235,000 bridges throughout the nation. California ranks 7<sup>th</sup> in the nation in terms of number of structurally deficient bridges, but the report notes that over the last five years, California posted some of the largest decreases in the number of its structurally deficient bridges.





Southern California Association of Governments  
74-855 Country Club Drive, Palm Desert, California 92260  
**May 2, 2019**

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**To:** Regional Council (RC)

**INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL**

**From:** Basil Panas, Chief Financial Officer, Finance, 213-236-1817,  
panas@scag.ca.gov

**Subject:** CFO Monthly Report

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**RECOMMENDED ACTION:**

For Information Only - No Action Required

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

**AUDITS:**

SCAG has received final audit reports from Caltrans for its Incurred Cost Audit and its Indirect Cost Allocation Plan audit and is waiting to receive the approved corrective action plans. SCAG staff intends to present the final corrective action plans to the EAC and RC upon receipt. We expect the corrective action plans to be very similar to the recommendations contained in the audit reports and so have been preparing to make process changes along those lines.

SCAG's outside independent auditors, Vavrinek, Trine, Day & Co., LLP, will be at SCAG on May 6, 2019, to begin their preliminary work for the FY19 audit. They will return in September 2019 to perform fieldwork.

**MEMBERSHIP DUES:**

As of April 11, 2019, 188 cities and 6 counties had paid their FY19 dues. This represents about 99.9% of the assessment and one city has yet to pay. Two cities are being recruited for membership.

**BUDGET & GRANTS (B&G):**

On April 3, 2019, staff received concurrence from Caltrans for Administrative Amendment 6 to the FY 2018-19 Overall Work Program (OWP). This amendment is moving funds between work elements with no change in scope of work or increase or decrease in the total programmed amount.

Staff also prepared the 3<sup>rd</sup> Quarter OWP Progress Report to Caltrans for the period of January 1 – March 30, 2019. The report will be submitted to Caltrans by April 30, 2019.

In April, B&G staff prepared the FY 2019-20 Final Comprehensive Budget in the amount of \$91.4 million for approval by the Regional Council at today's meeting. The Comprehensive Budget



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includes the OWP Budget and General Fund Budget. The OWP is SCAG's core regional transportation planning document and annual work program.

**CONTRACTS:**

In March 2019, the Contracts Department issued two (2) Request for Proposals (RFP's); awarded six (6) contracts; issued three (3) contract amendments; and processed 49 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 122 consultant contracts. Contracts staff continued to negotiate better pricing and reduced costs for services. During March 2019 over \$23,292 in budget savings was realized. Thus far the Contracts Department has negotiated \$397,422 in budget savings.

**ATTACHMENT(S):**

1. Monthly Report



# Office of the Chief Financial Officer

## Monthly Status Report

**MARCH 2019**

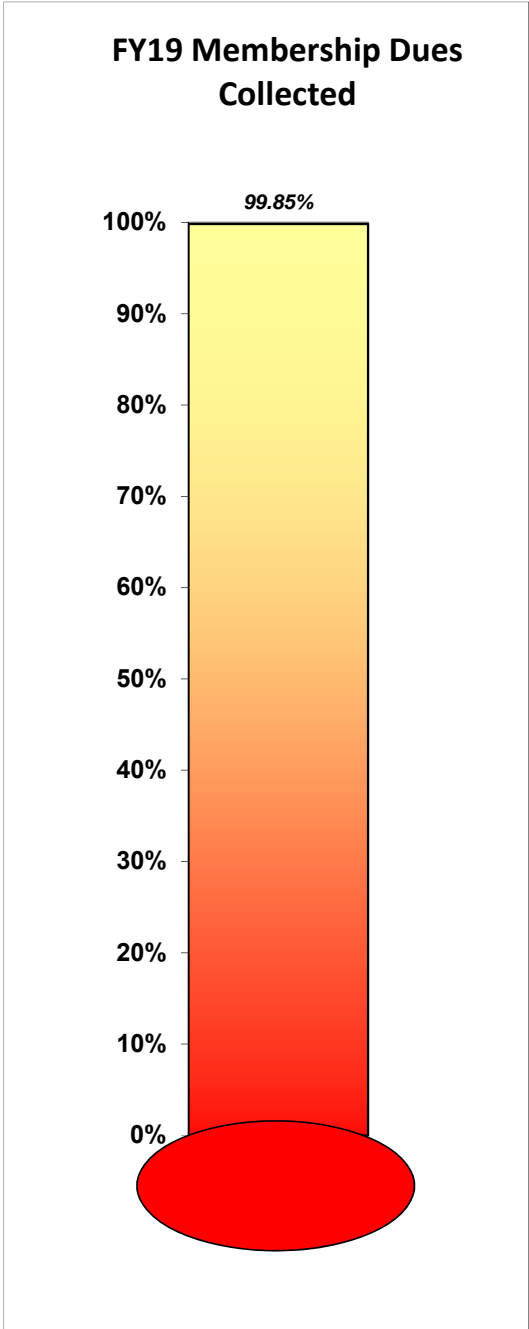
Attachment: Monthly Report (CFO Monthly Report)

**OVERVIEW**

As of April 11, 2019, 188 cities and six counties had paid their FY19 dues. This represents 99.9% of the dues assessment. One city had yet to pay its dues. Two cities are being recruited for membership.

