



Southern California Association of Governments
Remote Participation Only
May 6, 2020

**MINUTES OF THE SPECIAL MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
THURSDAY, APRIL 2, 2020**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO AND AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting telephonically and electronically, given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s Executive Order N-29-20. A quorum was present.

Members Present

Hon. Bill Jahn, President	<i>Big Bear Lake</i>	District 11
Hon. Rex Richardson, 1st Vice President	<i>Long Beach</i>	District 29
Hon. Clint Lorimore, 2nd Vice President	<i>Eastvale</i>	District 4
Hon. Alan Wapner, Imm. Past President		SBCTA
Hon. Peggy Huang, Chair, CEHD		TCA
Hon. Stacy Berry, Vice Chair, CEHD	<i>Cypress</i>	District 18
Sup. Linda Parks, Chair, EEC		Ventura County
Hon. David Pollock, Vice Chair, EEC	<i>Moorpark</i>	District 45
Hon. Cheryl Viegas-Walker, Chair, TC	<i>El Centro</i>	District 1
Hon. Jan Harnik, Chair, LCMC		RCTC
Hon. Margaret Clark, Vice Chair, LCMC	<i>Rosemead</i>	District 32
Hon. Frank Navarro, President’s Appt.	<i>Colton</i>	District 6
Hon. Margaret Finlay, President’s Appt.	<i>Duarte</i>	District 35
Sup. Luis Plancarte, President’s Appt.		Imperial County
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRPB Representative
Mr. Randall Lewis, Ex-officio	<i>Lewis Group of Companies</i>	Business Representative

Members Not Present

Hon. Jess Talamantes, Vice Chair, TC	<i>Burbank</i>	District 42
Hon. L. Dennis Michael, President’s Appt.	<i>Rancho Cucamonga</i>	District 9

Staff Present

Kome Ajise, Executive Director

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Justine Block, Acting Chief Counsel/Acting Director of Legal Services
Ruben Duran, Board Counsel
Sarah Jepson, Director of Planning
Art Yoon, Director of Policy and Public Affairs
Basil Panas, Chief Financial Officer
Julie Shroyer, Chief Information Officer
Peter Waggoner, Office of Regional Council Support
Tess Rey-Chaput, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Bill Jahn called the meeting to order at 10:00 a.m. He provided instructions for remote participation as referenced in the agenda packet.

President Jahn asked Councilmember Margaret Clark, Rosemead, District 32, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Jahn opened the public comment period and reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Staff acknowledged there were no public comments received by email.

President Jahn closed the public comment period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION/DISCUSSION ITEMS

1. Proposed Amendments to the Regional Council Policy Manual in Response to COVID-19

President Jahn introduced the item and asked Board Counsel Ruben Duran to provide a report. Acting Chief Counsel Justine Block provided specific language of the proposed amendments to the Regional Council Policy Manual.

A MOTION was made (Navarro) that the Executive/Administration Committee, on behalf of the Regional Council, amend the Regional Council Policy Manual as set forth in the staff report, to allow for the use of teleconference and videoconference during meetings of SCAG's General Assembly and Regional Council during an emergency, such as that currently in effect due to the COVID-19 public health crisis. Motion was SECONDED (Huang) and passed by the following roll call votes:

YES: Berry, Clark, Finlay*, Harnik, Huang, Jahn, Navarro, Parks, Plancarte, Richardson, Viegas-Walker and Wapner (12)

NO: None (0)

ABSTAIN: Masiel** (1)

Following the roll call vote, Board Counsel Ruben Duran indicated that Councilmember Margaret Finlay, Duarte, District 35, was in attendance by phone but unable to unmute her phone during the vote. Councilmember Finlay communicated to staff that she intended to vote "Yes" on Item 1. Mr. Duran directed staff to note the vote for Councilmember Finlay* and is annotated above.

Board Counsel Ruben Duran indicated that Tribal Government Regional Planning Board (TGRP) Representative Andrew Masiel, Sr., was in attendance electronically, but staff was not able to confirm his vote. Therefore, the vote for TGRP Representative Masiel, Sr.** was noted as an abstention and is annotated above.