**SUMMARY**

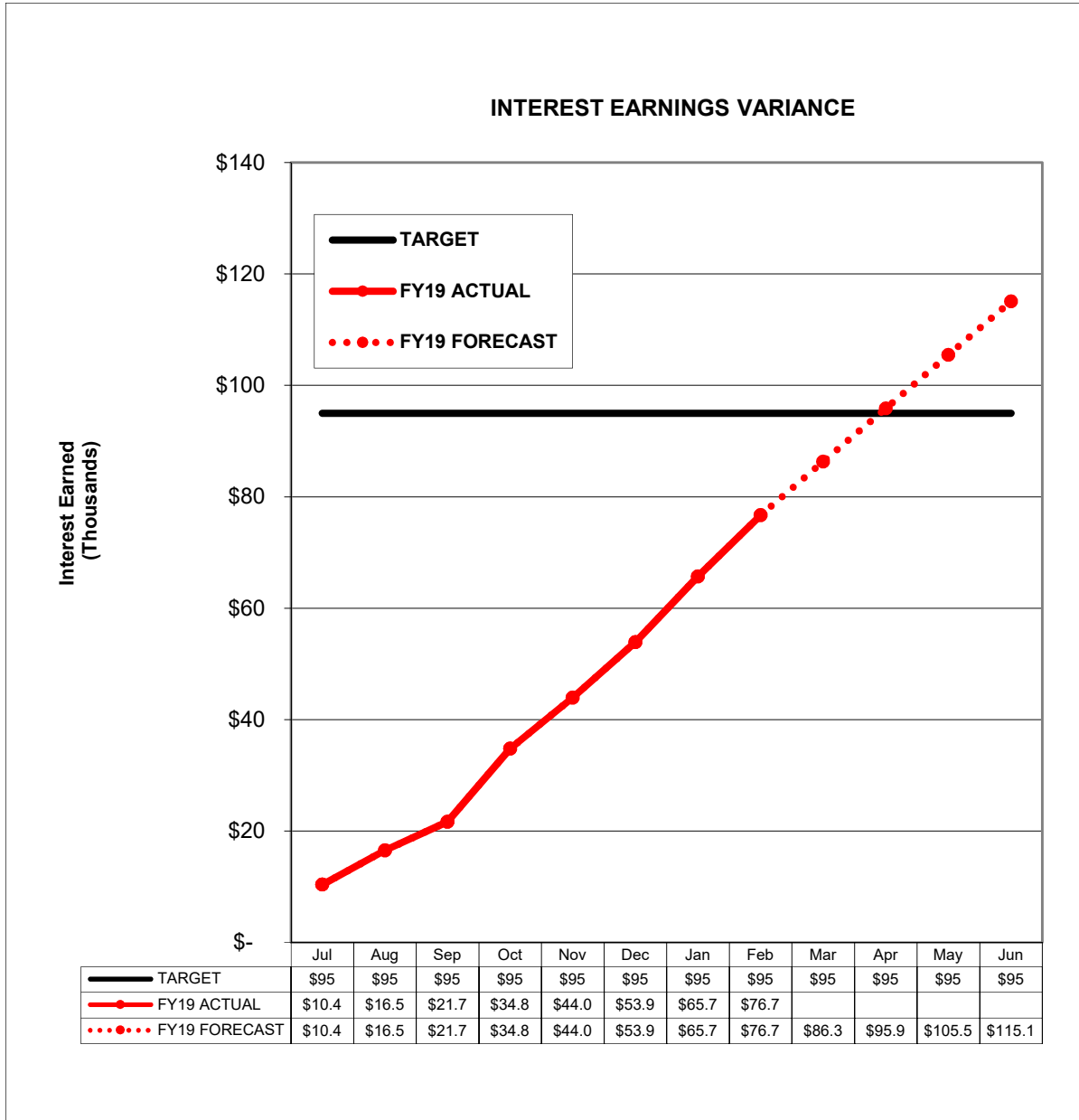
FY19 Membership Dues	<u>\$ 2,053,962</u>
Total Collected	<u>\$ 2,050,884</u>
Percentage Collected *	<u>99.85%</u>



Attachment: Monthly Report (CFO Monthly Report)



**Office of the CFO**  
Interest Earnings Variance



Attachment: Monthly Report (CFO Monthly Report)

**OVERVIEW**

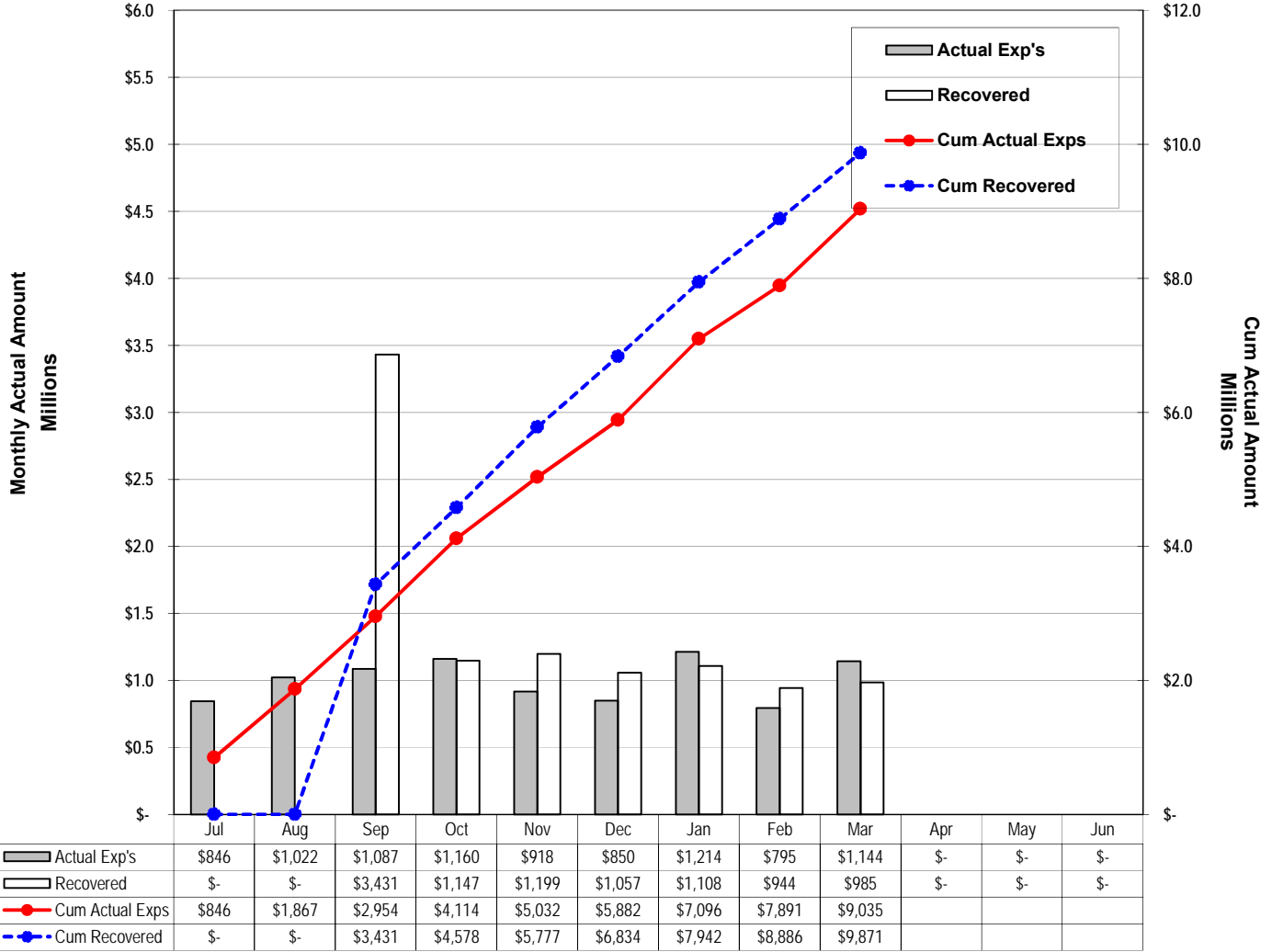
Actual interest income is plotted against the target amount. The amount credited to SCAG's account through February was \$76,707. The LA County Pool earned 2.30% in February.

**SUMMARY**

The amount projected for FY19 is \$115,059.