CONSENT CALENDAR

Approval Items

2. Minutes of the Meeting - March 5, 2020
 3. Resolution No. 20-620-1 Authorizing and Updating Credit Accommodations from the Bank of the West
 4. Resolution No. 20-620-2 Approving Amendment 3 to the Fiscal Year (FY) 2019-20 Overall Work Program (OWP)
 5. Resolution No. 20-620-3 Approving the 2021 Active Transportation Program Regional Guidelines
 6. Approval for Additional Stipend Payments
 7. Contract Amendment Greater than 30% of the Contract's Original Value, Purchase Order No. 007092, Employment Law Services
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Receive and File

8. SCAG Aerial Imagery Program
9. California High-Speed Rail Authority (CHSRA) Draft 2020 Business Plan
10. Status Update on Final Federal Safer, Affordable, Fuel-Efficient Vehicles Rule
11. CFO Monthly Report

A MOTION was made (Richardson) to approve the Consent Calendar, Items 2-11. Motion was SECONDED (Plancarte) and passed by the following votes:

AYE/S: Berry, Clark, Finlay*, Harnik, Huang, Jahn, Lorimore, Navarro, Parks, Plancarte, Richardson, Viegas-Walker and Wapner (13)

NOE/S: None (0)

ABSTAIN: Masiel** (1)

Following the roll call vote, Board Counsel Ruben Duran indicated that Councilmember Margaret Finlay, Duarte, District 35, was in attendance by phone but unable to unmute her phone during the vote. Councilmember Finlay communicated to staff that she intended to vote "Yes" on the Consent Calendar, Items 2-11. Mr. Duran directed staff to note the vote for Councilmember Finlay* and is annotated above.

Board Counsel Ruben Duran indicated that Tribal Government Regional Planning Board (TGRPB) Representative Andrew Masiel, Sr., was in attendance electronically, but staff was not able to confirm his vote. Therefore, the vote for TGRP Representative Masiel, Sr.** was noted as an abstention and is annotated above.

CFO MONTHLY REPORT

Basil Panas, Chief Financial Officer, reported that the Caltrans Indirect Cost Allocation Plan Audit has been fully resolved. The final resolution for the Incorrect Cost Audit remains pending. SCAG's external auditors are preparing for the FY 2019-20 audit, which will be presented at April's Audit Committee meeting. One city has not paid 2020 dues, and two cities are being recruited for membership.

BUSINESS REPORT

Mr. Randall Lewis, Ex-Officio Member and Business Representative, reported on COVID-19's current and foreseen economic impacts. He noted that construction, being considered as an essential business, can continue. He provided an overview on residential, commercial and industrial real estate market trends. In conclusion, he highlighted SCAG's ability to guide regional recovery and recognized cities' role as champions of businesses and institutions.

Councilmember Margaret Finlay, Duarte, District 35, inquired if COVID-19 will affect future residential development decisions, particularly in dense urban areas. In response, Mr. Lewis suggested that public health will play a larger role in considering development and habitation preferences in the future.

Councilmember Jan Harnik, RCTC, commented that material costs have fallen and asked how builders are responding. Mr. Lewis responded that builders have put projects on hold, and while there may be shortages due to production challenges, the aforementioned low costs alongside low interest rates will provide an opportunity for housing production and economic trickle-down.

Councilmember Peggy Huang, TCA, expressed an interest in conducting a study on best practices for housing design and density to benefit public health.

PRESIDENT'S REPORT

President Jahn thanked SCAG staff for preparing the Final Connect SoCal Plan and associated Program Environmental Impact Report. He announced that these documents are now available for review on SCAG's website. He acknowledged that the timeline for the approval process may be impacted by circumstances related to the pandemic, and he asked Executive Director Kome Ajise to provide further information.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kome Ajise thanked the Executive/Administration Committee for their continued commitment to their communities and to their work with SCAG. He commented on the remote meeting arrangement and elaborated on adjustments to SCAG's internal operations considering COVID-19.

Mr. Ajise expressed the need for a Regional Council meeting to adopt the Final Connect SoCal Plan and certify the Program Environmental Impact Report, which were posted on SCAG's website on March 27, 2020. A Regional Council meeting is intended to be held on May 7, 2020 to consider these items. He affirmed that timely action is necessary to provide a sufficient review period for approving agencies, Caltrans and the Federal Highway Administration. Furthermore, he noted the possibility of a conformity lapse, as the 2016 Regional Transportation Plan/Sustainable Communities

Strategy lapses on June 1, 2020. Mr. Ajise stated that a conforming regional transportation plan is necessary to obtain federal and state funds for potential stimulus projects.

Additionally, Mr. Ajise affirmed that an adopted Connect SoCal Plan is necessary for the Regional Housing Needs Assessment (RHNA) process, as data from the Connect SoCal Plan is used to issue final RHNA allocation numbers and appeals process can ensue, prior to expected final RHNA adoption by the Regional Council in October 2020.