### FY19 INDIRECT COST & RECOVERY



Attachment: Monthly Report (CFO Monthly Report)

## OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

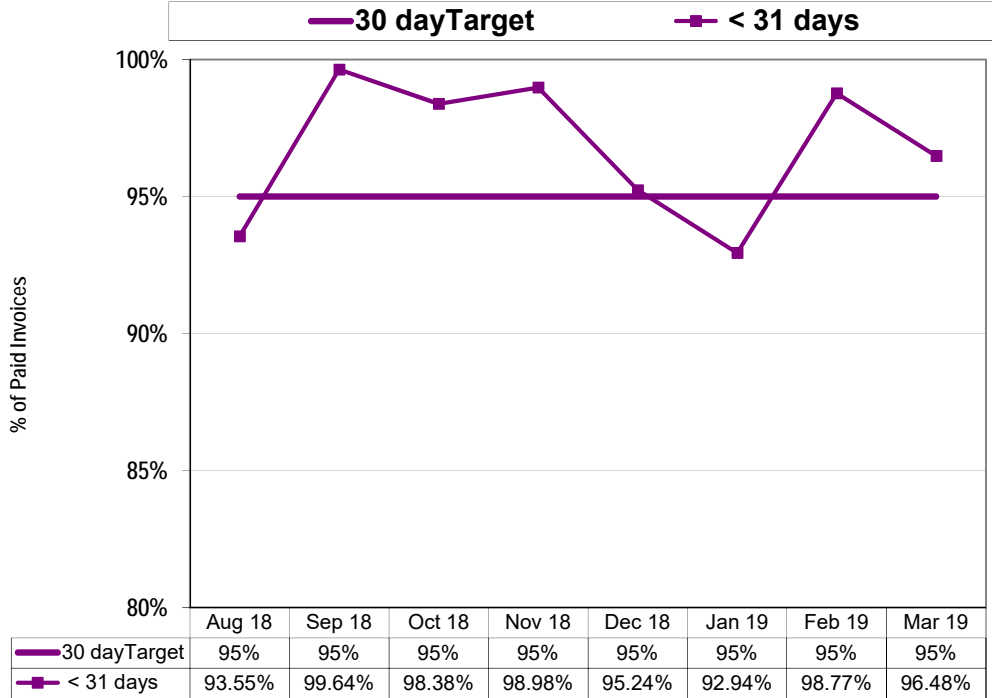
## SUMMARY

Through March 2019, SCAG was over-recovered by \$836,023 due to unspent Indirect Cost budget.

Office of the CFO  
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was met.

SUMMARY

96.48% of March 2019's payments were made within 30 days of invoice receipt.  
At month-end, 44 invoices remained unpaid less than 30 days.

Actual

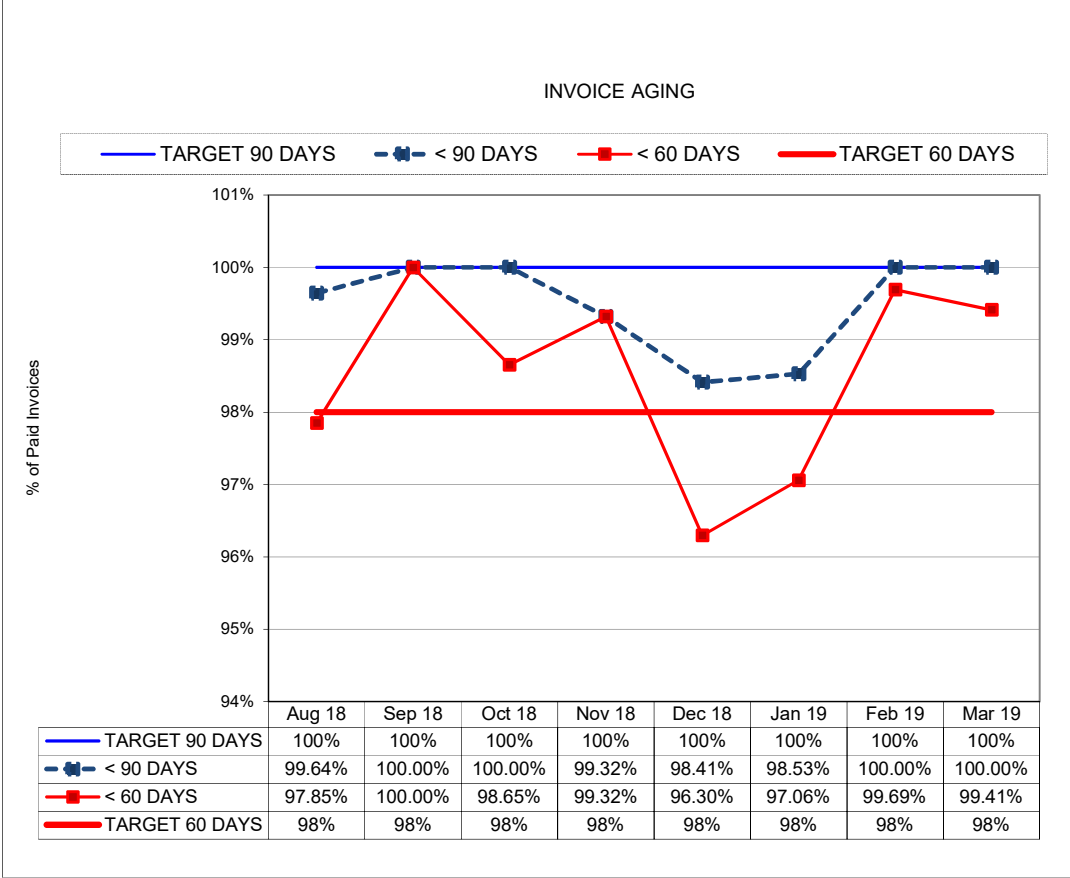
OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were met during this period.

99.41% of March 2019's payments were within 60 days of invoice receipt and 100.00% within 90 days. Invoices unpaid 30-60 days totaled 9; 60-90 days: 1; >90 days: 5.



Attachment: Monthly Report (CFO Monthly Report)





**Office of the CFO**  
Consolidated Balance Sheet

	2/28/2019	3/31/2019	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 2,667,625	\$ 2,829,886		
LA County Investment Pool	\$ 7,671,165	\$ 7,806,599		
Cash & Investments	\$ 10,338,789	\$ 10,636,484	\$ 297,695	Collected net A/R of \$456K noted below less funded expenses of \$135K & paydown of A/P totaling \$19K
Accounts Receivable	\$ 6,360,491	\$ 5,904,281	\$ (456,210)	Collected mainly CPG of \$2.72 million less new CPG billing of \$2.27 million.
Other Current Assets	\$ 5,206,968	\$ 5,169,947	\$ (37,021)	Prepays of \$196K were expensed; IC fund under-recovered \$159K
Fixed Assets - Net Book Value	\$ 6,672,535	\$ 6,672,535	\$ -	No change.
<b>Total Assets</b>	<b>\$ 28,578,783</b>	<b>\$ 28,383,247</b>	<b>\$ (195,536)</b>	
Accounts Payable	\$ (218,029)	\$ (199,255)	\$ 18,774	Further paydown of payables.
Employee-related Liabilities	\$ (528,138)	\$ (541,675)	\$ (13,536)	Feb had 9 unpaid working days while March had 10.
Deferred Revenue	\$ (130,918)	\$ (75,918)	\$ 55,000	Reclass of GA sponsorships to earned revenue.
<b>Total Liabilities and Deferred Revenue</b>	<b>\$ (877,085)</b>	<b>\$ (816,847)</b>	<b>\$ 60,238</b>	
<b>Fund Balance</b>	<b>\$ 27,701,698</b>	<b>\$ 27,566,400</b>	<b>\$ (135,298)</b>	
<b>WORKING CAPITAL</b>				
	2/28/2019	3/31/2019	Incr (decr) to working capital	
Cash	\$ 10,338,789	\$ 10,636,484	\$ 297,695	
Accounts Receivable	\$ 6,360,491	\$ 5,904,281	\$ (456,210)	
Accounts Payable	\$ (218,029)	\$ (199,255)	\$ 18,774	
Employee-related Liabilities	\$ (528,138)	\$ (541,675)	\$ (13,536)	
<b>Working Capital</b>	<b>\$ 15,953,113</b>	<b>\$ 15,799,836</b>	<b>\$ (153,277)</b>	

Attachment: Monthly Report (CFO Monthly Report)