Mr. Ajise noted an additional risk for Connect SoCal Plan adoption due to the signing of the Final Federal Safer, Affordable, Fuel-Efficient (SAFE) Vehicles Rule, Phase II, which will go into effect in 60 days (after date of publication of the rule). If the Connect SoCal plan, composed to conform under SAFE Rule, Phase I, is not adopted within this timeframe, an extended delay is possible.

Mr. Ajise remarked that SCAG has anticipated and prepared for a possible economic downturn, and SCAG is in a position to lead a regional effort. The Fiscal Year 2020-21 Budget includes resources for economic development and recovery. He called upon Chief Operating Officer Darin Chidsey, who provided more information on opportunities for SCAG to guide economic recovery. Director of Planning Sarah Jepson reiterated that the Final Connect SoCal Plan includes measures and projects to support such efforts.

Immediate Past President Alan Wapner, SBCTA, asked Mr. Ajise if extensions to state and federal statutory deadlines delays give flexibility for a delayed Connect SoCal Plan adoption. Mr. Ajise responded that he does not expect accommodations allowing for a delay, particularly as SAFE Rule, Phase II has been signed.

ANNOUNCEMENT/S

Councilmember Peggy Huang announced an opportunity for municipalities and counties to receive refrigerated trailers offered for donation by the Hub Group and Orion Solutions. Both companies are working to transport trailers to cities and hospitals who need assistance as a result of the pandemic. Councilmember Huang also acknowledged Councilmember Navarro's request regarding sharing the contact information for these companies including the manufacturer for face shields and masks.

ADJOURNMENT

There being no further business, President Jahn adjourned the Special Meeting of the EAC at 11:00 a.m.



Respectfully submitted by:

Peter Waggoner
Clerk to the Executive/Administration Committee

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]
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Executive / Administration Committee Attendance Report

2019-20																Total M Attenc To Da
MEMBERS	CITY	Representing	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC [Sp. Mtg]	JAN	FEB	MAR	APR		
Hon. Bill Jahn, Chair	Big Bear Lake	District 11		1		1	1	1	1	1		1	1	1	9	
Hon. Rex Richardson, 1st Vice Chair	Long Beach	District 29		1		1	1	0	1	1		0	0	1	6	
Hon. Clint Lorimore, 2nd Vice Chair	Eastvale	District 4		1		1	1	1	1	0		1	1	1	8	
Hon. Alan Wapner, Imm. Past. Chair		SBCTA		1		1	1	1	1	0		1	1	1	8	
Hon. Peggy Huang, Chair, CEHD		TCA		0		1	0	1	1	1		1	1	1	7	
Hon. Stacy Berry, Vice Chair, CEHD	Cypress	District 18		1		1	1	0	1	0		1	1	1	7	
Supervisor Linda Parks, Chair, EEC		Ventura County		1		0	1	1	0	1		1	0	1	6	
Hon. David Pollock, Vice Chair, EEC	Moorpark	District 45		1		1	1	1	1	0		1	1	1	8	
Hon. Cheryl Viegas-Walker, Chair, TC	El Centro	District 1		1		1	1	1	1	0		1	1	1	8	
Hon. Jess Talamantes, Vice Chair, TC	Burbank	District 42		1		1	1	1	0	0		1	1	0	6	
Hon. Jan Harnik, Chair, LCMC		RCTC						1	1	1		1	1	1	6	
Hon. Margaret Clark, Vice Chair, LCMC	Rosemead	District 32		1		1	1	1	1	1		1	1	1	9	
Hon. L. Michael Dennis, President's Appt.	Rancho Cucamonga	District 9		1		1	0	1	1	0		1	1	0	6	
Hon. Margaret Finlay, President's Appt.	Duarte	District 35		1		1	1	1	1	0		1	1	1	8	
Hon. Frank Navarro, President's Appt.	Colton	District 6		1		0	1	1	1	0		1	1	1	7	
Supervisor Luis Plancarte, President's Appt.		Imperial County		0		1	1	1	1	1		0	1	1	7	
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board											0	1	1	
Mr. Randall Lewis, Ex-Officio Member	Lewis Group of Companies	Business Representative		1		1	1	1	1	1		0	0	1	7	

Attachment: EAC Attendance Sheet 2019-20 (Minutes of the Special Meeting - April 2, 2020)