**Office of the CFO**  
Fiscal Year-To-Date Expenditure Report Through March 31, 2019

**COMPREHENSIVE BUDGET**

		Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	500,549	370,075	-	130,474	73.9%
2	51001 Allocated Indirect Costs	468,291	346,205	-	122,086	73.9%
3	54300 SCAG Consultants	253,850	160,893	92,957	(0)	63.4%
4	54340 Legal costs	145,000	80,785	14,615	49,600	55.7%
5	55210 Software	-	36,647	(0)	(36,647)	#DIV/0!
6	55441 Payroll, bank fees	12,500	11,219	1,281	(0)	89.8%
7	55460 Mat & equip <\$5K	50	50	0	0	99.0%
8	55510 Office Supplies	5,000	397	4,603	(0)	7.9%
9	55580 Outreach	5,554	5,554	-	-	100.0%
10	55600 SCAG Memberships	108,500	59,678	-	48,822	55.0%
11	55610 Professional Membership	11,500	6,669	720	4,111	58.0%
12	55620 Res mat/sub	2,000	1,876	124	-	93.8%
13	55730 Capital Outlay > \$5,000	3,893	3,893	-	(0)	100.0%
14	55801 Recruitment Other	13	13	-	0	99.8%
15	55830 Conference - Registration	7,950	91	-	7,859	1.1%
16	55860 Scholarships	32,000	32,000	-	-	100.0%
17	55910 RC/Committee Mtgs	20,000	9,076	2,424	8,500	45.4%
18	55912 RC Retreat	5,000	-	-	5,000	0.0%
19	55914 RC General Assembly	375,000	60,381	1	314,618	16.1%
20	55915 Demographic Workshop	18,000	-	25	17,975	0.0%
21	55916 Economic Summit	85,000	83,408	-	1,592	98.1%
22	55918 Housing Summit	-	-	-	-	#DIV/0!
23	55919 Go Human	-	67,262	-	(67,262)	#DIV/0!
24	55920 Other Meeting Expense	75,247	44,431	19,768	11,048	59.0%
25	55xxx Miscellaneous other	30,999	29,700	1,299	0	95.8%
26	55940 Stipend - RC Meetings	207,422	124,930	-	82,492	60.2%
27	56100 Printing	21,044	-	-	21,044	0.0%
28	58100 Travel - outside SCAG region	28,274	17,723	-	10,551	62.7%
29	58101 Travel - local	26,521	26,521	-	(0)	100.0%
30	58110 Mileage - local	18,750	14,368	-	4,382	76.6%
31	58150 Travel Lodging	7,705	7,705	-	(0)	100.0%
32	58800 RC Sponsorships	135,000	181,875	-	(46,875)	134.7%
33	<b>Total General Fund</b>	<b>2,610,612</b>	<b>1,783,424</b>	<b>137,817</b>	<b>689,370</b>	<b>68.3%</b>
34						
35	Staff & Allocated Fringe Benefits	14,611,702	10,182,019	-	4,429,683	69.7%
36	51001 Allocated Indirect Costs	13,669,929	9,525,279	-	4,144,650	69.7%
37	54300 SCAG Consultants	35,839,194	3,990,383	13,842,576	18,006,235	11.1%
38	54302 Non-Profits/IHL	220,975	1,087	72,109	147,779	0.5%
38	54360 Pass-through Payments	10,455,829	2,065,436	8,390,392	0	19.8%
39	55210 Software Support	247,231	194,119	33,279	19,833	78.5%
40	55250 Cloud Services	489,330	-	243,138	246,192	0.0%
41	5528x Third Party Contributions	4,663,745	2,431,268	-	2,232,477	52.1%
42	55310 F&F Principal	231,850	170,383	38,869	22,598	73.5%
43	55315 F&F Interest	49,426	38,992	7,660	2,774	78.9%
44	55320 AV Principal	102,665	94,332	8,333	-	91.9%
45	55325 AV Interest	25,546	25,546	(0)	(0)	100.0%
46	55xxx Office Expenses	1,554	1,553	-	1	100.0%
47	55520 Hardware Supp	5,000	-	-	5,000	0.0%
48	55580 Outreach/Advertisement	81,606	81,606	1	(0)	100.0%
49	55620 Resource Materials - subscrib	836,456	186,595	195,160	454,701	22.3%
50	55730 Capital Outlay	296,340	122,595	-	173,745	41.4%
51	55810 Public Notices	56,000	55,755	245	(0)	99.6%
52	55830 Conf. Registration	3,500	1,880	-	1,620	53.7%
53	55920 Other Meeting Expense	84,652	110	-	84,542	0.1%
54	55930 Miscellaneous	1,479,049	-	3,425	1,475,624	0.0%
55	56100 Printing	75,862	37,130	1,920	36,812	48.9%
60	59090 Exp - Local Other	9,578,484	294,400	-	9,284,084	3.1%
	<b>Total OWP &amp; TDA Capital</b>	<b>93,402,145</b>	<b>29,591,239</b>	<b>22,837,108</b>	<b>40,973,799</b>	<b>31.7%</b>
	<b>Comprehensive Budget</b>	<b>96,012,757</b>	<b>31,374,663</b>	<b>22,974,925</b>	<b>41,663,169</b>	<b>32.7%</b>

Attachment: Monthly Report (CFO Monthly Report)



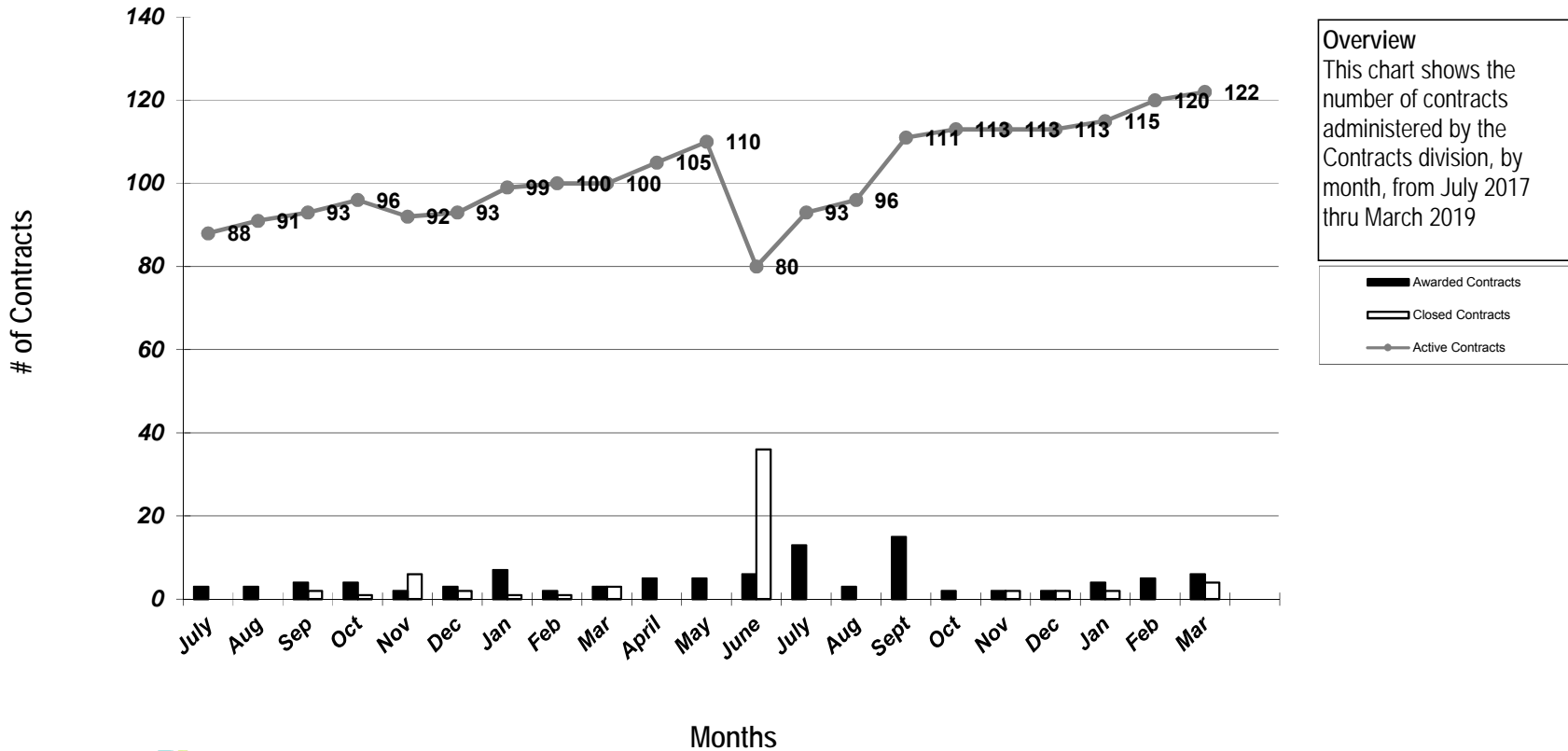
**Office of the CFO**  
Fiscal Year-To-Date Expenditure Report Through March 31, 2019

**INDIRECT COST EXPENDITURES**

			Amended Budget	Expenditures	Commitments before Adjustments	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	4,850,750	3,532,515			1,318,235	72.8%
2	50013	Regular OT	1,285	1,285			0	100.0%
3	50014	Interns, Temps, Annuit	75,000	42,045			32,955	56.1%
4	50030	Severance	85,000	11,183			73,817	13.2%
5	51xxx	Allocated Fringe Benefits	3,833,531	2,754,917	-	-	1,078,614	71.9%
6	54300	SCAG Consultants	184,570	63,848	73,297	73,297	47,426	34.6%
7	54301	Consultants - Other	1,133,310	361,556	326,802	326,802	444,952	31.9%
8	54340	Legal	125,000	3,580	41,162	41,162	80,258	2.9%
9	55210	Software Support	499,618	287,672	66,736	66,736	145,209	57.6%
10	55220	Hardware Supp	301,325	254,555	67,144	46,770	(0)	84.5%
11	55230	Computer Maintenance	2,000			-	2,000	0.0%
12	55240	Repair & Maint Non-IT	25,661	25,661	4,007	(0)	0	100.0%
13	55270	Software Purchases	3,473	3,473	-	-	0	100.0%
14	55400	Office Rent DTLA	724,350	662,436	160,569	61,914	0	91.5%
15	55410	Office Rent Satellite	245,883	133,075	49,153	49,153	63,655	54.1%
16	55415	Offsite Storage	6,500	2,075	882	882	3,543	31.9%
17	55420	Equip Leases	120,000	30,245	43,764	43,764	45,991	25.2%
18	55430	Equip Repairs & Maint	26,500	18,797	24,033	7,703	(0)	70.9%
19	55435	Security Services	93,000	35,980	27,959	27,959	29,062	38.7%
20	55440	Insurance	199,089	192,625	-	-	6,464	96.8%
21	55441	Payroll / Bank Fees	15,000	9,002	5,409	5,409	588	60.0%
22	55445	Taxes	5,000	168	5,719	4,832	0	3.4%
23	55460	Mater & Equip < \$5,000 *	31,000	24,414	1,763	1,763	4,823	78.8%
24	55510	Office Supplies	73,800	38,380	34,171	34,171	1,250	52.0%
25	55520	Graphic Supplies	2,500	2,237	15	15	248	89.5%
26	55530	Telephone	170,375	99,354	34,949	34,949	36,071	58.3%
27	55540	Postage	10,300	10,052	-	-	248	97.6%
28	55550	Delivery Svc	4,000	3,435	5,765	565	0	85.9%
	55580	Outreach/Advertisement	3,500	3,360			140	96.0%
29	55600	SCAG Memberships	144,741	144,741	2,663	(0)	0	100.0%
29	55610	Prof Memberships	2,000	1,574	-	-	426	78.7%
	55611	Prof Dues	250	250			0	100.0%
30	55620	Res Mats/Subscrip	67,287	29,926	875	875	36,486	44.5%
31	55700	Deprec - Furn & Fixt	232,000	99,273	-	-	132,727	42.8%
32	55710	Deprec - Computer Equipment	35,000	-	-	-	35,000	0.0%
33	55715	Amortiz - Software	250,000	-	-	-	250,000	0.0%
34	55720	Amortiz - Leasehold Improvements	70,000	39,674	-	-	30,326	56.7%
35	55800	Recruitment Notices	20,000	4,571	90	90	15,339	22.9%
36	55801	Recruitment - other	38,000	8,317	46,408	29,683	0	21.9%
37	55810	Public Notices	2,500	-	-	-	2,500	0.0%
38	55820	In House Training	20,000	1,894	-	-	18,106	9.5%
39	55830	Networking Meetings/Special Events	16,000	7,071	-	-	8,929	44.2%
40	55840	Training Registration	60,000	40,127	391	391	19,482	66.9%
41	55920	Other Mtg Exp	3,000	26	-	-	2,974	0.9%
42	55950	Temp Help	38,500	16,649	-	-	21,851	43.2%
43	55xxx	Miscellaneous - other	6,500	435	-	-	6,065	6.7%
44	56100	Printing	19,200	4,394	-	-	14,806	22.9%
45	58100	Travel - Outside	83,055	20,597	-	-	62,458	24.8%
46	58101	Travel - Local	22,250	3,912	-	-	18,338	17.6%
47	58110	Mileage - Local	25,245	2,501	-	-	22,744	9.9%
48	58120	Travel Agent Fees	2,000	1,606	-	-	394	80.3%
49		<b>Total Indirect Cost</b>	<b>14,008,848</b>	<b>9,035,460</b>	<b>1,023,727</b>	<b>858,886</b>	<b>4,114,502</b>	<b>64.5%</b>

Attachment: Monthly Report (CFO Monthly Report)

## SCAG Contracts (Year to Date)



**Overview**  
 This chart shows the number of contracts administered by the Contracts division, by month, from July 2017 thru March 2019



**Summary**

The chart shows that the Contracts Department is managing One hundred and twenty-two contracts. Fifty-four are Cost Plus Fixed Fee contracts, 22 are fixed price contracts, and the remaining 46 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 20 contracts for FY 2018-19. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

**Office of the CFO**  
Staffing Report as of April 1, 2019



<b>GROUPS</b>	<b>Authorized Positions</b>	<b>Filled Positions</b>	<b>Vacant Positions</b>
<b>Executive</b>	7	7	0
<b>Legal</b>	2	2	0
<b>Policy &amp; Public Affairs</b>	18	14	4
<b>Administration</b>	41	38	3
<b>Planning &amp; Programs</b>	68	62	6
<b>Total</b>	<b>136</b>	<b>123</b>	<b>13</b>

**OTHER POSITIONS**

<b>GROUPS</b>	<b>Limited Term Positions</b>	<b>Interns or Volunteers</b>	<b>Temp Positions</b>	<b>Agency Temps</b>
<b>Executive</b>	0	0	0	0
<b>Legal</b>	0	0	0	0
<b>Policy &amp; Public Affairs</b>	2	0	0	0
<b>Administration</b>	2	2	0	0
<b>Planning &amp; Programs</b>	4	12	1	
<b>Total</b>	<b>8</b>	<b>14</b>	<b>1</b>	<b>0</b>

Attachment: Monthly Report (CFO Monthly Report)